NP&EDC

NANTUCKET PLANNING AND ECONOMIC DEVELOPMENT COMMISSION

NP & EDC – APRIL 28, 2025 @ 5:00PM APPROVED MINUTES

Hybrid - Meeting Trailer, Room A, 131 Pleasant Street and Remote Participation via Zoom Webinar

<u>Commissioners:</u> Chair Barry Rector, Vice-Chair Nat Lowell (*Absent*), Brook Mohr, Bert Johnson *(remote participation)*, Abby De Molina *(remote participation)*, Joseph Topham, Dave Iverson, John Kitchener *(remote participation)*, Wendy Hudson, Kristina Jelleme, and Michael Misurelli (*Absent*)

<u>Staff:</u> Leslie Snell, Director of Planning, Megan Trudel (Absent), Senior Planner, Michael Burns, Transportation Program Manager *(remote participation)*, Barbara Lachance, MassDOT D5, William Saad and Catherine Ancero, Administrative Specialist *(remote participation)*

PLEASE LIST BELOW THE TOPICS THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING.

I. <u>Call to Order:</u>

Chair Rector called the meeting at 5:[redacted] PM.

<u>Commissioners' attendance taken by Roll Call:</u>

Wendy Hudson, *Aye*
Kristina Jelleme, *Aye*
David Iverson, *Aye*
Joseph Topham, *Aye*
Abby De Molina, *Aye (remote participation)*
Bert Johnson, *Aye (remote participation)*
John Kitchener, *Aye (remote participation)*
Brook Mohr, *Aye*
Chair Barry Rector, *Aye*

<u>Staff attendance taken by roll call:</u>

Leslie Snell, *Aye*
William Saad, *Aye*
Catherine Ancero, *Aye*
Mike Burns, *Aye*
Barbara Lachance, *Aye*

II. <u>Establishment of Quorum:</u>

A quorum was established.

III. <u>Approval of Agenda:</u>

MOTION/VOTE: Mr. Kitchener made a motion to approve the agenda. The motion was duly seconded by Mr. Iverson and the motion was carried out unanimously.

Roll call vote:
Wendy Hudson, *Aye*
Kristina Jelleme, *Aye*
David Iverson, *Aye*
Joseph Topham, *Aye*
Abby De Molina, *Aye (remote participation)*
Bert Johnson, *Aye (remote participation)*
John Kitchener, *Aye (remote participation)*
Brook Mohr, *Aye*
Chair Barry Rector, *Aye*

IV. Release of February 20, 2025, NP&EDC Executive Session Minutes:

Chair Rector opened the discussion for February 20th Executive Session minutes. One correction was made in the RPAC report, the spelling of the last name for James "Fuon" should be corrected to "Fuccione". There were no other corrections. Mr. Iverson recused himself from the vote on the executive session minutes stating that he was not present for that meeting and had not reviewed the minutes. Chair Rector decided to separate the vote on the executive session minutes from the regular meeting minutes.

MOTION/VOTE: Ms. Hudson made a motion to approve and release the February 20th Executive Session minutes. **Discussion:** Ms. De Molina stated that the word "confidential" appeared to be missing the letter C" in the heading and should be corrected for clarity. The motion was duly seconded by Mr. Topham and the motion was carried out unanimously with the correction.

Roll call vote:
Wendy Hudson, *Aye*
Kristina Jelleme, *Aye*
David Iverson, *(Recused)*
Joseph Topham, *Aye*
Abby De Molina, *Aye (remote participation)*
Bert Johnson, *Aye (remote participation)*
John Kitchener, *Aye (remote participation)*
Chair Barry Rector, *Aye*

V. Minutes

- **February 20, 2025 (Regular meeting)**

  MOTION/VOTE: Ms. De Molina made a motion to approve the minutes of the February 20th regular meeting. The motion was duly seconded by Mr. Kitchener and the motion was carried unanimously.

  Roll call vote:
  Wendy Hudson, *Aye*
  Kristina Jelleme, *Aye*
  David Iverson, *(Recused)*
  Joseph Topham, *Aye*
  Abby De Molina, *Aye (remote participation)*
  Bert Johnson, *Aye (remote participation)*
  John Kitchener, *Aye (remote participation)*

Chair Barry Rector, *Aye*

- **March 24, 2025**
  MOTION/VOTE: Ms. Jelleme made a motion to approve the March 24th set of minutes. The motion was duly seconded by Mr. Kitchener and the motion was carried unanimously.

  Roll call vote:
  Wendy Hudson, *Aye*
  Kristina Jelleme, *Aye*
  David Iverson, *(Recused)*
  Joseph Topham, *Aye*
  Abby De Molina, *Aye (remote participation)*
  Bert Johnson, *Aye (remote participation)*
  John Kitchener, *Aye (remote participation)*
  Chair Barry Rector, *Aye*

VI. Public Comment for items not included on the agenda:
There were no public comments or concerns.

VII. Announcements:

- **Senate Bill 21 (2024 STM, Article 16)**
  This was received by the Joint Committee on Municipalities and Regional Government on March 10. A hearing date has not yet been announced. Status of this bill may be monitored at https://malegislature.gov/Committees/Detail/J10/194/Bills

  Documentation: File with associated plans, photos and required documentation
  Discussion: Mrs. Snell stated that the bill has not yet been scheduled for a committee hearing. There is no action needed until the hearing is scheduled. Mrs. Snell signed up for committee updates and will monitor. Mrs. Snell will keep the Commissioners informed so enough time to prepare comments. Ms. Hudson offered to assist to help coordinate comment submissions.

VIII. Action/Discussion Items:

A. Informational Session: Wannacommet Water Company – Mark Willet, Director

Note: Ms. Mohr attended the meeting at 5:17PM.

Documentation: File with associated plans, photos and required documentation
Discussion: Mark Willet gave an update on Nantucket's groundwater system, water supply infrastructure, and current and future water quality effort, specifically related to PFAS contamination and offshore water exploration. Mr. Willett stressed the importance of proactive water quality management, regulatory compliance and the need for community support in securing funding.

B. Transportation Program Manager Update

- **Draft FFY 2026-30 Transportation Improvement Program (TIP)** – authorize release for support interview.

  Documentation: File with associated plans, photos and required documentation
  Discussion: Mr. Burns, the Transportation Program Manager presented the draft FFY 2026-30 Transportation Improvement Program (TIP) a five-year plan federally and state funded highway and transit projects. Design is underway for intersection upgrades at Milestone Rotary and Milestone Road at Nobadeer Farm Road and the annual budget is $600,000-$700,000. MassDOT support with discretionary aid is helping move the project

forward. For the NRTA, the new maintenance facility proposed in FY27 to replace the expiring Bunker Road lease and ongoing operations support. Mr. Burns requested authorization to begin the public review period for the FY 2026-30 TIP from May 2nd to May 23rd, with a public meeting set for May 19th for discussion and final approval.

MOTION/VOTE: Mr. Topham made a motion to authorize the public review period for the draft FY 2026–2030 Transportation Improvement Program (TIP) to run from May 2 to May 23**,** with a public discussion and potential final approval scheduled for May 19. The motion was duly seconded by Ms. Jelleme and the motion was carried out unanimously.

Roll call vote:
Wendy Hudson, *Aye*
Kristina Jelleme, *Aye*
David Iverson, *Aye*
Joseph Topham, *Aye*
Abby De Molina, *Aye (remote participation)*
Bert Johnson, *Aye (remote participation)*
John Kitchener, *Aye (remote participation)*
Brook Mohr, *Aye*
Chair Barry Rector, *Aye*

- **Draft FFY 2026 UPWP** – review draft budget and potential tasks.
  Documentation: File with associated plans, photos and required documentation
  Discussion: Mr. Burns introduced the draft FY 2026 Unified Planning Work Program (UPWP). It outlines the federally required transportation planning tasks and a budget of $337,187.00, which was a 2% increase from FY 2025. Tasks include traffic modeling, long-range transportation planning, Safe Streets Action Plan implementation, parking management, bike/pedestrian planning, and technical assistance for local Boards. No action is needed currently. Staff will be asking authorization for a public review period for the draft UPWP at the May 19 meeting, to run May 23–June 23, with a final review on June 23.

- **Bicycle and Pedestrian Advisory Committee (BPAC)** – discussion of concept to restructure, rename, and expand the mission of Committee to advise the NP&EDC on roadway/intersection, freight, parking, and bicycle and pedestrian projects, regulations, and public outreach opportunities.

  Documentation: File with associated plans, photos and required documentation
  Discussion: Mr. Burns stated that the BPAC mission is to advise on bike/pedestrian related projects such as Pleasant Street and Tom Nevers and supports safety campaigns and wayfinding efforts. The current staff is a member of six at-large members, appointed through letters of interest, one NP & EDC representative, also appointed to the committee. The BPAC's current appointments will expire in June of 2025. Proposing to expand BPAC's mission to include broader transportation and parking infrastructure. BPAC's advisory role expansion, to address all transportation assets, roadways, intersections, freight, and parking projects, advising regulations for streets, sidewalks, paths, and public parking. Help with public outreach regarding transportation. Possible changes may add another NP & EDC member, a representative from the Select Board or County Commission and additional at-large members. The concept may be revisited for action at a future NP & EDC meeting.

C. Update – Town Area Plan
Documentation: File with associated plans, photos and required documentation
Discussion: Mrs. Snell stated that the Town Area Plan update was not ready for the final

presentation due to time constraints from the upcoming Town meeting. The final version will be presented possibly in May.

D. Discussion of nominations to represent the NP&EDC on the Ocean Advisory Commission

Documentation: File with associated plans, photos and required documentation

Discussion: The Ocean Advisory Commission is seeking a representative from the NP & EDC, and it does not need to be a member, it can be anyone they choose to nominate. There are two candidates who submitted letters of interest, and they are Abby De Molina and Jeff Carlson who is the Natural Resource Director. The NP & EDC only needs to vote to forward the names to CCN, who will then send them to the governor for selection. The deadline was extended to May 2nd.

MOTION/VOTE: Ms. Hudson made a motion to forward both letters of interest (Abby De Molina and Jeff Carlson) to the CCN. The motion was duly seconded by Mr. Iverson and the motion was carried unanimously.

<u>Roll call vote:</u>

Wendy Hudson, *Aye*
Kristina Jelleme, *Aye*
David Iverson, *Aye*
Joseph Topham, *Aye*
Abby De Molina, *Aye (remote participation)*
Bert Johnson, *Aye (remote participation)*
John Kitchener, *Aye (remote participation)*
Brook Mohr, *Aye*
Chair Barry Rector, *Aye*

E. Committee Appointment

- **Contract Review Committee for Human Services**

  Documentation: File with associated plans, photos and required documentation

  Discussion: There was a brief discussion. At this time no action is currently being taken, however it will remain on the agenda to keep it top of mind.

- **Harbor Plan Update Committee**

  Documentation: File with associated plans, photos and required documentation

  Discussion: Michael Misurelli resigned from the Harbor Plan Update Committee due to a minor conflict. Ms. Jelleme volunteered to join.

  MOTION/VOTE: Mr. Iverson made a motion to approve Ms. Jelleme' s appointment with the Harbor Plan Update Committee. The motion was duly seconded by Mr. Topham and the motion was carried out unanimously.

  <u>Roll call vote:</u>

  Wendy Hudson, *Aye*
  Kristina Jelleme, *Aye*
  David Iverson, *Aye*
  Joseph Topham, *Aye*
  Abby De Molina, *Aye (remote participation)*
  Bert Johnson, *Aye (remote participation)*
  John Kitchener, *Aye (remote participation)*
  Brook Mohr, *Aye*
  Chair Barry Rector, *Aye*

F. Reports

- **Rural Policy Advisory Committee**
  Wendy Hudson – Committee met on April 11th via Zoom. Main discussion was legislative priorities and tracking related bills. The FRCOG (Franklin Regional Council of Governments) website hosts a fantastic regularly updated legislative tracking resource on its website. The state's RPAC page is less current and not as detailed. Linda Dunlady from FRCPG is leading this. There was a brief update from the director, pilot program and energy related discussions.
- **Capital Program Committee**
  John Kitchener – Had several meetings. Focused on revising the capital project evaluation process ahead of Fiscal Year 2027. Two main goals, one is to update and simplify evaluation criteria to better reflect current needs of the island and second is to revise the project scoring mechanism to improve how projects are prioritized. This will make next year's funding process more effective. Hoping to implement the new process before the FY27 cycle begins.
- **Affordable Housing Trust**
- **Contract Review Committee of Human Services**
- **Bicycle and Pedestrian Advisory Committee**
  Joseph Topham – Already discussed no further updates.
- **Harbor Plan Update Committee**
- **Madaket Area Plan Workgroup**
  Joseph Topham – Committee is down to the last two small groups of items. Aiming to wrap by summer, we will meet again to finalize everything. Members have been working diligently and are doing a great job.
- **Seasonal Communities Advisory Council**
- **Town Area Plan Workgroup**
- **Others**

IX. Adjournment:

Mr. Johnson made a motion to adjourn at 6:00PM and it was duly seconded, and the motion was carried unanimously.

Roll call vote:
Wendy Hudson, *Aye*
Kristina Jelleme, *Aye*
David Iverson, *Aye*
Joseph Topham, *Aye*
Abby De Molina, *Aye (remote participation)*
Bert Johnson, *Aye (remote participation)*
John Kitchener, *Aye (remote participation)*
Brook Mohr, *Aye*
Chair Barry Rector, *Aye*

- **Link to the NP & EDC YouTube video:** https://www.youtube.com/watch?v=JBCYptdXAPc