NP&EDC

NANTUCKET PLANNING AND ECONOMIC DEVELOPMENT COMMISSION

NP & EDC – MAY 19, 2025 @ 5:00PM APPROVED MINUTES

Hybrid - Meeting Trailer, Room A, 131 Pleasant Street and Remote Participation via Zoom Webinar

Commissioners: Chair Barry Rector, Vice-Chair Nat Lowell, Brook Mohr, Bert Johnson *(remote participation)*, Abby De Molina, Joseph Topham, Dave Iverson (*Absent*), John Kitchener, Wendy Hudson, Kristina Jelleme, and Michael Misurelli

Staff: Leslie Snell, Director of Planning, Megan Trudel, Senior Planner, Michael Burns, Transportation Program Manager *(remote participation)*, William Saad (*Absent*) and Catherine Ancero, Administrative Specialist *(Absent)*

PLEASE LIST BELOW THE TOPICS THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING.

I. **Call to Order:**

Chair Rector called the meeting at 5:00 PM.

Commissioners' attendance taken by Roll Call:

Vice-Chair Nat Lowell, *Aye*
Brook Mohr, *Aye*
Joseph Topham, *Aye*
Michael Misurelli, *Aye*
John Kitchener, *Aye*
Wendy Hudson, *Aye*
Abby De Molina, *Aye*
Kristina Jelleme, *Aye*
Bert Johnson, *Aye (remote participation)*
Chair Barry Rector, *Aye*

II. **Establishment of Quorum:**

A quorum was established.

III. **Approval of Agenda:**

MOTION/VOTE: Ms. Mohr made a motion to approve the agenda. The motion was duly seconded by Vice-Chair Lowell and the motion was carried out unanimously.

Roll call vote:

Vice-Chair Nat Lowell, *Aye*
Brook Mohr, *Aye*
Joseph Topham, *Aye*
Michael Misurelli, *Aye*
John Kitchener, *Aye*
Wendy Hudson, *Aye*
Abby De Molina, *Aye*

Kristina Jelleme, *Aye*
Bert Johnson, *Aye (remote participation)*
Chair Barry Rector, *Aye*

IV. Public Comment for items not included on the agenda:
Discussion: Hillary Rayport made a public comment on a topic not on the agenda. Ms. Rayport stated that she submitted a letter to staff and the Chair on Friday, however it was not distributed to the Commission. Staff stated that the letter was received after the deadline for the agenda and packet to be posted. Ms. Rayport questioned how the process for the public to submit materials and expressed concern about the lack of transparency and collaboration by the Commission. Ms. Rayport stated that she had attended a hearing on Tuesday at the State House. Ms. Rayport spoke of her petition that had overwhelmingly passed at the Town meeting. Ms. Rayport felt that her attempts at collaboration were ignored. Ms. Rayport stated that if the Commission is opposed to the legislation without offering an alternative it will lead to continued conflict at future Town Meetings.

V. Announcements:

- **At-Large Seat – to be appointed at the June 23, 2025 NP&EDC meeting. Letters of interest due to Megan Trudel at mtrudel@nantucket-ma.gov no later than 4pm on Friday, June 14, 2025.**

  Discussion: Mrs. Snell stated that the At-Large seat will be appointed at the June 23rd meeting. Anybody interested must submit letters of interest to Megan Trudel by Friday, June 14th. The vacancy will be advertised to the standard policy in the local newspaper, Inquirer and Mirror.

- **MassDOT virtual public meeting for Cape Cod Commission, Martha's Vineyard Commission, and Nantucket Planning and Economic Development Commission to take public comment on the statewide capital plan (CIP)- May 28th at 4pm.**

  Discussion: Mr. Burns stated that the MassDOT will be holding a virtual public meeting to present its Capital Improvement Plan, which is now open for public comment.

VI. Action/Discussion Items:

A. Transportation Program Manager Update

- **FFY 2025-29 Transportation Improvement Program (TIP) Adjustment –** approve adjustments to the FFY 2025 and 2026 Transit Program of the TIP. https://nantucket-ma.civilspace.io/en/projects/transportation-improvement-program

  Discussion: An update for the FY2025-29 TIP was discussed. Adjustments include shifting bus replacement funding from 2026 to 2025, adding the purchase of two type E vehicles for about $225,000.00. Classified as an adjustment not an amendment due to the cost under $500,000.00, therefore no public review is required. The funds are needed to align with the federal grant timelines which are different from the State fiscal year. Mr. Burns requested that they approve the adjustment to the Transit Program of the FFY2025-2029 TIP as presented by staff.

  MOTION/VOTE: Vice-Chair Lowell made a motion to approve the adjustment to the Transit Program of the FFY 2025-2029 TIP as presented by staff. The motion was duly seconded by Ms. De Molina and the motion was carried out unanimously.

  Roll call vote:

Vice-Chair Nat Lowell, *Aye*
Brook Mohr, *Aye*
Joseph Topham, *Aye*
Michael Misurelli, *Aye*
John Kitchener, *Aye*
Wendy Hudson, *Aye*
Abby De Molina, *Aye*
Kristina Jelleme, *Aye*
Bert Johnson, *Aye (remote participation)*
Chair Barry Rector, *Aye*

- **Draft FFY 2026-30 Transportation Improvement Program (TIP)** – close 21-day public review period and approve draft TIP. https://nantucket-ma.civilspace.io/en/projects/transportation-improvement-program

  Discussion: The draft FFY 2026-30 TIP is currently in the public review period which began on April 30 and ends May 23, 2025. On FY26-30, no highway projects are currently programmed however three projects are in early planning, Milestone Rotary, Milestone Road at Nobadeer Farm Road intersection and Milestone Road widening to New South Road. A future request may be made to shift unused highway funds to the transit program. There have been no public objections or comments received. Mr. Burns requests a vote to close the public review on May 23rd and approve the draft TIP if no objections are received by then. In the upcoming meeting in the months of June or July, public input will be allowed on project designs. Public feedback will be welcomed with formal hearings scheduled later. Section 106 reviews will occur during the more advanced design phases.

  MOTION/VOTE: Ms. Mohr made a motion to close the public review period and approve the draft FFY 2026-2030 TIP effective May 23, 2025, if there are no objections submitted to staff. The motion was duly seconded by Mr. Topham and the motion was carried out unanimously.

  Roll call vote:
  Vice-Chair Nat Lowell, *Aye*
  Brook Mohr, *Aye*
  Joseph Topham, *Aye*
  Michael Misurelli, *Aye*
  John Kitchener, *Aye*
  Wendy Hudson, *Aye*
  Abby De Molina, *Aye*
  Kristina Jelleme, *Aye*
  Bert Johnson, *Aye (remote participation)*
  Chair Barry Rector, *Aye*

- **Draft FFY 2026 Unified Planning Work Program (UPWP)** – authorize release of 21-day

- public review period. https://nantucket-ma.civilspace.io/en/projects/unified-planning-work-program-upwp

  Discussion: Draft FFY 2026 UPWP was introduced last month and now up for public review authorization. The UPWP is a federally required work plan for regions receiving transportation funding. It covers administration, data collection and Planning and implementation activities. The budget covers travel, equipment and professional services which is a total of $337,187, a 2% increase from the previous year. Mr. Burns requested that the Commissioners authorize a public review period from May 23 to June 23, 2025, with a public meeting scheduled for Juen 23 at 5PM to receive comments.

MOTION/VOTE: Mr. Topham made a motion to authorize a public review period from May 23 to June 23, 2025, with a public meeting scheduled for Juen 23 at 5PM to receive comments. The motion was duly seconded by Mr. Misurelli and the motion was carried out unanimously.

Roll call vote:
Vice-Chair Nat Lowell, *Aye*
Brook Mohr, *Aye*
Joseph Topham, *Aye*
Michael Misurelli, *Aye*
John Kitchener, *Aye*
Wendy Hudson, *Aye*
Abby De Molina, *Aye*
Kristina Jelleme, *Aye*
Bert Johnson, *Aye (remote participation)*
Chair Barry Rector, *Aye*

- **Bicycle and Pedestrian Advisory Committee (BPAC)** – continued discussion of possible re-organization and authorize advertisement of notice to fill appointments that expire June 30, 2025.

Discussion: The current role of the BPAC is to advise the NP&EDC on bike and pedestrian projects. Current structure six at large and one NP&EDC representative who is currently Joseph Topham. All terms are set to expire on June 30, 2025. The proposed expanding BPAC's changes would include roadway/intersection projects, freight and parking issues, street, path, sidewalk and public parking regulations. Also forming a new Transportation and Parking Advisory Committee with one NP&EDC representative, one County Commissioner or Select Board and 5 At-Large. Two actions were presented to the Commissioners. One is to approve a public notice to fill six BPAC seats with no changes to its structure or scope or direct staff to draft a public notice seeking members for a new transportation and parking advisory committee with the expanded scope to be considered at the June 23rd meeting.

MOTION/VOTE: Ms. Mohr made a motion to authorize staff to develop public notice and a plan for discussion at the June 23rd meeting to establish a new Transportation and Parking Advisory Committee. This committee will include five at-large members with staggered terms, plus one NP&EDC representative and one County Commissioner or Select Board member. The motion was duly seconded by Mr. Kitchener and the motion was carried unanimously.

Roll call vote:
Vice-Chair Nat Lowell, *Aye*
Brook Mohr, *Aye*
Joseph Topham, *Aye*
Michael Misurelli, *Aye*

John Kitchener, *Aye*
Wendy Hudson, *Aye*
Abby De Molina, *Aye*
Kristina Jelleme, *Aye*
Bert Johnson, *Aye (remote participation)*
Chair Barry Rector, *Aye*

B. Committee Reports

- **Rural Policy Advisory Committee**
- **Capital Program Committee**
  John Kitchener – Update on the Capital Program Committee. Two major improvements are underway. First the criteria for evaluating funding requests are being revised to be clearer and more strategi. Second a new template is being developed for Department Heads to use before meeting with the committee. This will help them prepare and understand the key questions they will be asking when requesting funds.
- **Affordable Housing Trust**
- **Contract Review Committee of Human Services**
- **Bicycle and Pedestrian Advisory Committee**
- **Harbor Plan Update Committee**
- **Madaket Area Plan Workgroup**
- **Seasonal Communities Advisory Council**
- **Town Area Plan Workgroup**
- **Others**

Before adjourning Vice-Chair Lowell gave a heartfelt thanks to Chair Barry Rector for his 24-25 years of dedicated service on the Planning Commission and Planning Board. Several of the Commissioners shared personal reflections and appreciation for his contributions. Chair Rector acknowledged their appreciation and shared the reason behind his decision.

VII. <u>Adjournment:</u>

Mr. Johnson made a motion to adjourn at 6:00PM and it was duly seconded, and the motion was carried unanimously.

<u>Roll call vote:</u>

Wendy Hudson, *Aye*
Kristina Jelleme, *Aye*
David Iverson, *Aye*
Joseph Topham, *Aye*
Abby De Molina, *Aye (remote participation)*
Bert Johnson, *Aye (remote participation)*
John Kitchener, *Aye (remote participation)*
Brook Mohr, *Aye*
Chair Barry Rector, *Aye*