



MEETING POSTING

TOWN OF NANTUCKET

Pursuant to MGL Chapter 30A, § 18-25

All meeting **notices and agenda** must be filed and time stamped with the
Town Clerk's Office and posted at least 48 hours prior to the meeting
(excluding Saturdays, Sundays and Holidays)

RECEIVED

2026 JUN 05 PM 01:33
NANTUCKET TOWN CLERK
Posting Number:T 424

Committee/Board/s | SELECT BOARD

Day, Date, and Time | WEDNESDAY, JUNE 10, 2026 AT 5:30 PM

Location / Address | PSF COMMUNITY ROOM, 4 FAIRGROUNDS ROAD AND
REMOTE PARTICIPATION VIA ZOOM WEBINAR

**Signature of Chair or
Authorized Person** | ERIKA MOONEY

WARNING: IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF
MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML
STATUTE, NO MEETING MAY BE HELD!

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

YOU TUBE LINK FOR VIEWING ONLY:

<https://youtube.com/live/TbuFXMyGOOc>

ZOOM WEBINAR REGISTRATION LINK TO VIRTUALLY ATTEND MEETING:

https://us06web.zoom.us/webinar/register/WN_j727QWJBsfWkl6JwrnPsHg

I. CALL TO ORDER

II. SELECT BOARD ACCEPTANCE OF AGENDA

III. ANNOUNCEMENTS

1. The Select Board Meeting is Being Audio and Video Recorded.
2. **Juneteenth (Friday, June 19, 2026) Celebrations.**
The Department of Culture and Tourism with the Museum of African American History, Boston & Nantucket, the Nantucket Historical Association, and Nantucket Island Chamber of Commerce is Hosting Juneteenth on Saturday, June 20 from 10:00 AM to 3:00 PM at the African Meeting House, 27 and 29 York Street.
3. **Update on July 4th Celebration Events** (Impact of Drought Conditions).
4. **Nantucket Under Level 2 Drought Condition**
Mandatory Water Restrictions are in Place and Fines will be Charged for Non-Compliance. See <https://www.nantucket-ma.gov/1897/Water> for More Information.
5. **Request for Public Comments on Vineyard Wind Debris Response Summary**
The Town of Nantucket Invites the Public to Review Vineyard Wind's Debris/Infrastructure Failure Incident Response Plan Summary and Submit Comments or Questions by June 15.

More Information at <https://nantucket-ma.gov/3809/DebrisInfrastructure-Failure-Incident-Re>.

6. No Select Board Meeting on Wednesday, June 17, 2026 (Summer Schedule); Next Meeting on Wednesday, June 24, 2026.
7. Town Offices Closed Friday, June 19, 2026 in Observation of Juneteenth.
8. Select Board Announcements/Comments.

IV. UPDATE ON PUBLIC COMMENT QUESTIONS FROM PRIOR SELECT BOARD MEETINGS
(see <https://nantucket-ma.gov/3788/2026-Public-Comment-Questions-Responses>)

V. PUBLIC COMMENT*

VI. NEW BUSINESS**

VII. APPROVAL OF MINUTES, WARRANTS AND PENDING CONTRACTS

1. Approval of Minutes of April 27, 2026 at 11:00 AM; June 3, 2026, at 5:30 PM; June 4, 2026, at 9:00 AM.
2. Approval of Payroll Warrants for June 7, 2026.
3. Approval of Treasury Warrants for June 10, 2026.
4. Approval of Pending Contracts for June 10, 2026 - as Set Forth on the Spreadsheet Identified as Exhibit 1, Which Exhibit is Incorporated Herein by Reference.

VIII. CITIZEN/DEPARTMENTAL/COMMITTEE REQUESTS/REPORTS

1. 2026 Annual Board, Committee, Commission Appointments - as Set Forth on the Spreadsheet Identified as Exhibit 2, Which Exhibit is Incorporated Herein by Reference.
2. Affordable Housing Trust Fund: Request for Amendment of Declaration of Trust for Affordable Housing Trust Fund to Increase the Limit of Area Median Income (AMI) to 250% Pursuant to Vote on Article 66 of 2026 Annual Town Meeting.
3. Coastal Resilience Advisory Committee: Quarterly Report.

IX. TOWN MANAGER'S REPORT

1. Health Director: Review of Short-Term Rental Data.

X. SELECT BOARD REPORTS/COMMENT

1. Update on the Investigation of the Investigation of African Meeting House Vandalism.
2. Committee Reports.

XI. ADJOURNMENT

**Public Comment: please see attached Public Comment Policy which can also be found at <https://www.nantucket-ma.gov/DocumentCenter/View/51055/Public-Comment-Policy---Adopted-by-the-Select-Board-on-February-12-2025-PDF>.*

***New Business: Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting may be brought up for discussion in accordance with the Open Meeting Law.*

EXHIBIT 1
AGREEMENTS TO BE EXECUTED BY TOWN MANAGER
UNLESS RESOLUTION OF DISAPPROVAL BY SELECT BOARD
June 10, 2026

Type of Agreement/Description	Department	With	Amount	Other Information	Source of Funding	Term
Grants						
Grant Agreement	Culture & Tourism	Nantucket Book Foundation	\$1,000	Nantucket Book Festival	Cultural District Budget	May 1, 2026 - Dec 31, 2026
Grant Agreement	Culture & Tourism	Nantucket Community Music Center	\$2,500	Nantucket Island Youth Orchestra	Cultural District Budget	May 1, 2026 - Dec 31, 2026
Grant Agreement	Culture & Tourism	Nantucket Community Sailing	\$2,500	Nantucket Community Sailing's Rainbow & Wooden Boat Parade	Cultural District Budget	May 1, 2026 - Dec 31, 2026
Grant Agreement	Culture & Tourism	Egan Maritime Institute	\$2,500	Family Night at the Museum	Cultural District Budget	May 1, 2026 - Dec 31, 2026
Grant	Culture & Tourism	Sustainable Nantucket	\$2,500	Sustainable Nantucket's Cookbook Project	Cultural District Budget	May 1, 2026 - Dec 31, 2026
Grant Agreement	Housing Office	Commonwealth of Massachusetts	(\$175,000)	Seasonal Communities Grant for various Affordable Housing Trust initiatives	Massachusetts State Revenue	Jan 1, 2026 - Jun 30, 2026
Leases/Licenses						
Software License	Health	Relavent	\$14,190	Annual renewal for inspectional software used for Health Department inspections	Health Budget	Jul 1, 2026 - Jun 30, 2027
Software License	Human Resources	Governmentjobs.com, Inc. d/b/a NEOGOV	\$83,215.15	Annual renewal for human resources information system for hiring & professional development	Human Resources Budget	Jul 1, 2026 - Jun 30, 2027
Software License	IT	CivicPlus	\$13,101.58	Annual renewal for maintenance & licensing for Town website	IT Budget	Jul 1, 2026 - Jun 30, 2027
Software License	IT	OpenGov	\$38,347.31	Subscription to OpenGov	IT Budget	Jun 1, 2026 - Jun 30, 2027

Software License	Police	Governmentjobs.com, Inc. d/b/a NEOGOV	\$11,182.88	Annual renewal for PowerDMS, a policy document management software for police accreditation	Police Budget	Jul 1, 2026 - Jun 30, 2027
Commercial Lease	Police/Licensing	Nantucket Dreamland Foundation	(\$500)	License for operation of drive-in movie theater at Nobadeer Fields	N/A	Jun 12, 2026 - Oct 12, 2026
Software License	DPW	All Traffic Solutions	\$13,500	Subscription to TrafficCloud Traffic Suite for speed displays	Article 10 ATM 2022	Jun 1, 2026 - May 31, 2029
License Agreement	Real Estate Office	Nantucket Regional Transit Authority	TBD	Extension of license agreement with NRTA for use of Greenhound property	N/A	Apr 15, 2026 - Apr 15, 2027
Amendments						
Contract Amendment	DPW	Victor Brandon	Add \$750,000 to original contract amount of \$2,500,000 for new contract amount of \$3,250,000	Increase contract value to account for actual & anticipated work completed in FY'26	Various Annual Road Work Capital Accounts	Oct 15, 2025 - Jul 31, 2026
Professional Services & Purchase Agreements						
Professional Services Agreement	Communications Office	NCTV	\$35,000	Annual renewal for remote & hybrid public meeting support services	Communications Budget	Jul 1, 2026 - Jun 30, 2027
Professional Services Agreement	Communications Office	Pierce Cote Advertising, Inc.	\$54,000	Annual renewal for communications consulting services	Communications Budget	Jul 1, 2026 - Jun 30, 2027
Professional Services Agreement	Housing Office	NHA Properties Inc d/b/a Housing Nantucket	\$18,800	Lottery agent services for affordable housing homeownership	Affordable Housing Trust Fund	Jun 1, 2026 - Jun 30, 2027
Professional Services Agreement	Human Resources	Futurecomp/Omni Underwriting Managers, LLC	\$14,000	Annual renewal for worker's compensation insurance services	Human Resources Budget	Jul 1, 2026 - Jun 30, 2027
Purchase Agreement	Marine	Safe Boats International, LLC	\$627,089.97	Purchase of replacement Harbormaster patrol boat	Article 10 ATM 2026	Jun 1, 2026 - May 31, 2027

Master Services Agreement	Our Island Home	CliftonLarsonAllen, LLP	\$26,250	Pre-Town Meeting Pro Forma Report	Our Island Home Budget	Jan 15, 2026 - Jan 14, 2031
Professional Services Agreement	Police	Power Solutions, LLC	\$247,418.82	Replacement of three (3) uninterruptible power supply (UPS) systems for the Public Safety Facility & Data Center	911 Systems Grant Fund	Jun 1, 2026 - May 31, 2028
Purchase Agreement	DPW	All Traffic Solutions	\$9,675.78	Purchase of three (3) solar speed display & data collection devices	Article 10 ATM 2022	Jun 1, 2026 - May 31, 2029
Professional Services Agreement	DPW/Central Fleet	Tri State Truck Center	\$17,470.08	Replacement of fuel system on Town dump truck	Central Fleet Budget	Jun 10, 2026 - Jun 9, 2027
Professional Services Agreement	DPW/Facilities	Nantucket Septic, Inc.	\$80,775	Supply, delivery maintenance & removal of seasonal portable restrooms	Public Facilities Budget; and Land Bank for Cisco	May 20, 2026 - May 19, 2027
Professional Services Agreement	DPW/Facilities	RISE Engineering	\$18,000	Replacement of HVAC unit at IT Satellite Office	Green Communities Grant	Jun 10, 2026 - Dec 9, 2026
Purchase Agreement	DPW/Facilities	Mister Boardwalk, Inc.	\$20,724.86	Purchase of replacement boardwalks for Galley Beach	MOD Grant Account ADA Improvements	Jun 1, 2026 - Dec 31, 2026
Professional Services Agreement	DPW/Facilities	RISE Engineering	\$133,788	Replacement of windows at 38 W. Chester St. employee housing	Article 10 ATM 2022	Jun 10, 2026 - Jun 9, 2027
Professional Services Agreement	Sewer	Hazen & Sawyer	\$2,391,598	Bidding & construction phase services for Surfside WWTF phase 2 & 2B improvements	Article 12 ATM 2018	Apr 15, 2026 - Jun 30, 2029
Professional Services Agreement	Solid Waste	Setronics	\$65,598.50	Installation of security cameras at Solid Waste Facility	Article 16 ATM 2025 Solid Waste Budget	Jun 1, 2026 - May 31, 2027
Professional Services Agreement	DPW/Solid Waste	Sanborn, Head & Associates, Inc.	\$198,600	Supplemental PFAS soil characterization services	Article 18 ATM 2022	Jun 1, 2026 - May 31, 2027

Jul 1, 2026 - Highlighted contracts will not be signed before July 1, 2026, as they are effective in the next fiscal year

2026 Annual Committee Applicants:

EXHIBIT 2

Agricultural Commission #

2 Seats Available; 2 Applicants

2 Seats Terms End 2029

Current Committee Members:

Jacob Tinkhauser	2026 – No response
Kelly Steffen	2026 – Applied
Posie Constable	2027
Ella Potenza	2028
Isaac Basibe	2028

Applicants:

Kelly Steffen – Incumbent
Benjamin Reppert – New Applicant

Pursuant to Article 65 passed by 2022 Annual Town Meeting, “To the extent available and willing to serve, the [Agricultural] Commission shall consist of a minimum of three members whose prime source of income is derived from farming or agricultural-based enterprises in Nantucket and another two who are interested in farming. If the foregoing are neither available nor willing to serve, then any member may be appointed from the community who has an interest in agriculture.”

Airport Commission *

2 Seats Available; 2 Applicants

2 Seats Terms End 2029

Current Committee Members:

Anthony G. Bouscaren	2026 – Applied
VACANT	2026 – Not reapplying
Andrea Planzer	2027
Philip Marks III	2027
Mike Leavitt	2028

Applicants:

Anthony G. Bouscaren - Incumbent
F. Scott Wilson – New Applicant

** Pursuant to MGL Chapter 90, Section 51E, “Of the members appointed [to the Airport Commission] at least one shall be a person having experience in aeronautics.”*

Board of Health

2 Seats Available; 5 Applicants

2 Seats Terms End 2029

Current Committee Members:

Meredith (Meri) Lepore	2026 – Applied
Ann Smith	2026 – Applied
Bob DeCosta (SB member)	2027
James A. Cooper	2027
Kerry McKenna	2028

Applicants:

Meredith (Meri) Lepore – Incumbent
Ann Smith – Incumbent
Amy Beaton – New Applicant

2026 Annual Committee Applicants:

EXHIBIT 2

Kate Garrette – New Applicant
Ernest Strang – New Applicant
~~Kit Murphy – New Applicant~~ Application withdrawn

Cannabis Advisory Committee

2 Seats Available; 1 Applicant

1 Seat Term Ends 2028
1 Seat Term Ends 2029

Current Committee Members:

Joseph W. Plandowski (At-Large)	2026 – Applied
Barry Rector (At-Large)	2027
Jacques Zimicki (At-Large)	2027
VACANT (At-Large)	2028
Dawn E. Hill (SB member)	2027
Abby De Molina (PB member)	2026
Kerry McKenna (BOH member)	2026

Applicants:

Joseph W. Plandowski – Incumbent

Capital Program Committee

2 Seats Available; 3 Applicants

2 Seats Terms End 2029

Current Committee Members:

Christy Kickham (At-Large)	2026 – Applied
Howard Matz (At-Large)	2026 – Applied
Jill Vieth (SB Rep)	2027
VACANT (FinCom Rep)	2026
Liza Hatton (NP&EDC Rep)	2026
Peter T. Kaizer (At-Large)	2027
Caroline Baltzer (At-Large)	2028

Applicants:

Christy Kickham – Incumbent
Howard Matz – Incumbent
~~Mary Longacre – New Applicant~~ Application withdrawn
Barry Rector – New Applicant

Cemetery Commission

2 Seats Available; 2 Applicants

2 Seats Terms End 2029

Current Committee Members:

Scott McIver	2026 – Not reapplying
Allen Reinhard	2026 – Applied
Lee W. Saperstein	2027
Frances Karttunen	2027
Jascin Finger	2028

Applicants:

Allen Reinhard – Incumbent
Amelia Holmes – New Applicant

2026 Annual Committee Applicants:

EXHIBIT 2

Coastal Resiliency Advisory Committee

1 Seat Available; 0 Applicants

1 Seat Term Ends 2029

Current Committee Members:

Doug Rose (At-Large)	2026 – Not reapplying
Sarah Bois, Ph.D (At-Large)	2027
Joanna Roche (At-Large)	2028
Tim Braine (ConCom member)	2026
VACANT (PB member)	2026
Matt Fee (SB member)	2027
Peter Brace (SHAB member)	2026
Abby DeMolina (NLB member)	2026
Christy Kickham (CapCom member)	2026
VACANT (ACNVT member)	2026
Dr. Emily Junkins (NCF designee)	2027

Applicants:

None

Conservation Commission

2 Seats Available; 3 Applicants

2 Seats Terms End 2029

Current Committee Members:

Tim Braine	2026 – Applied
RJ Turcotte	2026 – Applied
John M. Schafer	2027
Linda Williams	2027
Seth Engelbourg	2028
Michael V. Misurelli	2028
Joseph W. Plandowski	2028

Applicants:

Tim Braine – Incumbent
RJ Turcotte – Incumbent
Benjamin Reppert – New Applicant

Contract Review Committee, Human Services

1 Seat Available; 2 Applicants

1 Seat Term Ends 2029

Current Committee Members:

Linda Williams (At-Large)	2026 – Applied
John W. Belash (At-Large)	2027
Lee Tesser (At-Large)	2028
Veronica Bolcik (CHS Rep)	2026
Suzanne Keating (CHS Rep)	2026
Joanna Roche (FinCom Rep)	2026
VACANT (NP&EDC Rep)	2026

Applicants:

Linda Williams – Incumbent
Tara Restieri – New Applicant

2026 Annual Committee Applicants:
EXHIBIT 2

Council for Human Services

4 Seats Available; 3 Applicants

1 Seat Term Ends 2027

3 Seats Terms End 2029

Current Committee Members:

Sarah Wright	2026 – No response
Claudia Valle	2026 – No response
Kelly Steffen	2026 – Applied
Veronica Bolcik	2027
Sue Mynttinen	2027
VACANT	2027
Suzanne Keating	2028
Amanda Wright	2028
Tara Restieri	2028

Applicants:

Kyan Samuels Roberts – New Applicant
Jamie Leiss – New Applicant
Kelly Steffen – Incumbent

Council on Aging

3 Seats Available; 2 Applicants

3 Seats Terms End 2029

Current Committee Members:

Mary Anne Easley	2026 – Applied
Rocky Fox	2026 – Not reapplying
Kelsea Gray	2026 – Applied
VACANT	2027
Lisa Sherburne	2027
Linda Williams	2027
Robert M. Kucharavy	2028
Erin Lynch	2028
Diane Flaherty	2028

Applicants:

Mary Anne Easley – Incumbent
Kelsea Gray – Incumbent

Cultural Council ^

2 Seats Available; 0 Applicants

2 Seats Terms Ends 2029

Current Committee Members:

Kendall Graham (Term 1)	2026 – No response
Bianca Brown	2026 – No response
Sarah C. Ellis (Term 1)	2028
Barbara Tibbitts (Term 1)	2028
Bethany Oliver (Term 1)	2028
Tony Wagner (Term 2)	2027
Jack Bulger (Term 1)	2027

Applicants:

None

2026 Annual Committee Applicants:

EXHIBIT 2

^ Pursuant to the Massachusetts Cultural Council's Local Cultural Council Program Guidelines, "The term of membership for a council member is three years; members can serve a maximum of two consecutive terms, or a total of six years, unless the appointing authority removes a member before the expiration of a term. Members must remain off the council for a one-year interval before serving additional terms."

Finance Committee

3 Seats Available; 4 Applicants

3 Seats Terms End 2029

Current Committee Members:

Joanna Roche	2026 – Applied
Rob Giacchetti	2026 – Applied
Martin McKerrow	2026 – Applied
Jeremy Bloomer	2027
Joseph H. Wright	2027
Peter N. Schaeffer	2027
Anthonie Goudemond	2028
Christopher A. Glowacki	2028
VACANT	2028

Applicants:

Rob Giacchetti – Incumbent
Joanna Roche – Incumbent
Martin McKerrow – Incumbent
~~Cindy Bortman Boggess – New Applicant~~ Application withdrawn
Benjamin Reppert – New Applicant

Historic District Commission Associate

1 Seat Available; 2 Applicants

1 Seat Term Ends 2029

Current Associate Committee Members:

Joe Paul	2026 – Applied
Carrie Thornewill	2027
Constance Patten	2028

Applicants:

David Gray – New Applicant
Joe Paul – Incumbent

Nantucket Affordable Housing Trust

3 Seats Available; 2 Applicants

3 Seats (At-Large) Terms End 2028

Current Committee Members:

Forest Bell (At-Large)	2026 – Appl rec'd after deadline
Shantaw S. Bloise-Murphy (At-Large)	2026 – Not reapplying
Brian Sullivan (At-Large)	2026 – Applied
Brooke Mohr (SB Rep)	2027
Penny Dey (Housing Authority)	2026
Abby De Molina (NP&EDC)	2026
Mary O'Connor Mack	2027

2026 Annual Committee Applicants:

EXHIBIT 2

Applicants:

Brian Sullivan – Incumbent
John Wise – New Applicant

Nantucket Historical Commission

2 Seats Available; 2 Applicants

2 Seats Terms End 2029

Current Committee Members:

Rita Carr	2026 – Applied
George Butterworth	2026 – Applied
Angus MacLeod	2027
Betsy Tyler	2027
Sarah Noelle McLane	2027
Barbara Halstead	2028
Abby DeMolina	2028

Applicants:

George Butterworth – Incumbent
Rita Carr – Incumbent

Planning Board Alternate

1 Seat Available; 1 Applicant

1 Seat Term Ends 2029

Current Alternate Committee Members:

Stephen Welch	2026 – Applied; withdrawn
Howard Matz	2027
Abby De Molina	2028

Applicants:

~~Clay Evans – New Applicant~~ Application withdrawn
~~Stephen Welch – Incumbent~~ Application withdrawn
Dylan Metsch-Ampel – New Applicant

Real Estate Assessment Committee

2 Seats Available; 3 Applicants

2 Seats Terms End 2029

Current Committee Members:

Nathaniel Lowell (Real Estate)	2026 – Applied
Jesse Bell (Real Estate)	2026 – Applied
Thomas Barada (At-Large)	2027
John B. Brescher, Esq. (Real Estate)	2027
Lee W. Saperstein (At-Large)	2028

Applicants:

Nathaniel Lowell – Incumbent
Jesse Bell – Incumbent
Lee Tesser – New Applicant

2026 Annual Committee Applicants:
EXHIBIT 2

Zoning Board of Appeals

2 Seats Available; 1 Applicant

1 Seat Term Ends 2028

1 Seat Term Ends 2031

Current Committee Members:

Elisa H. Allen	2026 – Applied
Susan McCarthy	2027
VACANT	2028
John B. Brescher	2029
Lisa Botticelli	2030

Applicants:

Elisa Allen – Incumbent

Zoning Board of Appeals Alternate

1 Seat Available; 1 Applicant

1 Seat Term Ends 2029

Current Alternate Committee Members:

VACANT	2026
Robert "Bobby" Constable	2027
Jim Mondani	2028

Applicants:

Jesse Bell – New Applicant



Town of Nantucket
Public Comment Policy
Adopted by Select Board
February 12, 2025

A. Purpose:

This Policy is adopted to facilitate orderly and efficient public comment periods at meetings of Town public bodies. It will protect the ability of the residents of Nantucket, and other persons, to provide feedback or information to pertinent public bodies regarding matters of public interest, Town initiatives, operations, services, and programs. To allow speakers a fair opportunity to address a public body, and to ensure the public body may accomplish its stated business in an efficient manner, these guidelines seek to ensure compliance with the Open Meeting Law and meet other legal and constitutional obligations. Meetings of public bodies in the Town of Nantucket should be places to engage in orderly and peaceable discourse.

B. Authority:

Principles of free speech and freedom to petition the government, fundamental rights protected by the United States and Massachusetts Constitutions, prohibit public bodies from preventing all speech that may be upsetting or offensive. As such, this Policy establishes reasonable time, place, and manner restrictions sufficient to facilitate orderly and peaceable public comment periods at meetings of elected and appointed public bodies of the Town.

C. Legal Standards:

Meetings of public bodies are subject to the requirements of the Open Meeting Law, G.L. c. 30A, §§ 18-25. The Open Meeting Law empowers the chair of a public body to preside at and regulate the proceedings of meetings. Pursuant to G.L. c. 30A, § 20(g), no person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent. Any person wishing to speak at an open meeting must first be recognized by the chair. All questions raised and all comments made by a duly-recognized speaker must be directed to the chair of the public body alone, not to individual members of the public body, staff, or the public. The chair is authorized to maintain order, and, although a rare occurrence, has authority, after appropriate

warnings are ignored, to take action up to and including removal of a person who is disrupting a meeting.

D. Application:

To secure the rights of the public to participate in public comment periods in the Town of Nantucket in a manner consistent with law, and, to thereby protect the Town and members of elected and appointed bodies from civil rights claims, this policy shall apply to all public bodies in the Town of Nantucket.

E. Procedures:

1. All agendas of multiple-member bodies in the Town of Nantucket shall include a period for Public Comment, subject to the limitations set forth in paragraph 3. Where to place Public Comment on the agenda is at the discretion of the chair. If public comment is invited during a separate agenda item, this Policy shall govern.
2. While statements made during a Public Comment period are not required to address an agenda item for that particular meeting, such comments must relate to a matter within the public body's jurisdiction. Public comments on matters outside the public body's jurisdiction may be ruled out of order by the chair. To avoid due process issues, a person seeking to provide comments on a matter appearing on the same agenda will be asked to defer until the specific agenda item is reached.
3. Each speaker will be allowed to speak once for up to 3 minutes. The chair will curtail verbal comments exceeding the allotted time.
4. A recognized speaker may not cede or assign their time to another unless such an assignment is required as reasonable accommodation for such person because of a disability. All speakers who may need an accommodation are strongly encouraged to contact Town staff or the chair of the public body at least 48 hours prior to the meeting. That said, to facilitate an efficient public comment period, groups that have multiple speakers with the same viewpoint may consider consolidating their comments or designating one person to speak on their individual behalf's.

F. Disruptive Conduct/Unprotected Speech:

Disruptive conduct and engaging in other unprotected speech, including but not limited to the following, may be grounds for the chair of a public body to curtail speech and take other action as appropriate:

1. Speaking without being recognized;
2. Continuing to speak after the chair has curtailed additional verbal comment;
3. Interrupting a recognized speaker;
4. Speaking about matters not within the jurisdiction of the public body;
5. Engaging in conversations while another person is speaking;

6. Making true threats of violence directed toward a particular individual; and
7. Making comments inciting imminent lawlessness.

G. Public Body Response:

1. A public comment period is a listening session, and the public body is there to listen. The public body, in fact, should not respond to matters raised at the meeting unless they are on the agenda for the same meeting.
2. Matters raised during public comment periods are not required to, and are unlikely to, be addressed or resolved by the public body at the same meeting. Such matters may be appropriately deferred to a noticed-agenda item at a future meeting due to Open Meeting Law considerations.
3. At the sole discretion of the chair of the public body, matters raised during public comment may or may not appear on a future agenda or be referred to the Town Administrator for appropriate action, if any.
4. A public body cannot demand that persons attending meetings or participating in public comment be civil to one another. Nevertheless, the Town, or the members of the public, and those that appear before them are encouraged to make any/or all residents of the Town feel welcome, including listening to them speak, and acknowledging that speakers may have a different viewpoints.

Disclaimer: A Public Comment period is not a time for debate or response to comments by the public body. Comments made during the Public Comment period do not reflect the views or the positions of the public body. Because of constitutional free speech principles, the public body does not have the authority to prevent all speech that may be upsetting and/or offensive during the public portion of the meeting.

H. Enforcement:

Concerns about Public Comment Periods may be brought to the attention of the Town Manager, who will discuss the concerns with the chair of the public body, and take appropriate action. Failure to comply with this Policy may be deemed a violation of the Town's Code of Conduct, and grounds for the removal of an appointed official.