Contract Review Committee Meeting

Town of Nantucket

131 Pleasant Street

Nantucket, MA, 02554

www.nantucket-ma.gov

Contract Review Committee: Veronica Bolcik (Chair), Joanna Roche (Vice Chair & FinCom Rep), Linda Williams (At-Large), John W. Belash (At-Large), Lee Tesser (At-Large) Suzanne Keating (CHS Rep)

Staff: Jerico Mele (Human Services Director), Alexandria Richards (Office Manager)

~~MINUTES~~

Friday, February 6th, 2026

131 Pleasant St, Trailer Room B

This meeting was held in person with remote participation using ZOOM and YouTube.

Attendance: Veronica Bolcik, John Belash, Linda Williams, Suzanne Keating, Lee Tesser, Joana Roche

Staff: Jerico Mele, Alexandria Richards, Deborah Goudemond

Members of the Public: Kristie Wilson & Roberto Santamaria (Fairwinds), Marcos Alcorn & Tracy Kulik (Kulik Strategic Advisors)

I. Establish Quorum
Quorum was established with attendance at 9:05am

II. Acceptance of Agenda
John made a motion to accept the agenda. It was seconded by Suzanne and accepted by all members in attendance.

III. Public Comment
No comment.

IV. Approval of Minutes from 10/24/2025, 10/31/2025 & 11/7/2025
Linda motioned to approve the minutes it was seconded by John and accepted by all members in attendance.

V. Discussion with Fairwinds
The committee opened the discussion surrounding Fairwinds' change in frequency of use that was different than outlined in their Opioid Grant Proposal.

Roberto explained the quarterly reporting discrepancy resulted from staff transition as their grant manager resigned right before reporting period. Fairwinds mistakenly interpreted the one-time summer peer recovery counselor grant as four quarterly installments instead of single reimbursement. Roberto confirmed they can spend the full grant amount every quarter and still not cover program costs.

Jerico clarified opioid settlement funding follows same reimbursement rules as regular CRC grants once dispersed. Grantees can adjust quarterly payout rates as needed.

The committee accepted the explanation and noted Fairwinds already submitted second payment installment in Q2 quarterlies.

VI. Needs Assessment Updates with Kulik Strategic Advisers
Marcos and Tracy from Kulik Strategic advisers gave a presentation on the status of the data collection up to this point. Involving Key metrics and demographic breakdowns as below:

- Resident survey breakdown: 196 English responses, 11 Spanish responses, 9 seasonal English responses, 3 seasonal Spanish responses
- Target is 300-350 total survey responses by mid-April to achieve statistical significance
- Survey demographics show 74% women, 23% men, 91% English primary language, 70% Spanish speakers, 1% Portuguese
- Quality of life ratings show stark contrast—white English-speaking residents rate quality as good/excellent while Hispanic residents rate as poor/fair/satisfactory
- Marcos developed heat maps showing service access barriers by income level and geography

The Kulik Team emphasized a call to action and worked with the committee to brainstorm ideas on additional ways to get the word out about the survey to reach target.

VII. Review and Approve FY 27 Grant Report for Select Board and Finance Committee
The Committee reviewed the grant report distributed in December 2025 with no extensive changes needed.

Lee made a motion to accept the report, it was seconded by John and accepted by all members in attendance. Linda was not present for this vote.

VIII. Review FY26 Grant Process and recommendations for changes.
Veronica discussed the number of hours that are dedicated from members of this committee July through December. This would give anyone who will be filling the open seat an idea of the dedication required.

The Grant Award ceremony was tentatively scheduled for September 18th to avoid back to school and Labor Day conflicts.

The committee discussed various additions to the grant process like letters of intent, office hours and timeline breakdowns to help applicants submit better applications and know exactly what to expect.

IX. Discussion on funding request for FY 28.
The committee discussed increasing their request to a total of 1 million with $825,000 for Human Services and $175,000 for Substance Misuse.

Jerico emphasized that this increase should be seen as maintaining services rather than an expansion of services due to inflation and growing needs.

X. Review of Quarterly Reports

The committee reviewed Q2 quarterly invoices and reporting. There were discussions on NAMI completing their final reimbursement for their program. Veronica also discussed significant improvement in Addiction Solutions' grant application, invoicing and reporting quality.

Lee made a motion to approve all the Q2 Quarterlies it was seconded by John and accepted by all members in attendance. Linda was not present for this vote.

XI. New Business*
Meetings will be scheduled as needed with the next meeting on April 24th at 9AM.

There was a discussion surrounding needing a new NPEDC member appointment to have a full and complete committee since that seat has been vacant for a while.

XII. Adjournment
John motioned to adjourn it was seconded by Lee and accepted by all members in attendance at 11:10 am. Linda and Joana were not included in this vote.