



Contract Review Committee Meeting

Town of Nantucket

131 Pleasant Street

Nantucket, MA, 02554

www.nantucket-ma.gov

Contract Review Committee: Veronica Bolcik (Chair), Joanna Roche (Vice Chair & FinCom Rep), Linda Williams (At-Large), John W. Belash (At-Large), Lee Tesser (At-Large) Suzanne Keating (CHS Rep)

Staff: Jerico Mele (Human Services Director), Alexandria Richards (Office Manager)

~MINUTES~

Friday, October 24th, 2025

131 Pleasant St, Trailer Room A

This meeting was held in person with remote participation using ZOOM and YouTube.

Attendance: Veronica Bolcik, John Belash, Lee Tesser, Suzanne Keating, Linda Williams

Staff: Jerico Mele, Alexandria Richards

I. Establish Quorum

Quorum was established at 9:03 am with attendance.

II. Acceptance of Agenda

Suzanne made a motion to approve the agenda it was seconded by Linda and accepted by all members in attendance.

III. Public Comment

No comment.

IV. Approval of Minutes from 9/5/2025 & 9/12/2025

Suzanne made a motion to update the Committee members' names in the minutes to include Lee Tesser and remove Dorothy and update the September 12th incorrect date to say September 5th. It was seconded by John and accepted by all members in attendance.

V. Review and Approval of Quarterly Reports

The committee requested Sharing Kindness to send in their quarterly report before approving as only their invoice page was received.

Fairwinds' opioid grant reporting needed further clarification for why all funding was not used in Q1 as requested in the Grant application.

Suzanne made a motion that was seconded by Linda to accept all quarterlies with exception of Sharing Kindness (Human Services) and Fairwinds (Opioid) with a request for additional information to go on the agenda for the next meeting.

VI. Review process for grant review, interviews and deliberation.

All committee members will review all applications; however, the committee was assigned specific application to go in depth on as follows:

Suzanne - In the Herd and Lighthouse school

Linda - STAR and Artist Association

John – Elder Services and Memory Café

Lee Tesser- A Safe Place and Small Friends

Veronica- Cape Cod Health Care (VNA) and PASCON

Joana – Warming Place and Health Imperatives

VII. Review of Substance Misuse Grant Applications

Committee reviewed applications from Addiction Solutions, New Hope, Health Imperatives, NAMI/ASAP and NCTV. They made comments and discussed questions/topics that would be sent to the agencies if they were invited to come in for an interview

VIII. Meeting Calendar for Grant review, including interviews with applicants and meeting dates for deliberations.

Veronica confirmed the meeting calendar that was discussed in prior meetings has not changed.

IX. Update on Needs Assessment

Jerico gave updates on survey responses and highlighted that there was a significant portion of Spanish language responses. There will be some initial results from background and secondary research available to be distributed before deliberations. Marcus will return in person to the island in the spring for a wrap up and to present the results of the needs assessment.

X. New Business*

Jerico discussed that the committee should start thinking about a plan on drafting the letter for funding increase request for FY28 grants.

XI. Adjournment

Suzanne made a motion to adjourn it was seconded by Lee and accepted by all members in attendance at 10:54 am.