

Town of Nantucket
NANTUCKET MEMORIAL AIRPORT
14 Airport Road
Nantucket Island, Massachusetts 02554

Warren Smith, Airport Manager
Phone: (508) 325-5300
Fax: (508) 325-5306



Commissioners
Arthur D. Gasbarro, Chairman
Andrea N. Planzer, Vice Chair
Anthony G. Bouscaren
Jeanette D. Topham
Philip Marks III

AIRPORT COMMISSION MEETING
March 25, 2025

The meeting was called to order at 5:00 pm by Chairman Arthur Gasbarro with the following Commissioners present: Andrea Planzer, Anthony Bouscaren, and Philip Marks III.

This meeting was conducted remotely by video conference via Zoom app and will be aired at a later date on the Town of Nantucket YouTube Channel.

Airport employees present were: Warren Smith, Airport Manager; Preston Harimon, Airport Assistant Manager; Mariya Basheva, Finance Manager; Vilina R. Ilieva, Office Manager; and Elizabeth Reuss, Administrative Assistant.

Also present: Rich Lasdin, McFarland-Johnson Inc.; Dhruv Patel, McFarland-Johnson Inc.; Laura Canham, McFarland-Johnson Inc.; and Ted Gentry, CHA Consulting, Inc.

Mr. Gasbarro read the Town's virtual meeting statement.

Mr. Gasbarro announced the meeting was being audio and video recorded.

Mr. Gasbarro welcomed and introduced the new Airport Manager Mr. Warren Smith.

Mr. Gasbarro asked for comments on the Agenda; hearing none, the Agenda was adopted.

Mr. Gasbarro asked for comments and concerns on the 01/14/25, 02/11/25, 03/11/25, and 03/17/25 Draft minutes; hearing none, the Draft Minutes were adopted by unanimous consent.

Mr. Bouscaren made a **Motion** to ratify the 02/05/25, 02/19/25, and 03/05/25 Warrants. **Second** by Mr. Marks and **Passed** by the following roll call vote:

Ms. Planzer – Aye
Mr. Bouscaren – Aye
Mr. Marks – Aye

Mr. Gasbarro – Aye

Public Comment:

None.

Pending Leases/Contracts Mr. Smith presented Exhibit 1 for approval of the following contracts, leases, and contract amendments.

- ➔ **JetBlue Airways Corporation – Airline Lease Agreement**
A Non-Signatory Airline Agreement. Annual Rent of \$106,483.00 as well as Landing, Ramp, Baggage and Remain Overnight Fees. Expires 03/11/2026 with Additional Two (2) 1-Year Term Renewal Options.
- ➔ **Gull Air – Non-Exclusive Ramp License Agreement**
General Aviation Part 135 Operator. Annual Business Fee of \$1,500 as well as Landing, Ramp, and Additional Service Fees to be Charged by Airport Rates & Charges.
- ➔ **Clean Harbors Environmental Svc, Inc. – Contract Amendment**
Amendment No. 1 to Increase the Contract Amount by \$1,910.04, Not to Exceed \$22,195.04 for the Disposal, Labor, Supplies, Equipment and Transportation of PFAS Resin/Carbon for Incineration.
- ➔ **Potters Industries LLC – Contract**
A 2-Year Term to Supply and Deliver Glass Beads, Not to Exceed \$120,900. Contract Expires 02/28/2027.
- ➔ **PEARL Company – Contract Amendment**
Change Order No. 5. to Increase the Contract by \$6,845.21 for NGRID Bollards at Transformers.
- ➔ **S.W. Cole Engineering, Inc. – Contract**
1-Year Term for Dormitory Construction Materials, Testing, and Inspection Services with the Maximum Project Amount of \$52,319.07. Contract Expires 02/28/2026.
- ➔ **World Fuel – Contract Amendment**
Amendment No. 1 for the Aviation Fuel Supply Contract to Extending the Term Eight (8) Years, Expiring 05/31/2028. Pricing Subject to Market Rate-Outline in Contract.
- ➔ **Ascent Aviation Group, Inc. – Contract Amendment**
Amendment No. 1 for the Refueler Agreement for Six (6) Vehicles and Extending the Term Eight (8) Years, Expiring 03/31/2028.
- ➔ **McFarland-Johnson – Contract Amendment**
Amendment No. 2 to Task Order MJ-PA-04 to Extend the Term to 12/31/2025, No Cost Change Order.

Mr. Smith would like to bring the contract for S.W. Cole Engineering, Inc. back to the 04/08/2025 Commission Meeting for approval.

Mr. Bouscaren made a **Motion** to approve the leases, contracts, and contract amendments as set forth in Exhibit one (1). **Second** by Mr. Marks and **Passed** by the following roll call vote:

Ms. Planzer – Aye

Mr. Bouscaren – Aye

Mr. Marks - Aye

Mr. Gasbarro – Aye

Pending Matters:

062023-06 South Apron Expansion Project Updates

Mr. Smith gave an update that one (1) of the two (2) noise monitor power supplies is fully functional. Airport IT is looking into resolving the issue for the second monitor.

Mr. Smith met with McFarland-Johnson to discuss the bid package for the Perforated PVC Soundwall. Mr. Lasdin added that McFarland-Johnson provided a cost estimate for this project and the bid documents are being finalized to possibly go out to bid on April 8th, one (1) week after the IFB - Installation of Apron Flood Lighting Project goes out to bid, April 2nd.

Mr. Gasbarro asked if McFarland-Johnson was planning to clear anymore brush where the wall would be located. Mr. Lasdin said based on multiple discussions, there might be minimal trimming but no further clearing of the brush.

Mr. Gasbarro said he also observed the manufacturer of the sound-attenuating material was not specified in the bid package and inquired whether this meant the contractor could choose an equivalent or if a specific product was required.

Mr. Lasdin explained with public bids, specific product names are typically avoided in favor of a “basis of design”. However, since this project is locally funded and not subject to FAA restrictions, there is flexibility to specify a product name such as “Acme or Approved Equal” if preferred.

Mr. Gasbarro said if McFarland-Johnson, as the Airport’s consultant, has researched the options and determined that perforated PVC is the most suitable product, then it should be considered if the recommendation to the Airport is to specify the product to avoid the risk of a lower-quality, less expensive alternative potentially selected by other bidders.

071420-03 Per-and Polyfluoroalkyl Substances (PFAS) Investigation

Mr. Smith gave an update on the PFAS investigation:

032525-01 IRA Status Report No. 17

Weston Solutions provided an Immediate Response Action Status Report for the Disposal Site associated with Release Tracking Number (RTN) 4-28219. Mr. Smith explained during the reporting period, three (3) drinking water sampling events were conducted on 08/14/24, 09/24/24 and 12/03/24. Performance samples from the treatment system for the fuel farm containment area were collected on two (2) occasions and the organoclay pretreatment vessel was changed on 12/19/24.

Sampling for the monitoring wells has been completed, but surveying has not been completed yet. Information is expected to be ready for the April Commission Meeting.

032525-02 Phase III Status Report

Weston Solutions completed the Mass DEP Phase III report on March 20th and made the following changes to the draft:

- ➔ InSitu Containment Barrier – Weston Solutions had originally included a barrier along the southern property line to treat groundwater flowing offsite into the MVR area. After discussion, they dropped those and went with monitored natural attenuation in that area.
- ➔ Geothermal Well Treatment – Weston Solutions had originally included costs to install new pumping wells further to the North and East, closer to the center of the Runway

15 Approach Plume. But after discussion with the Airport Commission and further evaluation of the existing wells relative to the plume, they went with the existing wells. Only the injection well would be replaced with an infiltration system, located East of the terminal (exact location to be determined).

050923-01 Crew Quarters Project

Mr. Smith shared that he had the opportunity to do a site inspection and was very impressed with what is being built for the dormitories.

Mr. Smith gave an update that the following items on the project were completed:

- ➔ Sewer entry into the building
- ➔ A four (4) inch fire service into the building
- ➔ Electrical conduits into the building
- ➔ Two (2) inch domestic water into the building
- ➔ CATV Conduits into the building
- ➔ High roof trim and roof shingles were installed.

Upcoming items to be completed, based off schedule per Pearl Construction:

- ➔ Installation of underground roof leader drainage
- ➔ Grade prep and pour all concrete patios and landing for the building entrance
- ➔ Installation of the road base for the driveway and parking areas
- ➔ Installation of the transformer for electricity to the building
- ➔ Installation of the binder course asphalt for the driveway and parking areas
- ➔ Complete mechanical rough-ins
- ➔ Pour remaining concrete sidewalks and trash enclosure

The National Grid road-trenching work for the transformer installation is scheduled for this coming week.

Mr. Lasdin added that McFarland Johnson has a meeting scheduled for April 26th with Airport staff and CHA to discuss finalizing a plan for the procurement of the Furniture, Fixtures, and Equipment (FFE) for the dorms.

Mr. Gentry, from CHA, confirmed that the project is on track for the anticipated completion date. The contractor installed some of the appliances in the modular units as they were delivered and the discussion during the upcoming meeting will determine what furniture will be purchased.

021324-01 Terminal Optimization Project

Mr. Smith has scheduled a meeting with McFarland-Johnson on March 31st to discuss the Terminal Optimization Project. This meeting will include discussion of Tent 3.0 options and opportunities as well as the geothermal system and common use options that could be added to the terminal for better functionality and usability for the public.

Mr. Gasbarro would like to explore how they can get the most out of the study that was conducted for the terminal by potentially including it as part of the five (5) year CIP.

032525-03 Airport Master Plan Update

Mr. Smith deferred to Laura Canham, from McFarland-Johnson to present an update on the Airport Master Plan.

- ➔ What is the Master Plan? – The Master Plan is the official FAA Airport planning document, required under FAA compliance regulations, and reflects the Town of Nantucket’s goals for the Airport. It serves as a comprehensive study addressing short, medium, and long-term development needs. The plan graphically illustrates the Airport’s long-term vision, justifies proposed improvements and establishes a framework for implementation. The last Master Plan was completed in 2015. The current effort follows the ACK Geometry Study, which focused on correcting specific nonstandard airfield conditions.
 - ➔ Master Plan Process – The Master Plan follows a defined sequence of steps, with FAA approval required at two (2) key stages: the Forecasts and the Airport Layout Plan, which outlines the 20-year development vision. Public outreach is conducted throughout the process.
 - ➔ Key Issues and Goals – Some key issues that are focused on are the Terminal Building Function and the Runway 6-24 Safety Area. The goals include electrification, creating a practical 20-year plan that includes phasing and implementation, engaging the public throughout the process, and maintaining flexibility for future industry changes.
 - ➔ Inventory – Goal: Identify Existing Facilities and Conditions.
 - ➔ Forecasts – Goal: Devise a realistic forecast to predict usage over the next twenty (20) years for Commercial Aviation, General Aviation, and Existing and Future Design Aircraft.
 - The FAA approved this Master Plan forecast
 - Existing and future design aircraft remain the same airplane design group
 - ➔ Environmental Overview – Goal: Early identification of constraints to minimize environmental impacts. Sustainability Initiatives and Noise Reductions Efforts implemented at the Airport are:
 - Geothermal heating and cooling
 - PFAS contamination identified in 2020 – waterline extension project started May 2022 (ongoing)
 - Continued PFAS monitoring
 - Noise compatibility program approved by the FAA in 1989
 - Good Neighbor/Fly Friendly Program
- Future Sustainability Initiatives and Noise Reduction Efforts:
- Replacing ARFF vehicles with Fluorine-Free Foam (F3)
 - Considering Sustainable Aviation Fuel Jet-A storage
 - Considering unleaded aviation fuel storage
 - Considering electric aircraft and vehicle charging stations
- ➔ Facility Requirements – Goal: Identify needs for alternatives
 - Compare existing conditions to FAA safety and design standards, code of Federal Regulations airspace surfaces, and approved forecasts.
 - Key Action Items include Airside, Terminal, General Aviation, and Support Facilities.

- ➔ Alternatives – Goal: Determine the preferred long-term alternative.
 - The alternatives were narrowed down to two (2) options, shift or relocate Runway 6-24.
 - The preferred alternative, determined during meetings with the FAA, Mass DOT and the Airport, would be to shift Runway 6-24 along its current centerline, ~416' northeast.
- ➔ Public Outreach –
 - Two public workshops/open houses
 - Project website
 - Public participation plan
- ➔ Next Steps –
 - Confirm preferred alternative
 - Financial/implementation plan – Airport Commission Approval
 - Second Public open house
 - Airport Layout Plan (requiring FAA approval)
 - Final report

Mr. Gasbarro asked if the Airport is aligned with everything shown in this plan for the Public Open House and what will be shown by the consultants on behalf of the Commission.

Ms. Canham said as of right now there is no preferred alternative yet, which would be the ultimate outcome. When the alternatives are complete, the preferred alternative can be provided with the cost and the implementation of how it will be phased out to the public.

A comment Mr. Gasbarro had regarding the 1989 study that was previously adopted and suggested that further study should be conducted to determine whether it is being currently adhered to. A topic that came up during the TAC meetings was whether the Airport, as an inclusion of the Master Plan, would look into working with a consultant towards studying the establishment of flight routes and corridors to ultimately be adopted through an FAA process. This would help to formalize, in today's standards, those overwater routes and should be mentioned under environmental efforts as part of the long-term master planning.

Mr. Gasbarro mentioned the Airport has done a lot of work in the last year for the Ramp Management Plan, especially in regard to the installation of the noise monitors and the new software but did not see it noted in the Master Plan.

Ms. Canham said she would see what they could do to integrate or mention the topics Mr. Gasbarro had mentioned to the Master Plan. The Master Plan is an Airport and Federal document so there are some things that can and cannot be included.

032525-04 Commission's Consideration of a Position Statement Regarding the Annual Town Meeting Warrant Article 72 (General Bylaw Amendment: Car Rental Agencies, Registration of)

Mr. Gasbarro said he wanted to have a discussion amongst the Commission as to whether they would want to have any kind of position statement for this Article. The Select Board has put forth this Article that involves Peer-to-Peer car rentals, such as Turo. The Finance Committee made a motion to not support the Select Board and referred to further study. The Commission's course of action options are to either take no action, support the Select Board Article as written, or support the Finance Committee's Motion.

Mr. Marks feels the Commission should support the Select Board if they are willing to take this on.

Mr. Gasbarro said it would be difficult to enter into an agreement with this operator due to it being a violation of Chapter 58. This Article could potentially allow the Airport to enter into a contract if it is approved.

Mr. Cohen, representing local Turo users, explained the Select Board initially faced challenges with how to regulate Turo, acknowledging that it differs from traditional car rental companies. A warrant article was proposed to clarify the legal status of Turo, but the town's Finance Committee (FinCom) rejected this approach, believing a broader regulatory framework was necessary. A Special Town Meeting is anticipated in the Fall, and it is recommended that the Select Board develop concrete regulations rather than rushing the issue to Town Meeting prematurely. In the meantime, Mr. Cohen suggests that the Airport negotiate a contract with Turo, similar to the agreements Turo has with 145 other airports. This contract could establish fees and operational guidelines, benefiting the airport financially and ensuring compliance by Turo operators. The proposed contract would allow the Airport to collect revenue and enforce rules through Turo, which has the ability to remove non-compliant users from its platform. Mr. Cohen suggests that the Airport Commission support the Finance Committee's motion while also negotiating a contract with Turo. However, he advises against signing the contract until legal uncertainties under Chapter 58 are resolved. Preparing the contract ahead of time would streamline the process when regulations are finalized at the Fall Town Meeting.

Mr. Mark said he initially had reservations but reconsidered after learning that Turo is willing to negotiate a contract and now supports the idea of working collaboratively to establish rules that benefit both sides. Mr. Marks believes this approach could address key concerns and even aid the town. Mr. Marks ultimately backs Mr. Cohen's suggestion, seeing it as a constructive way to resolve the issue rather than merely delaying decisions.

Finance:

Mr. Smith said the Final Financial Statement Audit FY2024, Final Passenger Facility Charge Audit FY2024, and the Annual Town Meeting-Airport Budget Transfers were provided for this meeting. Mr. Smith deferred to Ms. Besheva, the Business Finance Manager, to provide this update:

032525-05 Final Financial Statement Audit FY2024

032525-06 Final Passenger Facility Charge Audit FY2024

Ms. Basheva said both audits were finalized and submitted to the FAA, as required. There is no need for action from the Commission. These reports prove the Airport is in good financial standing and capital assets have increased significantly due to the South Apron Project.

032525-07 Annual Town Meeting – Airport Budget Transfers

Ms. Basheva explained this finance item is to review all the financial articles the Airport has in the current Annual Town Meeting:

- ➔ Article 2 Unpaid Bills – Three (3) bills for the total of \$1,504.21, received after July 15th. Town Meeting Approval is needed to pay these bills.

- ➔ Article 3 Prior Year Articles – Towards the end of the fiscal year, Ms. Basheva looks at the balances of the Airport's Capital Articles and recommended budget transfers necessary to cover any current deficits or potential deficits. Article 3 includes different transfers for other enterprises and general fund, which was approved by the Finance Committee on March 10th. Ms. Basheva explained the recommended transfers listed in the report.
- ➔ Article 17 Enterprise Budget Transfers – Ms. Basheva explained the two (2) transfers in this Article. The first transfer is from retained earnings to the Airport Salaries Budget and the second transfer is from retained earnings to the Airport Operating Budget.
- ➔ Article 23 Rescind Unused Borrowing Authority – Ms. Basheva said this Article was approved by the Finance Committee on March 10th as well. It includes rescissions of \$15,068,000 of unused borrowing for twelve (12) different Articles. Most were funded by retained earnings or grants, so borrowing is not necessary.

Mr. Gasbarro added that Ms. Basheva was incredibly responsive, had the answers and was very well prepared for the Finance Committee Meeting, which went very well.

032525-08 Discussion on Impound Lot Operations and Management

Mr. Smith explained an RFP on Bunker Road was awarded to Jeff Smith to be used as an impound lot. There is a certain number of spots on this lot that are reserved for the Airport to utilize this service for vehicles that have been left at the premises for an extended period of time.

Mr. Marks added that a member of the public inquired if the impound lot was operational and open to the public to have vehicles towed to the lot.

Mr. Smith said the site is not ready yet due to construction delays.

032525-09 Approval of National Grid Lease Agreement NRTA

Mr. Gasbarro explained this is to provide three (3) phase power to the North end of the SRE building where the NRTA lease is located.

Mr. Marks made a **Motion** to approve the National Grid Lease Agreement. **Second** by Ms. Planzer and **Passed** by the following roll call vote:

Ms. Planzer – Aye

Mr. Marks – Aye

Mr. Gasbarro – Aye

Manager's Report:

Mr. Smith reported on:

Project Updates – AIP

- ➔ **Airport Master Plan Update** – Ms. Canham gave a presentation of the Master Plan updates, and the Airport will be reviewing the alternatives.
- ➔ **Geometry Project/DBE** – FY2024, the DBE calculation increased from 3.58% to 3.97%. This was sent to the FAA where it was approved.
- ➔ **ARFF Truck** – Mr. Smith is working with Mr. Harimon and Airport staff to plan and schedule the required output test for the foam in the truck.
- ➔ **Continued Environmental Monitoring** – No update.

- ➔ **PFAS Mitigation Grant** – No update.
- ➔ **MEPA NEPA Updates** – No update.
- ➔ **Ramp Lighting** – The Task Order was approved. 95% of the design was completed. The IFB for the Installation of Apron Flood Lighting Project is scheduled to open April 1, 2025.
- ➔ **RW 6-24 Centerline** – There will be a one (1) week closure of Runway 6-24, which is required to complete the work. The FAA informed the Airport that they heavily recommend the thirty (30) day curing before phase II begins. The recommended thirty (30) days would overlap with the start date for JetBlue so the Airport is working with Victor Brandon to see if there could potentially be an early opening of the batch plant. Mr. Harimon added that the asphalt plant received improvements during the winter and is currently working with their electrician to finalize the setup and ensure it is operational.

Project Updates – Non-AIP

- ➔ **Hangar Development** – The lease was reviewed with Hagedorn staff and revisions are currently underway. Construction to Hangar 8 is progressing as planned, with good-quality work observed so far and effective coordination of fencing and security measures.
- ➔ **Fence Relocation: South Shore** – Still working through siting issues with the FAA.
- ➔ **Refueling Pad Wall Repair** – Scheduled to begin March 31, 2025. Mr. Harimon has notified the Nantucket Fire Chief of this upcoming project. There will be no welding or wet saw work to avoid any sparking and the suppression will remain on during the project.
- ➔ **Electric Aircraft Charging Station** – The ALP was signed by the FAA. Currently waiting for scheduling from the vendor to complete the installation.
- ➔ **ARFF Transition** – Discussed below in IFB section.
- ➔ **Tenant Alteration Applications** –
 - The TAA work for G J Smith to relocate the waterline has been completed.
 - A TAA was received from Airport Gas to install an enclosure around the outdoor seating area.
 - TSA has revised their TAA to move the TDZ and install additional outlets and cables.

Mr. Gasbarro asked if the height could be reduced for the lights that will be installed for the Apron Lighting Project, similar to the design of the South Ramp Expansion.

Mr. Lasdin explained the lights on the commercial ramp are currently on forty (40) foot poles and the FAA has guidelines for the amount of light in foot candles that are required for safety and aircraft operations. Lowering the lights to thirty (30) foot poles will not meet the light spread required. The lights on the General Aviation Ramp will remain on forty (40) foot poles so McFarland-Johnson is reviewing solutions to reduce light intensity for the surrounding neighborhoods. The land side lights do comply with the Town's Dark Sky Initiative.

Mr. Harimon added that all the lights on both the Commercial and General Aviation Ramps are the same height, and the new system will allow more customization such as dimming the lights, turning them off, or grouping them by area depending on what's being used.

RFP/Bid Status

Mr. Smith and airport staff are working to issue all the documents for these items:

- ➔ Two (2) bids were received for the ARFF Vehicle Foam Transition. Mr. Harimon added that after a discussion with Weston Solution, the approach for the foam testing/output-based test that is required after the foam transition was not feasible so both bids were rejected. The Airport and Weston Solutions will focus on procuring a holding tank and establishing a plan to get the new truck in service. Once this is accomplished the Airport will refine the IFB for the Foam Transition of the remaining two (2) trucks.
- ➔ The RFP to lease 33 Bunker Rd. is active and has been extended to April 2nd.
- ➔ The Airport will issue a Request for Proposal (RFP) for the flat roof building.

Operations Update

- ➔ **Ground Frequency** – The ground frequency interference issue was resolved and was changed back to 132.5.
- ➔ **Fence Repair, Monohansett Rd.** – No update.
- ➔ **PCI Inspection** – The PCI Inspection was completed but not populated to the Mass DOT aeronautics website yet.
- ➔ **Fuel Reservations** – No update.
- ➔ **Runway Indicator Lights** – Mr. Harimon explained the Airport had a meeting with the FAA to determine whether the environmental work would be funded by Tech Ops. It was concluded that the work falls under the Airport's ongoing monitoring efforts, which is already in place, up to a certain point.
- ➔ **ACM Revisions** – Mr. Harimon has dedicated considerable time and effort to ensure the Airport Certification Manager Manual is up to date in preparation for the transition from the former Airport Manager, Mr. Karberg. Mr. Harimon has also been working on the Water Rescue Plan, which was approved and submitted to the FAA.
- ➔ **Wildlife Hazard Management Plan** – The winter cycle of mowing and habitat management has been completed.
- ➔ **Airline Service** –
 - Unifi will be the new ground handler for JetBlue and currently services United and Delta. A meeting was held with Unifi to review operational procedures, staff expectations, and proper use of ground power and ground service equipment.
 - Startup calls for JetBlues's seasonal operations have commenced and will continue on a weekly basis.
- ➔ **Annual Training** – Annual 321, Wildlife, and Driver training is currently underway for the Operations and Maintenance staff. CDL and Wildlife training have been completed by the required staff.
- ➔ **FAA Inspection** – The FAA Inspection is slated for Memorial Day week.
- ➔ **TSA Inspection** – The TSA Inspection is scheduled for May.
- ➔ **Runway Safety Action Tower Meeting** – The RSAT Meeting is scheduled for June 10th.
- ➔ **Vehicle Fueling** – The Airport is currently addressing an issue with the Ramp Servicer for gas and diesel. While diesel remains available, staff must temporarily refuel unleaded vehicles directly at Airport Gas.
- ➔ **Runway Safety Summit** – Mr. Smith and Mr. Harimon will be attending the April Runway Safety Summit in Worcester, MA.

Statistics

Mr. Smith reviewed the January 2025 Statistics:

- ➔ Operations: Up 21%
- ➔ SW Ramp Operations: Down 3% YTD
- ➔ Enplanements: Up 42%
 - Cape Air:
 - BOS up 17%
 - EWB remained the same
 - HYA up 187%
 - MVY up 12%
- ➔ Fuel:
 - Jet A up 4.3% over the 3-year average, YTD. Also, up 59.9% over the previous 3-month average and up 5.5% over the previous month's average.
 - 100 LL is up 11.1% over the 3-year average, YTD. Also, up 17.6% over the previous 3-month average and down 18.7% over the previous month's average.
- ➔ Freight:
 - Up 2% for January and down 14% YTD.
 - Cape Air and USPS freight is up. FedEx and UPS freight is down.
- ➔ 0 Noise Complaints and Airport Operations logged 0 APU Action Entries in December.

Personnel Report:

- ➔ Paul Blake has been hired as a new maintenance specialist.
- ➔ Laura Scott will assume Deb Crook's current position as Finance Assistant and HR Coordinator when she officially retires in April.
- ➔ Interviews were held to fill the Receptionist and Environmental Coordinator openings.

Commissioners' Comments

Public Comments

None

Having no further business for Open Session, Ms. Planzer made a **Motion** to go into Executive Session, under G.L. c.30A, §21 (a), not to return to Open Session, to review Executive Session Minutes as enumerated on the Agenda for possible release;

Clause 3: To Discuss Strategy with Respect to Pursuing Legal Claims against Manufacturer of Polyfluoroalkyl Substances (PFAS) and other potential sources of PFAS, where the Chair has Determined that an Open Meeting May have a Detrimental Effect on the Litigating Position of the Airport Commission.

Clause 3: To Discuss Strategy with Respect to the potential Litigation regarding TURO, where the Chair has Determined that an open session may have Detrimental Effect on the Litigating Position of the Airport Commission.

Clause 3: To Discuss Strategy with Respect to the Litigation Regarding N929VC luggage cart claim, if the Chair has Determines that an open session may have Detrimental Effect on the Litigating Position of the Airport Commission.

Clause 6: To Consider Potential Acquisition of Property for Airport Manager and Staff Residences where an Open Meeting may have a Detrimental Effect on the Negotiating Position of the Airport Commission and the Chair so Declares; Votes May be Taken.

Second by Mr. Marks and **Passed** unanimously, by the following roll-call vote:

Ms. Planser – Aye

Mr. Marks – Aye

Mr. Gasbarro – Aye

The meeting adjourned at 6:50 pm.

Respectfully submitted,

Elizabeth Reuss, Recorder

Master List of Documents Used:

03/25/25 Agenda

Agenda Protocol

01/14/25, 02/11/25, 03/11/25 and 03/17/25 Draft Minutes

02/05/25, 02/19/25 and 03/05/25 Warrant Approvals

Exhibit 1

JetBlue Airline Lease

Gull Air Ramp Lease

Clean Harbors Amendment #1

Potters Contract

PEARL CO #5

S.W. Cole Contract Agreement

World Fuel Amendment #1

Refueler Lease Agreement

McFarland-Johnson Amendment #2

Sound Barrier Cost Estimate

PFAS Table

IRA Status Report #17

Master Plan Update Presentation

Article 72 – Car Rental Bylaw

Nantucket Memorial Airport Financials 24

Nantucket Memorial Airport PFC 24

A2 Unpaid Bills

A3 Prior Year Articles

A17 Enterprise Budget Transfers

A23 Rescind Unused Borrowing Authority

NRTA Grant of License

NRTA Grant of Easement

January 2025 Statistics