



## Contract Review Committee Meeting

Town of Nantucket

131 Pleasant Street

Nantucket, MA, 02554

[www.nantucket-ma.gov](http://www.nantucket-ma.gov)

Contract Review Committee: Veronica Bolcik (Chair), Joanna Roche (Vice Chair & FinCom Rep), Dorothy Hertz (At-Large), Linda Williams (At-Large), John W. Belash (At-Large), Sue Mynttinen (CHS Rep), Bert Johnson (NP&EDC Rep)

Staff: Jerico Mele (Human Services Director), Alexandria Richards (Office Manager)

### ~MINUTES~

Friday, July 18th, 2025

131 Pleasant St, Trailer Room B

This meeting was held in person with remote participation using ZOOM and YouTube.

Attendance: Veronica Bolcik, Sue Mynttinen, John Belash, Lee Tesser, Joanna Roche (9:24am)

Staff: Jerico Mele, Alexandria Richards

- I. Call to Order  
Veronica called the meeting to order at 9:03am.
- II. Establish Quorum  
Quorum was established by attendance at 9:05 am.
- III. Acceptance of Agenda  
Sue motioned to accept the agenda. It was seconded by John it was accepted by all voting members in attendance.
- IV. Approval of Minutes from 5/30/2025 & 6/6/2025  
Sue motioned to approve the minutes it was seconded by Linda and accepted by all voting members in attendance.
- V. Public Comment  
No comments.
- VI. Introduction of new CRC at large member, Lee Tesser.

Veronica welcomed Lee to the Committee and allowed members to briefly introduce themselves.

The committee discussed procedures and urged Lee to swear in as soon as possible.

VII. Overview of interconnection and roles of Council for Human Services and Contract Review Committee.

Veronica gave the background of the Raftelis study and report she mentioned one of their potential recommendations to combine Contract Review Committee and the Council for Human Services. This recommendation is based on comparisons from other similar towns in Mass and CT.

At this time the committees cannot be combined, however, the idea of having Council for Human Services as an advisory council is being discussed to help have more eyes on the ground and multiply efforts so needs on the island could be more properly identified. The Council for Human Services is brainstorming the idea of forming segment work groups to do deep dives and bring information back to the Contract Review Committee.

VIII. Review of letter requesting funding for FY 27 and beyond

The committee received and reviewed the draft letter, and it was decided that before moving forward with a vote Brian would be invited to the next meeting for questions and discussion, pending rewriting of the letter if necessary.

IX. Establish timeline for grant process FY 27

The committee discussed the grant timelines and deliverables. Recommendations are due by the end of December which means there is a shorter timeline for Grant release.

X. Grant Award Ceremony update for Sept. 12

Potential venues are Sherburne commons which Jerico will inquire about and Nantucket Dreamland which will be inquired about by Joana. Both places are accessible.

XI. New Business

Jerico gave updates on selection of the agency for the upcoming needs assessment.

Veronica gave updates on the new fiscal year and reappointment/votes for chair and vice chair.

XII. Establish the next meeting date

The next meeting will be on August 1<sup>st</sup> or August 8<sup>th</sup> depending on Brian Turbitt's availability.

XIII. Adjournment

Sue motioned to adjourn the meeting, it was seconded by Joanna and accepted by all members in attendance.