



## Council For Human Services Meeting

Town of Nantucket

131 Pleasant Street

Nantucket, MA, 02554

[www.nantucket-ma.gov](http://www.nantucket-ma.gov)

**Council for Human Services Members:** Veronica Bolcik (Chair), Sarah Wright (Vice-Chair), Sue Mynttinen, Suzanne Keating, Tara Restieri, Kelly Steffen, Claudia Valle, Amanda Wright, Deborah Goudemond

**Health and Human Services Staff:** Jerico Mele (Human Services Director), Alexandria Richards (Office Manager)

### ~MINUTES~

**Thursday, August 21st, 2025**

**131 Pleasant St, Trailer A**

*This meeting was held in hybrid fashion with remote participation using ZOOM.*

Attendance: Veronica Bolcik, Sarah Wright, Amanda Wright(12:03pm), Suzanne Keating, Tara Restieri, Deborah Goudemond, Sue Mynttinen

Staff: Jerico Mele, Alexandria Richards

- I. Establish Quorum  
Quorum was established by attendance at 12:01pm
- II. Acceptance of Agenda  
Suzanne made a motion to accept the agenda, and it was seconded by Sue and accepted by all members in attendance. This vote did not include Amanda as she was not in the meeting at that time.
- III. Approval of Minutes from 7/31/25  
Tara motioned to approve the minutes it was seconded by Sarah and accepted by all members in attendance. This vote did not include Sue.
- IV. Public Comment  
No comment.
- V. Recap of Meeting on 8/8/25 with CRC and Finance Director regarding Grant Application process and parameters

Veronica gave a recap of key points and questions covered with Brian. Updates were confirmed by Jerico and he gave additional details on the discussion recap.

- VI. Approval of letter to Town Manager and Select Board on funding request FY27 for Human Services and Substance Misuse Grants  
Sarah made a motion to approve the letter with a correction in the second paragraph to change “board” to “Council or Committee” and other minor detail changes as discussed. It was accepted by all members in attendance.
- VII. Grant Application Review and creation of the Rubric  
The current Rubric will be revised, and Jerico will receive input from Sarah and Veronica to refine the Rubric and make it a more useful tool in the grant evaluations.
- VIII. Assignment of Study Groups  
Each sector will have two members maximum, and Veronica will be emailing out assignments individually to each committee member.
- IX. Needs Assessment Update  
Jerico gave updates on his meetings with Kulik. He confirmed that a steering committee has been established, and they will meet with the consultants and be involved in the process.
- X. Human Services Director Report  
This was combined into other agenda items on the agenda however Veronica raised questions on vaccines and Jerico gave insight on this.
- XI. Community Human Services items for discussion by CHS members  
No discussion.
- XII. Table at Sustainable Market Saturday mornings for Human Services Not for Profits  
Veronica gave updates on the status of the table previously discussed at the market.  
  
The table will be available the Saturday after Labor Day through Indigenous People’s Day.  
  
Tara volunteered to create an informational card featuring grant recipients to display at the table.
- XIII. Grant Award Ceremony on September 12, 2025  
Veronica confirmed final details of the Ceremony and requested name tags for identification of council/CRC members and attendees. The

meeting will need formal posting and opening if more than two committee members attend.

XIV. New Business  
No new business.

XV. Next meeting date  
The next meeting will be on Thursday September 11<sup>th</sup> at noon.

XVI. Adjournment  
Sue made a motion to adjourn it was seconded by Tara and accepted by all members in attendance at 1:27 pm. This vote did not include Amanda.