



Contract Review committee Meeting

Town of Nantucket

131 Pleasant Street

Nantucket, MA, 02554

www.nantucket-ma.gov

Contract Review Committee: Veronica Bolcik (Chair), Joanna Roche (Vice Chair & FinCom Rep), Dorothy Hertz (At-Large), Linda Williams (At-Large), John W. Belash (At-Large), Sue Mynttinen (CHS Rep), Bert Johnson (NP&EDC Rep)

Staff: Jerico Mele (Human Services Director), Alexandria Richards (Office Manager)

~MINUTES~

Friday, May 30th, 2025

131 Pleasant St, Trailer Room A

This meeting was held in person with remote participation using ZOOM and YouTube.

Attendance: Veronica Bolcik, Linda Williams, John Belash, Sue Mynttinen, Joanna Roche

Staff: Jerico Mele

Members of the Public: Lauren Telinde (Fairwinds)

- I. Call to Order
Veronica called the meeting to order at 9:02 am.
- II. Establish Quorum
Veronica established quorum with attendance rollcall.
- III. Acceptance of Agenda
Sue motioned to approve the agenda it was seconded by Linda and accepted by all members in attendance.
- IV. Approval of Minutes from 4/25/2025
Sue motioned to approve the minutes John seconded and it was accepted by all members in attendance.
- V. Public Comment
No Comment.

- VI. FY26 Human Services Grant including announcement to recipients, contracts and Save the Date for Friday, September 12, 2025 Award Presentation. Veronica confirmed details surrounding food and location for the award ceremony. Jerico will be reaching out to Lemon press for Breakfast Boxes and Joana has offered Maria Mitchell as a host location for the ceremony. Details around save the date will come later.

Jerico gave updates on Grant agreements for FY26 regarding the completion date and details for specific reporting guidelines for individual agencies.

- VII. Opiate Grants to include review of process with establishing interview dates for applicants deliberation dates for June 6, 10 or 11 at 9 am. The applicants will be invited for a brief interview on June 6th. Each applicant will have 5-10 minutes to give an overview of their program and questions from the committee.

- VIII. Status of Human Services Needs Assessment
A total of 11 proposals were received and the evaluation committee narrowed down the top 4 who will be invited to an interview with additional questions. Following this there will be a decision, and a contract will be written, this is estimated for completion by the first week of June.

Launch meetings and value setting were projected to be starting in the summer with focus groups beginning 2 months after the contracts start.

- IX. Review of letter to Town Manager and Select Board for funding increase
This agenda item for discussion was moved to the next meeting.
- X. New Business
Veronica discussed the application for open positions and confirmed that there was no applicant for the open position.
NPEDC has new members coming on and Linda will touch base with the chairman regarding the open seat for an NPEDC member.
- XI. Establish next meeting dates
Veronica confirmed the next meeting date would be June 6th for the interviews and deliberation on June 27th.
- XII. Adjournment
Linda made a motion to adjourn it was seconded by Sue and accepted by all members in attendance.