

Town and County of Nantucket Select Board • County Commissioners

Brooke Mohr, Chair
Thomas M. Dixon
Matt Fee
Dawn E. Hill Holdgate
Malcolm W. MacNab



16 Broad Street
Nantucket, Massachusetts 02554

Telephone (508) 228-7255
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www.nantucket-ma.gov

C. Elizabeth Gibson
Town & County Manager

AGENDA FOR THE MEETING OF THE SELECT BOARD MAY 12, 2025 - 11:00 AM REMOTE PARTICIPATION VIA ZOOM WEBINAR NANTUCKET, MASSACHUSETTS

YOU TUBE LINK FOR VIEWING ONLY:
https://youtube.com/live/1Duls_bR_mw

ZOOM WEBINAR REGISTRATION LINK TO VIRTUALLY ATTEND MEETING:
https://us06web.zoom.us/webinar/register/WN_e07_9an5SLeVY51SDejRog

I. CALL TO ORDER

II. ANNOUNCEMENTS

1. Alcoholic Beverages Control Commission (ABCC) and Liquor Licensing Compliance Meeting to be held Tuesday, May 20, 2025 at 11:00 AM at PSF Community Room, 4 Fairgrounds Road.

III. LICENSING AND PETITIONS - DEPARTMENTAL REQUESTS

1. Culture and Tourism: Review of Special Event Permit Report.
2. Culture and Tourism: Request for Approval of Special Event Consent Items for Reoccurring Public Assemblies as of May 5, 2025:
 - a) Nantucket Historical Association Community Day to be Held August 8, 2025, 9:00 AM - 12:00 Noon at Children's Beach, 15 Harbor View Way; 500 Attendees.
 - b) Nantucket Triathlon Club Half Marathon to be Held October 12, 2025, 8:00 AM - 12:00 Noon at 33 Bartlett Farm Road; 1,000 Attendees.
3. Licensing and Culture and Tourism: Request for Review and Approval of One-Day Pouring Policy and Art Gallery Program.

IV. LICENSING AND PETITIONS - LICENSE HOLDER REQUESTS

1. Nan Tuk Tuk Pedicabs: Request for Waiver of Chapter 316, Pedicabs, § 316-2(K) to Allow for Advertising/Sponsor Logos on Licensed Pedicabs.

V. LICENSING AND PETITIONS - PUBLIC HEARINGS

1. Public Hearing to Consider Application for Change in Ownership Interest and Manager of Seasonal All-Alcoholic Beverages Package Store for Fish Stix, LLC dba Fresh Nantucket, from Joshua Harde, Manager to Charles Merritt, Manager for Premises Located at 5 Salem Street.
2. Public Hearing to Consider Application for New Live Entertainment License for The Nantucket Performing Arts Center, Drew Kowalkowski, Manager for Premises Located at 5 North Water Street.
3. Public Hearing to Consider Application for Public Assembly Permit for Nantucket Land Bank Family Picnic to be Held June 8, 2025, 10:00 AM - 2:00 PM at the Creeks Preserve, 2 Milestone Road; 300 Participants.
4. Public Hearing to Consider Application for Public Assembly Permit, One-Day All-Alcoholic Beverages Pouring Permit and Entertainment License for Maria Mitchell Association Stargazer Gala to be Held July 24, 2025, 6:00 PM - 10:00 PM at Tom Nevers Field, 130 Tom Nevers Road; 400 Ticketed Guests.
5. Public Hearing to Consider Application for Public Assembly Permit, One-Day All-Alcoholic Beverages Pouring Permit and Entertainment License for Theatre Workshop of Nantucket Come Together Event to be Held July 30, 2025, 6:00 PM - 10:00 PM at Bartlett's Farm, 33 Bartlett Farm Road; 500 Participants.

VI. ADJOURNMENT



Agenda Item Summary

Agenda Item #	III. 2a.
Date	5/12/2025

Staff

Deana Weatherly

Subject

Consent Item Public Entertainment/Assembly Permit, Nantucket Historical Association

Executive Summary

The Nantucket Historical Association is requesting to host a Community Day requiring a Public Entertainment/Assembly Permit. The Event is planned for August 6, 2025, 9:00 AM - 12:00 PM at Children's Beach. There is a rain date for August 7th.

Staff Recommendation

The Select Board should consider the application in line with the requirements of Chapter 105, Article IV for a Public Entertainment/Assembly permit

Background/Discussion

The applicant requests to host a free community event with an estimated attendance of 500 people.

The event will be held at Children's Beach as it was in 2024.

A Public Entertainment/Assembly permit was filed by NHA in 2024 for the same event. There was an expected attendance of 200 attendees.

Impact: Environmental ☐ Fiscal ☐ Community ☒ Other ☐

Board/Commission Recommendation

Approved use of Children's Beach by Parks and Rec Commission on April 17, 2025.

Public Outreach

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)

Attachments

Special Event Permit Application, Program Description, Program Schedule



2025 Special Event Permit Application - Submission #16767

Date Submitted: 3/18/2025

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Cultural Affairs and Special Events Coordinator at events@nantucket-ma.gov or 508-325-4199.

Applicant Information

First name of primary contact*

Jocelyn

Last name of primary contact*

Wong

Address of primary contact*

15 Broad Street

Company/organization of primary contact (if applicable)

Nantucket Historical Association

i.e. Catering Company, Event Planner, Festival Organizer, Non-Profit Org., etc.

Town/City*

Nantucket

State*

MA

Zip*

02554

Email address*

jwong@nha.org

Phone number*

5082281894

Cell phone

On-site contact

Cell phone for on-site contact*

9495339133

If different than primary contact

Host organization (if different from above)

Host type*

☒ Non-Profit

☐ For-Profit

☐ Individual

Please attach 501(c)(3) documentation

NHA Certification of Exemption.pdf

Required for non-profits

Certificate of General Liability Insurance

Choose File

No file chosen

Please attach Certificate of General Liability Insurance naming the Town of Nantucket, 16 Broad St., Nantucket, MA, 02254 as additionally insured. Coverage limits should be no less than \$1,000,000.00 per occurrence.

Event Overview

Event name*

Community Day

i.e. "Smith Wedding" or "Nantucket Film Festival"

Requested event location*

Children's Beach

Please specify indoor or outdoor. For beach events, please fill out the relevant sections below.

Is this event open to the public? *

☒ Yes

☐ No

Is there an admission/registration fee?*

☐ Yes

☒ No

Date of Event*

8/4/2025

Start Time*

9:00 AM

End Time*

12:00 PM

Rain Date

8/5/2025

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board

Read the details of the bylaw [here](#).

Set up date & time*

8/4/202507:00 AM

Tear down date & time*

8/4/202512:00 PM

Full schedule of events

Community Day.docx

For events across multiple dates attach a full schedule of events.

Est. # of guests, attendees, and/or participants *

500

Est. # of staff

25

Important notice for events over 250

Any event anticipating 250 or more people qualifies as a public assembly and requires a hearing at a regularly-scheduled Select Board meeting. Hearings must be noticed in the Inquirer and Mirror at least 10 days prior to the hearing (at applicant's expense). Public hearings may be waived for recurring events. Events anticipating under 250 participants may require a hearing at Town Administration's discretion.

Have you held this event on-island before?*

☒ Yes

☐ No

If yes, where and when?

Children's Beach 8/5/24

Description of event (attach additional documents below)*

See attached document for program description.

Information provided here may be used for publication on Island Events Calendar.

Event description (optional)

Community Day.docx

Course map

No file chosen

Required for bike/road race or walk.

Event layout/diagram

No file chosen

Additional structures

For events with tents, temporary structures and/or on public property a detailed site plan is required. Please attach separate documentation outlining the location of the event, fencing and entry/exit points as well as any tents (include dimensions), stages, generators, bars, table, chairs, portable restrooms, trash cans, dumpsters, signs, etc.

Supplemental Information for Beach Events

Details regarding allowable activities can be found here

[Click for Beach Allowable Activity List](#)

Select Town of Nantucket beach

Children's Beach (Parks & Rec)

▼

For beaches not included, please see [Nantucket Beach Permitting Authority List](#) to receive permission for beach use.

Beach and endangered species protection

Endangered species habitat safety and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist across the island. Additional approval from the Natural Resources Department may be required to ensure protection laws compliance.

Alcohol Service

Click here for temporary pouring permit regulations for the State of Massachusetts:

[Temporary Pouring Permit Guidelines](#)

Will alcohol be served?*

☐ Yes

☒ No

Alcohol to be served

☐ All Alcohol

☐ Beer Only

☐ Beer & Wine

☐ Wine Only

Only non-profit organizations are permitted to serve all alcoholic beverages. For profit organizations are only permitted to serve beer and wine.

Click here for a list of authorized sources to purchase alcohol

[Authorized Sources \(in PDF\)](#)

Source of alcohol

From approved distributor list

Entertainment

Will there be entertainment?*

☐ Yes

☒ No

Will the entertainment be amplified?

☐ Yes

☒ No

Will the entertainment be outside?

☐ Yes

☒ No

Description of entertainment

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board.

Street and/or Sidewalk Blocking

Will this event require any road or sidewalk to be blocked or closed?

☐ Street

☐ Full Blocking

☐ Sidewalk

☐ Partial Blocking

Address of blocking

Purpose if blocking:

Additional application

[Required application for blocking of street / sidewalk](#)

Tents/Temporary Structures/Stages/Generators

Will there be a tent or other temporary structure erected?*

☐ Yes

☒ No

Installation date

mm/dd/yyyy

Temporary structures are subject to inspection by Building & Fire Dept. before event.

Describe size of structure

For any temporary structures, tents, and stages

Rental company

For any rented structures

Erected Structure Permit Application and Checklist

[Erected Structure Permit Application & Checklist](#)

Will there be any generators?*

☐ Yes

☒ No

Describe intended generator use

Will there be any lighting?*

☐ Yes

☒ No

Describe intended lighting use

Food Service

Will food be served?*

☐ Yes

☒ No

Name of caterer/food service provider

Attach Town of Nantucket catering license

Choose File

No file chosen

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. For events with more than one (1) caterer / food service provider, each provider must apply for a temporary food permit regardless of license status.

Temporary food permit information

[General Information regarding Temporary Food Permit Events](#)

[Temporary Food Permit Checklist](#)

[Temporary Food Event Permit Application](#)

Events with 10 or more food vendors are required to submit the below form at least **30 days prior to the event**.

[Temporary Food Event Coordinator Application](#)

Should you have any questions about temporary food permits, please contact the Nantucket Health Department health@nantucket-ma.gov , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

Restroom Facilities

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

Number of permanent restrooms at event site*

Restrooms available at Children's Beach

Number of portable toilets requested

Name of portable toilet provider

Parking Plan

Event parking*

Staff will park at Whaling Museum parking lots. Attendees are encouraged to walk/bike from town.

Describe where event attendees, vendors, and staff are expected to park their vehicles. If the event requires more parking than what is available, describe your plan for overflow vehicles.

Waste Management

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, and non-recyclable coffee pods.

Single-Use Plastics Ban on Nantucket

Nantucket's single-use plastics ban prohibits these single-use petroleum-based plastic products from being commercially used, sold or distributed:



NON-RECYCLABLE COFFEE PODS



PLAIN WATER IN PET/PETE CONTAINERS OF 34 OZ OR LESS



DRINKING CUPS AND LIDS



STRAWS AND DRINK STIRRERS



SIX-PACK CAN & BOTTLE FLEXIBLE YOKES



NON-COMPOSTABLE PLATES AND UTENSILS

CHOOSE REUSABLE OPTIONS!

Please note, biodegradable packaging is already required under Nantucket's 1990 Biodegradable Packaging Bylaw.

[Biodegradable Packaging Bylaw \(§ 125-2.1\)](#)

APPROVALS REQUIRED

- | | | | |
|---------------------------------|-----------------------------------|------------------------------------|-------------------------------------|
| ☐ Police | ☐ Building | ☐ DPW | ☐ Beach |
| ☐ Fire | ☐ Marine | ☐ Insurance | ☐ Town Admin |
| ☐ Health | | | |

****FOR INTERNAL USE ONLY****

- ☐ Application Fee: \$25.00 ALL APPLICATIONS
- ☐ Beach Use Fee (25-75) (Non-Profit): \$100.00
- ☐ Beach Use Fee (25-75) (For-Profit): \$150.00
- ☐ Beach Use Fee (>75) (Non-Profit): \$200.00
- ☐ Beach Use Fee (>75) (For-Profit): \$250.00
- ☐ One Day Pouring - Beer/Wine: \$50.00
- ☐ One Day Pouring: - All Alcohol: \$100.00
- ☐ One-day Entertainment License (Non-Profit): \$75.00
- ☐ One-day Entertainment License (For-Profit): \$125.00
- ☐ Special Event (Under 250) (Non-Profit): \$25.00
- ☐ Special Event (Under 250) (For-Profit): \$50.00
- ☐ Public Assembly (Over 250) (Non-Profit): \$150.00
- ☐ Public Assembly (Over 250) (For-Profit): \$500.00
- ☐ Beach Cleaning >250 (Non-Profit): \$100.00
- ☐ Beach Cleaning >250 (For-Profit): \$200.00
- ☐ Dumpsters (Non-Profit): \$50.00
- ☐ Dumpsters (For-Profit): \$100.00
- ☐ Water / Electric: \$100.00
- ☐ Lifeguards Level 1 (3 LG/ 4 Hours): \$350.00
- ☐ Lifeguards Level 2 (6 LG/ 4 Hours): \$650.00
- ☐ Lifeguards Level 3 (9 LG/ 4 Hours): \$975.00
- ☐ Lifeguards Level 4 (12 LG/ 4 Hours): \$1300.00

TOTAL AMOUNT DUE FOR PERMITS:

PUBLIC HEALTH

Public Health Office Approval (2 Fairgrounds Road)

- ☐ Approved
- ☐ Approved, with Conditions (see below)
- ☐ Denied

Approved By:

Public Health Office Special Instructions (if any):

POLICE DEPARTMENT

Detail Officer(s) Required?

- ☐ Yes
☐ No

Of Detail Officers Required**Nantucket Police Department Approval (4 Fairgrounds Road)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:**Special Instructions:****FIRE DEPARTMENT****EMT(s) required****Ambulance Required****Nantucket Fire Department Approval (134 Pleasant Street)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:**Special Instructions:****PUBLIC WORKS/PARKS/CLEAN-UP****Nantucket Public Works Approval (188 Madaket Road)**

- ☐ Approved
☐ Approved, with conditions (see below)
☐ Denied

Is Beach Clean-Up Fee Required?

- ☐ Yes
☐ No

Special Instructions**MARINE DEPARTMENT/LIFEGUARDS**

Marine Department Approval (34 Washington Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

BUILDING DEPARTMENT APPROVAL

Building Department Approval, (2 Faregrounds Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

TOWN ADMINISTRATION/BOARD OF SELECTMEN APPROVAL

Nantucket Town Administration/Board of Selectmen Approval (16 Broad Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Public Hearing Required (approval pending)
- ☐ Denied

Approved By:

Special Instructions / Public Hearing Date (if applicable)

Hold Harmless Agreement

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

Signature of Applicant*

Jocelyn Wong

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.

“Behind the Seams” Community Day

Monday, August 4, 2024

(Rain Date: Tuesday, August 5)

Children’s Beach

9AM - 12PM

The NHA is organizing another Community Day at Children’s Beach, this year celebrating the 2025 special exhibition *Behind the Seams*. It is a free and family-friendly program open to the whole community. There will be hands-on activity stations and demonstrations highlighting elements of the exhibition, which sheds light on the history of textile production, fiber art, and clothing on Nantucket. This program will also be the public unveiling of the Community Quilt, a project that numerous Nantucket non-profits, organizations, and artists will have contributed to.

Setup:

- 5 pop-up tents
- 9 tables
- 30 chairs
- Community Quilt panels
- Artifact cart
- Communal loom
- Clothing photo-op cutouts
- Exhibition text posters

Program Components:

Welcome table

Activity Stations

- Bandana tie-dye
- Construction paper quilts
- Watercolor sheet of clothing across the ages
- Quilt stamp postcard

Demos/Displays

- Community Quilt
- Communal loom (weaver overseeing)
- Professional weavers
- Clothing cutout photo op
- Artist working on community quilt square

“Behind the Seams” Community Day

Monday, August 4, 2024

(Rain Date: Tuesday, August 5)

Children’s Beach

9AM - 12PM

Staffing:

10 NHA staff members, 5 volunteer fiber artists, 10 volunteers

Program schedule:

7AM Maintenance Team arrive at Children’s Beach to set up tables and chairs

8AM Education Team and first shift volunteers arrive to set up activity stations, AV team arrives

8:30AM Remaining NHA staff arrive

9AM Program begins

11AM Fiber & Fabric show

12PM Program ends, cleanup begins



Agenda Item Summary

Agenda Item #	III. 2b.
Date	5/12/2025

Staff

Deana Weatherly, Cultural Affairs and Special Events Coordinator

Subject

Consent Item Public Entertainment/Assembly, Nantucket Triathlon Club

Executive Summary

Nantucket Triathlon Club is requesting a Public Assembly Permit for their annual Half Marathon to be held October 12, 2025, 8:00 AM - 12:00 PM at Bartlett's Farm, 33 Bartlett Farm Rd and the Smooth Hummocks.

Staff Recommendation

The Select Board should consider the application in line with the requirements of Chapter 105, Article IV for a Public Entertainment/Assembly permit.

Background/Discussion

The applicant requests to host a Half Marathon with an estimated attendance of 1000 guests.

The road race will start at Bartlett's Farm and continue through the Smooth Hummocks, which is Land Bank Property.

A Public Entertainment/Assembly has been issued for this event in the past. Most recently the Half Marathon was held on October 13, 2024 with an estimated attendance of 750 guests. This year's event would entail an increase of 250 people.

Impact: Environmental ☒ Fiscal ☒ Community ☒ Other ☐

Board/Commission Recommendation

Click or tap here to enter text.

Public Outreach

The Land Bank approved the use of the Smooth Hummocks on January 14, 2025.

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)



Attachments

Special Event Permit Application, Route Map, Bartlett's Map, Schedule of Events



2025 Special Event Permit Application - Submission #16588

Date Submitted: 1/29/2025

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Cultural Affairs and Special Events Coordinator at dweatherly@nantucket-ma.gov or 508-325-4199.

Applicant Information

First name of primary contact*

James

Last name of primary contact*

Meehan

Address of primary contact*

50 North Liberty Street

Company/organization of primary contact (if applicable)

Nantucket Triathlon Club - Nantucket Athletic Association

i.e. Catering Company, Event Planner, Festival Organizer, Non-Profit Org., etc.

Town/City*

Nantucket

State*

MA

Zip*

02554

Email address*

jmeehan207@gmail.com

Phone number*

8608747929

Cell phone

8608747929

On-site contact

James Meehan

Cell phone for on-site contact*

8608747929

If different than primary contact

Host organization (if different from above)

Nantucket Triathlon Club

Host type*

- ☒ Non-Profit
☐ For-Profit
☐ Individual

Please attach 501(c)(3) documentation

Nantucket Triathlon 501c32.pdf

Required for non-profits

Event Overview**Event name***

Nantucket Half Marathon

Requested event location*

Bartlett's Farm/Nantucket Land Bank - Smooth Hummocks

i.e. "Smith Wedding" or "Nantucket Film Festival"

Please specify indoor or outdoor. For beach events, please fill out the relevant sections below.

Is this event open to the public? *

- ☒ Yes
☐ No

Is there an admission/registration fee?*

- ☒ Yes
☐ No

Date of Event*

10/12/2025

Start Time*

8:00 am

End Time*

12:00 pm

Rain Date

mm/dd/yyyy

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board

Read the details of the bylaw [here](#).

Set up date & time*

10/12/2025

06:00 AM

Tear down date & time*

10/12/2025

12:00 PM

Full schedule of events

Nantucket Half Marathon Schedule of Events.docx

For events across multiple dates attach a full schedule of events.

Est. # of guests, attendees, and/or participants *	Est. # of staff
1000	75

Important notice for events over 250

Any event anticipating 250 or more people qualifies as a public assembly and requires a hearing at a regularly-scheduled Select Board meeting. Hearings must be noticed in the Inquirer and Mirror at least 10 days prior to the hearing (at applicant's expense). Public hearings may be waived for recurring events. Events anticipating under 250 participants may require a hearing at Town Administration's discretion.

Have you held this event on-island before?* ☒ Yes ☐ No	If yes, where and when? October 13, 2024
--	--

Description of event (attach additional documents below)*

Nantucket Half Marathon, 10K+ and Kids' Race - thirteenth annual running of the Nantucket Half Marathon at Bartlett's Farm

Information provided here may be used for publication on Island Events Calendar.

Event description (optional)

Choose File

No file chosen

Course map

NHM Map.pdf
Required for bike/road race or walk.

Event layout/diagram

Nantucket Half M Site Map.jpeg

Additional structures

For events with tents, temporary structures and/or on public property a detailed site plan is required. Please attach separate documentation outlining the location of the event, fencing and entry/exit points as well as any tents (include dimensions), stages, generators, bars, table, chairs, portable restrooms, trash cans, dumpsters, signs, etc.

Supplemental Information for Beach Events

Details regarding allowable activities can be found here

[Click for Beach Allowable Activity List](#)

Select Town of Nantucket beach

-- Select One --

For beaches not included, please see [Nantucket Beach Permitting Authority List](#) to receive permission for beach use.

Beach and endangered species protection

Endangered species habitat safety and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist across the island. Additional approval from the Natural Resources Department may be required to ensure protection laws compliance.

Alcohol Service

Click here for temporary pouring permit regulations for the State of Massachusetts:

[Temporary Pouring Permit Guidelines](#)

Will alcohol be served?*

☐ Yes

☒ No

Alcohol to be served

☐ All Alcohol

☐ Beer Only

☐ Beer & Wine

☐ Wine Only

Only non-profit organizations are permitted to serve all alcoholic beverages. For profit organizations are only permitted to serve beer and wine.

Click here for a list of authorized sources to purchase alcohol

[Authorized Sources \(in PDF\)](#)

Source of alcohol

From approved distributor list

Entertainment

Will there be entertainment?*

☒ Yes

☐ No

Will the entertainment be amplified?

☒ Yes

☐ No

Will the entertainment be outside?

☒ Yes

☐ No

Description of entertainment

We use a public address system and a DJ

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board.

Street and/or Sidewalk Blocking

Will this event require any road or sidewalk to be blocked or closed?

☐ Street

☐ Full Blocking

☐ Sidewalk

☐ Partial Blocking

Address of blocking**Purpose if blocking:****Additional application**

Required application for blocking of street / sidewalk

Tents/Temporary Structures/Stages/Generators**Will there be a tent or other temporary structure erected?***

- ☐ Yes
☒ No

Installation date

mm/dd/yyyy

Temporary structures are subject to inspection by Building & Fire Dept. before event.

Describe size of structure

For any temporary structures, tents, and stages

Rental company

For any rented structures

Erected Structure Permit Application and Checklist

Erected Structure Permit Application & Checklist

Will there be any generators*

- ☐ Yes
☒ No

Describe intended generator use**Will there be any lighting?***

- ☐ Yes
☒ No

Describe intended lighting use**Food Service****Will food be served?***

- ☒ Yes ☐ No

Name of caterer/food service provider

Nantucket Triathlon Club Inc.

Attach Town of Nantucket catering license

Choose File

 No file chosen

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. For events with more than one (1) caterer / food service provider, each provider must apply for a temporary food permit regardless of license status.

Temporary food permit information

[General Information regarding Temporary Food Permit Events](#)

[Temporary Food Permit Checklist](#)

[Temporary Food Event Permit Application](#)

Events with 10 or more food vendors are required to submit the below form at least **30 days prior to the event**.

[Temporary Food Event Coordinator Application](#)

Should you have any questions about temporary food permits, please contact the Nantucket Health Department health@nantucket-ma.gov , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

Restroom Facilities

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

Number of permanent restrooms at event site*

4

Number of portable toilets requested

16 portable toilets

Name of portable toilet provider

Garden Potty

Parking Plan

Event parking*

Parking is on Bartlett's Farm and Cisco Brewery lot.

Describe where event attendees, vendors, and staff are expected to park their vehicles. If the event requires more parking than what is available, describe your plan for overflow vehicles.

Waste Management

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, and non-recyclable coffee pods.

Single-Use Plastics Ban on Nantucket

Nantucket's single-use plastics ban prohibits these single-use petroleum-based plastic products from being commercially used, sold or distributed:



NON-RECYCLABLE
COFFEE PODS



PLAIN WATER IN PET/PETE
CONTAINERS OF 34 OZ OR LESS



DRINKING CUPS
AND LIDS



STRAWS AND
DRINK STIRRERS



SIX-PACK CAN &
BOTTLE FLEXIBLE YOKES



NON-COMPOSTABLE
PLATES AND UTENSILS

CHOOSE REUSABLE OPTIONS!

Please note, biodegradable packaging is already required under Nantucket's 1990 Biodegradable Packaging Bylaw.

[Biodegradable Packaging Bylaw \(§ 125-2.1\)](#)

APPROVALS REQUIRED

☐ Police

☐ Building

☐ DPW

☐ Beach

☐ Fire

☐ Marine

☐ Insurance

☐ Town Admin

☐ Health

****FOR INTERNAL USE ONLY****

- ☐ Application Fee: \$25.00 ALL APPLICATIONS
- ☐ Beach Use Fee (25-75) (Non-Profit): \$100.00
- ☐ Beach Use Fee (25-75) (For-Profit): \$150.00
- ☐ Beach Use Fee (>75) (Non-Profit): \$200.00
- ☐ Beach Use Fee (>75) (For-Profit): \$250.00
- ☐ One Day Pouring - Beer/Wine: \$50.00
- ☐ One Day Pouring: - All Alcohol: \$100.00
- ☐ One-day Entertainment License (Non-Profit): \$75.00
- ☐ One-day Entertainment License (For-Profit): \$125.00
- ☐ Special Event (Under 250) (Non-Profit): \$25.00
- ☐ Special Event (Under 250) (For-Profit): \$50.00
- ☐ Public Assembly (Over 250) (Non-Profit): \$150.00
- ☐ Public Assembly (Over 250) (For-Profit): \$500.00
- ☐ Beach Cleaning >250 (Non-Profit): \$100.00
- ☐ Beach Cleaning >250 (For-Profit): \$200.00
- ☐ Dumpsters (Non-Profit): \$50.00
- ☐ Dumpsters (For-Profit): \$100.00
- ☐ Water / Electric: \$100.00
- ☐ Lifeguards Level 1 (3 LG/ 4 Hours): \$350.00
- ☐ Lifeguards Level 2 (6 LG/ 4 Hours): \$650.00
- ☐ Lifeguards Level 3 (9 LG/ 4 Hours): \$975.00
- ☐ Lifeguards Level 4 (12 LG/ 4 Hours): \$1300.00

TOTAL AMOUNT DUE FOR PERMITS:

PUBLIC HEALTH

Public Health Office Approval (2 Fairgrounds Road)

- ☐ Approved
- ☐ Approved, with Conditions (see below)
- ☐ Denied

Approved By:

Public Health Office Special Instructions (if any):

POLICE DEPARTMENT

Detail Officer(s) Required?

- ☐ Yes
☐ No

Of Detail Officers Required**Nantucket Police Department Approval (4 Fairgrounds Road)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:**Special Instructions:****FIRE DEPARTMENT****EMT(s) required****Ambulance Required****Nantucket Fire Department Approval (134 Pleasant Street)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:**Special Instructions:****PUBLIC WORKS/PARKS/CLEAN-UP****Nantucket Public Works Approval (188 Madaket Road)**

- ☐ Approved
☐ Approved, with conditions (see below)
☐ Denied

Is Beach Clean-Up Fee Required?

- ☐ Yes
☐ No

Special Instructions**MARINE DEPARTMENT/LIFEGUARDS**

Marine Department Approval (34 Washington Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

BUILDING DEPARTMENT APPROVAL

Building Department Approval, (2 Faregrounds Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

TOWN ADMINISTRATION/BOARD OF SELECTMEN APPROVAL

Nantucket Town Administration/Board of Selectmen Approval (16 Broad Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Public Hearing Required (approval pending)
- ☐ Denied

Approved By:

Special Instructions / Public Hearing Date (if applicable)

Hold Harmless Agreement

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

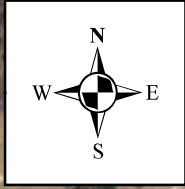
Signature of Applicant*

James Meehan

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.

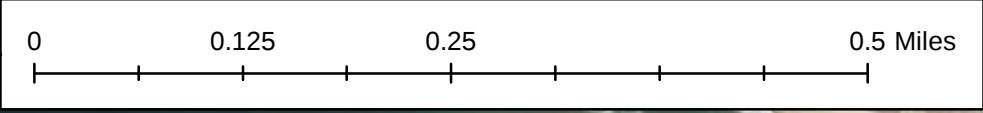


Nantucket Half Marathon Route Details



Legend

- Start/Finish
- Mile Markers
- Porta Potty
- Water Station
- Half Marathon Route
- 10k Route

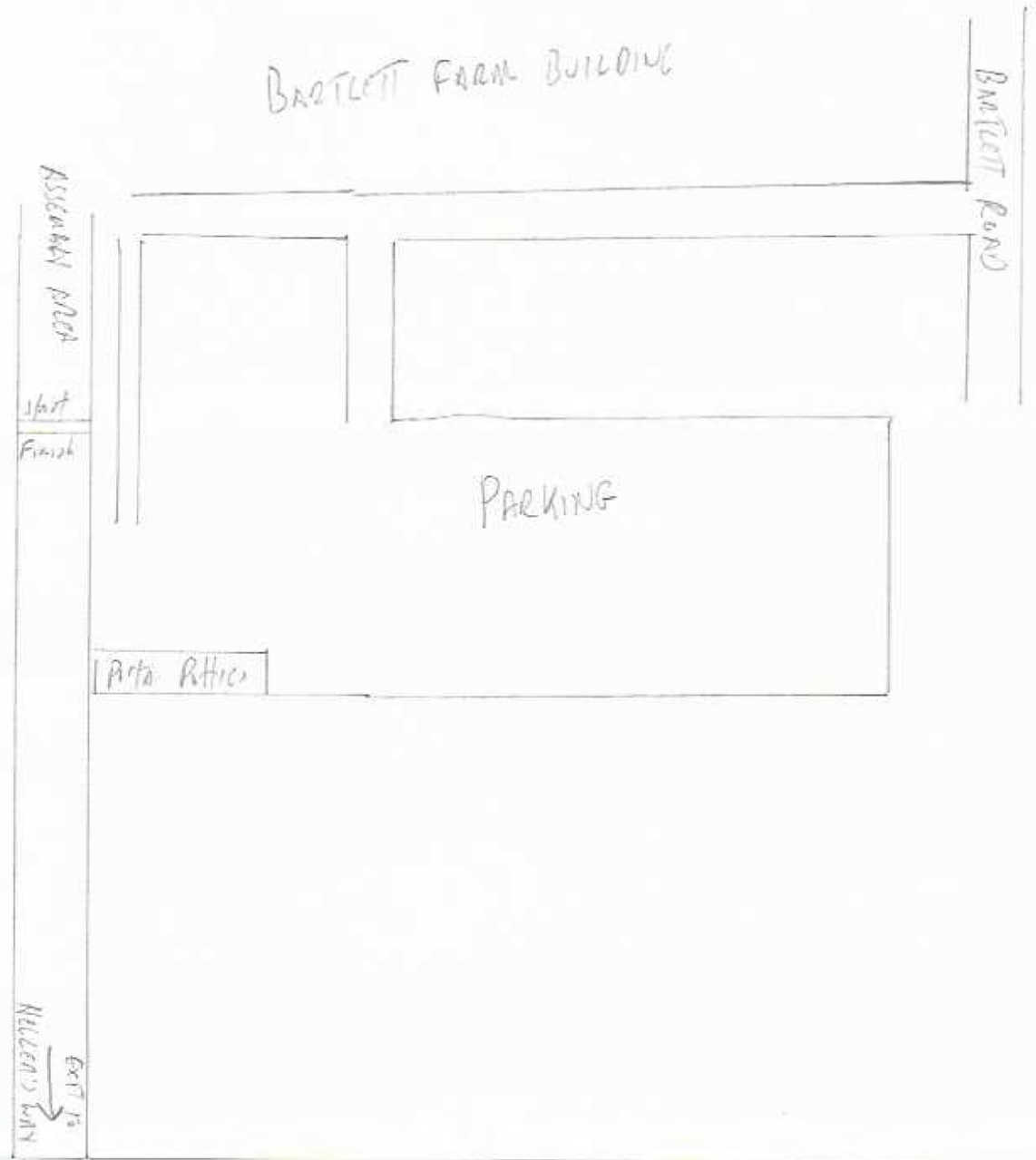


SITE MAP

NANTUCKET HALF MARATHON

OCTOBER 8, 2023

BARTLETT FARM BUILDING



Nantucket Half Marathon Schedule of Events – October 12, 2025

7:30 – Welcome Message Jim Pignato – Scott Capizzo

7:40- Announce Assembly at 7:45 am

7:45 General Announcements

- David Glidden Fellowship - Meg Glidden/Jeff Cowles
- Recognize Volunteers- raffle (2) pre selected
- Recognize charitable giving of Tri Club from this race – Nantucket Community School – Free Family Swim, Nantucket Swimming, Girl Scouts, Swim Across America, Addiction Solutions, Nantucket High School Sailing, Nantucket Whaler Boosters, Run for Robin – Harvey Foundation, PASCON, Race for Open Space, Monument Running Group 5k Training Program, Nantucket Cross Country
- Recognize Bartlett's – Nantucket Land Bank
- Introduce First Responder Teams

7:55 AM – Runners Parade To Starting Positions Led by Chae Pignator and Ed Holland and Flag/Anthem

-National Anthem

8:00 AM - Horn Start of the Half Marathon

8:05 - Announce assembly of 10K Runners/Kids Race

8:15 AM – Start of the 10k

8:20 am – Assemble and Start Kids Race –Bridgette Hynes, Amber Chang- get kids off the course by 8:45 am!

9:00 AM – Start of First Return Runners – 10k

9:10 AM – Award Ceremony 10K

10:10 – Award Ceremony Half Marathon

10:30 – Sweeper Checks Course for Remaining Runners

11:30 AM Timing Concluded

12:00 PM – Course Breakdown and Cleanup



Agenda Item Summary

Agenda Item #	III. 3.
Date	5/12/2025

Staff

Amy Baxter, Licensing Administrator; Shantaw Bloise, Director of Culture and Tourism; Deana-Rae Weatherly, Cultural Affairs and Special Events Coordinator

Subject

One Day Pouring Permit Policy and Art Gallery Program.

Executive Summary

A Policy Update on Administering and Issuing One-Day Pouring Permits

Staff Recommendation

As the Local Licensing Authority, The Select has broad discretion on when and where to issue One Day Pouring Permits. The staff goal is to create a more efficient and defined process while strengthening compliance with Liquor Laws.

The recommended motion is to approve/approve with amendments the policy and process put forth to manage one-day pouring license applications. The policy is in-line with Chapter 207 and MGL 138.

Background/Discussion

- Over the past decade the requests for One-Day Pouring Permits has greatly increased in several areas to include Non-Profit Fundraising Events, Art Gallery Openings and Miscellaneous Retail Store events. Licensing and Permits has issued an average of 100 or more One Day Pouring Permits per year, mostly between May – September.
- The same conditions that are required of Annual/Seasonal license apply to one-day pouring to include:
 - Liability Insurance
 - Staff TIPs Training
 - Alcohol Purchasing from a Licensed Distributor (Not a Package Store)
 - Location requirements to include Occupancy and Fire Safety for interior events and Patio and guidelines and/or tent permits for exterior events.
 - EXCEPTION: Only Select Board approval required.



The proposal before the Select Board today is to more clearly define the policy as it relates to events held at Art Galleries and Retail Stores.

Per the existing TON Regulation, Chapter 207-12 (2):

One-day licenses are to be issued primarily to applicants sponsoring functions that are not held more than once annually. Except for applicants that are in the business of catering or accommodating individual functions, one-day licenses are not intended as an alternative to a seasonal or annual liquor license.

RETAIL:

- For the past 5+ years the policy for Retail Stores was one per season to cover a Grand Opening or Special Event. This was in response to the number of requests increasing to include DJ's and often times not requesting it at all and just serving.
- The most common response is believing it's not required if they are not charging for it. That is incorrect. Please see below for how an event is determined to be "PRIVATE." "Delivery" of Alcohol to the Public is considered a "Sale."
- Retail Stores are generally not inspected as a "Place of Assembly" which would set an occupancy. Both things are absolutely a requirement for any liquor service.
- **The recommendation is to only allow for pouring at retail establishments is within a sponsored Retail Event such as a One Day "Sip and Shop" that will require any participating business to meet the Liquor License conditions.**

ART GALLERIES

- Art Galleries often do multiple "Openings" as is their business model so they apply each time they host a gathering with Wine. Over the years they also have been required to apply for temporary food permits for these openings.
- The difficulty for the Galleries is often the part that requires them to purchase from a Distributer – there are minimum levels to meet and that is difficult for a small function like an Art Opening.
- The Galleries also are not inspected as a Place of Assembly.
- **The recommendation is to allow for Gallery Opening Pouring Permits but with conditions to bring them into compliance. The attached policy includes a limitation of up to 6 dates per season for the one-time fee of \$50. They will need to be inspected, staff trained and have locked storage on-site to accept deliveries and provide secure storage as is required.**



For reference, the general conditions used to determine if an event is considered “PRIVATE” and does not require a Pouring License:

1. the private function has a host;
2. access to the private function is restricted to invited guests;
3. invited guests are not charged indirectly or directly;
4. the host is the only individual responsible for payment to the licensee;
5. the private function was not publicly advertised; and
6. written records containing the guest list exist and are available for inspection by the licensing authorities.

Impact: Environmental ☐ Fiscal ☐ Community ☐ Other ☐

Board/Commission Recommendation

N/A

Public Outreach

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)

Attachments

TON Chapter 207 Alcoholic Beverages; TON Policy and Procedure for One-Day Pouring with edits;
Lowell, MA Example for One-Day Pouring Policy



One-Day-Pouring License Guidelines

DEFINITIONS: When is a One-Day Liquor License required?

- o Whenever an alcoholic beverage is served or available as part of an event including specific sale of drinks or included charge in the price of tickets or provided as part of the event at no charge;
- o When selling tickets, requiring payment or purchase, or accepting donations for: admission; membership; club dues; food or a meal; Open house; fundraiser; entertainment function; or other advertised event open to public.
- o A One-Day License is **NOT** required for private events such as a Wedding or Family Gathering held by a private resident at a private residence that doesn't operate as an event venue.

DEADLINE: Applications for a Special One-Day Liquor License must be received at least 14 days prior to the event.

LICENSE CATEGORIES:

Non-Profit organizations may apply for either type of license (All Alcohol or Beer and Wine). Non-profit organizations are required to show proof of non-profit status.

For-Profit enterprises may only apply for a Beer and Wine license.

Art Galleries may apply for one-day Wine Only Permits under the Certified Art Gallery Program. To qualify an Art Gallery must apply through the Department of Culture and Tourism to be certified as an approved Art Gallery and Place of Assembly. Conditions apply as approved by the Select Board and per MGL 138.

PROPOSED CONDITIONS:

1. All locations wanting to participate in and be certified for this program must be inspected by Fire and Building and be issued a Certificate of Inspection with an approved Occupancy.
2. Gallery is prohibited from charging, offering, selling for profit or soliciting for donations for alcohol.
3. Gallery must have locked storage on-site.
4. The fee for the permit will remain at the current rate of \$50 but can include up to 6 dates. Individual Licenses will be issued for each date and only one per week is allowed.

Retail Stores and Businesses that are not located in an inspected and permitted "Place of Assembly" may not be issued a One-Day Pouring Permit. Sponsored events through the Chamber of Commerce and/or Culture and Tourism may allow for one-time exceptions if approved by Select Board. (i.e. 'Sip and Shop' event).

PURCHASE REQUIREMENTS: Pursuant to Massachusetts General Law, all For-Profit enterprises issued a Special One-Day Liquor License must purchase alcoholic beverages from a licensed supplier. For-Profit enterprises cannot obtain the alcohol from a package store and cannot

have the alcohol donated. All Non-Profit enterprises issued a Special One-Day Liquor License can purchase alcoholic beverages from a licensed supplier or receive donations of alcoholic beverages. Donations of alcohol may only be accepted for the purpose of serving such donated alcoholic beverages at a permitted event. Download [here](#) the list of Approved Sources. Receipts for Alcohol purchase or donation must be kept on-site with License.

BARTENDERS/SERVERS: ALL individuals who will serve, sell, deliver, and/or dispense alcoholic beverages must have current proof of completion (within last three years) of an appropriate Massachusetts alcoholic beverages server-training program (TIPS). Servers must have certification on their person during event.

INSURANCE: All applicants must attach a Certificate of Insurance Liability (ACORD) naming Town of Nantucket as additional insured under your General Liability policy with limits not less than \$1,000,000.00 per occurrence. Please note insurance certificate should include coverage for set-up and clean-up dates.

LICENSE LIMIT: A person or entity may only be issued a maximum of 30 One-Day Special Licenses in any calendar year.

CANCELLATIONS/REFUNDS: Events can only be held on the day and date approved by the Town of Nantucket. Rain/snow dates for events must be noted on the application prior to approval. No refund is possible after a special one-day license has been issued. Issuance occurs with the delivery of the license and not on the effective date of the license.

LOCATION:

- o A floor plan (8-1/2x11 sketch acceptable) showing exact location within the event area where alcoholic beverages will be dispensed may be required with the application. The area where the alcoholic beverages are being sold and consumed must be controlled and supervised. Minors are not allowed within the area where alcohol beverages are dispensed. Individuals may not carry their alcoholic beverages outside the area approved for consumption.
- o State law requires a written letter addressed to the Local Licensing Authority approving sale/service of alcohol within or upon the premises if location is a **Church, Synagogue, Educational Facility or Public property**.

INSPECTION: The licensed premises shall be subject to inspection at any time by the Nantucket Police Department, by the Local Licensing Authority, by the Alcoholic Beverage Control Commission, or by the duly authorized agent of any of them.

APPROVED LICENSE: License must be posted in the most conspicuous place at the location of event for the duration of the event.

Failure to abide by the above listed guidelines or any provision of the laws or regulations pertaining to alcoholic beverages shall be grounds to deny, suspend, or revoke any special license issued under MGL Chapter 138, s14.

Town of Nantucket Chapter 207

- (3) Fraternal organizations;
 - (4) Nonprofit organizations;
 - (5) Unincorporated groups or organizations not engaged in the sale of alcoholic beverages for profit;
 - (6) Service clubs; and
 - (7) Veteran's organizations.
- B. Other organizations may submit applications for consideration by the Board. The fee for a one-day license shall be established by the Board from time to time pursuant to MGL c. 40, § 22F.
- C. Applicants for a Nantucket temporary pouring license (a one-day license) must complete the required application form, pay an application fee established by the Board from time to time pursuant to MGL c. 40, § 22F, provide a valid insurance liability certificate and obtain all signature approvals before being considered for the granting of a one-day license.

§ 207-12. Criteria for approval of one-day or special licenses.

- A. The following matters will be taken into account by the Board in approving one-day licenses:
- (1) Admission age. The Board will not initially deny a one-day license for a function at which minors are present, and require compliance with the laws governing the sale or furnishing of alcoholic beverages.
 - (2) Frequency. One-day licenses are to be issued primarily to applicants sponsoring functions that are not held more than once annually. Except for applicants that are in the business of catering or accommodating individual functions, one-day licenses are not intended as an alternative to a seasonal or annual liquor license.
- B. Acceptance of conditions. Acceptance of a one-day license by an applicant under the regulations will be deemed to be an agreement on behalf of the licensee to abide by the following conditions of the license:
- (1) Certification of servers. All commercial caterers must be licensed by the Nantucket Health Department.
 - (2) Hours of service of alcoholic beverages. For all one-day licenses, the hours of sale and service shall be no later than 1:00 a.m. The "last call" for all such licenses shall be no later than 12:30 a.m. The function shall conclude no later than 1:00 a.m., at the same hour as the license.
 - (3) Number of persons on premises. The number of persons may not exceed the occupancy limits allowed by law for the premises at which the license will be exercised.
 - (4) Police detail. The number of officers, if any, and the hours during which a police detail will be required at the licensed premises and, if required, for orderly parking and traffic control, will be determined by the Nantucket Police Department. Generally, these hours will encompass the entire duration of the function. The Nantucket Police Department will consider the location of the premises, availability of on-site parking, the number of persons estimated to be in attendance and the time and duration of the function in making its determination.
- C. Additional provisions. The following additional provisions shall apply to one-day licenses:
- (1) Departmental approvals. The Board of Health and the Building Department must approve the licensed premises, including, where applicable, food service equipment. For any function to which the general public will be admitted, the Building Department must approve the licensed premises as meeting handicap accessibility requirements.
 - (2) Neighborhood impact. The applicant or such other person designated by name, address and local telephone number in the application will be responsible for the orderly conduct of the function for which the license is issued. Consumption of alcoholic beverages outside of the premises within which the licensed function is to be held will not be permitted. Music, noise, or other function-related activities must not create an undue imposition upon any adjacent residences, inns, guest houses and the like. (Refer to Chapter **101**, Noise, of the Code of the Town of Nantucket.) Police detail officers will be instructed to respond appropriately to complaints. Such response may include an order to terminate the event or otherwise limit the offending activity.
 - (3) Submission of applications. Applications must be complete with all necessary endorsements when submitted to the Town Administration Office and must be submitted a minimum of 10 business days in advance of the date on which the licensed function is scheduled to take place.
- D. Application requirements. When submitted, each application must be approved by the Town's Health Department, Fire Department, Building Department, and Police Department (as to whether a police detail is required). Final approval is given by the Town Manager, who is authorized to approve, on behalf of the Board, one-day licenses meeting the requirements of the regulations. Applications that are denied by the Town Manager may be appealed to the Board for approval and shall be accompanied by the Town Manager's summary of reasons for declining approval. The Board must receive such appeals for approval no later than 12:00 noon on the Tuesday of the calendar week before the week in which the function is to scheduled to take place. A hearing must take place during a regularly scheduled meeting of the Board. The applicant shall received notice of the date and time of the hearing.

Regulations of the Lowell License Commission for Special One-Day Liquor Licenses**7.01 SPECIAL ONE-DAY LICENSE**

Applications for special one-day license to sell all alcoholic beverages or malt beverages and wines, only, or any of them, may be granted by the Lowell License Commission to the responsible manager of an indoor or outdoor activity, and also to the responsible manager acting on behalf of a nonprofit organization for the same type of activity (Chapter 138, section 14, M.G.L.). The responsible manager, who must be a United States citizen and at least twenty-one (21) years of age, shall be the licensee of record. The responsible manager shall be liable for any violation of the Liquor Control Act, i.e. Chapter 138 of the General Laws of Massachusetts, the Commonwealth of Massachusetts Regulations of the Alcoholic Beverages Control Commission, and the rules and regulations of the Lowell License Commission

The responsible manager shall take the necessary precautions to insure that no person who is not of legal drinking age, twenty-one (21) years of age or older, is sold, served or allowed to consume alcoholic beverages. Furthermore, the responsible manager shall also take the necessary precautions to insure that no person shall be served alcoholic beverages who is under the influence of alcohol or acts in a manner that may be interpreted as being under the influence of alcohol.

The responsible manager must purchase alcoholic beverages to be sold and served at the scheduled activity from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder. Alcoholic beverages cannot be purchased from a package store for sale and service at the scheduled activity.

Special License for All Alcoholic Beverages may be issued by the License Commission only to a person acting on behalf of a nonprofit organization. No other person may be issued a special license to sell all alcoholic beverages.

Special License for Wine or Malt Beverages, or Both may be issued to a person who is conducting an activity or enterprise for profit.

No person may be granted special licenses for more than a total of 30 days per calendar year.

No special license under section 14 of Chapter 138, M.G.L., shall be granted to any person while his or her application for an annual license under section 12 of said chapter is pending before the License Commission.

7.02 SPECIAL REQUIREMENTS FOR CERTIFIED ART GALLERIES/MUSEUMS

The License Commission may grant a special license to serve, without sale or profit, wine and/or champagne to the responsible manager of an art gallery and/or museum for purposes of providing light refreshment during an indoor art presentation, display, or other such special event involving the exhibition of artwork for commercial or non-profit purposes on behalf of a profit or non-profit organization dedicated to the promulgation of artistic activity. To qualify, the art gallery must be certified through the Office of Cultural Affairs & Special Events (CASE). The certified entity may then apply for the special one-day license at a reduced rate designated by the License Commission.

The responsible manager is prohibited from charging, offering, selling for profit, or soliciting donations for alcohol under color of a special one-day license. Any such act will be deemed a violation of the special license and subject the establishment to all applicable penalties under the law.

Any such special license issued under 7.02 remains subject to the Liquor Control Act, i.e. Chapter 138 of the General Laws of Massachusetts, the Commonwealth of Massachusetts Regulations of the Alcoholic Beverages Control Commission, and rules and regulations of the Lowell License Commission.

204 CMR 4.00**Prohibition of Certain Practices****204-4.03: Certain Practices Prohibited**

(1) No licensee or employee or agent of a licensee shall:

- (a) offer or deliver any free drinks to any person or group of persons;
- (b) deliver more than two drinks to one person at one time;
- (c) sell, offer to sell or deliver to any person or group of persons any drinks at a price less than the price regularly charged for such drinks during the same calendar week, except at private functions not open to the public;
- (d) sell, offer to sell or deliver to any person an unlimited number of drinks during any set period of time for a fixed price, except at private functions not open to the public;
- (e) sell, offer to sell or deliver drinks to any person or group of persons on any one day at prices less than those charged the general public on that day, except at private functions not open to the public;
- (f) sell, offer to sell or deliver malt beverages or mixed drinks by the pitcher except to two or more persons at any one time;
- (g) increase the volume of alcoholic beverages contained in a drink without increasing proportionately the price regularly charged for such drink during the same calendar week;
- (h) encourage or permit, on the licensed premises, any game or contest which involves drinking or the awarding of drinks as prizes.

(2) No licensee shall advertise or promote in any way, whether within or without the licensed premises, any of the practices prohibited under 204 CMR4.03.

Conditions per License Commission:

Alcoholic beverages are not to be removed from the designated area by a patron or guest; the designated area if outdoors shall be enclosed.

A temporary barrier (e.g. snow fence) shall be erected when there is no permanent enclosure in place.

Sale, service, and consumption of alcoholic beverages shall cease at the hour the license expires, provided that the use of a street for said purpose shall be limited to the time a street is closed.

I hereby attest to receiving a true copy of the above statement on the _____ day of _____, 2015
and I agree to abide by all of the above conditions.

signed: _____

Print Name:



Agenda Item Summary

Agenda Item #	IV. 1.
Date	5/12/2025

Staff

Amy Baxter, Licensing Administrator

Subject

Nan Tuk Tuk Pedicabs request to add advertising and sponsor logos to licensed pedicabs.

Executive Summary

Nan Tuk Tuk Pedicabs has been licensed for (4) pedicabs in 2025. They are requesting the ability to add advertising and sponsor logos on pedicabs. This is not allowed per Chapter 316 unless approved by Select Board.

Staff Recommendation

Staff recommendation is to consider this a precedent setting decision. Advertisements, Logos and other sponsored content has not previously been allowed on licensed transportation vehicles for hire – Taxi, Tour, Charter, Limo, Pedicab. Allowing advertising and sponsorship marks will allow for all licensed vehicles to apply for the same consideration.

If approved, consider setting conditions and specific circumstances where it would be allowed along with design standards.

Background/Discussion

The request is for two advertising related applications:

1. A detachable advertising sign no larger than 36"x12" Containing Graphics and text advertising a local business.
2. A logo of a sponsoring hotel to identify the pedicab(s) dedicated to hotel guests for free transportation. The hotel is open to other options to identify the pedicab if logo is not allowed.



Pedicabs: Chapter 316-2(k)

No placards, banners, or advertisements of any description will be permitted upon the outside of any **pedicab** without the approval of the Board.

Taxi, Tour, Charter, Limo: Chapter 367-9 (m)

No advertisements of any description, including announcements of rates or fares, shall be displayed upon a charter, limousine or tour vehicle. The owner's name, address and telephone number may be placed upon the charter, limousine or tour vehicle; however, they shall be so placed so as to not impair or impede the operator of said limousine or charter vehicle, and further provided that they do not violate any provision of MGL c. 90, § 7, § 9 or § 13 or any section of the Code of Massachusetts Regulations.

Impact: Environmental ☐ **Fiscal** ☐ **Community** ☒ **Other** ☐

N / A

Board/Commission Recommendation

N / A

Public Outreach

N / A

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)

N / A

Attachments

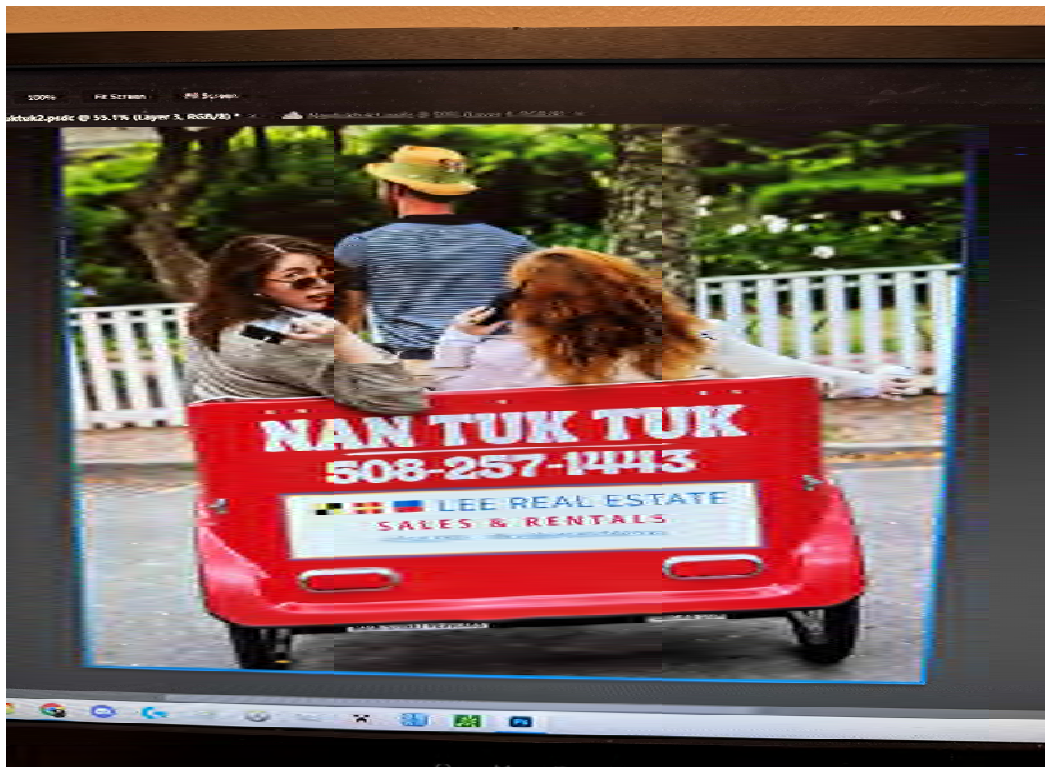
Nan Tuk Tuk Request with Photos; NanTuk Tuk License; Chapter 316 Pedicabs;



NAN TUK TUK ADVERTISING PROPOSAL



Proposed Logo for Beachside
Nantucket sponsored Pedicab



Proposed Advertising Banner

THE LICENSING BOARD *for the*
TOWN OF NANTUCKET, MASSACHUSETTS
HEREBY GRANTS A
PEDICAB
BUSINESS LICENSE

BUSINESS: NanTukTuk, LLC
DBA: NanTukTuk
PREMISES: 54 Union St. Nantucket, MA 02554
MANAGER: Michael Gormley
FLEET SIZE: 4 Pedicabs

The hours during which operation may take place: Hours of operation shall not exceed the hours of 6:00AM to 2:00AM daily. Hours of operation for applicants less than 18 years of age will not extend past 10:00PM daily. This license permits the above-named business to legally operate a pedicab transportation service within the Town of Nantucket in accordance with Chapter 316 and The Pedicab Service Area Map as approved by the Select Board. There is to be no smoking in pedicabs at any time. All operators must be individually licensed and maintain valid insurance and safety compliance records. Any restrictions apply as are on file with the local licensing authority.

IN TESTIMONY WHEREOF, the undersigned
have hereunto affixed their official signature on this

Chair, Select Board

THIS LICENSE EXPIRES DECEMBER 31, 2025

**Unless earlier suspended, cancelled, or revoked*

Select Language ▼

Town of Nantucket, MA
Monday, February 27, 2023

Chapter 316. Pedicabs

[HISTORY: Adopted by the Board of Selectmen (now Select Board) of the Town of Nantucket 7-1-2011. Amendments noted where applicable.^[1]]

TOWN REGULATIONS REFERENCES

Traffic — See Ch. 375.

ATTACHMENTS

Attachment 1 - Pedicab Service Area Map

[1] *Editor's Note: The Select Board approved the codification of its regulations, as revised, 4-13-2022.*

§ 316-1. Definitions.

As used in these regulations, the following terms shall have the meanings indicated:

PEDICAB

A bicycle with three or more wheels, which is designed to transport passengers on seats attached to the vehicle, which is operated by one person, which is powered solely by human power, and which is used for transporting passengers for hire.

§ 316-2. Pedicab owners.

- A. No person shall engage in the business of transporting persons for hire in a vehicle without first having obtained a license from the Nantucket Select Board (hereinafter "Board") authorizing him/her to engage in such business. The Select Board shall set the number of pedicab owner licenses available in any calendar year at will.
- B. Pedicabs must be registered to a residential address in the Town of Nantucket.
- C. The applicant must have already had the pedicab inspected by the Nantucket Police Department in advance of receiving a license each year and submit a form completed by the Police Department to the Board upon filing an application.
- D. No pedicab license shall be issued by the Board until the applicant has presented proof of the vehicle's insurance, that the insurance policy covers no more than four passengers, including the driver, riding in the vehicle, and the applicant provides a certificate of vehicle insurance naming the Town as an additional insured.
- E. An applicant shall set forth under oath all information that the Board may require, including, but not limited to:
 - (1) The full name, address and phone number of the owner;
 - (2) The name and address of all legal and registered owners of the pedicab;
 - (3) A description of the pedicab, including trade name, if any, serial number, and body style; and
 - (4) The Physical address of pedicab storage.

- F. When a pedicab owner changes his/her address or the place at which a pedicab owned by him/her is kept, the owner shall notify the Board within three days of such change.
- G. All pedicabs shall have the business name and the business telephone number posted on rear of the cab in letters no less than three inches high and one-half inch wide. All lettering must be in the form of painted or self-adhesive contrasting lettering. (Magnetic or other removable signs are not permitted.)
- H. Hours of operation shall not exceed the hours of 6:00 a.m. to 2:00 a.m. daily. Hours of operation for applicants less than 18 years of age will not extend past 10:00 p.m. daily.
- I. Pedicab licenses shall be valid only during the calendar year for which they are issued.
- J. A license issued for any pedicab is not transferable.
- K. No placards, banners, or advertisements of any description will be permitted upon the outside of any pedicab without the approval of the Board.
- L. All pedicab operators shall maintain a neat and clean pedicab while on duty.
- M. The pedicab license fee shall be set from time to time by the Select Board.
- N. The Nantucket Police Department, under supervision of the Chief of Police, is hereby designated as the enforcement agency of these regulations and shall notify the Board of any violation thereof. Pedicab owners/operators shall comply with all regulations. Any violation of the Board's regulations or any state or local laws or bylaws may result in a suspension or revocation of the license.
- O. Pedicab owners shall notify the Board when operators leave the company.
- P. Owners/Operators shall charge no fare for pedicab service; operators shall be paid through voluntary payments or tips from passengers only.
- Q. No smoking is allowed in pedicabs at any time.
- R. The operating company will provide a shift supervisor during the hours of 6:00 p.m. to 2:00 a.m. and proof of radio contact upon request for juvenile-manned shifts.

§ 316-3. Pedicab operators.

Pedicab operator licenses are issued by the Nantucket Police Department and applications shall be filed with the Police Department, 4 Fairgrounds Road, Nantucket.

- A. The applicant must be 18 years of age or older, or 16 years of age with written parental/guardian permission.
- B. The applicant must have a valid state driver's license and/or internationally approved driver's license, and present a copy to the Board upon filing an application.
- C. A certificate of physical fitness issued by a practicing physician shall be mandatory to accompany all new applications for a pedicab operator's license.
- D. Pedicab operator's licenses shall be valid only during the calendar year for which issued.
- E. When a pedicab operator changes his/her address, the operator shall notify the Board within three days of such change.
- F. A neat and clean appearance is expected of all pedicab operators while on duty.
- G. The pedicab operator fee shall be set from time to time by the Select Board.
- H. Pedicab operators shall not, when otherwise available for hire, refuse to transport anyone requesting a ride except under the following circumstances:

- (1) The transportation requested is such that the operator may not legally accept such passenger.
- (2) The proposed passenger is disorderly, engaged in the commission of any crime, or is otherwise unfit to be transported as a passenger.

§ 316-4. Operating regulations.

A. It shall be unlawful for any person:

- (1) To operate a pedicab while under the influence of alcoholic beverages or controlled substances other than medication prescribed by a physician. No operator shall operate a pedicab within four hours of having consumed any alcoholic beverage.
- (2) To operate a pedicab in any manner that impedes or blocks the normal or reasonable movement of pedestrian or vehicular traffic unless such operation is necessary for safe operation or in compliance with law.
- (3) To operate, or cause to be operated, any pedicab upon or along any route unless the Select Board first approves such route. The Board shall approve a map designating a Pedicab Service Area which shall apply to this requirement. The Board may alter the map as it deems necessary.^[1]

[1] *Editor's Note: The Pedicab Service Area Map is included as an attachment to this chapter.*

- (4) To operate or cause to be operated at night a pedicab without using headlights and taillights.

B. There shall be no more than four passengers, including the operator, in a pedicab at any one time. Passengers being transported shall remain seated throughout the ride.

§ 316-5. Revocation of licenses.

The Board may suspend or revoke any pedicab license or operator's license for failure to comply with these regulations, state law or local bylaw. The Board shall provide notice and an opportunity for a hearing to licensees prior to taking any such action. The Board may suspend or revoke any pedicab license or operator's license immediately at the Board's discretion for public safety reasons.



Agenda Item Summary

Agenda Item #	V. 1.
Date	5/12/2025

Staff

Amy Baxter, Licensing Administrator

Subject

Liquor License Multiple Amendments Application – ***Fish Stix, LLC dba Fresh Nantucket, 5 Salem Street, License #00187-RS-0762***

Executive Summary

Fish Stix, LLC is updating a Multiple Amendments Application for a ***Seasonal Package Store All Alcoholic Beverages*** Liquor License for ***DBA Fresh Nantucket*** at ***5 Salem Street***.

The Application was originally submitted and approved by the Select Board in 2024. An unexpected change in an LLC Member with ownership interest occurred immediately after. This application updates ownership and License Manager to Charles Merritt.

Change of Manager from Joshua Harde to Charles Merritt.

Change of Ownership Interest: Removing Joshua Harde and previously approved member Joshua Robbins and Adding Charles Merritt as sole LLC member.

Change of DBA: Harpoon Liquors to Fresh Nantucket

Staff Recommendation

Applicant has submitted required documentation as outlined below and is fully in compliance with all requirements of their Liquor and associated Licenses. Fresh Nantucket has not been cited for any violation of their Liquor License.

Requirements for Multiple Amendments as listed above of Liquor License Premises:

- ABCC Multiple Amendments Application
- Floor Plan for Licensed and Premises
- Certificate of Good Standing and Compliance
- Supporting Financial Records
- Legal Right to Occupy
- Proof of Citizenship for Proposed Manager
- Advertisement



Background/Discussion

Comments and Consideration:

Pursuant to MGL c. 138, §23 and Ballarin v. Licensing Board of Boston, decisions of the Local Licensing Authority must be based on reasonable grounds; ABCC and courts prefer findings be based on the following:

- The appropriateness of a liquor license at a particular location
- The number of existing dispensaries in Town
- The views of the inhabitants of the locality in which a license is sought
- Traffic, noise, size (typically applies to a new location)
- The sort of operation that carries the license
- The reputation of the applicant

Impact: Environmental ☐ Fiscal ☐ Community ☐ Other ☐

Board/Commission Recommendation

N/A

Public Outreach

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)

Attachments

ABCC Multiple Amendments Application and Supporting Documents; Draft License



PUBLIC HEARING

The Select Board will hold a public hearing on Monday, May 12, 2025 at 11:00 AM to hear the application for a Change in Ownership Interest and Liquor License Manager for Fish Stix, LLC dba Fresh Nantucket, 5 Salem Street, Nantucket, MA 02554, Charles Merritt, Manager. The hearing will be held remotely via Zoom Webinar. Please see meeting posting for remote participation and viewing links. For further information, please email licensing@police.nantucket-ma.gov.



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

☐ For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Nantucket

City /Town

00187-PK-0762

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- | | | | |
|--|--|---|---|
| ☐ New License | ☐ Change of Location | ☐ Change of Class (i.e. Annual / Seasonal) | ☐ Change Corporate Structure (i.e. Corp / LLC) |
| ☐ Transfer of License | ☐ Alteration of Licensed Premises | ☐ Change of License Type (i.e. club / restaurant) | ☐ Pledge of Collateral (i.e. License/Stock) |
| ☒ Change of Manager | ☐ Change Corporate Name | ☐ Change of Category (i.e. All Alcohol/Wine, Malt) | ☐ Management/Operating Agreement |
| ☐ Change of Officers/
Directors/LLC Managers | ☒ Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | ☐ Issuance/Transfer of Stock/New Stockholder | ☐ Change of Hours |
| | | ☐ Other <input type="text"/> | ☒ Change of DBA |

APPLICANT INFORMATION

Name of Licensee Fish Stix, LLC

DBA Fresh Nantucket

Street Address 5 Salem Street

Zip Code 02554

Manager Charles Merritt

Granted under
Special Legislation? Yes ☐ No ☐

\$15 Package Store

Seasonal

All Alcoholic Beverages

Type

(i.e. restaurant, package store)

Class

(Annual or Seasonal)

Category

(i.e. Wines and Malts / All Alcohol)

If Yes, Chapter

of the Acts of (year)

DESCRIPTION OF PREMISES

Complete description of the licensed premises

Described Premises: 1,100 Square Feet of Retail Space For a Package Store. Glass Door Walk-in Cooler, Shelving for Bottled Wine and Spirits. Entrance Door On North Wall; Second Door on South {Back} Wall.

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date 03/25/2024

Time

Advertised Yes ☒ No ☐ Date Published

03/28/24

Publication

Inquirer and Mirror

Abutters Notified: Yes ☐ No ☒ Date of Notice

Date APPROVED by LLA

04/08/2024

Decision of the LLA

Approves this Application

Additional remarks or conditions
(E.g. Days and hours)

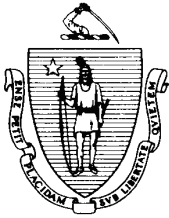
For Transfers ONLY:

Seller License Number:

Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR MULTIPLE AMENDMENTS

Please select all of the amendments you are applying for(continued):

☐ **CHANGE OF OFFICERS/DIRECTORS/LLC MANAGERS**

\$200 fee via ABCC website and Payment Receipt

Monetary Transmittal Form

DOR Certificate of Good Standing

DUA Certificate of Compliance

Change of Officers/Directors Application

Vote of the Entity Board

CORI Authorization Complete one for the proposed manager of record. This form **must** be *notarized with a stamp or raised seal*.

Business Structure Documents

If Sole Proprietor, **Business Certificate**

If partnership, **Partnership Agreement**

If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

☒ **CHANGE OF OWNERSHIP INTEREST (e.g. LLC Members, LLP Partners, Trustees etc.)**

\$200 fee via ABCC website and Payment Receipt

Monetary Transmittal Form

DOR Certificate of Good Standing

DUA Certificate of Compliance

Change of Officers/Directors Application

Financial Statement

Vote of the Entity Board

CORI Authorization Complete one for the proposed manager of record. This form **must** be *notarized with a stamp or raised seal*.

Business Structure Documents

If Sole Proprietor, **Business Certificate**

If partnership, **Partnership Agreement**

If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

Purchase and Sale Agreement

Supporting Financial Records

Advertisement*

☐ **CHANGE OF STOCK INTEREST (e.g. New Stockholders or Transfer or Issuance of Stock)**

\$200 fee via ABCC website and Payment Receipt

Monetary Transmittal Form

DOR Certificate of Good Standing

DUA Certificate of Compliance

Change of Officers/Directors Application

Financial Statement

Vote of the Entity Board

CORI Authorization Complete one for the proposed manager of record. This form **must** be *notarized with a stamp or raised seal*.

Business Structure Documents

If Sole Proprietor, **Business Certificate**

If partnership, **Partnership Agreement**

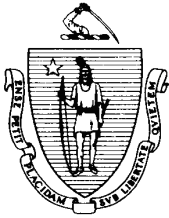
If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

Purchase and Sale Agreement

Supporting Financial Records

Advertisement*

**If abutter notification and advertisement are required for transaction, please see the local licensing authority.*



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR MULTIPLE AMENDMENTS

Please select all of the amendments you are applying for(continued):



CHANGE OF CORPORATE NAME OR DBA

\$200 fee via [ABCC website](#) and Payment Receipt (Corporate Name Only)

Monetary Transmittal Form

DOR Certificate of Good Standing (Corporate Name Only)

DUA Certificate of Compliance (Corporate Name Only)

Change of Corporate Name/DBA Application

Vote of the Entity Board

Business Structure Documents

If Sole Proprietor, **Business Certificate**

If partnership, **Partnership Agreement**

If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth



CHANGE OF PLEDGE OF LICENSE, STOCK OR INVENTORY

\$200 fee via [ABCC website](#) and Payment Receipt

Monetary Transmittal Form

DOR Certificate of Good Standing

DUA Certificate of Compliance

Change of Pledge of License, Stock or Inventory Application

Vote of the Entity Board

Pledge documentation

Promissory note

CHANGE OF MANAGER



\$200 fee via [ABCC website](#) and Payment Receipt

Monetary Transmittal Form

Change of Manager Application

Vote of the Entity Board

CORI Authorization Complete one for the proposed manager of record. This form **must** be *notarized with a stamp or raised seal*.

Proof of Citizenship. Passport, birth certificate, voter registration, or naturalization papers will be accepted.



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR MULTIPLE AMENDMENTS

1. BUSINESS ENTITY INFORMATION

Entity Name

Municipality

ABCC License Number

Fish Stix, LLC

Nantucket

00187-PK-0762

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

I, Charles Merritt, have finished my purchase agreement with the former partial owner of Fish Stix, LLC. The business does not change but I am the sole owner/manager

APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name

Title

Email

Phone

Charles Merritt

Owner

freshnantucket@gmail.com

2. AMENDMENT-Change of License Classification

☐ **Change of License Category** Last-Approved License Category

All Alcohol, Wine and Malt,
Wine Malt and Cordials

Requested New License Category

☐ **Change of License Class** Last-Approved License Class

Seasonal or Annual

Requested New License Class

☐ **Change of License Type*** Last-Approved License Type

i.e. Restaurant to Club

*Certain License Types

CANNOT change once issued*

Requested New License Type

3. AMENDMENT-Change of Business Entity Information

☐ **Change of Corporate Name** Last-Approved Corporate Name:

Requested New Corporate Name:

☒ **Change of DBA** Last-Approved DBA:

Requested New DBA:

☐ **Change of Corporate Structure** Last-Approved Corporate Structure

LLC, Corporation, Sole
Proprietor, etc

Requested New Corporate Structure

4. AMENDMENT-Pledge Information

☐ **Pledge of License**

To whom is the pledge being made:

☐ **Pledge of Inventory**

☐ **Pledge of Stock**

5. AMENDMENT-Change of Manager

☒ **Change of License Manager**

A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name Date of Birth SSN

Residential Address

Email Phone

Please indicate how many hours per week you intend to be on the licensed premises Last-Approved License Manager

B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen?* ☒ Yes ☐ No *Manager must be a U.S. Citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime? ☐ Yes ☒ No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
01/01/15	01/01/17	Bartender	Straight Wharf	Chris Sleeper
01/01/17	Present	Manager	Fresh/ Fish Stix LLC	Josh Harde
01/01/22	Present	Owner	Fresh Boston SB LLC	ME

D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ☐ Yes ☒ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature Date 7

9. FINANCIAL DISCLOSURE

Required for the following transactions:

- Change of Officers, Stock or Ownership Interest (E.g. New Stockholder/Transfer or Issuance of Stock)
- Change of Premises Information
- Pledge of License, Inventory or Stock

Purchase Price(s):

\$330,000.00 of 50% of Fish Stix LLC. The purchase and sale agreement is attached and available.

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Cape Cod Five Business Account	
Total:	

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
Cape Cod Five			☒ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

ENTITY VOTE

The Board of Directors or LLC Managers of Fish Stix LLC
Entity Name
duly voted to apply to the Licensing Authority of Nantucket and the
City/Town
Commonwealth of Massachusetts Alcoholic Beverages Control Commission on 04/01/25
Date of Meeting

For the following transactions (Check all that apply):

- | | | | |
|--|--|--|---|
| ☐ New License | ☐ Change of Location | ☐ Change of Class (i.e. Annual / Seasonal) | ☐ Change Corporate Structure (i.e. Corp / LLC) |
| ☐ Transfer of License | ☐ Alteration of Licensed Premises | ☐ Change of License Type (i.e. club / restaurant) | ☐ Pledge of Collateral (i.e. License/Stock) |
| ☒ Change of Manager | ☐ Change Corporate Name | ☐ Change of Category (i.e. All Alcohol/Wine, Malt) | ☐ Management/Operating Agreement |
| ☐ Change of Officers/
Directors/LLC Managers | ☒ Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | ☐ Issuance/Transfer of Stock/New Stockholder | ☐ Change of Hours |
| | | ☐ Other <u> </u> | ☒ Change of DBA |

"VOTED: To authorize

Charles Merritt

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint

Charles Merritt

Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,


Corporate Officer /LLC Manager Signature

Charles R. Merritt
(Print Name)

For Corporations ONLY

A true copy attest,

Corporate Clerk's Signature

(Print Name)

APPLICANT'S STATEMENT

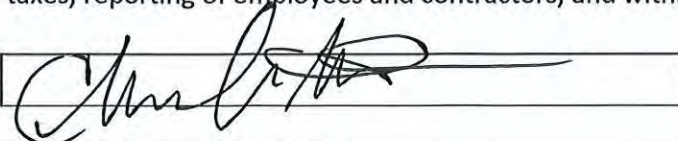
I, Charles Merritt the: ☐ sole proprietor; ☐ partner; ☐ corporate principal; ☒ LLC/LLP manager
Authorized Signatory
of Fish Stix, LLC
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date: 3-25-24

Title:

Owner



Certificate of Compliance

FISH STIX LLC
PO BOX 611
NANTUCKET MA 02554-0611

Date: April 18, 2025
Letter ID: L0001956595
Employer ID (FEIN): XX-XXX4512

Certificate ID: L0001956595

FEIN: 06-1834512

The Department of Unemployment Assistance certifies that as of 18-Apr-2025, FISH STIX LLC is current in all its obligations relating to contributions, payments in lieu of contributions, and the employer medical assistance contribution established in G.L.c.149,§189.

This certificate expires on 19-May-2025 .

Sincerely,

Katie Dishnica, Director
Department of Unemployment Assistance

Questions?

Revenue Enforcement Unit
Department of Unemployment Assistance
Email us: Revenue.Enforcement@detma.org
Call us: (617) 626-5750



Department of Unemployment Assistance
Commonwealth of Massachusetts
Executive Office of Labor & Workforce Development

IMPORTANT NOTICE

This document contains important information. Please have it translated immediately.

В данном документе содержится важная информация. Вам необходимо срочно сделать перевод документа.

Este documento contiene información importante. Por favor, consiga una traducción inmediatamente.

Docikman sa gen enfòmasyon enpòtan. Tanpri fè yon moun tradwi l touswit.

Questo documento contiene informazioni importanti. La preghiamo di tradurlo immediatamente.

Este documento contém informações importantes. Por favor, traduza-lo imediatamente.

此文件含有重要信息。請立即找人翻譯。

본 문서에는 중요한 정보가 포함되어 있습니다. 본 문서를 즉시 번역하도록 하십시오.

Tài liệu này có chứa thông tin quan trọng. Vui lòng dịch tài liệu này ngay.

ເອກະສານສະບັບນີ້ມີຂໍ້ມູນສຳຄັນ. ກະລຸນາພາກເອກະສານສະບັບນີ້ໄປແປທັນທີ.

ឯកសារនេះមានព័ត៌មានសំខាន់ៗ សូមបកប្រែភ្លាមៗឱ្យបានត្រឹមត្រូវ។

Ce document contient des informations importantes. Veuillez le faire traduire au plus tôt.



Commonwealth of Massachusetts
Department of Revenue
Geoffrey E. Snyder, Commissioner

mass.gov/dor



CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



FISH STIX LLC
5 SALEM ST
NANTUCKET MA 02554-3835

Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, FISH STIX LLC is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6400 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 9:00 a.m. to 4:00 p.m..

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau

The Commonwealth of Massachusetts, William Francis Galvin

Corporations Division

One Ashburton Place - Floor 17, Boston MA 02108-1512 | Phone: 617-727-9640

Certificate of Amendment

(General Laws, Chapter 156C, Section 13)

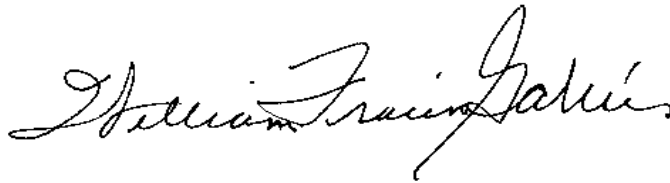
Filing Fee: \$100.00

Identification Number:				000969800			
1.a. Exact name of the limited liability company: FISH STIX LLC							
☐ Check if amending entity name 1.b. The exact name of the limited liability company as amended, is: FISH STIX LLC							
1.c. The date of filing of the original certificate of organization:							
01/25/2008							
2. Address in the Commonwealth where the records will be maintained:							
Number and street:		5 SALEM ST.					
Address 2:							
City or town:		NANTUCKET		State:		MA	
				Zip code:		02554	
Country:		UNITED STATES					
3. As amended, the general character of business, and if the limited liability company is organized to render professional service, the service to be rendered:							
ENGAGE IN THE BUSINESS OF INVESTING IN, ACQUIRING, OWNING AND OPERATING VARIOUS BUSINESSES. INCLUDING ANY BUSINESS PERMITTED BY THE LAWS OF THE COMMONWEALTH OF MASSACHUSETTS.							
4. The latest date of dissolution, if specified: (mm/dd/yyyy)							
5. Name and address of the Resident Agent:							
Agent name:		CHARLES RENWICK MERRITT					
Number and street:		5 SALEM STREET					
Address 2:							

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

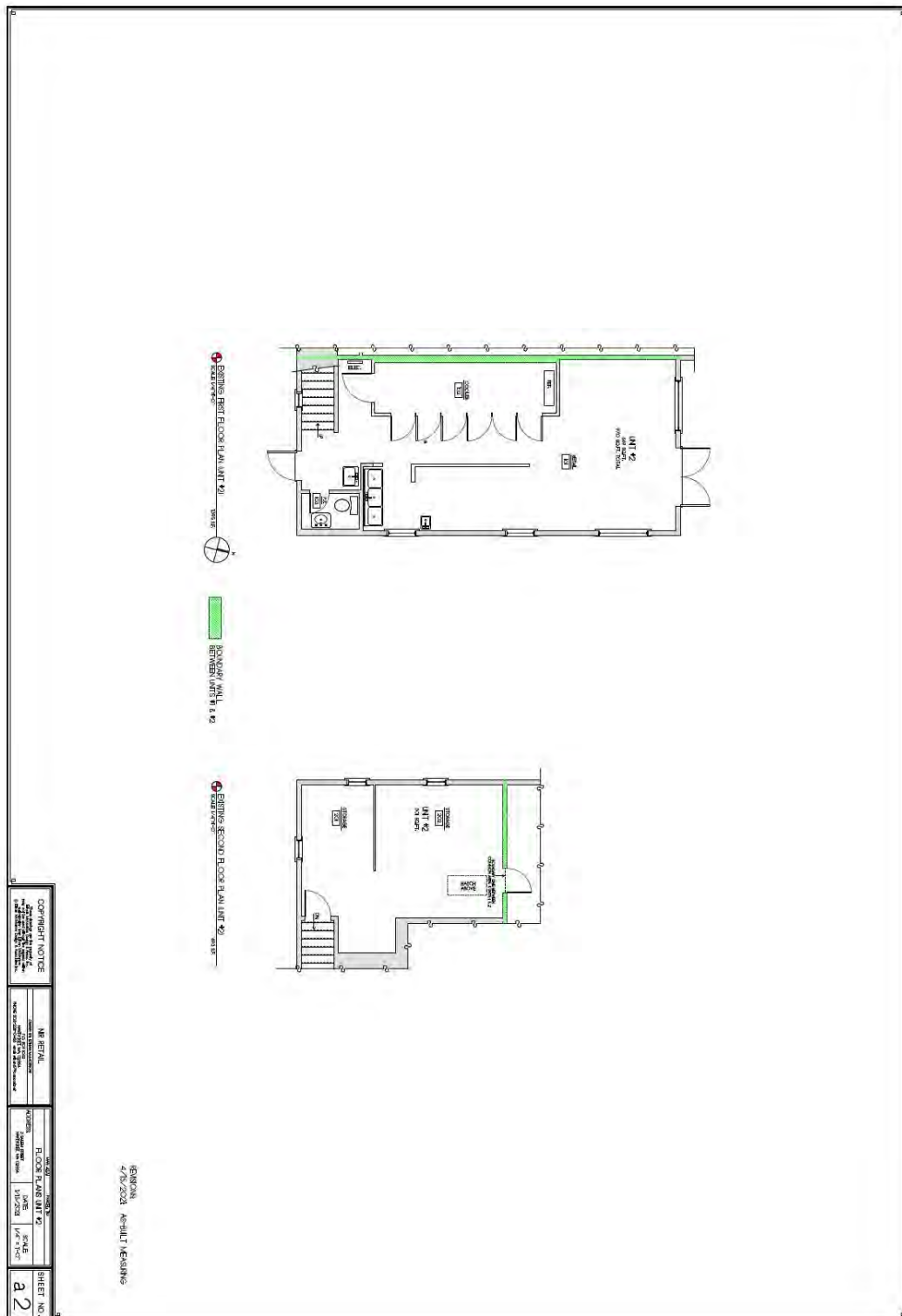
January 18, 2024 06:12 PM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive style with a large, stylized initial 'W'.

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

PLAN OF PREMISES





Agenda Item Summary

Agenda Item #	V. 2.
Date	5/12/2025

Staff

Amy Baxter, Licensing Administrator

Subject

New Entertainment License Application – ***Nantucket Performing Arts Center, LLC DBA Nantucket Performing Arts Center, 5 North Water Street***

Executive Summary

Nantucket Performing Arts Center, Inc. is applying for a New Annual Live Entertainment License ***Nantucket Performing Arts Center*** at ***5 North Water Street***

The location was previously licensed as White Heron Theatre Company from 2016 – 2023. The applicant purchased the building and is requesting the same license to continue operate a Theatre and Performing Arts Center.

Staff Recommendation

Licensing is requesting the Select Board review and vote on the following:

1. Review and vote on Entertainment Application.
2. Review and vote on plan to issue One-Day Pouring Licenses for the facility until the winter when they can apply for a full Liquor License.

Background/Discussion

ENTERTAINMENT LICENSE APPLICATION

- a. Entertainment licensing requires consideration of free speech issues and the statute [usually G.L. c.140, §183A] actually states that the application shall be approved unless it should be denied because it would “adversely affect the public health, safety or order.” The statute further states that the license should still be approved if there are conditions or requirements that can be added that would resolve the health and safety issues.



- b. The Applicant consists of former Board Members of the White Heron Theatre Company that purchased the building to ensure it remained a place for Performing Arts and other non-profit activities on the island. The application is to resume operations under the same conditions that existed for the former operator.
- c. If approved the NPAC must complete Building and Fire Inspections and be issued a COI.
- d. The License Manager and any appropriate staff must receive a Crowd Manager Certificate.

The following is being offered for discussion in line with the applicant applying for the Entertainment License to begin operations. This is not a separate hearing to approve any Liquor Licenses. It is simply being offered to explain the plan for the facility as it relates to alcohol and other events. If the Select Board has any concerns we would like to address those now so it can be implemented before anything is advertised.

One Day Pouring Licenses:

- a. The Applicant would like to provide All Alcohol service during performances and events as was approved for the former operator.
- b. Due to the 2-3 month process of applying for and being issued a Liquor License and the restriction on temporary permits being issued during this period – the applicant will be requesting one day permits for selected events and performances during the upcoming season. Once they are in a quiet period in the off-season we will bring forth the full application.
- c. In line with MGL 138, Sec. 14, the Select Board may approve up to 30 One Day Licenses in a year. It is unusual to so but in this circumstance seems appropriate. No changes are being made to the premises at this time and the operators are not new to the building or type of events and performances being offered. They are prepared to comply with the requirements of one-day permits.
- d. All permits applied for will continue to be presented to the Select Board at Licensing Meetings.

Impact: Environmental ☐ Fiscal ☐ Community ☐ Other ☐

Board/Commission Recommendation

N/A

Public Outreach



Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)
Attachments

Click or tap here to enter text New Entertainment Application; Draft Entertainment License; Floor Plan



PUBLIC HEARING

The Select Board will hold a public hearing on Monday, May 12, 2025 at 11:00 AM to hear the application for an Annual Live Entertainment License for The Nantucket Performing Arts Center, 5 North Water Street. The hearing will be held remotely via Zoom Webinar. Please see meeting posting for remote participation and viewing links. For further information, please email licensing@police.nantucket-ma.gov.

LICENSE FEE: **\$100.00**

THE LICENSING BOARD *for the*
TOWN OF NANTUCKET, MASSACHUSETTS
HEREBY GRANTS AN
ENTERTAINMENT LICENSE

► **SEVEN DAYS** ◀

BUSINESS: **Nantucket Performing Arts Center, Inc.**

DBA: **Nantucket Performing Arts Center**

PREMISES: 5 North Water Street
Nantucket, MA 02554

MANAGER: **Drew Kowalski**

LICENSED PREMISES DESCRIBED

AS:
157 Seat Theatre.

Approved Entertainment:

- INSTRUMENTAL/VOCAL MUSIC
- STREAMING MUSIC
- TELEVISION (1)
- MOVIE THEATRE (1) SCREEN
- EXHIBITIONS/TRADE SHOWS
- STAGE PLAYS (1) STAGE
- FLOOR SHOWS
- AMPLIFIERS (INDOORS ONLY)

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of Section 183A, Chapter 140 of the Massachusetts General Laws, and any rules or regulations made thereunder by the licensing authorities.

INDOORS: Conditions of License:

- **HOURS: 10:00 am to 1:00 am; 7 Days**
- All Indoor Entertainment must end by 1:00 am.
- Entertainment Permitted Indoors only

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signature on this xxst day of xx 202x.

Chair, Select Board

THIS LICENSE WILL EXPIRE DECEMBER 31, 202x

**Unless earlier suspended, cancelled, or revoked*

This License Shall Be Displayed On the Premises in a Conspicuous Place Where it May Be Easily Seen.

A Current Certificate of Inspection with Approved Occupancy Must Always be Posted with this License.

Form Center

[My Forms](#)

Entertainment License Application

[Save Progress](#)

Town & County of
NANTUCKET, MA

LICENSING & PERMITS

PSF, 4 Fairgrounds Road, M-F 8am-
4pm

508-325-4100, x5917 x5832

licensing@police.nantucket-ma.gov

NEW ENTERTAINMENT LICENSE APPLICATION

APPLICANT INFORMATION

Business Name (ex. Nantucket Restaurant, LLC)*

Nantucket Performing Arts Center Inc

Doing Business As (D/B/A) (ex. Nantucket Cafe)

Nantucket Performing Arts Center

**First Name of
Primary Contact***

Drew

**Last Name of
Primary Contact***

Kowalski

**Title of Primary
Contact**

Executive Director

i.e. Owner; Business
Manager; Attorney

**Cell/Phone Number of
Primary Contact:***

6174805490

Email of Primary Contact*

drew@nantucketperformingarts.o

Public Hearing Representative email

Same

(Please add email of person representing Licensee at the Select Board
Public Hearing held via Zoom)

LICENSE APPLICATION

Licensed Premise Address*

5 North Water Street

ENTERTAINMENT FOR ON-PREMISE LICENSES

Select all that apply to your
application for Entertainment
Modification.

- ☒ **NON-LIVE INDOORS:**
Background Streaming Music
played through House System
- ☐ **NON-LIVE OUTDOORS:**
Background Streaming Music
played through House System
- ☐ **NON-LIVE: Movie Theater**
- ☐ **NON-LIVE: TV Screens, Video
Projection**
- ☒ **LIVE INDOORS LEVEL 1:**
Acoustic Live Music, no
additional speakers or
amplification
- ☒ **LIVE INDOORS LEVEL 2: Live
Entertainment with
amplification and/or additional
speakers. Includes DJ and
Musicians, Vocalists**
- ☒ **LIVE INDOORS LEVEL 3:**
Amplified Live Entertainment
with Dance Floor, Occupancy
<100
- ☒ **LIVE INDOORS LEVEL 4:**
Nightclub - All of the above with
Occupancy >100

**Please describe any proposed
changes to the Entertainment
License and the reason for
modification (For previously
approved spaces only):***

Same conditions and License that
was issued for previous Licensee,
White Heron Theatre.

(e.g. Increase in capacity, addition or
removal of entertainment, change in
hours, condition, etc.)

Entertainment Hours

Interior until 1:00 am

Please provide requested hours for
Entertainment - Interior and Exterior.

Will Furniture, tables, chairs be moved for Live Entertainment?

☐ Yes

☒ No

Do you plan to move furniture out of dining
areas at any time to make room for
Entertainment? (to include DJ, Dance
Floor or any type of Entertainment)

Have you made or plan on making any renovations to the premises to accommodate Entertainment?

☐ Yes

☒ No

Describe renovations plan

Planning Board/Zoning

Is there a Special Permit or additional Planning Board/Zoning decisions
involving Entertainment on this property? If Yes, include with application.

☐ Yes, Pending Hearing/Final Decision

☐ Yes, Approved but written decision not yet issued

☐ Yes, Decision included with Application

☒ No

☐ Unsure of status

Upload Floor Plan

No file chosen

Upload Floor Plan showing area for
proposed Entertainment. All
additional documents may also be
submitted in person at 4
Fairgrounds Road or emailed to
licensing@police.nantucket-ma.gov.

Upload Documents

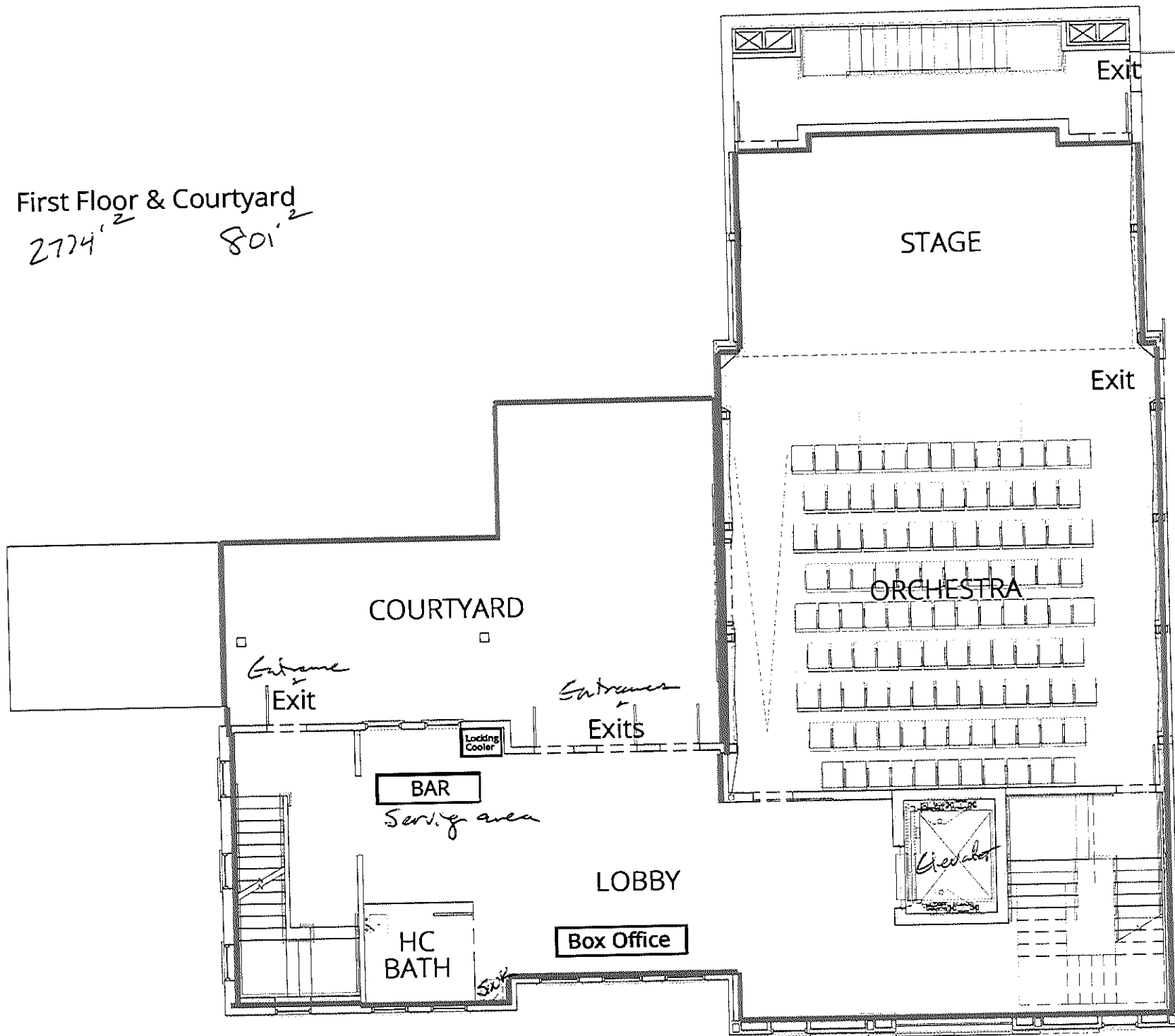
No file chosen

Upload Additional
Documents/Inspections/Permits required
for this application. All additional
documents may also be submitted in
person at 4 Fairgrounds Road or emailed
to licensing@police.nantucket-ma.gov.

ADDITIONAL COMMENTS, QUESTIONS

Let us know anything we haven't covered above or can assist with that has not
been addressed.

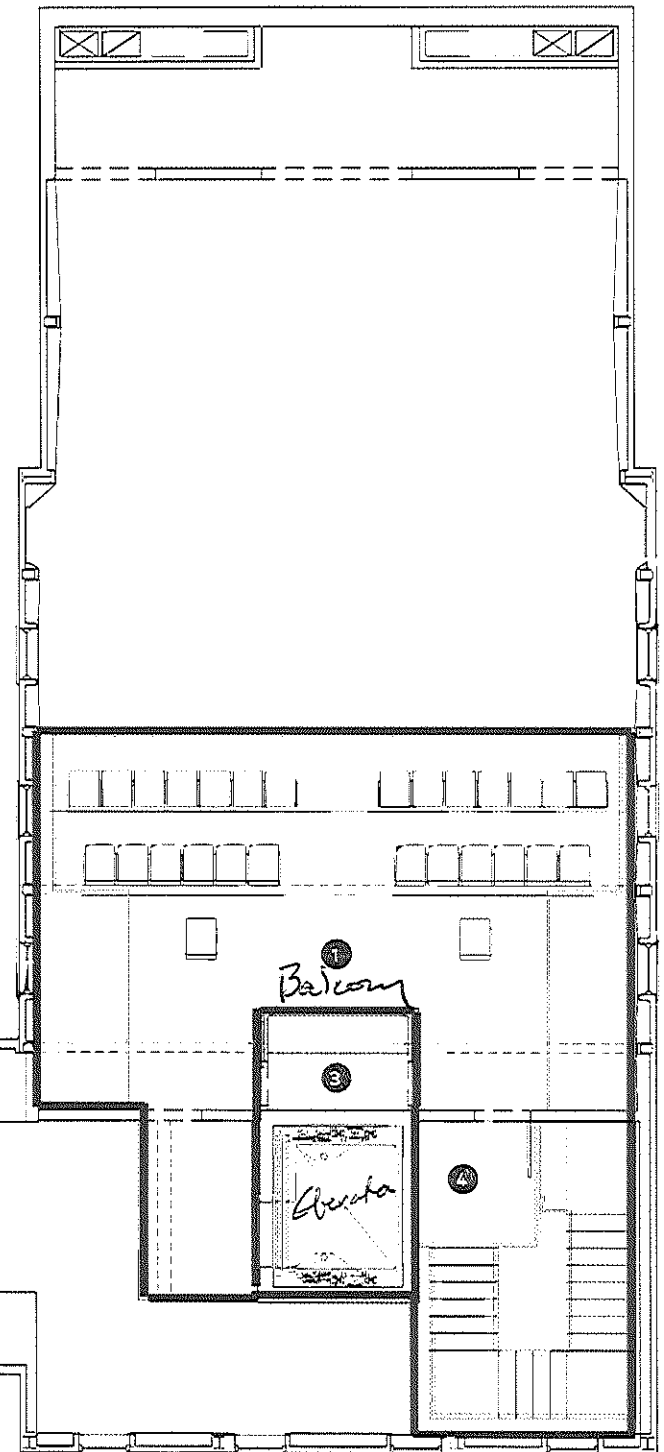
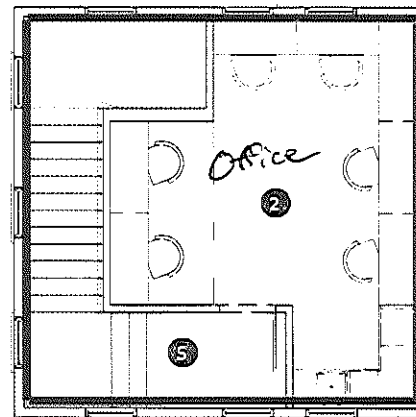
First Floor & Courtyard
2774'² 801'²



W

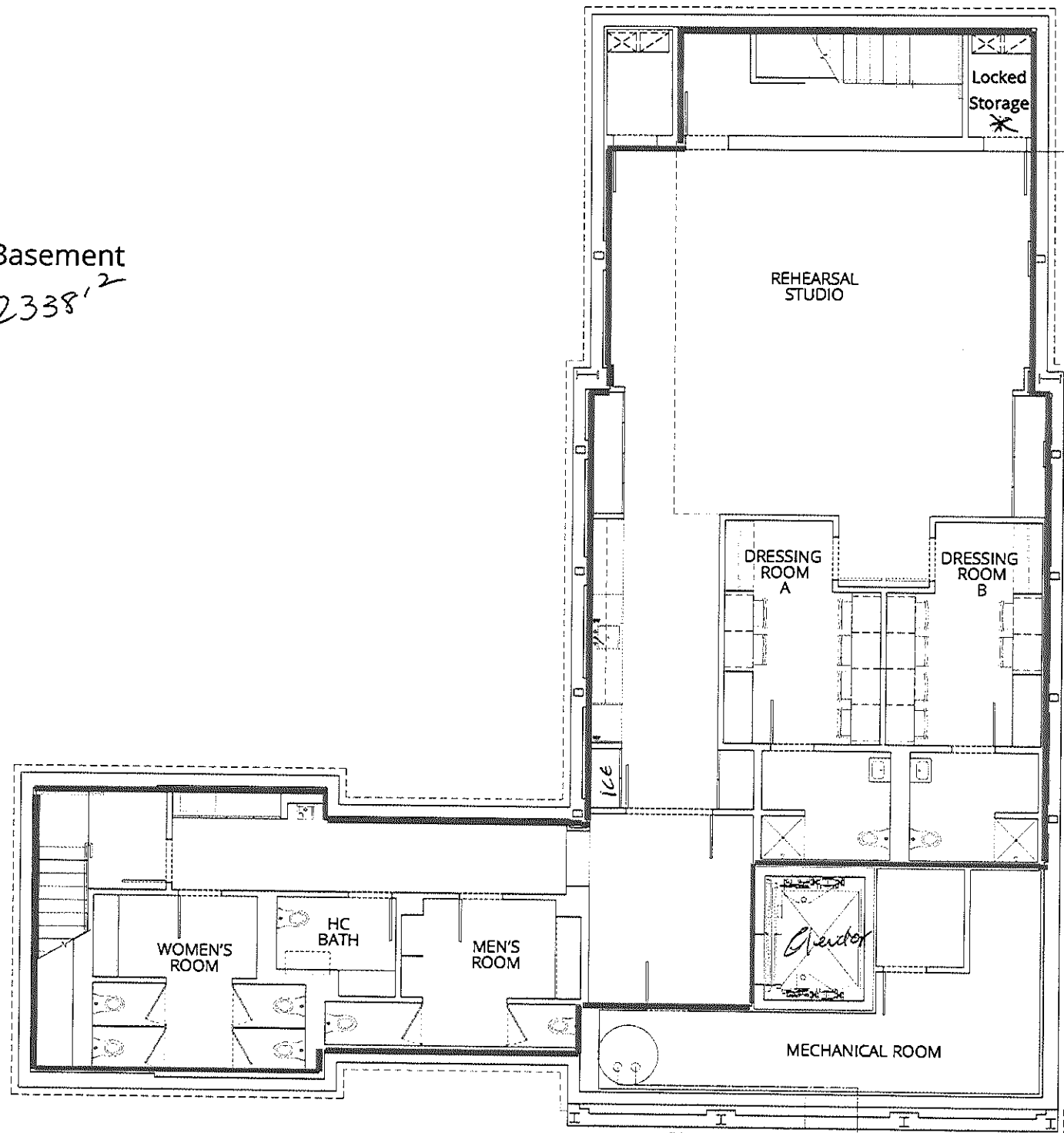
Merrime
1019' ²

- 1
 - 2
 - 3
 - 4
 - 5
- STAIR C



SECOND FLOOR PLAN

Basement
2338'²



BASEMENT PLAN



Agenda Item Summary

Agenda Item #	V. 3.
Date	5/12/2025

Staff

Deana Weatherly, Cultural Affairs and Special Events Coordinator

Subject

Public Assembly Permit for Nantucket Land Bank

Executive Summary

The Nantucket Land Bank is requesting a Public Assembly Permit for their Family Picnic to be held June 8, 2025, 10:00 AM – 2:00 PM at 2 Milestone Rd.

Staff Recommendation

The Select Board should consider the application in line with the requirements of Chapter 105, Article IV for a Public Entertainment/Assembly permit.

Background/Discussion

The applicant requests to host a free community event at the Land Bank Creeks Preserve at 2 Milestone Rd with an estimated attendance of 300 people. This location is the same as last year's picnic.

A Public Entertainment/Assembly permit was not filed last year, due to an anticipated attendance below the 250-person threshold.

Impact: Environmental ☐ Fiscal ☐ Community ☒ Other ☐

There is an anticipated increased traffic flow to the Milestone Rd and Rotary area.

Board/Commission Recommendation

n/a

Public Outreach

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)

Attachments

Special Event Permit Application, Site Map, Schedule of Events



PUBLIC HEARING

The Select Board will hold a public hearing on Monday, May 12, 2025 at 11:00 AM to hear the application for a Public Assembly Permit, for The Nantucket Land Bank, Family Picnic, to be held June 8, 2025, 10:00 am – 2:00 pm, Creeks Preserve, 2 Milestone Road, 300 Participants. The hearing will be held remotely via Zoom Webinar. Please see meeting posting for remote participation and viewing links. For further information, please email licensing@police.nantucket-ma.gov.

2025 Special Event Permit Application - Submission #16806

Date Submitted: 4/7/2025

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Cultural Affairs and Special Events Coordinator at events@nantucket-ma.gov or 508-325-4199.

Applicant Information

First name of primary contact*

Dana

Last name of primary contact*

Nielsen

Address of primary contact*

22 Broad Street

Company/organization of primary contact (if applicable)

The Nantucket Land Bank

i.e. Catering Company, Event Planner, Festival Organizer, Non-Profit Org., etc.

Town/City*

Nantucket

State*

Massachusetts

Zip*

02554

Email address*

dnielsen@nantucketlandbank.org

Phone number*

9739340019

Cell phone

On-site contact

Cell phone for on-site contact*

9739340019

If different than primary contact

Host organization (if different from above)

Host type*

☒ Non-Profit

☐ For-Profit

☐ Individual

Please attach 501(c)(3) documentation

DOC013025-01302025121230.pdf

Required for non-profits

Certificate of General Liability Insurance

Choose File

 No file chosen

Please attach Certificate of General Liability Insurance naming the Town of Nantucket, 16 Broad St., Nantucket, MA, 02254 as additionally insured. Coverage limits should be no less than \$1,000,000.00 per occurrence.

Event Overview

Event name*

Nantucket Land Bank Family Picnic

i.e. "Smith Wedding" or "Nantucket Film Festival"

Requested event location*

The Land Bank's Creeks Preserve at 2 Milestone Road

Please specify indoor or outdoor. For beach events, please fill out the relevant sections below.

Is this event open to the public? *

☒ Yes

☐ No

Is there an admission/registration fee?*

☐ Yes

☒ No

Date of Event*

6/8/2025

Start Time*

10:00 am

End Time*

2:00pm

Rain Date

6/15/2025

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board

Read the details of the bylaw [here](#).

Set up date & time*

6/8/202508:00 AM

Tear down date & time*

6/15/202502:00 PM

Full schedule of events

2025 Family Picnic.xlsm

For events across multiple dates attach a full schedule of events.

Est. # of guests, attendees, and/or participants *

300

Est. # of staff

20

Important notice for events over 250

Any event anticipating 250 or more people qualifies as a public assembly and requires a hearing at a regularly-scheduled Select Board meeting. Hearings must be noticed in the Inquirer and Mirror at least 10 days prior to the hearing (at applicant's expense). Public hearings may be waived for recurring events. Events anticipating under 250 participants may require a hearing at Town Administration's discretion.

Have you held this event on-island before?*

- ☒ Yes
- ☐ No

If yes, where and when?

June 9, 2024 at The Creeks Preserve Property

Description of event (attach additional documents below)*

Family friendly event with food trucks, games, arts and crafts, and local musical performances.
Information provided here may be used for publication on Island Events Calendar.

Event description (optional)

Choose File No file chosen

Course map

Choose File No file chosen
Required for bike/road race or walk.

Event layout/diagram

Family Picnic Event Layout.pdf

Additional structures

For events with tents, temporary structures and/or on public property a detailed site plan is required. Please attach separate documentation outlining the location of the event, fencing and entry/exit points as well as any tents (include dimensions), stages, generators, bars, table, chairs, portable restrooms, trash cans, dumpsters, signs, etc.

Supplemental Information for Beach Events

Details regarding allowable activities can be found here

[Click for Beach Allowable Activity List](#)

Select Town of Nantucket beach

-- Select One --

For beaches not included, please see [Nantucket Beach Permitting Authority List](#) to receive permission for beach use.

Beach and endangered species protection

Endangered species habitat safety and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist across the island. Additional approval from the Natural Resources Department may be required to ensure protection laws compliance.

Alcohol Service

Click here for temporary pouring permit regulations for the State of Massachusetts:

[Temporary Pouring Permit Guidelines](#)

Will alcohol be served?*

☐ Yes

☒ No

Alcohol to be served

☐ All Alcohol

☐ Beer Only

☐ Beer & Wine

☐ Wine Only

Only non-profit organizations are permitted to serve all alcoholic beverages. For profit organizations are only permitted to serve beer and wine.

Click here for a list of authorized sources to purchase alcohol

[Authorized Sources \(in PDF\)](#)

Source of alcohol

From approved distributor list

Entertainment

Will there be entertainment?*

☒ Yes

☐ No

Will the entertainment be amplified?

☐ Yes

☒ No

Will the entertainment be outside?

☒ Yes

☐ No

Description of entertainment

Local Musicians will be playing for 30-45 minutes each

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board.

Street and/or Sidewalk Blocking

Will this event require any road or sidewalk to be blocked or closed?

☐ Street

☐ Full Blocking

☐ Sidewalk

☐ Partial Blocking

Address of blocking

Purpose if blocking:

Additional application

[Required application for blocking of street / sidewalk](#)

Tents/Temporary Structures/Stages/Generators

A temporary structure application is required for tent/temporary structures over 400 sq ft and are subject to inspection by the Nantucket Building & Fire Departments.

Will there be a tent or other temporary structure erected?*

☐ Yes

☒ No

Installation date

mm/dd/yyyy

Describe size of structure

For any temporary structures, tents, and stages

Rental company

For any rented structures

Erected Structure Permit Application and Checklist

[Erected Structure Permit Application & Checklist](#)

Will there be any generators?*

☐ Yes

☒ No

Describe intended generator use

Will there be any lighting?*

☐ Yes

☒ No

Describe intended lighting use

Food Service

Will food be served?*

☒ Yes

☐ No

Name of caterer/food service provider

Hang Loose Helado, Nantucket Beach Dogs, Eat Fire Pizza (each will sell from their trucks and provide their own permit/license)

Attach Town of Nantucket catering license

Choose File

No file chosen

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. For events with more than one (1) caterer / food service provider, each provider must apply for a temporary food permit regardless of license status.

Temporary food permit information

[General Information regarding Temporary Food Permit Events](#)

[Temporary Food Permit Checklist](#)

[Temporary Food Event Permit Application](#)

Events with 10 or more food vendors are required to submit the below form at least **30 days prior to the event**.

[Temporary Food Event Coordinator Application](#)

Should you have any questions about temporary food permits, please contact the Nantucket Health Department health@nantucket-ma.gov , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

Restroom Facilities

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

Number of permanent restrooms at event site*

0

Number of portable toilets requested**Name of portable toilet provider**

2

Garden Potties

Parking Plan**Event parking***

Parking across the street at Wannacomet Water Company

Describe where event attendees, vendors, and staff are expected to park their vehicles. If the event requires more parking than what is available, describe your plan for overflow vehicles.

Waste Management

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, and non-recyclable coffee pods.

Single-Use Plastics Ban on Nantucket

Nantucket's single-use plastics ban prohibits these single-use petroleum-based plastic products from being commercially used, sold or distributed:



NON-RECYCLABLE
COFFEE PODS



PLAIN WATER IN PET/PETE
CONTAINERS OF 34 OZ OR LESS



DRINKING CUPS
AND LIDS



STRAWS AND
DRINK STIRRERS



SIX-PACK CAN &
BOTTLE FLEXIBLE YOKES



NON-COMPOSTABLE
PLATES AND UTENSILS

CHOOSE REUSABLE OPTIONS!

Please note, biodegradable packaging is already required under Nantucket's 1990 Biodegradable Packaging Bylaw.

[Biodegradable Packaging Bylaw \(§ 125-2.1\)](#)

Hold Harmless Agreement

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

Signature of Applicant*

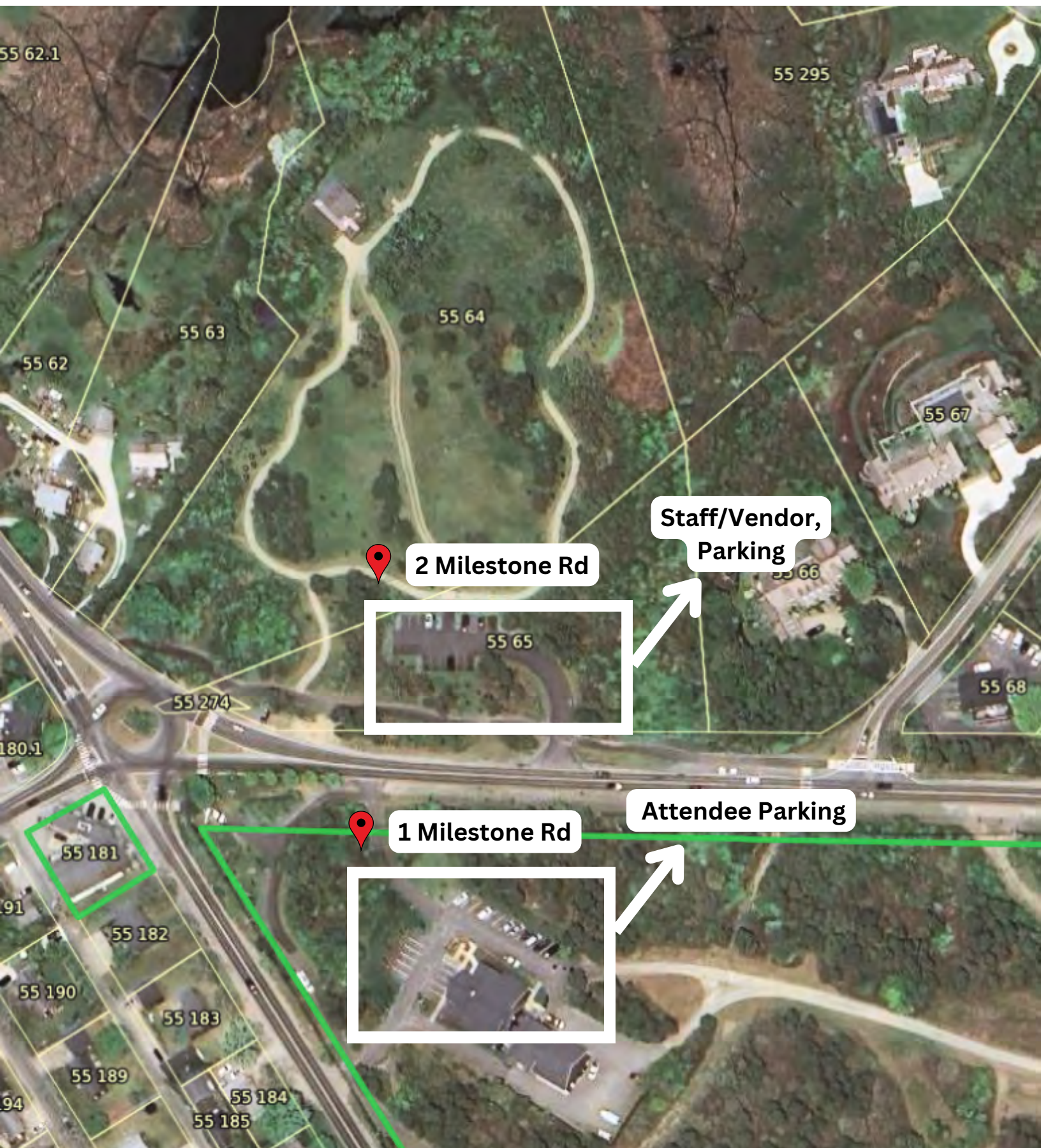
Dana Nielsen

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.

CREEKS PRESERVE

Write a description for your map.





Entertainment Schedule		
Time	June 8, 10-2 Schedule (Tentative)	Status
8-10AM	Set Up	
10:00 AM	Mark's Music	Confirmed 3/24
11:00am	Nanpuppets performance	Confirmed 2/21
11:30AM	Dunbar Music (45 min performance)	Jen Confirmed 2/11
12:15PM	Magic Mark Show	Confirmed 3/24
12:45PM	Spanish Music	
1:15PM	Sue Music	Sue Confirmed 2/18

All Day Schedule		
Activity	Details	Status
Facepainters (3)	Leigh Olson, Leyah Jensen, Allyson Gayo	Confirmed
Yard Games for kids	Provided by NBGC: volleyball, cornhole, hula hoops, etc	Confirmed
Spanish Interpreter	Maria Chirinos	Confirmed



Agenda Item Summary

Agenda Item #	V. 4.
Date	5/12/2025

Staff

Deana Weatherly, Cultural Affairs and Special Events Coordinator

Subject

Public Entertainment/Assembly Permit Application, The Maria Mitchell Association

Executive Summary

The Maria Mitchell Association is requesting a Public Assembly Permit to include a Pouring Permit for their Stargazer Gala to be held July 24, 2025, 6:00 PM – 10:00 PM at Tom Nevers Field, 130 Tom Nevers Rd.

Staff Recommendation

The Select Board should consider the application in line with the requirements of Chapter 105, Article IV for a Public Entertainment/Assembly permit to include a Pouring permit per Chapter 207. It is recommended that the applicant follow the site plan originally agreed upon between the applicant and Parks and Rec Manager, Charlie Polachi.

Background/Discussion

The Application requests to host a ticketed event to benefit the Maria Mitchell Association with an estimated attendance of 400 guests.

The Gala will be held at Tom Nevers Field. This is the first time it will be held at this venue.

A Public Entertainment/Assembly permit for 350 guests and noise bylaw waiver were filed last year when the event was held at a private home.

Impact: Environmental ☒ Fiscal ☒ Community ☒ Other ☐

Board/Commission Recommendation

The use of Tom Nevers field has been approved by the Parks and Rec Commission, pending final approval from the Select Board.

Public Outreach

The Tom Nevers Civic Association has been notified about the event.

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)



Attachments

Special Event Permit Application, Site Plan



PUBLIC HEARING

The Select Board will hold a public hearing on Monday, May 12, 2025 at 11:00 AM to hear the application for a Public Assembly and Entertainment Permit and One-Day All Alcohol Pouring Permit for Maria Mitchell Association, Stargazer Gala, to be held July 24, 2025, 6:00 pm – 10:00 pm, Tom Nevers Field, 130 Tom Nevers Road, 400 Ticketed Guests. The hearing will be held remotely via Zoom Webinar. Please see meeting posting for remote participation and viewing links. For further information, please email licensing@police.nantucket-ma.gov.

2025 Special Event Permit Application - Submission #16582

Date Submitted: 1/17/2025

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Cultural Affairs and Special Events Coordinator at dweatherly@nantucket-ma.gov or 508-325-4199.

Applicant Information

First name of primary contact*

Amy

Last name of primary contact*

Young

Address of primary contact*

4 Vestal Street

Company/organization of primary contact (if applicable)

Maria Mitchell Association

i.e. Catering Company, Event Planner, Festival Organizer, Non-Profit Org., etc.

Town/City*

Nantucket

State*

MA

Zip*

02554

Email address*

ayoung@mariamitchell.org

Phone number*

5082289198

Cell phone

5616015455

On-site contact

Cell phone for on-site contact*

5616015455

If different than primary contact

Host organization (if different from above)

Host type*

☒ Non-Profit

☐ For-Profit

☐ Individual

Please attach 501(c)(3) documentation

IRS 501 c 3 Letter 2023.pdf
Required for non-profits

Event Overview

Event name*

Stargazer Gala

i.e. "Smith Wedding" or "Nantucket Film Festival"

Requested event location*

Tom Nevers Field - Outdoors - tent

Please specify indoor or outdoor. For beach events, please fill out the relevant sections below.

Is this event open to the public? *

☒ Yes

☐ No

Is there an admission/registration fee?*

☒ Yes

☐ No

Date of Event*

7/24/2025

Start Time*

6:00PM

End Time*

10:00PM

Rain Date

mm/dd/yyyy

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board

Read the details of the bylaw [here](#).

Set up date & time*

7/22/202510:00 AM

Tear down date & time*

7/25/202508:00 AM

Full schedule of events

Choose File

No file chosen

For events across multiple dates attach a full schedule of events.

Est. # of guests, attendees, and/or participants *

Est. # of staff

400

50

Important notice for events over 250

Any event anticipating 250 or more people qualifies as a public assembly and requires a hearing at a regularly-scheduled Select Board meeting. Hearings must be noticed in the Inquirer and Mirror at least 10 days prior to the hearing (at applicant's expense). Public hearings may be waived for recurring events. Events anticipating under 250 participants may require a hearing at Town Administration's discretion.

Have you held this event on-island before?*

☒ Yes

☐ No

If yes, where and when?

Private Home - 278 Polpis Road

Description of event (attach additional documents below)*

Celebrate the mission of Maria Mitchell Association and the legacy of Maria Mitchell and her trips out west to explore the eclipses in 1869 and 1878 during her time as professor at Vassar College. The Stargazer Gala is the MMA's biggest fundraising event of the year, raising money to support our Internship Program. Join us for a mid-summer evening and journey to the great wild west! Enjoy elevated country cook out cuisine by Island Kitchen, quench your thirst with ranch water and bourbon cocktails, kick up your heels to the sounds of a country western band.

There will be performers, artisans, stargazing telescopes, as well as a silent and live auction.

Information provided here may be used for publication on Island Events Calendar.

Event description (optional)

No file chosen

Course map

No file chosen

Required for bike/road race or walk.

Event layout/diagram

No file chosen

Additional structures

For events with tents, temporary structures and/or on public property a detailed site plan is required. Please attach separate documentation outlining the location of the event, fencing and entry/exit points as well as any tents (include dimensions), stages, generators, bars, table, chairs, portable restrooms, trash cans, dumpsters, signs, etc.

Supplemental Information for Beach Events

Details regarding allowable activities can be found here

[Click for Beach Allowable Activity List](#)

Select Town of Nantucket beach

-- Select One --

For beaches not included, please see [Nantucket Beach Permitting Authority List](#) to receive permission for beach use.

Beach and endangered species protection

Endangered species habitat safety and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist across the island. Additional approval from the Natural Resources Department may be required to ensure protection laws compliance.

Alcohol Service

Click here for temporary pouring permit regulations for the State of Massachusetts:

[Temporary Pouring Permit Guidelines](#)

Will alcohol be served?*

☒ Yes
☐ No

Alcohol to be served

☒ All Alcohol
☐ Beer & Wine

☐ Beer Only
☐ Wine Only

Only non-profit organizations are permitted to serve all alcoholic beverages. For profit organizations are only permitted to serve beer and wine.

Click here for a list of authorized sources to purchase alcohol

[Authorized Sources \(in PDF\)](#)

Source of alcohol

Triple Eight Distillery and Cisco Brewers
From approved distributor list

Entertainment

Will there be entertainment?*

☒ Yes
☐ No

Will the entertainment be amplified?

☒ Yes
☐ No

Will the entertainment be outside?

☒ Yes
☐ No

Description of entertainment

Live country music band

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board.

Street and/or Sidewalk Blocking

Will this event require any road or sidewalk to be blocked or closed?

☐ Street

☐ Sidewalk

☐ Full Blocking

☐ Partial Blocking

Address of blocking

Purpose if blocking:

Additional application
[Required application for blocking of street / sidewalk](#)

Tents/Temporary Structures/Stages/Generators

Will there be a tent or other temporary structure erected?*

☒ Yes

☐ No

Installation date

7/22/2025

Temporary structures are subject to inspection by Building & Fire Dept. before event.

Describe size of structure

To be determined

For any temporary structures, tents, and stages

Rental company

Nantucket Party Rentals

For any rented structures

Erected Structure Permit Application and Checklist
[Erected Structure Permit Application & Checklist](#)

Will there be any generators*

☒ Yes

☐ No

Describe intended generator use

Power for the band and sound system and lighting

Will there be any lighting?*

☒ Yes

☐ No

Describe intended lighting use

tent lighting, track lighting for guest pathways, and security lighting for culinary team.

Food Service

Will food be served?*

☒ Yes

☐ No

Name of caterer/food service provider

Island Kitchen Catering

Attach Town of Nantucket catering license

Choose File

No file chosen

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. For events with more than one (1) caterer / food service provider, each provider must apply for a temporary food permit regardless of license status.

Temporary food permit information

[General Information regarding Temporary Food Permit Events](#)

[Temporary Food Permit Checklist](#)

[Temporary Food Event Permit Application](#)

Events with 10 or more food vendors are required to submit the below form at least **30 days prior to the event**.

[Temporary Food Event Coordinator Application](#)

Should you have any questions about temporary food permits, please contact the Nantucket Health Department health@nantucket-ma.gov , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

Restroom Facilities

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

Number of permanent restrooms at event site*

Unsure

Number of portable toilets requested

Name of portable toilet provider

4

Garden Potty

Parking Plan

Event parking*

Parking in the field lot provided with parking guides. Possible valet service.

Describe where event attendees, vendors, and staff are expected to park their vehicles. If the event requires more parking than what is available, describe your plan for overflow vehicles.

Waste Management

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, and non-recyclable coffee pods.

Single-Use Plastics Ban on Nantucket

Nantucket's single-use plastics ban prohibits these single-use petroleum-based plastic products from being commercially used, sold or distributed:



NON-RECYCLABLE
COFFEE PODS



PLAIN WATER IN PET/PETE
CONTAINERS OF 34 OZ OR LESS



DRINKING CUPS
AND LIDS



STRAWS AND
DRINK STIRRERS



SIX-PACK CAN &
BOTTLE FLEXIBLE YOKES



NON-COMPOSTABLE
PLATES AND UTENSILS

CHOOSE REUSABLE OPTIONS!

Please note, biodegradable packaging is already required under Nantucket's 1990 Biodegradable Packaging Bylaw.

[Biodegradable Packaging Bylaw \(§ 125-2.1\)](#)

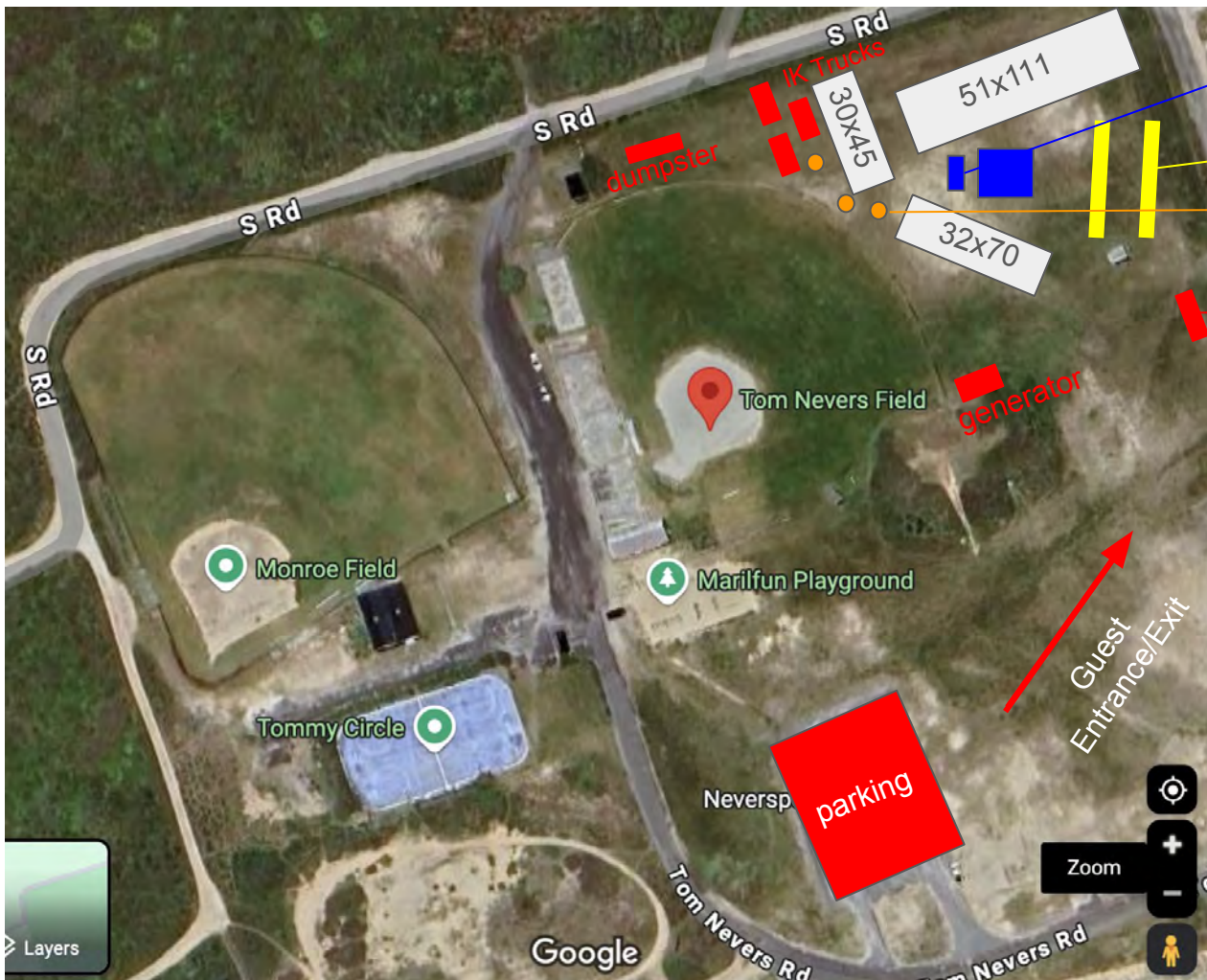
Hold Harmless Agreement

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

Signature of Applicant*

Amy Young

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.



Stage: 8'x24'
Dance Floor: 24'x24'

Tables and chairs

Trash cans clustered around
catering tent and throughout
as needed for IK staff to clear

Restrooms

generator

dumpster

parking

Guest
Entrance/Exit

Tom Nevers Field

Marifun Playground

Monroe Field

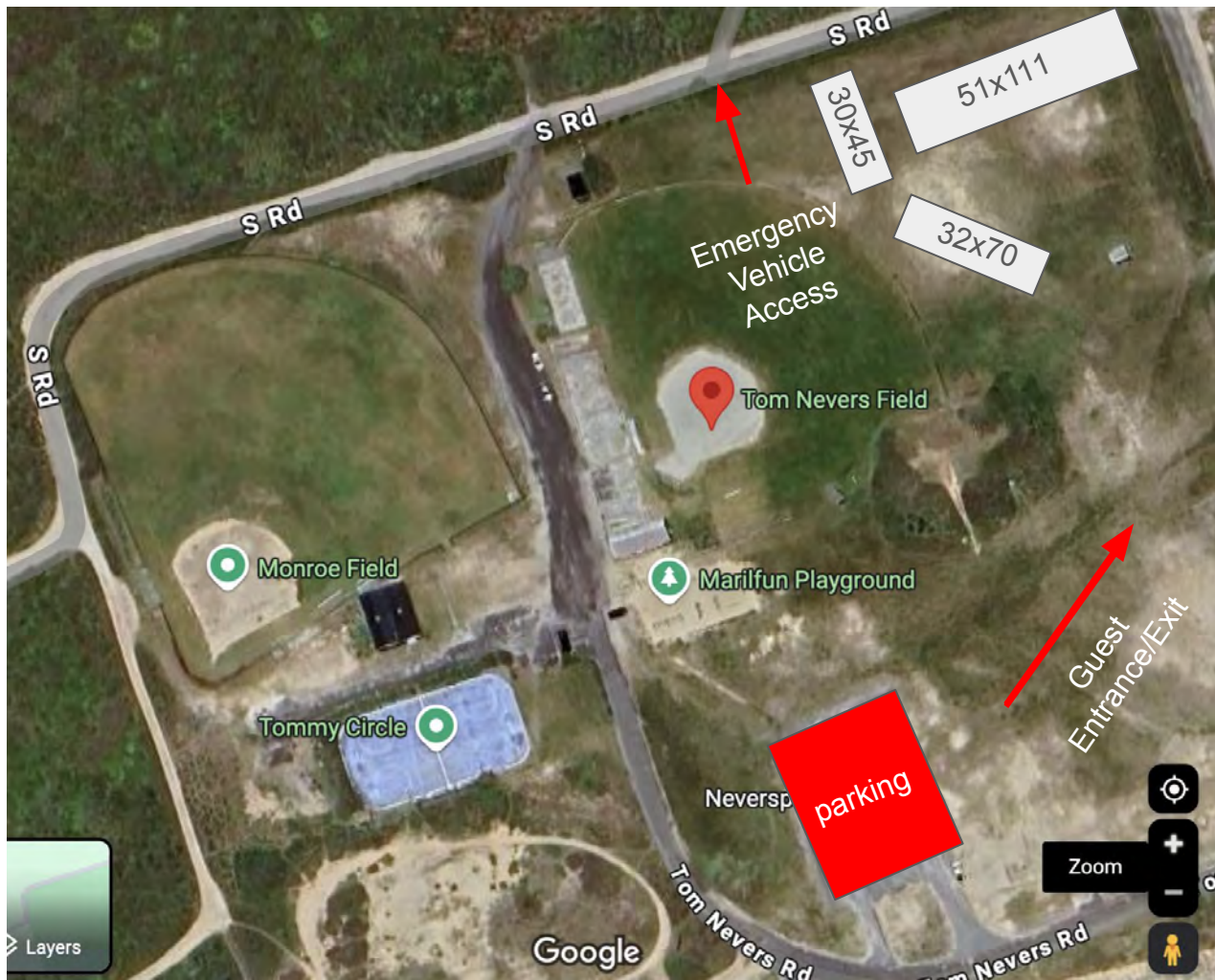
Tommy Circle

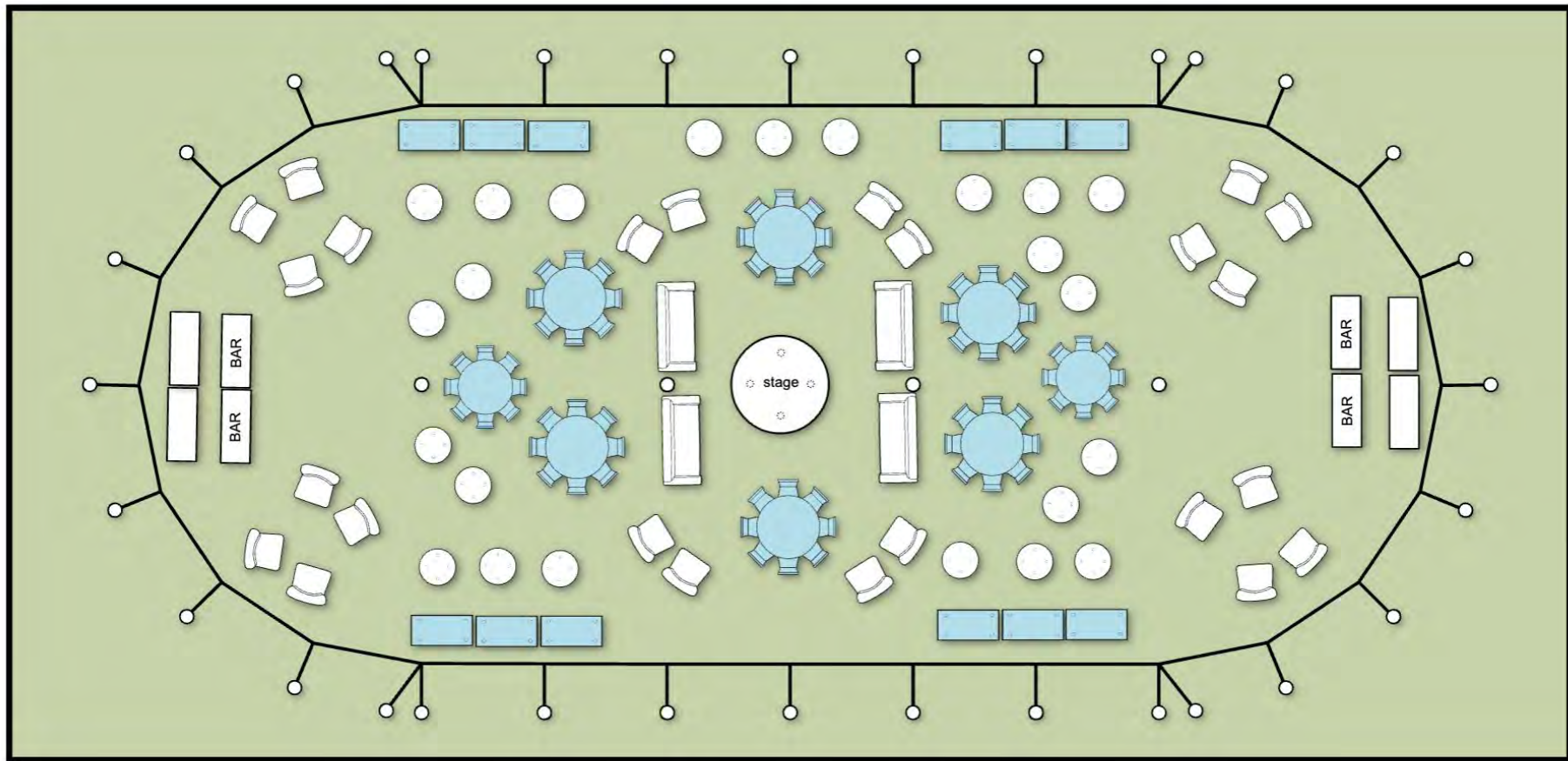
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Google

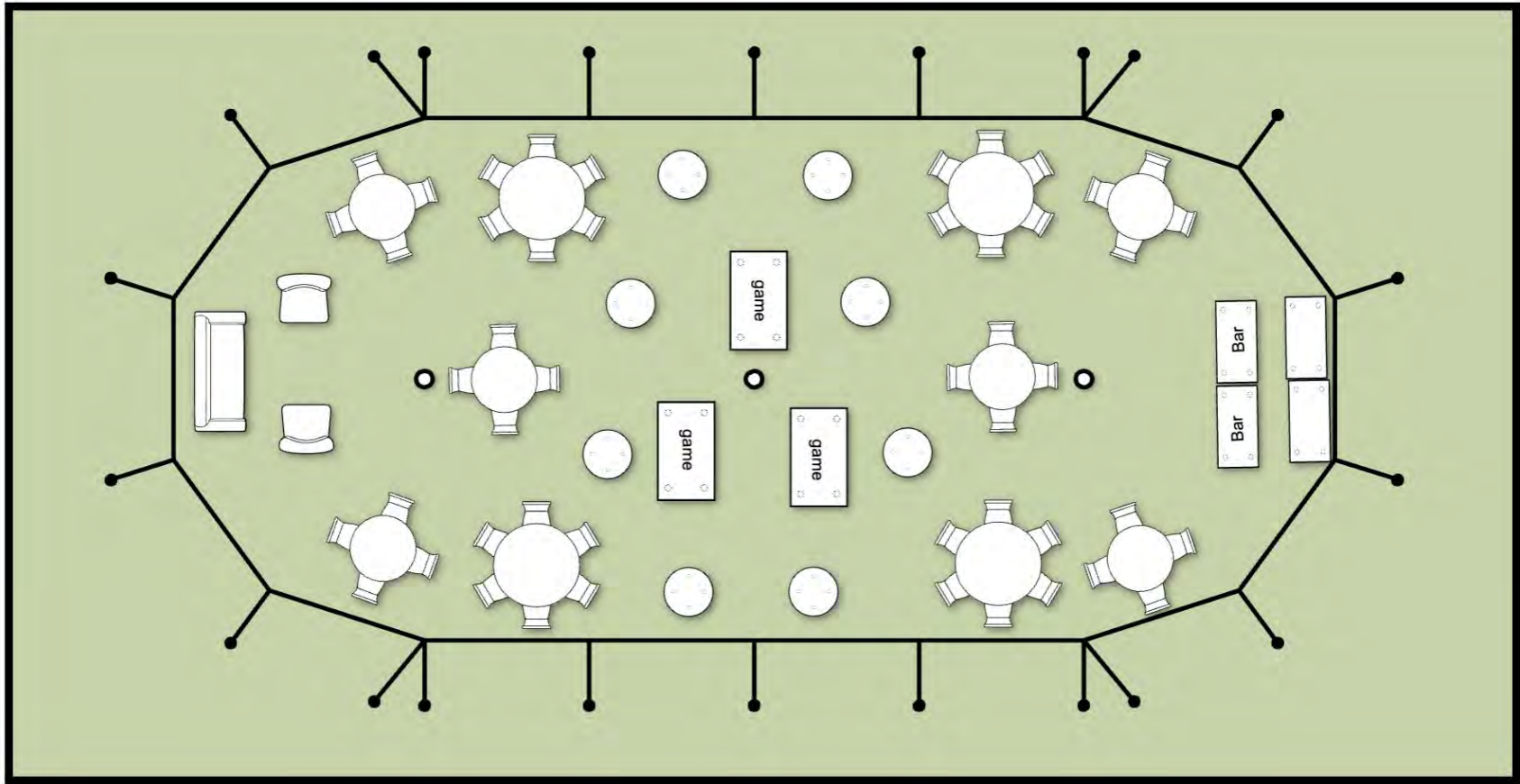
Zoom

Layers





51x11 Tent



32x70 Tent



Agenda Item Summary

Agenda Item #	V. 5.
Date	5/12/2025

Staff

Deana Weatherly, Cultural Affairs and Special Events Coordinator

Subject

Public Entertainment/Assembly Permit Application, Theatre Workshop of Nantucket

Executive Summary

Theatre Workshop of Nantucket is requesting a Public Assembly Permit to include a Pouring Permit for their "Come Together" Summer Benefit to be held July 30, 2025, 6:00 PM – 10:00 PM at Bartlett's Farm, 33 Bartlett Farm Rd.

Staff Recommendation

The Select Board should consider the application in line with the requirements of Chapter 105, Article IV for a Public Entertainment/Assembly permit to include a Pouring permit per Chapter 207.

Background/Discussion

The applicant requests to host a ticketed event to benefit the Theatre Workshop of Nantucket with an estimated attendance of 500 guests.

The Benefit will be held at Bartlett's Farm. This is the first time it will be held at this venue.

No Public Entertainment/Assembly permit was filed last year when the event was held at the Sconset Casino. The Sconset Casino holds its own set of licenses that allowed for last year's expected attendance of 250 guests without Select Board approval.

Impact: Environmental ☐ Fiscal ☒ Community ☐ Other ☐

Board/Commission Recommendation

Public Outreach

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)



Attachments

Special Event Permit Application, Floor Plan



PUBLIC HEARING

The Select Board will hold a public hearing on Monday, May 12, 2025 at 11:00 AM to hear the application for a Public Assembly and Entertainment Permit and One-Day All Alcohol Pouring Permit for The Theatre Workshop of Nantucket, Come Together, to be held July 30, 2025, 6:00 pm – 10:00 pm, Bartlett's Farm, 33 Bartlett's Farm Road, 500 Participants. The hearing will be held remotely via Zoom Webinar. Please see meeting posting for remote participation and viewing links. For further information, please email licensing@police.nantucket-ma.gov.

2025 Special Event Permit Application - Submission #16819

Date Submitted: 4/11/2025

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Cultural Affairs and Special Events Coordinator at events@nantucket-ma.gov or 508-325-4199.

Applicant Information

First name of primary contact*

Bethany

Last name of primary contact*

Oliver

Address of primary contact*

PO Box 1297

Company/organization of primary contact (if applicable)

Theatre Workshop of Nantucket

i.e. Catering Company, Event Planner, Festival Organizer, Non-Profit Org., etc.

Town/City*

Nantucket

State*

MA

Zip*

02554

Email address*

boliver@theatrenantucket.org

Phone number*

5082284305

Cell phone

On-site contact

Cell phone for on-site contact*

7742369944

If different than primary contact

Host organization (if different from above)

Host type*

- ☒ Non-Profit
☐ For-Profit
☐ Individual

Please attach 501(c)(3) documentation

Copy of 501c-3 Letter.pdf

Required for non-profits

Certificate of General Liability Insurance

Choose File No file chosen

Please attach Certificate of General Liability Insurance naming the Town of Nantucket, 16 Broad St., Nantucket, MA, 02254 as additionally insured. Coverage limits should be no less than \$1,000,000.00 per occurrence.

Event Overview

Event name*

"Come Together" Summer Benefit

i.e. "Smith Wedding" or "Nantucket Film Festival"

Requested event location*

Bartlett's Farm

Please specify indoor or outdoor. For beach events, please fill out the relevant sections below.

Is this event open to the public? *

- ☒ Yes
☐ No

Is there an admission/registration fee?*

- ☒ Yes
☐ No

Date of Event*

7/30/2025

Start Time*

6pm

End Time*

10pm

Rain Date

mm/dd/yyyy

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board

Read the details of the bylaw [here](#).

Set up date & time*

7/28/202509:00 AM

Tear down date & time*

8/3/202509:00 AM

Full schedule of events

Choose File No file chosen

For events across multiple dates attach a full schedule of events.

Est. # of guests, attendees, and/or participants *

Est. # of staff

500	20
-----	----

Important notice for events over 250

Any event anticipating 250 or more people qualifies as a public assembly and requires a hearing at a regularly-scheduled Select Board meeting. Hearings must be noticed in the Inquirer and Mirror at least 10 days prior to the hearing (at applicant's expense). Public hearings may be waived for recurring events. Events anticipating under 250 participants may require a hearing at Town Administration's discretion.

Have you held this event on-island before?*

☒ Yes

☐ No

If yes, where and when?

2024 Sconset Casino, 2023 and 2022 GHYC

Description of event (attach additional documents below)*

Fundraising event for Theatre Workshop of Nantucket. Up to 500 guests will enjoy food, bar, and performance by Rain, a Beatles tribute band. Set up will include a tent, as well as catering and green room tents, which will all be shared with the NISHA and NHA events on Aug 1 and Aug 2. Handy and Dallaire are the event coordinators for all three events. Nantucket Catering is the caterer.

Information provided here may be used for publication on Island Events Calendar.

Event description (optional)

Choose File No file chosen

Course map

Choose File No file chosen

Required for bike/road race or walk.

Event layout/diagram

Choose File No file chosen

Additional structures

For events with tents, temporary structures and/or on public property a detailed site plan is required. Please attach separate documentation outlining the location of the event, fencing and entry/exit points as well as any tents (include dimensions), stages, generators, bars, table, chairs, portable restrooms, trash cans, dumpsters, signs, etc.

Supplemental Information for Beach Events

Details regarding allowable activities can be found here

[Click for Beach Allowable Activity List](#)

Select Town of Nantucket beach

-- Select One --

For beaches not included, please see [Nantucket Beach Permitting Authority List](#) to receive permission for beach use.

Beach and endangered species protection

Endangered species habitat safety and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist across the island. Additional approval from the Natural Resources Department may be required to ensure protection laws compliance.

Alcohol Service

Click here for temporary pouring permit regulations for the State of Massachusetts:

[Temporary Pouring Permit Guidelines](#)

Will alcohol be served?*

☒ Yes

☐ No

Alcohol to be served

☒ All Alcohol

☐ Beer Only

☐ Beer & Wine

☐ Wine Only

Only non-profit organizations are permitted to serve all alcoholic beverages. For profit organizations are only permitted to serve beer and wine.

Click here for a list of authorized sources to purchase alcohol

[Authorized Sources \(in PDF\)](#)

Source of alcohol

Horizon Beverages

From approved distributor list

Entertainment

Will there be entertainment?*

☒ Yes

☐ No

Will the entertainment be amplified?

☒ Yes

☐ No

Will the entertainment be outside?

☒ Yes

☐ No

Description of entertainment

Outside, under a tent. Rain, the Beatles tribute band will perform a 90 minute set. 8:15-9:45

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board.

Street and/or Sidewalk Blocking

Will this event require any road or sidewalk to be blocked or closed?

☐ Street

☐ Full Blocking

☐ Sidewalk

☐ Partial Blocking

Address of blocking

Purpose if blocking:

Additional application

[Required application for blocking of street / sidewalk](#)

Tents/Temporary Structures/Stages/Generators

A temporary structure application is required for tent/temporary structures over 400 sq ft and are subject to inspection by the Nantucket Building & Fire Departments.

Will there be a tent or other temporary structure erected?*

☒ Yes

☐ No

Installation date

7/28/2025

Describe size of structure

66x126

For any temporary structures, tents, and stages

Rental company

Nantucket Tents

For any rented structures

Erected Structure Permit Application and Checklist

[Erected Structure Permit Application & Checklist](#)

Will there be any generators*

☐ Yes

☒ No

Describe intended generator use

Will there be any lighting?*

- ☒ Yes
☐ No

Describe intended lighting use

Stage lighting

Food Service

Will food be served?*

- ☒ Yes ☐ No

Name of caterer/food service provider

Nantucket Catering

Attach Town of Nantucket catering license

Choose File

No file chosen

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. For events with more than one (1) caterer / food service provider, each provider must apply for a temporary food permit regardless of license status.

Temporary food permit information

[General Information regarding Temporary Food Permit Events](#)

[Temporary Food Permit Checklist](#)

[Temporary Food Event Permit Application](#)

Events with 10 or more food vendors are required to submit the below form at least **30 days prior to the event**.

[Temporary Food Event Coordinator Application](#)

Should you have any questions about temporary food permits, please contact the Nantucket Health Department health@nantucket-ma.gov , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

Restroom Facilities

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

Number of permanent restrooms at event site*

0

Number of portable toilets requested

--

Name of portable toilet provider

Garden Potty/ Dan Bartlett

Parking Plan

Event parking*

There is parking space in the field at the farm. We'll contract with Valet of America to provide directional parking assistance.

Describe where event attendees, vendors, and staff are expected to park their vehicles. If the event requires more parking than what is available, describe your plan for overflow vehicles.

Waste Management

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, and non-recyclable coffee pods.

Single-Use Plastics Ban on Nantucket

Nantucket's single-use plastics ban prohibits these single-use petroleum-based plastic products from being commercially used, sold or distributed:



NON-RECYCLABLE
COFFEE PODS



PLAIN WATER IN PET/PETE
CONTAINERS OF 34 OZ OR LESS



DRINKING CUPS
AND LIDS



STRAWS AND
DRINK STIRRERS



SIX-PACK CAN &
BOTTLE FLEXIBLE YOKES



NON-COMPOSTABLE
PLATES AND UTENSILS

CHOOSE REUSABLE OPTIONS!

Please note, biodegradable packaging is already required under Nantucket's 1990 Biodegradable Packaging Bylaw.

[Biodegradable Packaging Bylaw \(§ 125-2.1\)](#).

APPROVALS REQUIRED

☐ Police

☐ Building

☐ DPW

☐ Beach

☐ Fire

☐ Marine

☐ Insurance

☐ Town Admin

☐ Health

Marine Department Approval (34 Washington Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

BUILDING DEPARTMENT APPROVAL

Building Department Approval, (2 Faregrounds Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

TOWN ADMINISTRATION/BOARD OF SELECTMEN APPROVAL

Nantucket Town Administration/Board of Selectmen Approval (16 Broad Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Public Hearing Required (approval pending)
- ☐ Denied

Approved By:

Special Instructions / Public Hearing Date (if applicable)

Hold Harmless Agreement

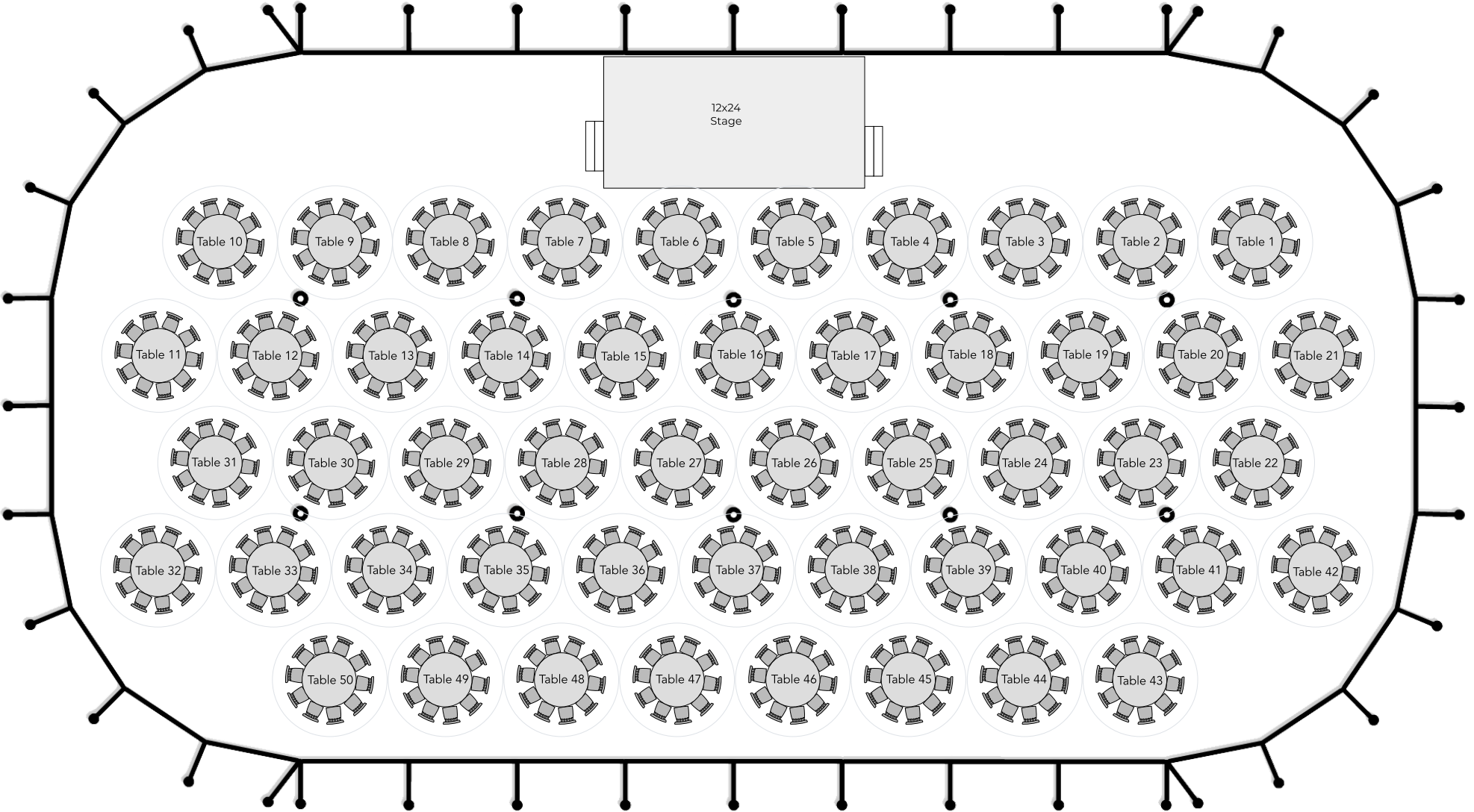
In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

Signature of Applicant*

Bethany Oliver

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.

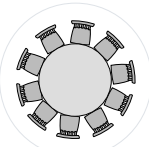
ROAD/MARKET



SEATING FOR: 500

Updated: 04.03.25

TWN 2025 Gala
Bartlett Farm
July 30, 2025



60" Round
10ppl per

Handy&Dallaire
EVENTS