



Nantucket Planning & Economic Development Commission APPROVED Minutes
Remote Participation via Zoom Webinar
December 18, 2024 @ 4:30PM

Commissioners: Acting-Chair Nat Lowell, Kristina Jelleme, Brooke Mohr, Michael Misurelli, John Kitchener, Abby De Molina (*remote participation*), Dave Iverson (*remote participation*), Wendy Hudson (*remote participation*), Chair Barry Rector - *Absent*, Joseph Topham – *Absent* and Bert Johnson – *Absent*.

Staff: Leslie Snell, Director of Planning, Megan Trudel, Senior Planner, Michael Burns, Transportation Program Manager (*remote participation*), and Catherine Ancero, Administrative Specialist

I. Call to Order:

Acting-Chair Nat Lowell called the meeting to order at 4:30PM.

II. Approval of Agenda:

MOTION/VOTE: Mr. Kitchener made a motion to approve the agenda. The motion was duly seconded by Mr. Misurelli and the motion was carried unanimously.

Vote taken by Roll Call:

Dave Iverson *Aye (remote participation)*
Kristina Jelleme *Aye (remote participation)*
John Kitchener *Aye (remote participation)*
Abby De Molina *Aye (remote participation)*
Wendy Hudson *Aye (remote participation)*
Brook Mohr *Aye (remote participation)*
Michael Misurelli *Aye (remote participation)*
Acting-Chair Nat Lowell *Aye (remote participation)*

III. Public Comment for items not included on the agenda:

There were no public comments or concerns.

IV. Minutes:

a. October 10, 2024

Mr. Iverson made a motion to approve the minutes of October 10th. The motion was duly seconded by Ms. Jelleme and the motion was carried unanimously.

Vote taken by Roll Call:

Dave Iverson *Aye (remote participation)*
John Kitchener *Aye (remote participation)*
Abby De Molina *Aye (remote participation)*
Wendy Hudson *Aye (remote participation)*
Kristina Jelleme *Aye (remote participation)*
Brook Mohr *Aye (remote participation)*

Michael Misurelli *Aye (remote participation)*
Acting-Chair Nat Lowell *Aye (remote participation)*

b. October 28, 2024

Mr. Iverson made a motion to approve the minutes of October 28th. The motion was duly seconded by Ms. Misurelli and the motion was carried unanimously.

Vote taken by Roll Call:

Dave Iverson *Aye (remote participation)*
John Kitchener *Aye (remote participation)*
Abby De Molina *Aye (remote participation)*
Wendy Hudson *Aye (remote participation)*
Kristina Jelleme *Aye (remote participation)*
Brook Mohr *Aye (remote participation)*
Michael Misurelli *Aye (remote participation)*
Acting-Chair Nat Lowell *Aye (remote participation)*

V. Transportation Program Manager Update

a. MassDOT solicitation of projects for the Statewide Resilience Improvement Program

Mike Burns presented the MassDOT's solicitation of projects for the Statewide Resilience Improvement Program.

Massachusetts is compiling a list of transportation resiliency projects from across the state to improve resiliency and to demonstrate funding needs. The Protect Grant program provides federal funds for projects that improve resiliency and efficiency in transportation infrastructure.

Leah Hill, Nantucket Coastal Resilience Coordinator presented a list of proposed projects, including roadside protection from the Town's Coastal Resilience Plan and newly identified at-risk areas based on updated modeling.

Mr. Burns recommend authorizing the Vice-Chair to sign an endorsement sheet to include Nantucket's projects in the statewide plan.

MOTION/VOTE: Ms. Mohr made a motion to authorize the Vice-Chair to sign the endorsement sheet for Nantucket's project list. The motion was duly seconded by Ms. De Molina and the motion was carried unanimously.

Vote taken by Roll Call:

Dave Iverson *Aye (remote participation)*
John Kitchener *Aye (remote participation)*
Abby De Molina *Aye (remote participation)*
Wendy Hudson *Aye (remote participation)*
Kristina Jelleme *Aye (remote participation)*
Brook Mohr *Aye (remote participation)*
Michael Misurelli *Aye (remote participation)*
Acting-Chair Nat Lowell *Aye (remote participation)*

VI. Other Action/Discussion Items:

A. 2025 DLTA Contract Approval

A brief discussion on the approval of the 2025 District Local Technical Assistance (DLTA) contract. The contract, in the amount of \$50,000, is the same as in previous years. It supports transportation improvements and planning initiatives. There is a \$30,000 grant, previously limited to federal projects, has been expanded to include state-funded projects, providing more flexibility. The funds can be used for a range of planning-related activities, such as consulting services, master planning, and infrastructure projects like water expansion.

MOTION/VOTE: Ms. De Molina made a motion to authorize Mrs. Snell to sign the 2025 DLTA contract on behalf of the Commission. The motion was duly seconded by Mr. Kitchener and the motion was carried unanimously.

Vote taken by Roll Call:

Dave Iverson *Aye (remote participation)*
John Kitchener *Aye (remote participation)*
Abby De Molina *Aye (remote participation)*
Wendy Hudson *Aye (remote participation)*
Kristina Jelleme *Aye (remote participation)*
Brook Mohr *Aye (remote participation)*
Michael Misurelli *Aye (remote participation)*
Acting-Chair Nat Lowell *Aye (remote participation)*

B. NP&EDC Annual Report

Mrs. Snell briefly discussed and updated the Commissioners regarding the NP & EDC Annual Report. The draft annual Town Report is ready for review and will be submitted to the Town manager to incorporate into the final version distributed at the town meeting. A member of the public, Hillary Hedges, provided last-minute comments that were considered helpful in improving certain sections. The submission deadline has passed, printing occurs later in the year. Acting-Chair Lowell suggested to update the membership list to accurately reflect the reporting period (July 1, 2023 – June 30, 2024) to prevent confusion. Approval is requested with minor staff revisions.

MOTION/VOTE: Mr. Iverson made a motion to approve the NP & EDC Annual Report with staff revisions. The motion was duly seconded by Mr. Misurelli and the motion was carried unanimously.

C. Committee Reports

h. Seasonal Communities Advisory Council

Megan Trudel gave a brief update. Mrs. Trudel stated that the Seasonal Communities Advisory Council held its first meeting, which was primarily organizational. Members were sworn in, and bylaws were reviewed. Mrs. Trudel stated that the council's work will begin in the new year, with updates to follow. Acting-Chair Lowell expressed excitement for receiving updates in the future.

a. Rural Policy Advisory Committee

b. Capital Program Committee

c. Affordable Housing Trust

Ms. De Molina provided an update on the Wiggle Way affordable housing project. Expected to be completed by March 2025. The Affordable Housing Trust requested an additional \$2.5 million in funding, with \$1.2 million coming from Housing Nantucket. The project is in its final stages and is

targeted for completion in Q1 of 2025. Efforts were made to finalize details before Kristy went on maternity leave. Ms. Mohr stated that the funding includes a combination of a grant and plus \$600,000 in ARPA funds which needs to be spent by the end of the year.

d. Contract Review Committee of Human Services

e. Bicycle and Pedestrian Advisory Committee

f. Harbor Plan Update Committee

Mr. Misurelli stated that he missed the last meeting due to illness and is not yet receiving committee emails. Mrs. Trudel offered to connect Mr. Misurelli with Leah Hall who handles communication for the committee.

a. Rural Policy Advisory Committee

Ms. Hudson stated that they had a meeting last Friday and that the focus was on upcoming legislative priorities. A new Downtown Vitality Fund was included in the Economic Development Bill, though it's unclear if rural areas are specifically included. Ms. Hudson expressed concerns about the Town feeling quieter this year with more empty storefronts. Ms. De Molina stated that she can share more information with Ms. Hudson regarding a rural grant fund that has been used to revitalize the downtown, only used for rural communities.

g. Madaket Area Plan Workgroup

h. Seasonal Communities Advisory Council

i. Town Area Plan Workgroup

j. Others

Acting-Chair Lowell stated that the food trucks are arriving earlier to Nantucket, like the morning boat. After years of effort, food trucks will arrive by 7:30AM starting next summer, which is seen as significant improvement for the community.

Mr. Kitchener suggested adding an agenda item for the first meeting of the new year to discuss the future direction of the committee. Mr. Kitcher proposed exploring changes in how the committee operates in 2025 now that the enabling legislation has been addressed.

Mrs. Trudel reminded the Commissioners to attend the upcoming Select Board meeting, either in person or via the specific Zoom link provided for panelists. The meeting is scheduled for 5:30 PM today, and panelists are required to use their individual links to be visible. Acting-Chair Lowell was told that he should attend in person which he intends to do.

D. Adjournment

Ms. Jelleme made a motion to adjourn the meeting at 4:52 PM. The motion was duly seconded by Mr. Kitchener and the motion was carried unanimously.

Vote taken by Roll Call:

Dave Iverson *Aye (remote participation)*

John Kitchener *Aye (remote participation)*

Abby De Molina *Aye (remote participation)*

Wendy Hudson *Aye (remote participation)*

Kristina Jelleme *Aye (remote participation)*

Brook Mohr *Aye (remote participation)*

Michael Misurelli *Aye (remote participation)*

Acting-Chair Nat Lowell *Aye (remote participation)*

**NANTUCKET PLANNING & ECONOMIC DEVELOPMENT COMMISSION
DECEMBER 18, 2024 @ 4:30 PM
REMOTE PARTICIPATION VIA ZOOM WEBINAR
NANTUCKET, MASSACHUSETTS**

List of Documents used at the meeting 12-18-2024:

File with associated plans, photos and required documentation

LINK TO YOUTUBE MEETING FOR 12-18-2024 MEETING:

<https://www.youtube.com/watch?v=efkpwbGAk1E>

LINK TO PACKET FOR 12-18-2024 MEETING:

<https://www.nantucket-ma.gov/AgendaCenter/ViewFile/Agenda/12182024-14610?html=true>

LINK TO MEETING POSTING FOR 12-18-2024:

<https://www.nantucket-ma.gov/AgendaCenter/ViewFile/Agenda/12182024-14600>

Submitted By: Catherine Ancero