



UPDATED MEETING POSTING

Original Posting Date May 13, 2025

Original Posting Number T 442

TOWN OF NANTUCKET

Pursuant to MGL Chapter 30A, § 18-25

All meeting **notices and agenda** must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

RECEIVED

2025 MAY 13 PM 03:18
NANTUCKET TOWN CLERK
Posting Number: T 448

Committee/Board/s Parks and Recreation Commission

Day, Date, and Time Thursday, May 15, 2025 at 5:00 PM

Location / Address □ Meeting Trailer at 131 Pleasant Street and
REMOTE PARTICIPATION VIA ZOOM
The meeting will be aired at a later time on the Town's Government TV YouTube Channel
<https://us06web.zoom.us/j/81748152269?pwd=C3H128ooMEKPBOotbLGbpbDE89pTHW.1>

Signature of Chair or Authorized Person Charlie Polachi, Parks & Recreation Manager

WARNING: IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

UPDATED AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/81748152269?pwd=C3H128ooMEKPBOotbLGbpbDE89pTHW.1>

Meeting ID: 817 4815 2269

Passcode: 983395

Call to Order

This meeting is being audio and video recorded

Approval of Agenda for May 15, 2025

Public Comment

June Meeting Date Discussion

Deana Weatherly- Cultural Affairs and Special Events Coordinator

Application for Use at Children's Beach Bandstand by Nantucket S.T.A.R. on May 22, 2025 from 4:30 to 5:30 PM, With a Rain Date of May 27, 2025. This Will be a Small Celebration with Approximately 20 Attendees and a Small Film Crew.

Application for Use at Children's Beach by Lavendar Farm Wellness on June 25, 2025 at 6:00 AM for yoga class.

Charlie Polachi- Parks and Recreation Manager

Potential Future Capital Projects with Community Preservation Commission
Funding.

Adjournment

Print

2025 Commercial Fitness /Athletic Instruction / Recreation Permit Application - Submission #16854

Date Submitted: 5/2/2025

APPLICANT INFORMATION - REQUIRED

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Applicants are encouraged to include maps, plans and any pertinent supporting documentation with this application. Permitting questions can be directed to the Town's Events Coordinator at events@nantucket-ma.gov or 508-325-4199.

First Name of Primary Contact*

Brandon

Last Name of Primary Contact*

Jellison

Company/Organization of Primary Contact (If Applicable)

Lavender Farm Wellness

Street Address *

6 West Creek Rd

i.e. Business Name

Town/City*

Nantucket

State*

MA

Zip*

02554

Email Address*

Brandon@lavenderfarmwellness.com

Phone Number*

508-901-1255

Cell Phone

On-site Contact*

Chip Davis

Cell Phone for On-site Contact*

508-901-1255

if different than Primary Contact

Are you established as a business ?*

☒ YES

☐ NO

A Town of Nantucket business certificate is required.

Business Certificate

If you are doing business on Nantucket, under anything other than your own name, you are required by Massachusetts General Law (MGL) to file a Doing Business As (DBA) with the Town Clerk's Office. Some exceptions apply.

Does your business carry liability insurance?* ☒ YES☐ NO	Are you offering this program anywhere else ?* ☐ YES☒ NO
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PROGRAM OVERVIEW - REQUIRED

Program / Course Name:*

Sunrise Yoga Class- single class on June

Program Description *

I would like to host an early morning (6:00am) yoga class for 14 guests on Wednesday June 25th at the Children's Beach Bandstand.

Participant Outcomes (What are the benefits of taking this program / class ? What will be learned?)

Yoga is a gentle for exercise that help improve posture and mobility.

Program Outline*

The teacher would arrive 20 minutes before class to set up at 5:40 and then the participants would arrive for a 6:00 am start time. The class would last for one hour and they would be cleaned up by 7:15. I understand that there is a regular yoga class helped by Bettina that starts at 7:30, so there would be time for her to set up for her class.

Requested Location of Program*

Children's Beach Bandstand

Start Date* 6/25/2025	End Date* 6/25/2025	Class Days* ☐ Saturday☐ Sunday☐ Monday☐ Tuesday☒ Wednesday☐ Thursday☐ Friday	Target Population* ☐ Youth: Preschool☐ Youth: School Aged☒ Adult☐ Senior
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Cost:

\$480

- ☐ Per Participant
☒ Per Session

Other:**Class Start Time***

6:00am

Class End Time*

7:00am

Length of Session*

1:00

Min/Max Participants*

14

No exercise classes are to take place at Nobadeer Beach between the hours of 10:00am and 5:30pm. Two hour maximum block of time for the class / program.

Please list previous experience in providing this type of class or program:*

Chip is a certified yoga instructor with 200+ hour of certified training. He's been teaching at local yoga studios for the past five years and also teaches privately.

List instructor's qualifications, trainings, including required or preferred certifications.

Chip Davis is a certified yoga teacher with 200+ your of training.

Required Equipment & Supplies.*

14 Yoga mats, straps, and foam blocks

List all equipment and supplies required to conduct the program and who will provide them. Please note: Participant Provided Equipment/Supplies and Instructor/Contractor Provided Equipment/Supplies.

Outline any safety and/or emergency considerations and steps you will take to mitigate any potential hazards or harm to participants.*

The participants will wear appropriate clothing and sunscreen as needed. Should a medical emergency arise we would immediately contact 911 for emergency medical care.

Instructor will be responsible for informing the Town of Nantucket and participants of these potential considerations prior to any participation in activities

List any actions you will take in the event of inclement weather.

The bandstand provides a great location as it provides protection from a mild amount of rain and wild. under severe weather conditions we would cancel the event.

You may use this feature to upload a supporting document.

Choose File No file chosen

APPROVALS REQUIRED

- | | | | |
|---------------------------------|-----------------------------------|------------------------------------|-------------------------------------|
| ☐ Police | ☐ Building | ☐ DPW | ☐ Beach |
| ☐ Fire | ☐ Marine | ☐ Insurance | ☐ Town Admin |
| ☐ Health | | | |

****FOR INTERNAL USE ONLY****

- ☐ Application Fee: \$25.00 ALL APPLICATIONS
- ☐ Beach Use Fee (25-75) (Non-Profit): \$100.00
- ☐ Beach Use Fee (25-75) (For-Profit): \$150.00
- ☐ Beach Use Fee (>75) (Non-Profit): \$200.00
- ☐ Beach Use Fee (>75) (For-Profit): \$250.00
- ☐ One Day Pouring - Beer/Wine: \$50.00
- ☐ One Day Pouring: - All Alcohol: \$100.00
- ☐ One-day Entertainment License (Non-Profit): \$75.00
- ☐ One-day Entertainment License (For-Profit): \$125.00
- ☐ Special Event (Under 250) (Non-Profit): \$25.00
- ☐ Special Event (Under 250) (For-Profit): \$50.00
- ☐ Public Assembly (Over 250) (Non-Profit): \$150.00
- ☐ Public Assembly (Over 250) (For-Profit): \$500.00
- ☐ Beach Cleaning >250 (Non-Profit): \$100.00
- ☐ Beach Cleaning >250 (For-Profit): \$200.00
- ☐ Dumpsters (Non-Profit): \$50.00
- ☐ Dumpsters (For-Profit): \$100.00
- ☐ Water / Electric: \$100.00
- ☐ Lifeguards Level 1 (3 LG/ 4 Hours): \$350.00
- ☐ Lifeguards Level 2 (6 LG/ 4 Hours): \$650.00
- ☐ Lifeguards Level 3 (9 LG/ 4 Hours): \$975.00
- ☐ Lifeguards Level 4 (12 LG/ 4 Hours): \$1300.00

TOTAL AMOUNT DUE FOR PERMITS:

PUBLIC HEALTH

**Public Health Office Approval (2
Fairgrounds Road)**

- ☐ Approved
- ☐ Approved, with Conditions (see below)
- ☐ Denied

Approved By:

Public Health Office Special Instructions (if any):

POLICE DEPARTMENT

**Detail Officer(s)
Required?**

- ☐ Yes
☐ No

**# Of Detail Officers
Required**

**Nantucket Police Department
Approval (4 Fairgrounds Road)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:

Special Instructions:

FIRE DEPARTMENT

EMT(s) required

Ambulance Required

**Nantucket Fire Department Approval
(134 Pleasant Street)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:

Special Instructions:

PUBLIC WORKS/PARKS/CLEAN-UP

**Nantucket Public Works Approval
(188 Madaket Road)**

- ☐ Approved
☐ Approved, with conditions (see below)
☐ Denied

Is Beach Clean-Up Fee Required?

- ☐ Yes
☐ No

Special Instructions

MARINE DEPARTMENT/LIFEGUARDS

Marine Department Approval (34 Washington Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

BUILDING DEPARTMENT APPROVAL

Building Department Approval, (2 Faregrounds Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

TOWN ADMINISTRATION/BOARD OF SELECTMEN APPROVAL

Nantucket Town Administration/Board of Selectmen Approval (16 Broad Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Public Hearing Required (approval pending)
- ☐ Denied

Approved By:

Special Instructions / Public Hearing Date (if applicable)

HOLD HARMLESS AGREEMENT

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

SIGNATURE OF APPLICANT*

Brandon Jellison

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.

Online Form Submittal: 2025 Special Event Permit Application

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 5/1/2025 1:39 PM

To Deana-Rae Weatherly <dweatherly@nantucket-ma.gov>; Shantaw Bloise <sbloise@nantucket-ma.gov>; Events Planning <Events@nantucket-ma.gov>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

2025 Special Event Permit Application

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Cultural Affairs and Special Events Coordinator at events@nantucket-ma.gov or 508-325-4199.

Applicant Information

First name of primary contact	Eliza
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Last name of primary contact	Steadman
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Address of primary contact	69 Vestal St Nantucket Ma 02554
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Company/organization of primary contact (if applicable)	Nantucket S.T.A.R.
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Town/City	Nantucket
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State	MA
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Zip	02554
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Email address	info@nantucketstar.com
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Phone number	5082213747
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Cell phone	<i>Field not completed.</i>
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On-site contact	<i>Field not completed.</i>
Cell phone for on-site contact	5082213747
Host organization (if different from above)	<i>Field not completed.</i>
Host type	Non-Profit
Please attach 501(c)(3) documentation	<i>Field not completed.</i>
Certificate of General Liability Insurance	5-7 N STAR Accident Policy.pdf

Event Overview

Event name	An Evening with S.T.A.R.
Requested event location	The Children's Beach Band Stand
Is this event open to the public?	No
Is there an admission/registration fee?	No
Date of Event	5/22/2025
Start Time	4:30pm
End Time	5:30pm
Rain Date	5/27/2025

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board
Read the details of the bylaw [here](#).

Set up date & time	5/22/2025 4:00 PM
Tear down date & time	5/22/2025 5:45 PM
Full schedule of events	<i>Field not completed.</i>
Est. # of guests, attendees, and/or participants	20
Est. # of staff	4

Important notice for events over 250

Any event anticipating 250 or more people qualifies as a public assembly and requires a hearing at a regularly-scheduled Select Board meeting. Hearings must be noticed in the Inquirer and Mirror at least 10 days prior to the hearing (at applicant's expense). Public

hearings may be waived for recurring events. Events anticipating under 250 participants may require a hearing at Town Administration's discretion.

Have you held this event on-island before?	No
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If yes, where and when?	<i>Field not completed.</i>
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Description of event (attach additional documents below)	We would like to throw an event in Celebration of the Nantucket S.T.A.R. program using the space to as the setting to create and celebrate the incredible individuals who are part of S.T.A.R.
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Event description (optional)	<i>Field not completed.</i>
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Course map	<i>Field not completed.</i>
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Event layout/diagram	<i>Field not completed.</i>
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Additional structures

For events with tents, temporary structures and/or on public property a detailed site plan is required. Please attach separate documentation outlining the location of the event, fencing and entry/exit points as well as any tents (include dimensions), stages, generators, bars, table, chairs, portable restrooms, trash cans, dumpsters, signs, etc.

Supplemental Information for Beach Events

Details regarding allowable activities can be found here	Click for Beach Allowable Activity List
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Select Town of Nantucket beach	Children's Beach (Parks & Rec)
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Beach and endangered species protection

Endangered species habitat safety and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist across the island. Additional approval from the Natural Resources Department may be required to ensure protection laws compliance.

Alcohol Service

Click here for temporary pouring permit regulations for the State of Massachusetts:	Temporary Pouring Permit Guidelines
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Will alcohol be served?	No
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Alcohol to be served	<i>Field not completed.</i>
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Only non-profit organizations are permitted to serve all alcoholic beverages. For profit organizations are only permitted to serve beer and wine.

Click here for a list of authorized sources to purchase alcohol

[Authorized Sources \(in PDF\)](#)

Source of alcohol

Field not completed.

Entertainment

Will there be entertainment?

No

Will the entertainment be amplified?

No

Will the entertainment be outside?

No

Description of entertainment

Field not completed.

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board.

Street and/or Sidewalk Blocking

Will this event require any road or sidewalk to be blocked or closed?

Field not completed.

Address of blocking

Field not completed.

Purpose if blocking:

Field not completed.

Additional application

[Required application for blocking of street / sidewalk](#)

Tents/Temporary Structures/Stages/Generators

A temporary structure application is required for tent/temporary structures over 400 sq ft and are subject to inspection by the Nantucket Building & Fire Departments.

Will there be a tent or other temporary structure erected?

No

Installation date

Field not completed.

Describe size of structure

Field not completed.

Rental company

Field not completed.

Erected Structure Permit
Application and Checklist

[Erected Structure Permit Application & Checklist](#)

Will there be any generators No

Describe intended generator use *Field not completed.*

Will there be any lighting? No

Describe intended lighting use *Field not completed.*

Food Service

Will food be served? No

Name of caterer/food service provider *Field not completed.*

Attach Town of Nantucket catering license *Field not completed.*

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. For events with more than one (1) caterer / food service provider, each provider must apply for a temporary food permit regardless of license status.

Temporary food permit information

[General Information regarding Temporary Food Permit Events](#)

[Temporary Food Permit Checklist](#)

[Temporary Food Event Permit Application](#)

Events with 10 or more food vendors are required to submit the below form at least **30 days prior to the event.**

[Temporary Food Event Coordinator Application](#)

Should you have any questions about temporary food permits, please contact the Nantucket Health Department health@nantucket-ma.gov , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

Restroom Facilities

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

Number of permanent
restrooms at event site

2

Number of portable toilets
requested

0

Name of portable toilet
provider

Field not completed.

Parking Plan

Event parking

We will ask families to parking in the marked parking at
Children's Beach or the surrounding area

Waste Management

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, and non-recyclable coffee pods.

Please note, biodegradable
packaging is already
required under Nantucket's
1990 Biodegradable
Packaging Bylaw.

[Biodegradable Packaging Bylaw\(§ 125-2.1\)](#)

Hold Harmless Agreement

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this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

Signature of Applicant

Eliza Steadman

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**Production Schedule**

Date: May 22

Location: Children's Beach (covered porch)

Schedule:

- **4:00 PM – 5:00 PM** | Yellow & S.T.A.R. load-in and set-up (sensory board and production equipment)
- **5:00 PM – 6:00 PM** | Filming with families placing items on the sensory board
- **6:00 PM – 6:30 PM** | Breakdown and load-out

Please note: Times may shift slightly depending on sun position and final site visit.

Crew Size: 2

Families Participating: Approximately 4 to 6

Online Form Submittal: 2025 Film & Photo Shoot Permit Application

From noreply@civicplus.com <noreply@civicplus.com>

Date Tue 5/6/2025 9:43 AM

To Events Planning <Events@nantucket-ma.gov>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

2025 Film & Photo Shoot Permit Application

Town of Nantucket Filming Permit Application

This online application is intended as a convenience for beginning the film permitting process. Please fill all applicable form fields as completely and accurately as possible. For any inquiries please call 508-325-4199 during business hours Monday-Friday 9 am - 5 pm or email the Cultural Affairs and Special Events Coordinator at events@nantucket-ma.gov.

Please read our filming policies before submitting this form:

[Nantucket Filming Policy and Guidelines](#)

[Film Permitting - Code of Conduct](#)

Applicant Information

First name of primary contact	laura
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Last name of primary contact	cunningham
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Phone number	6175103713
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Cell number	<i>Field not completed.</i>
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Email address	laura@yellowproductions.com
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Name of on-site contact	laura cunningham
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Email Address for on-site contact:	laura@yellowproductions.com
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Cell number for on-site contact:	6175103713
----------------------------------	------------

Production company	Yellow Productions
Address of production company	13 Equator Dr.
City	Nantucket
State	MA
Zip	02554
Country	United States
Host Type	Non-Profit (Nantucket org.)
Please attach 501(c)(3) documentation	<i>Field not completed.</i>
Project Overview	
Filming type	Video/B-Roll , Small <10 production="">
Project name	Nantucket S.T.A.R.
Description of project	A short film that showcases the impact of Nantucket S.T.A.R.
Requested location(s)	Children's Beach - In the covered porch,.
Start date & time	5/22/2025 4:00 PM
End date & time	5/22/2025 7:45 PM
Please List additional filming dates here	We may need a rain date. Filming should only take one hour.
Production schedule	Production Schedule.pdf
Specific information section for each location	Screen Shot 2025-05-06 at 9.41.41 AM.png
Will the filming require any road or sidewalk blocking or closures?	No
Please select the type of blocking or closure	Partial Blocking

If any public streets / sidewalks or roads are to be partially or totally blocked, the applicant must submit a [Street Blocking Permit Application](#) as a part of the permitting process. This form must list all locations to be blocked. The Police Department may require an onsite Officer Detail during filming / video / photo projects for reasons of public safety. The film production company will be responsible for all public relations with private citizens, businesses, and residents who may be affected by parking of

vehicles and street closures. The film production company must notify in writing those individuals who may be affected by filming activities.

Important Notice - Filming on Milestone Road

Any film projects involving Milestone Road (the State Highway) will require approval from the Massachusetts Department of Transportation.

Important Notice - Filming in Downtown or Historic 'Sconset Districts

Commercial filming or photography in the Downtown and 'Sconset Historic Districts is strictly regulated with minimal productions allowed from Memorial Day to Labor Day. If interested in filming during this time period, contact Deana Weatherly at events@nantucket-ma.gov

Equipment and Crew

Film equipment	canon c 300 & audio
Number of crew & talent	2
Number of vehicles	1
Type of Vehicles and parking requirements	SUV. no parking requirements
Basecamp Location	the covered porch
Special effects / Props / Stunts	no

NOTICES FOR ALL PRODUCTIONS

All Filming must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm or prior to 7:00 am must be approved by the Select Board.

Filming on a Beach?	no
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Hold Harmless Agreement

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Signature of Applicant

laura cunnigham

Email not displaying correctly? [View it in your browser.](#)