



MEETING POSTING

TOWN OF NANTUCKET

Pursuant to MGL Chapter 30A, § 18-25

All meeting **notices and agenda** must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

RECEIVED

2025 APR 14 PM 03:47
NANTUCKET TOWN CLERK
Posting Number:T 352

Committee/Board/s | Parks and Recreation Commission

Day, Date, and Time | Thursday, April 17, 2025 at 5:00 PM

Location / Address | Meeting Trailer at 131 Pleasant Street and
REMOTE PARTICIPATION VIA ZOOM
The meeting will be aired at a later time on the Town's Government TV YouTube Channel
<https://us06web.zoom.us/j/81748152269?pwd=C3H128ooMEKPBOotbLGbpbDE89pTHW.1>

Signature of Chair or Authorized Person | Charlie Polachi, Parks & Recreation Manager

WARNING: IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/81748152269?pwd=C3H128ooMEKPBOotbLGbpbDE89pTHW.1>

Meeting ID: 817 4815 2269

Passcode: 983395

Call to Order

This meeting is being audio and video recorded

Approval of Agenda for April 17, 2025

Public Comment

Deana Weatherly- Cultural Affairs and Special Events Coordinator

Application for Use at Children's Beach for Yoga Classes with Bettina Broer beginning June 25, 2025, through September 1, 2025, Monday through Saturday, 7:30 AM-8:30 AM.

Application for Use at Children's Beach from Diana Blau, "Losing Lambie Book Reading" on Wednesday, July 2, 2025, 10:00-11:00 AM.

Application for Use at Children's Beach for Nantucket Historical Association Community Day on Wednesday, August 6, 2025, 9:00-12:00 PM.

Application for Use at Children's Beach by Eagan Maritime for Maritime Music

Celebration on Thursday, August 28, 2025, 5:30-7:00 PM.

Application for Use at Tom Nevers Field by Maria Mitchell Association, Stargazer Gala on Thursday, July 24, 2025, 6:00-10:00 PM. Field setup and tear down, July 22, 2025 through July 25, 2025.

Summer 2025 Children's Beach Programming Schedule

Charlie Polachi- Parks and Recreation Manager

Jetties Beach Tennis Court Project Update

Children's Beach Playground Update

Tom Nevers Update

Nobadeer Field Expansion Project Update

Adjournment

2025 Commercial Fitness /Athletic Instruction / Recreation Permit Application - Submission #16695

Date Submitted: 2/19/2025

APPLICANT INFORMATION - REQUIRED

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Applicants are encouraged to include maps, plans and any pertinent supporting documentation with this application. Permitting questions can be directed to the Town's Events Coordinator at events@nantucket-ma.gov or 508-325-4199.

First Name of Primary Contact*

Bettina

Last Name of Primary Contact*

Broer

Company/Organization of Primary Contact (If Applicable)

i.e. Business Name

Street Address *

PO Box 168

Town/City*

Siasconset

State*

MA

Zip*

02564

Email Address*

bettinabroer@gmail.com

Phone Number*

508-498-7475

Cell Phone

On-site Contact*

self

Cell Phone for On-site Contact*

508-498-7475

if different than Primary Contact

Are you established as a business ?*

☐ YES

☒ NO

A Town of Nantucket business certificate is required.

Business Certificate

If you are doing business on Nantucket, under anything other than your own name, you are required by Massachusetts General Law (MGL) to file a Doing Business As (DBA) with the Town Clerk’s Office. Some exceptions apply.

Does your business carry liability insurance?*

☒ YES☐ NO

Are you offering this program anywhere else ?*

☐ YES☒ NO

PROGRAM OVERVIEW - REQUIRED

Program / Course Name:*

Nantucket Yoga With a View

Program Description *

Yoga on the bandstand at Children's Beach 6 mornings a week from 7:30 to 8:30 am.

Participant Outcomes (What are the benefits of taking this program / class ? What will be learned?)

Relaxation, calmness, centeredness, physical health.

Program Outline*

I lead a 60-minute session of relatively gentle yoga poses accompanied by breath while we watch the harbor awaken.

Requested Location of Program*

Bandstand at Children's Beach

Start Date*

6/25/2025

End Date*

9/1/2025

Class Days*

☒ Saturday☐ Sunday☒ Monday☒ Tuesday☒ Wednesday☒ Thursday☒ Friday

Target Population*

☐ Youth: Preschool☐ Youth: School Aged☒ Adult☒ Senior

Cost:

\$25 adult/\$20 teens/\$15child

- ☐ Per Participant
☒ Per Session

Other:**Class Start Time***

7:30am

Class End Time*

8:30am

Length of Session*

60 minutes

Min/Max Participants*

min 3/no max

No exercise classes are to take place at Nobadeer Beach between the hours of 10:00am and 5:30pm. Two hour maximum block of time for the class / program.

Please list previous experience in providing this type of class or program:*

25 years in this venue; 30 years of teaching yoga

List instructor's qualifications, trainings, including required or preferred certifications.

Certified at Kripalu in 1975. I have taken many, many workshops from a large variety of experienced instructors over the years.

Required Equipment & Supplies.*

I rent yoga mats; I provide blocks, straps, & kneepads.

List all equipment and supplies required to conduct the program and who will provide them. Please note: Participant Provided Equipment/Supplies and Instructor/Contractor Provided Equipment/Supplies.

Outline any safety and/or emergency considerations and steps you will take to mitigate any potential hazards or harm to participants.*

I have studied a lot of anatomy over the years in an effort to keep my students safe. I do not teach advanced poses nor do I allow headstands.

Instructor will be responsible for informing the Town of Nantucket and participants of these potential considerations prior to any participation in activities

List any actions you will take in the event of inclement weather.

I cancel class only if the bandstand is wet from a NE storm.

You may use this feature to upload a supporting document.

Choose File No file chosen

APPROVALS REQUIRED

- | | | | |
|---------------------------------|-----------------------------------|------------------------------------|-------------------------------------|
| ☐ Police | ☐ Building | ☐ DPW | ☐ Beach |
| ☐ Fire | ☐ Marine | ☐ Insurance | ☐ Town Admin |
| ☐ Health | | | |

****FOR INTERNAL USE ONLY****

- ☐ Application Fee: \$25.00 ALL APPLICATIONS
- ☐ Beach Use Fee (25-75) (Non-Profit): \$100.00
- ☐ Beach Use Fee (25-75) (For-Profit): \$150.00
- ☐ Beach Use Fee (>75) (Non-Profit): \$200.00
- ☐ Beach Use Fee (>75) (For-Profit): \$250.00
- ☐ One Day Pouring - Beer/Wine: \$50.00
- ☐ One Day Pouring: - All Alcohol: \$100.00
- ☐ One-day Entertainment License (Non-Profit): \$75.00
- ☐ One-day Entertainment License (For-Profit): \$125.00
- ☐ Special Event (Under 250) (Non-Profit): \$25.00
- ☐ Special Event (Under 250) (For-Profit): \$50.00
- ☐ Public Assembly (Over 250) (Non-Profit): \$150.00
- ☐ Public Assembly (Over 250) (For-Profit): \$500.00
- ☐ Beach Cleaning >250 (Non-Profit): \$100.00
- ☐ Beach Cleaning >250 (For-Profit): \$200.00
- ☐ Dumpsters (Non-Profit): \$50.00
- ☐ Dumpsters (For-Profit): \$100.00
- ☐ Water / Electric: \$100.00
- ☐ Lifeguards Level 1 (3 LG/ 4 Hours): \$350.00
- ☐ Lifeguards Level 2 (6 LG/ 4 Hours): \$650.00
- ☐ Lifeguards Level 3 (9 LG/ 4 Hours): \$975.00
- ☐ Lifeguards Level 4 (12 LG/ 4 Hours): \$1300.00

TOTAL AMOUNT DUE FOR PERMITS:

PUBLIC HEALTH

**Public Health Office Approval (2
Fairgrounds Road)**

- ☐ Approved
- ☐ Approved, with Conditions (see below)
- ☐ Denied

Approved By:

Public Health Office Special Instructions (if any):

POLICE DEPARTMENT

**Detail Officer(s)
Required?**

- ☐ Yes
☐ No

**# Of Detail Officers
Required**

**Nantucket Police Department
Approval (4 Fairgrounds Road)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:

Special Instructions:

FIRE DEPARTMENT

EMT(s) required

Ambulance Required

**Nantucket Fire Department Approval
(134 Pleasant Street)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:

Special Instructions:

PUBLIC WORKS/PARKS/CLEAN-UP

**Nantucket Public Works Approval
(188 Madaket Road)**

- ☐ Approved
☐ Approved, with conditions (see below)
☐ Denied

Is Beach Clean-Up Fee Required?

- ☐ Yes
☐ No

Special Instructions

MARINE DEPARTMENT/LIFEGUARDS

Marine Department Approval (34 Washington Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

BUILDING DEPARTMENT APPROVAL

Building Department Approval, (2 Faregrounds Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

TOWN ADMINISTRATION/BOARD OF SELECTMEN APPROVAL

Nantucket Town Administration/Board of Selectmen Approval (16 Broad Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Public Hearing Required (approval pending)
- ☐ Denied

Approved By:

Special Instructions / Public Hearing Date (if applicable)

HOLD HARMLESS AGREEMENT

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

SIGNATURE OF APPLICANT*

Bettina Broer

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.

2025 Special Event Permit Application - Submission #16771

Date Submitted: 3/20/2025

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Cultural Affairs and Special Events Coordinator at events@nantucket-ma.gov or 508-325-4199.

Applicant Information

First name of primary contact*

Diana

Last name of primary contact*

Blau

Address of primary contact*

12 Center Street

Company/organization of primary contact (if applicable)

i.e. Catering Company, Event Planner, Festival Organizer, Non-Profit Org., etc.

Town/City*

Westport

State*

CT

Zip*

06880

Email address*

dianasblau@gmail.com

Phone number*

203 253 3342

Cell phone

On-site contact

Cell phone for on-site contact*

203 253 3342

If different than primary contact

Host organization (if different from above)

Host type*

☐ Non-Profit

☐ For-Profit

☒ Individual

Please attach 501(c)(3) documentation

Choose File

No file chosen

Required for non-profits

Certificate of General Liability Insurance

Choose File

No file chosen

Please attach Certificate of General Liability Insurance naming the Town of Nantucket, 16 Broad St., Nantucket, MA, 02254 as additionally insured. Coverage limits should be no less than \$1,000,000.00 per occurrence.

Event Overview

Event name*

Losing Lambie Book Reading

i.e. "Smith Wedding" or "Nantucket Film Festival"

Requested event location*

Children's Beach Grass Area

Please specify indoor or outdoor. For beach events, please fill out the relevant sections below.

Is this event open to the public? *

☒ Yes

☐ No

Is there an admission/registration fee?*

☐ Yes

☒ No

Date of Event*

7/2/2025

Start Time*

10am

End Time*

11am

Rain Date

7/3/2025

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board

Read the details of the bylaw [here](#).

Set up date & time*

7/2/202509:30 AM

Tear down date & time*

7/2/202511:30 AM

Full schedule of events

Choose File No file chosen

For events across multiple dates attach a full schedule of events.

Est. # of guests, attendees, and/or participants *

Est. # of staff

20	1
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Important notice for events over 250

Any event anticipating 250 or more people qualifies as a public assembly and requires a hearing at a regularly-scheduled Select Board meeting. Hearings must be noticed in the Inquirer and Mirror at least 10 days prior to the hearing (at applicant's expense). Public hearings may be waived for recurring events. Events anticipating under 250 participants may require a hearing at Town Administration's discretion.

Have you held this event on-island before?*

☒ Yes

☐ No

If yes, where and when?

Children's Beach; July 2024

Description of event (attach additional documents below)*

I read my first book Beary & Tinker: Young at Heart to kids on the Children's Beach lawn. See picture attached!

Information provided here may be used for publication on Island Events Calendar.

Event description (optional)

Choose File No file chosen

Course map

Choose File No file chosen

Required for bike/road race or walk.

Event layout/diagram

IMG.jpg

Additional structures

For events with tents, temporary structures and/or on public property a detailed site plan is required. Please attach separate documentation outlining the location of the event, fencing and entry/exit points as well as any tents (include dimensions), stages, generators, bars, table, chairs, portable restrooms, trash cans, dumpsters, signs, etc.

Supplemental Information for Beach Events

Details regarding allowable activities can be found here

[Click for Beach Allowable Activity List](#)

Select Town of Nantucket beach

Children's Beach (Parks & Rec)

For beaches not included, please see [Nantucket Beach Permitting Authority List](#) to receive permission for beach use.

Beach and endangered species protection

Endangered species habitat safety and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist across the island. Additional approval from the Natural Resources Department may be required to ensure protection laws compliance.

Alcohol Service

Click here for temporary pouring permit regulations for the State of Massachusetts:

[Temporary Pouring Permit Guidelines](#)

Will alcohol be served?*

☐ Yes

☒ No

Alcohol to be served

☐ All Alcohol

☐ Beer Only

☐ Beer & Wine

☐ Wine Only

Only non-profit organizations are permitted to serve all alcoholic beverages. For profit organizations are only permitted to serve beer and wine.

Click here for a list of authorized sources to purchase alcohol

[Authorized Sources \(in PDF\)](#)

Source of alcohol

From approved distributor list

Entertainment

Will there be entertainment?*

☐ Yes

☒ No

Will the entertainment be amplified?

☐ Yes

☒ No

Will the entertainment be outside?

☐ Yes

☒ No

Description of entertainment

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board.

Street and/or Sidewalk Blocking

Will this event require any road or sidewalk to be blocked or closed?

☐ Street

☐ Full Blocking

☐ Sidewalk

☐ Partial Blocking

Address of blocking

Purpose if blocking:

Additional application

[Required application for blocking of street / sidewalk](#)

Tents/Temporary Structures/Stages/Generators

Will there be a tent or other temporary structure erected?*

☐ Yes

☒ No

Installation date

mm/dd/yyyy

Temporary structures are subject to inspection by Building & Fire Dept. before event.

Describe size of structure

For any temporary structures, tents, and stages

Rental company

For any rented structures

Erected Structure Permit Application and Checklist

[Erected Structure Permit Application & Checklist](#)

Will there be any generators?*

☐ Yes

☒ No

Describe intended generator use

Will there be any lighting?*

☐ Yes

☒ No

Describe intended lighting use

Food Service

Will food be served?*

☐ Yes

☒ No

Name of caterer/food service provider**Attach Town of Nantucket catering license**

Choose File

No file chosen

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. For events with more than one (1) caterer / food service provider, each provider must apply for a temporary food permit regardless of license status.

Temporary food permit information[General Information regarding Temporary Food Permit Events](#)[Temporary Food Permit Checklist](#)[Temporary Food Event Permit Application](#)

Events with 10 or more food vendors are required to submit the below form at least **30 days prior to the event**.

[Temporary Food Event Coordinator Application](#)

Should you have any questions about temporary food permits, please contact the Nantucket Health Department health@nantucket-ma.gov , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

Restroom Facilities

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

Number of permanent restrooms at event site*

At the restaurant by Children's Beach

Number of portable toilets requested**Name of portable toilet provider****Parking Plan**

Event parking*

Regular parking

Describe where event attendees, vendors, and staff are expected to park their vehicles. If the event requires more parking than what is available, describe your plan for overflow vehicles.

Waste Management

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, and non-recyclable coffee pods.

Single-Use Plastics Ban on Nantucket

Nantucket's single-use plastics ban prohibits these single-use petroleum-based plastic products from being commercially used, sold or distributed:



NON-RECYCLABLE COFFEE PODS



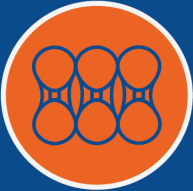
PLAIN WATER IN PET/PETE CONTAINERS OF 34 OZ OR LESS



DRINKING CUPS AND LIDS



STRAWS AND DRINK STIRRERS



SIX-PACK CAN & BOTTLE FLEXIBLE YOKES



NON-COMPOSTABLE PLATES AND UTENSILS

CHOOSE REUSABLE OPTIONS!

Please note, biodegradable packaging is already required under Nantucket's 1990 Biodegradable Packaging Bylaw.

[Biodegradable Packaging Bylaw \(§ 125-2.1\)](#)

APPROVALS REQUIRED

- | | | | |
|---------------------------------|-----------------------------------|------------------------------------|-------------------------------------|
| ☐ Police | ☐ Building | ☐ DPW | ☐ Beach |
| ☐ Fire | ☐ Marine | ☐ Insurance | ☐ Town Admin |
| ☐ Health | | | |

****FOR INTERNAL USE ONLY****

- ☐ Application Fee: \$25.00 ALL APPLICATIONS
- ☐ Beach Use Fee (25-75) (Non-Profit): \$100.00
- ☐ Beach Use Fee (25-75) (For-Profit): \$150.00
- ☐ Beach Use Fee (>75) (Non-Profit): \$200.00
- ☐ Beach Use Fee (>75) (For-Profit): \$250.00
- ☐ One Day Pouring - Beer/Wine: \$50.00
- ☐ One Day Pouring: - All Alcohol: \$100.00
- ☐ One-day Entertainment License (Non-Profit): \$75.00
- ☐ One-day Entertainment License (For-Profit): \$125.00
- ☐ Special Event (Under 250) (Non-Profit): \$25.00
- ☐ Special Event (Under 250) (For-Profit): \$50.00
- ☐ Public Assembly (Over 250) (Non-Profit): \$150.00
- ☐ Public Assembly (Over 250) (For-Profit): \$500.00
- ☐ Beach Cleaning >250 (Non-Profit): \$100.00
- ☐ Beach Cleaning >250 (For-Profit): \$200.00
- ☐ Dumpsters (Non-Profit): \$50.00
- ☐ Dumpsters (For-Profit): \$100.00
- ☐ Water / Electric: \$100.00
- ☐ Lifeguards Level 1 (3 LG/ 4 Hours): \$350.00
- ☐ Lifeguards Level 2 (6 LG/ 4 Hours): \$650.00
- ☐ Lifeguards Level 3 (9 LG/ 4 Hours): \$975.00
- ☐ Lifeguards Level 4 (12 LG/ 4 Hours): \$1300.00

TOTAL AMOUNT DUE FOR PERMITS:

PUBLIC HEALTH

Public Health Office Approval (2 Fairgrounds Road)

- ☐ Approved
- ☐ Approved, with Conditions (see below)
- ☐ Denied

Approved By:

Public Health Office Special Instructions (if any):

POLICE DEPARTMENT

Detail Officer(s) Required?

- ☐ Yes
☐ No

Of Detail Officers Required**Nantucket Police Department Approval (4 Fairgrounds Road)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:**Special Instructions:****FIRE DEPARTMENT****EMT(s) required****Ambulance Required****Nantucket Fire Department Approval (134 Pleasant Street)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:**Special Instructions:****PUBLIC WORKS/PARKS/CLEAN-UP****Nantucket Public Works Approval (188 Madaket Road)**

- ☐ Approved
☐ Approved, with conditions (see below)
☐ Denied

Is Beach Clean-Up Fee Required?

- ☐ Yes
☐ No

Special Instructions**MARINE DEPARTMENT/LIFEGUARDS**

Marine Department Approval (34 Washington Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

BUILDING DEPARTMENT APPROVAL

Building Department Approval, (2 Faregrounds Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

TOWN ADMINISTRATION/BOARD OF SELECTMEN APPROVAL

Nantucket Town Administration/Board of Selectmen Approval (16 Broad Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Public Hearing Required (approval pending)
- ☐ Denied

Approved By:

Special Instructions / Public Hearing Date (if applicable)

Hold Harmless Agreement

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

Signature of Applicant*

Diana Blau

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.

2025 Special Event Permit Application - Submission #16767

Date Submitted: 3/18/2025

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Cultural Affairs and Special Events Coordinator at events@nantucket-ma.gov or 508-325-4199.

Applicant Information

First name of primary contact*

Jocelyn

Last name of primary contact*

Wong

Address of primary contact*

15 Broad Street

Company/organization of primary contact (if applicable)

Nantucket Historical Association

i.e. Catering Company, Event Planner, Festival Organizer, Non-Profit Org., etc.

Town/City*

Nantucket

State*

MA

Zip*

02554

Email address*

jwong@nha.org

Phone number*

5082281894

Cell phone

On-site contact

Cell phone for on-site contact*

9495339133

If different than primary contact

Host organization (if different from above)

Host type*

☒ Non-Profit

☐ For-Profit

☐ Individual

Please attach 501(c)(3) documentation

NHA Certification of Exemption.pdf

Required for non-profits

Certificate of General Liability Insurance

Choose File

No file chosen

Please attach Certificate of General Liability Insurance naming the Town of Nantucket, 16 Broad St., Nantucket, MA, 02254 as additionally insured. Coverage limits should be no less than \$1,000,000.00 per occurrence.

Event Overview

Event name*

Community Day

i.e. "Smith Wedding" or "Nantucket Film Festival"

Requested event location*

Children's Beach

Please specify indoor or outdoor. For beach events, please fill out the relevant sections below.

Is this event open to the public? *

☒ Yes

☐ No

Is there an admission/registration fee?*

☐ Yes

☒ No

Date of Event*

8/4/2025

Start Time*

9:00 AM

End Time*

12:00 PM

Rain Date

8/5/2025

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board

Read the details of the bylaw [here](#).

Set up date & time*

8/4/2025

07:00 AM

Tear down date & time*

8/4/2025

12:00 PM

Full schedule of events

Community Day.docx

For events across multiple dates attach a full schedule of events.

Est. # of guests, attendees, and/or participants *

500

Est. # of staff

25

Important notice for events over 250

Any event anticipating 250 or more people qualifies as a public assembly and requires a hearing at a regularly-scheduled Select Board meeting. Hearings must be noticed in the Inquirer and Mirror at least 10 days prior to the hearing (at applicant's expense). Public hearings may be waived for recurring events. Events anticipating under 250 participants may require a hearing at Town Administration's discretion.

Have you held this event on-island before?*

☒ Yes

☐ No

If yes, where and when?

Children's Beach 8/5/24

Description of event (attach additional documents below)*

See attached document for program description.

Information provided here may be used for publication on Island Events Calendar.

Event description (optional)

Community Day.docx

Course map

No file chosen

Required for bike/road race or walk.

Event layout/diagram

No file chosen

Additional structures

For events with tents, temporary structures and/or on public property a detailed site plan is required. Please attach separate documentation outlining the location of the event, fencing and entry/exit points as well as any tents (include dimensions), stages, generators, bars, table, chairs, portable restrooms, trash cans, dumpsters, signs, etc.

Supplemental Information for Beach Events

Details regarding allowable activities can be found here

[Click for Beach Allowable Activity List](#)

Select Town of Nantucket beach

Children's Beach (Parks & Rec)

For beaches not included, please see [Nantucket Beach Permitting Authority List](#) to receive permission for beach use.

Beach and endangered species protection

Endangered species habitat safety and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist across the island. Additional approval from the Natural Resources Department may be required to ensure protection laws compliance.

Alcohol Service

Click here for temporary pouring permit regulations for the State of Massachusetts:

[Temporary Pouring Permit Guidelines](#)

Will alcohol be served?*

☐ Yes

☒ No

Alcohol to be served

☐ All Alcohol

☐ Beer Only

☐ Beer & Wine

☐ Wine Only

Only non-profit organizations are permitted to serve all alcoholic beverages. For profit organizations are only permitted to serve beer and wine.

Click here for a list of authorized sources to purchase alcohol

[Authorized Sources \(in PDF\)](#)

Source of alcohol

From approved distributor list

Entertainment

Will there be entertainment?*

☐ Yes

☒ No

Will the entertainment be amplified?

☐ Yes

☒ No

Will the entertainment be outside?

☐ Yes

☒ No

Description of entertainment

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board.

Street and/or Sidewalk Blocking

Will this event require any road or sidewalk to be blocked or closed?

☐ Street

☐ Full Blocking

☐ Sidewalk

☐ Partial Blocking

Address of blocking

Purpose if blocking:

Additional application

[Required application for blocking of street / sidewalk](#)

Tents/Temporary Structures/Stages/Generators

Will there be a tent or other temporary structure erected?*

☐ Yes

☒ No

Installation date

mm/dd/yyyy

Temporary structures are subject to inspection by Building & Fire Dept. before event.

Describe size of structure

For any temporary structures, tents, and stages

Rental company

For any rented structures

Erected Structure Permit Application and Checklist

[Erected Structure Permit Application & Checklist](#)

Will there be any generators?*

☐ Yes

☒ No

Describe intended generator use

Will there be any lighting?*

☐ Yes

☒ No

Describe intended lighting use

Food Service

Will food be served?*

☐ Yes

☒ No

Name of caterer/food service provider**Attach Town of Nantucket catering license**

Choose File

No file chosen

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. For events with more than one (1) caterer / food service provider, each provider must apply for a temporary food permit regardless of license status.

Temporary food permit information[General Information regarding Temporary Food Permit Events](#)[Temporary Food Permit Checklist](#)[Temporary Food Event Permit Application](#)

Events with 10 or more food vendors are required to submit the below form at least **30 days prior to the event**.

[Temporary Food Event Coordinator Application](#)

Should you have any questions about temporary food permits, please contact the Nantucket Health Department health@nantucket-ma.gov , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

Restroom Facilities

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

Number of permanent restrooms at event site*

Restrooms available at Children's Beach

Number of portable toilets requested**Name of portable toilet provider****Parking Plan**

Event parking*

Staff will park at Whaling Museum parking lots. Attendees are encouraged to walk/bike from town.

Describe where event attendees, vendors, and staff are expected to park their vehicles. If the event requires more parking than what is available, describe your plan for overflow vehicles.

Waste Management

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, and non-recyclable coffee pods.

Single-Use Plastics Ban on Nantucket

Nantucket's single-use plastics ban prohibits these single-use petroleum-based plastic products from being commercially used, sold or distributed:



NON-RECYCLABLE COFFEE PODS



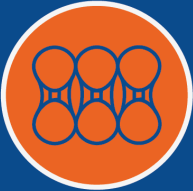
PLAIN WATER IN PET/PETE CONTAINERS OF 34 OZ OR LESS



DRINKING CUPS AND LIDS



STRAWS AND DRINK STIRRERS



SIX-PACK CAN & BOTTLE FLEXIBLE YOKES



NON-COMPOSTABLE PLATES AND UTENSILS

CHOOSE REUSABLE OPTIONS!

Please note, biodegradable packaging is already required under Nantucket's 1990 Biodegradable Packaging Bylaw.

[Biodegradable Packaging Bylaw \(§ 125-2.1\)](#)

APPROVALS REQUIRED

- | | | | |
|---------------------------------|-----------------------------------|------------------------------------|-------------------------------------|
| ☐ Police | ☐ Building | ☐ DPW | ☐ Beach |
| ☐ Fire | ☐ Marine | ☐ Insurance | ☐ Town Admin |
| ☐ Health | | | |

****FOR INTERNAL USE ONLY****

- ☐ Application Fee: \$25.00 ALL APPLICATIONS
- ☐ Beach Use Fee (25-75) (Non-Profit): \$100.00
- ☐ Beach Use Fee (25-75) (For-Profit): \$150.00
- ☐ Beach Use Fee (>75) (Non-Profit): \$200.00
- ☐ Beach Use Fee (>75) (For-Profit): \$250.00
- ☐ One Day Pouring - Beer/Wine: \$50.00
- ☐ One Day Pouring: - All Alcohol: \$100.00
- ☐ One-day Entertainment License (Non-Profit): \$75.00
- ☐ One-day Entertainment License (For-Profit): \$125.00
- ☐ Special Event (Under 250) (Non-Profit): \$25.00
- ☐ Special Event (Under 250) (For-Profit): \$50.00
- ☐ Public Assembly (Over 250) (Non-Profit): \$150.00
- ☐ Public Assembly (Over 250) (For-Profit): \$500.00
- ☐ Beach Cleaning >250 (Non-Profit): \$100.00
- ☐ Beach Cleaning >250 (For-Profit): \$200.00
- ☐ Dumpsters (Non-Profit): \$50.00
- ☐ Dumpsters (For-Profit): \$100.00
- ☐ Water / Electric: \$100.00
- ☐ Lifeguards Level 1 (3 LG/ 4 Hours): \$350.00
- ☐ Lifeguards Level 2 (6 LG/ 4 Hours): \$650.00
- ☐ Lifeguards Level 3 (9 LG/ 4 Hours): \$975.00
- ☐ Lifeguards Level 4 (12 LG/ 4 Hours): \$1300.00

TOTAL AMOUNT DUE FOR PERMITS:

PUBLIC HEALTH

Public Health Office Approval (2 Fairgrounds Road)

- ☐ Approved
- ☐ Approved, with Conditions (see below)
- ☐ Denied

Approved By:

Public Health Office Special Instructions (if any):

POLICE DEPARTMENT

Detail Officer(s) Required?

- ☐ Yes
☐ No

Of Detail Officers Required**Nantucket Police Department Approval (4 Fairgrounds Road)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:**Special Instructions:****FIRE DEPARTMENT****EMT(s) required****Ambulance Required****Nantucket Fire Department Approval (134 Pleasant Street)**

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:**Special Instructions:****PUBLIC WORKS/PARKS/CLEAN-UP****Nantucket Public Works Approval (188 Madaket Road)**

- ☐ Approved
☐ Approved, with conditions (see below)
☐ Denied

Is Beach Clean-Up Fee Required?

- ☐ Yes
☐ No

Special Instructions**MARINE DEPARTMENT/LIFEGUARDS**

Marine Department Approval (34 Washington Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

BUILDING DEPARTMENT APPROVAL

Building Department Approval, (2 Faregrounds Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

TOWN ADMINISTRATION/BOARD OF SELECTMEN APPROVAL

Nantucket Town Administration/Board of Selectmen Approval (16 Broad Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Public Hearing Required (approval pending)
- ☐ Denied

Approved By:

Special Instructions / Public Hearing Date (if applicable)

Hold Harmless Agreement

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

Signature of Applicant*

Jocelyn Wong

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.

2025 Special Event Permit Application - Submission #16808

Date Submitted: 4/9/2025

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Cultural Affairs and Special Events Coordinator at events@nantucket-ma.gov or 508-325-4199.

Applicant Information

First name of primary contact*

Hayley

Last name of primary contact*

Nelson

Address of primary contact*

3 Freedom Square

Company/organization of primary contact (if applicable)

Egan Maritime Institute

i.e. Catering Company, Event Planner, Festival Organizer, Non-Profit Org., etc.

Town/City*

Nantucket

State*

MA

Zip*

02554

Email address*

hnelson@eganmaritime.org

Phone number*

508-228-2505

Cell phone

On-site contact

Cell phone for on-site contact*

978-424-6184

If different than primary contact

Host organization (if different from above)

Egan Maritime Institute & Nantucket Historical Association

Host type*

☒ Non-Profit

☐ For-Profit

☐ Individual

Please attach 501(c)(3) documentation

IRS 501(c)(3) determination letter.pdf

Required for non-profits

Certificate of General Liability Insurance

Choose File

No file chosen

Please attach Certificate of General Liability Insurance naming the Town of Nantucket, 16 Broad St., Nantucket, MA, 02254 as additionally insured. Coverage limits should be no less than \$1,000,000.00 per occurrence.

Event Overview

Event name*

Maritime Music Celebration

i.e. "Smith Wedding" or "Nantucket Film Festival"

Requested event location*

Children's Beach

Please specify indoor or outdoor. For beach events, please fill out the relevant sections below.

Is this event open to the public? *

☒ Yes

☐ No

Is there an admission/registration fee?*

☐ Yes

☒ No

Date of Event*

8/28/2025

Start Time*

5:30 pm

End Time*

7:00 pm

Rain Date

9/3/2025

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board

Read the details of the bylaw [here](#).

Set up date & time*

8/28/2025

04:00 PM

Tear down date & time*

8/28/2025

07:00 PM

Full schedule of events

Choose File No file chosen

For events across multiple dates attach a full schedule of events.

Est. # of guests, attendees, and/or participants *

60

Est. # of staff

5

Important notice for events over 250

Any event anticipating 250 or more people qualifies as a public assembly and requires a hearing at a regularly-scheduled Select Board meeting. Hearings must be noticed in the Inquirer and Mirror at least 10 days prior to the hearing (at applicant's expense). Public hearings may be waived for recurring events. Events anticipating under 250 participants may require a hearing at Town Administration's discretion.

Have you held this event on-island before?*

☒ Yes

☐ No

If yes, where and when?

8/29/24 at Children's Beach

Description of event (attach additional documents below)*

Egan Maritime Institute & the Nantucket Historical Association invite the community to join us for an evening celebrating maritime music. Learn about the history and importance of maritime music and enjoy a free concert on the lawn. (description to be updated)

Information provided here may be used for publication on Island Events Calendar.

Event description (optional)

Choose File No file chosen

Course map

Choose File No file chosen

Required for bike/road race or walk.

Event layout/diagram

Choose File No file chosen

Additional structures

For events with tents, temporary structures and/or on public property a detailed site plan is required. Please attach separate documentation outlining the location of the event, fencing and entry/exit points as well as any tents (include dimensions), stages, generators, bars, table, chairs, portable restrooms, trash cans, dumpsters, signs, etc.

Supplemental Information for Beach Events

Details regarding allowable activities can be found here

[Click for Beach Allowable Activity List](#)

Select Town of Nantucket beach

-- Select One --

For beaches not included, please see [Nantucket Beach Permitting Authority List](#) to receive permission for beach use.

Beach and endangered species protection

Endangered species habitat safety and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist across the island. Additional approval from the Natural Resources Department may be required to ensure protection laws compliance.

Alcohol Service

Click here for temporary pouring permit regulations for the State of Massachusetts:

[Temporary Pouring Permit Guidelines](#)

Will alcohol be served?*

☐ Yes
☒ No

Alcohol to be served

☐ All Alcohol
☐ Beer & Wine

☐ Beer Only
☐ Wine Only

Only non-profit organizations are permitted to serve all alcoholic beverages. For profit organizations are only permitted to serve beer and wine.

Click here for a list of authorized sources to purchase alcohol

[Authorized Sources \(in PDF\)](#)

Source of alcohol

From approved distributor list

Entertainment

Will there be entertainment?*

☒ Yes
☐ No

Will the entertainment be amplified?

☒ Yes
☐ No

Will the entertainment be outside?

☒ Yes
☐ No

Description of entertainment

Musicians - fiddles, tin flutes, guitar, singing, spoken poetry, MC introductions and history. Amplification will just be simple microphones.

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board.

Street and/or Sidewalk Blocking

Will this event require any road or sidewalk to be blocked or closed?

☐ Street

☐ Full Blocking

☐ Sidewalk

☐ Partial Blocking

Address of blocking

Purpose if blocking:

Additional application

[Required application for blocking of street / sidewalk](#)

Tents/Temporary Structures/Stages/Generators

A temporary structure application is required for tent/temporary structures over 400 sq ft and are subject to inspection by the Nantucket Building & Fire Departments.

Will there be a tent or other temporary structure erected?*

☐ Yes

☒ No

Installation date

mm/dd/yyyy

Describe size of structure

For any temporary structures, tents, and stages

Rental company

For any rented structures

Erected Structure Permit Application and Checklist

[Erected Structure Permit Application & Checklist](#)

Will there be any generators?*

☐ Yes

☒ No

Describe intended generator use

Will there be any lighting?*

☐ Yes

☒ No

Describe intended lighting use

Food Service

Will food be served?*

☐ Yes

☒ No

Name of caterer/food service provider

Attach Town of Nantucket catering license

Choose File

No file chosen

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. For events with more than one (1) caterer / food service provider, each provider must apply for a temporary food permit regardless of license status.

Temporary food permit information

[General Information regarding Temporary Food Permit Events](#)

[Temporary Food Permit Checklist](#)

[Temporary Food Event Permit Application](#)

Events with 10 or more food vendors are required to submit the below form at least **30 days prior to the event**.

[Temporary Food Event Coordinator Application](#)

Should you have any questions about temporary food permits, please contact the Nantucket Health Department health@nantucket-ma.gov , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

Restroom Facilities

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

Number of permanent restrooms at event site*

Children's beach restrooms

Number of portable toilets requested

Name of portable toilet provider

Parking Plan

Event parking*

Children's Beach parking lot

Describe where event attendees, vendors, and staff are expected to park their vehicles. If the event requires more parking than what is available, describe your plan for overflow vehicles.

Waste Management

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, and non-recyclable coffee pods.

Single-Use Plastics Ban on Nantucket

Nantucket's single-use plastics ban prohibits these single-use petroleum-based plastic products from being commercially used, sold or distributed:



NON-RECYCLABLE
COFFEE PODS



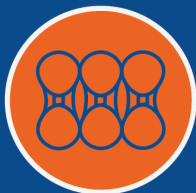
PLAIN WATER IN PET/PETE
CONTAINERS OF 34 OZ OR LESS



DRINKING CUPS
AND LIDS



STRAWS AND
DRINK STIRRERS



SIX-PACK CAN &
BOTTLE FLEXIBLE YOKES



NON-COMPOSTABLE
PLATES AND UTENSILS

CHOOSE REUSABLE OPTIONS!

Please note, biodegradable packaging is already required under Nantucket's 1990 Biodegradable Packaging Bylaw.

[Biodegradable Packaging Bylaw \(§ 125-2.1\)](#)

APPROVALS REQUIRED

- | | | | |
|---------------------------------|-----------------------------------|------------------------------------|-------------------------------------|
| ☐ Police | ☐ Building | ☐ DPW | ☐ Beach |
| ☐ Fire | ☐ Marine | ☐ Insurance | ☐ Town Admin |
| ☐ Health | | | |

FOR INTERNAL USE ONLY

- ☐ Application Fee: \$25.00 ALL APPLICATIONS
- ☐ Beach Use Fee (25-75) (Non-Profit): \$100.00
- ☐ Beach Use Fee (25-75) (For-Profit): \$150.00
- ☐ Beach Use Fee (>75) (Non-Profit): \$200.00
- ☐ Beach Use Fee (>75) (For-Profit): \$250.00
- ☐ One Day Pouring - Beer/Wine: \$50.00
- ☐ One Day Pouring: - All Alcohol: \$100.00
- ☐ One-day Entertainment License (Non-Profit): \$75.00
- ☐ One-day Entertainment License (For-Profit): \$125.00
- ☐ Special Event (Under 250) (Non-Profit): \$25.00
- ☐ Special Event (Under 250) (For-Profit): \$50.00
- ☐ Public Assembly (Over 250) (Non-Profit): \$150.00
- ☐ Public Assembly (Over 250) (For-Profit): \$500.00
- ☐ Beach Cleaning >250 (Non-Profit): \$100.00
- ☐ Beach Cleaning >250 (For-Profit): \$200.00
- ☐ Dumpsters (Non-Profit): \$50.00
- ☐ Dumpsters (For-Profit): \$100.00
- ☐ Water / Electric: \$100.00
- ☐ Lifeguards Level 1 (3 LG/ 4 Hours): \$350.00
- ☐ Lifeguards Level 2 (6 LG/ 4 Hours): \$650.00
- ☐ Lifeguards Level 3 (9 LG/ 4 Hours): \$975.00
- ☐ Lifeguards Level 4 (12 LG/ 4 Hours): \$1300.00

TOTAL AMOUNT DUE FOR PERMITS:

PUBLIC HEALTH

Public Health Office Approval (2 Fairgrounds Road)

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:

Public Health Office Special Instructions (if any):

POLICE DEPARTMENT

Detail Officer(s) Required?

- ☐ Yes
☐ No

Of Detail Officers Required

Nantucket Police Department Approval (4 Fairgrounds Road)

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:

Special Instructions:

FIRE DEPARTMENT

EMT(s) required

Ambulance Required

Nantucket Fire Department Approval (134 Pleasant Street)

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:

Special Instructions:

PUBLIC WORKS/PARKS/CLEAN-UP

Nantucket Public Works Approval (188 Madaket Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Is Beach Clean-Up Fee Required?

- ☐ Yes
- ☐ No

Special Instructions

MARINE DEPARTMENT/LIFEGUARDS

Marine Department Approval (34 Washington Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

BUILDING DEPARTMENT APPROVAL

Building Department Approval, (2 Faregrounds Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

TOWN ADMINISTRATION/BOARD OF SELECTMEN APPROVAL

Nantucket Town Administration/Board of Selectmen Approval (16 Broad Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Public Hearing Required (approval pending)
- ☐ Denied

Approved By:

Special Instructions / Public Hearing Date (if applicable)

Hold Harmless Agreement

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

Signature of Applicant*

Hayley Nelson

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.

2025 Special Event Permit Application - Submission #16582

Date Submitted: 1/17/2025

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Cultural Affairs and Special Events Coordinator at dweatherly@nantucket-ma.gov or 508-325-4199.

Applicant Information

First name of primary contact*

Amy

Last name of primary contact*

Young

Address of primary contact*

4 Vestal Street

Company/organization of primary contact (if applicable)

Maria Mitchell Association

i.e. Catering Company, Event Planner, Festival Organizer, Non-Profit Org., etc.

Town/City*

Nantucket

State*

MA

Zip*

02554

Email address*

ayoung@mariamitchell.org

Phone number*

5082289198

Cell phone

5616015455

On-site contact

Cell phone for on-site contact*

5616015455

If different than primary contact

Host organization (if different from above)

Host type*

☒ Non-Profit

☐ For-Profit

☐ Individual

Please attach 501(c)(3) documentation

IRS 501 c 3 Letter 2023.pdf
Required for non-profits

Event Overview

Event name*

Stargazer Gala

i.e. "Smith Wedding" or "Nantucket Film Festival"

Requested event location*

Tom Nevers Field - Outdoors - tent

Please specify indoor or outdoor. For beach events, please fill out the relevant sections below.

Is this event open to the public? *

☒ Yes

☐ No

Is there an admission/registration fee?*

☒ Yes

☐ No

Date of Event*

7/24/2025

Start Time*

6:00PM

End Time*

10:00PM

Rain Date

mm/dd/yyyy

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board

Read the details of the bylaw [here](#).

Set up date & time*

7/22/202510:00 AM

Tear down date & time*

7/25/202508:00 AM

Full schedule of events

Choose File

No file chosen

For events across multiple dates attach a full schedule of events.

Est. # of guests, attendees, and/or participants *

400

Est. # of staff

50

Important notice for events over 250

Any event anticipating 250 or more people qualifies as a public assembly and requires a hearing at a regularly-scheduled Select Board meeting. Hearings must be noticed in the Inquirer and Mirror at least 10 days prior to the hearing (at applicant's expense). Public hearings may be waived for recurring events. Events anticipating under 250 participants may require a hearing at Town Administration's discretion.

Have you held this event on-island before?*

☒ Yes

☐ No

If yes, where and when?

Private Home - 278 Polpis Road

Description of event (attach additional documents below)*

Celebrate the mission of Maria Mitchell Association and the legacy of Maria Mitchell and her trips out west to explore the eclipses in 1869 and 1878 during her time as professor at Vassar College. The Stargazer Gala is the MMA's biggest fundraising event of the year, raising money to support our Internship Program. Join us for a mid-summer evening and journey to the great wild west! Enjoy elevated country cook out cuisine by Island Kitchen, quench your thirst with ranch water and bourbon cocktails, kick up your heels to the sounds of a country western band.

There will be performers, artisans, stargazing telescopes, as well as a silent and live auction.

Information provided here may be used for publication on Island Events Calendar.

Event description (optional)

No file chosen

Course map

No file chosen

Required for bike/road race or walk.

Event layout/diagram

No file chosen

Additional structures

For events with tents, temporary structures and/or on public property a detailed site plan is required. Please attach separate documentation outlining the location of the event, fencing and entry/exit points as well as any tents (include dimensions), stages, generators, bars, table, chairs, portable restrooms, trash cans, dumpsters, signs, etc.

Supplemental Information for Beach Events

Details regarding allowable activities can be found here

[Click for Beach Allowable Activity List](#)

Select Town of Nantucket beach

-- Select One --

For beaches not included, please see [Nantucket Beach Permitting Authority List](#) to receive permission for beach use.

Beach and endangered species protection

Endangered species habitat safety and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist across the island. Additional approval from the Natural Resources Department may be required to ensure protection laws compliance.

Alcohol Service

Click here for temporary pouring permit regulations for the State of Massachusetts:

[Temporary Pouring Permit Guidelines](#)

Will alcohol be served?*

☒ Yes
☐ No

Alcohol to be served

☒ All Alcohol
☐ Beer & Wine

☐ Beer Only
☐ Wine Only

Only non-profit organizations are permitted to serve all alcoholic beverages. For profit organizations are only permitted to serve beer and wine.

Click here for a list of authorized sources to purchase alcohol

[Authorized Sources \(in PDF\)](#)

Source of alcohol

Triple Eight Distillery and Cisco Brewers
From approved distributor list

Entertainment

Will there be entertainment?*

☒ Yes
☐ No

Will the entertainment be amplified?

☒ Yes
☐ No

Will the entertainment be outside?

☒ Yes
☐ No

Description of entertainment

Live country music band

All events must comply with the 10:00 pm noise bylaw. Requests for extension past 10:00 pm must be approved by the Select Board.

Street and/or Sidewalk Blocking

Will this event require any road or sidewalk to be blocked or closed?

☐ Street

☐ Sidewalk

☐ Full Blocking

☐ Partial Blocking

Address of blocking

Purpose if blocking:

Additional application
[Required application for blocking of street / sidewalk](#)

Tents/Temporary Structures/Stages/Generators

Will there be a tent or other temporary structure erected?*

☒ Yes

☐ No

Installation date

7/22/2025

Temporary structures are subject to inspection by Building & Fire Dept. before event.

Describe size of structure

To be determined

For any temporary structures, tents, and stages

Rental company

Nantucket Party Rentals

For any rented structures

Erected Structure Permit Application and Checklist
[Erected Structure Permit Application & Checklist](#)

Will there be any generators*

☒ Yes

☐ No

Describe intended generator use

Power for the band and sound system and lighting

Will there be any lighting?*

☒ Yes

☐ No

Describe intended lighting use

tent lighting, track lighting for guest pathways, and security lighting for culinary team.

Food Service

Will food be served?*

☒ Yes

☐ No

Name of caterer/food service provider

Island Kitchen Catering

Attach Town of Nantucket catering license

Choose File

No file chosen

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. For events with more than one (1) caterer / food service provider, each provider must apply for a temporary food permit regardless of license status.

Temporary food permit information

[General Information regarding Temporary Food Permit Events](#)

[Temporary Food Permit Checklist](#)

[Temporary Food Event Permit Application](#)

Events with 10 or more food vendors are required to submit the below form at least **30 days prior to the event**.

[Temporary Food Event Coordinator Application](#)

Should you have any questions about temporary food permits, please contact the Nantucket Health Department health@nantucket-ma.gov , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

Restroom Facilities

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

Number of permanent restrooms at event site*

Unsure

Number of portable toilets requested

Name of portable toilet provider

4

Garden Potty

Parking Plan

Event parking*

Parking in the field lot provided with parking guides. Possible valet service.

Describe where event attendees, vendors, and staff are expected to park their vehicles. If the event requires more parking than what is available, describe your plan for overflow vehicles.

Waste Management

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, and non-recyclable coffee pods.

Single-Use Plastics Ban on Nantucket

Nantucket's single-use plastics ban prohibits these single-use petroleum-based plastic products from being commercially used, sold or distributed:



NON-RECYCLABLE
COFFEE PODS



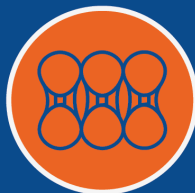
PLAIN WATER IN PET/PETE
CONTAINERS OF 34 OZ OR LESS



DRINKING CUPS
AND LIDS



STRAWS AND
DRINK STIRRERS



SIX-PACK CAN &
BOTTLE FLEXIBLE YOKES



NON-COMPOSTABLE
PLATES AND UTENSILS

CHOOSE REUSABLE OPTIONS!

Please note, biodegradable packaging is already required under Nantucket's 1990 Biodegradable Packaging Bylaw.

[Biodegradable Packaging Bylaw \(§ 125-2.1\)](#)

APPROVALS REQUIRED

- | | | | |
|---------------------------------|-----------------------------------|------------------------------------|-------------------------------------|
| ☐ Police | ☐ Building | ☐ DPW | ☐ Beach |
| ☐ Fire | ☐ Marine | ☐ Insurance | ☐ Town Admin |
| ☐ Health | | | |

FOR INTERNAL USE ONLY

- ☐ Application Fee: \$25.00 ALL APPLICATIONS
- ☐ Beach Use Fee (25-75) (Non-Profit): \$100.00
- ☐ Beach Use Fee (25-75) (For-Profit): \$150.00
- ☐ Beach Use Fee (>75) (Non-Profit): \$200.00
- ☐ Beach Use Fee (>75) (For-Profit): \$250.00
- ☐ One Day Pouring - Beer/Wine: \$50.00
- ☐ One Day Pouring: - All Alcohol: \$100.00
- ☐ One-day Entertainment License (Non-Profit): \$75.00
- ☐ One-day Entertainment License (For-Profit): \$125.00
- ☐ Special Event (Under 250) (Non-Profit): \$25.00
- ☐ Special Event (Under 250) (For-Profit): \$50.00
- ☐ Public Assembly (Over 250) (Non-Profit): \$150.00
- ☐ Public Assembly (Over 250) (For-Profit): \$500.00
- ☐ Beach Cleaning >250 (Non-Profit): \$100.00
- ☐ Beach Cleaning >250 (For-Profit): \$200.00
- ☐ Dumpsters (Non-Profit): \$50.00
- ☐ Dumpsters (For-Profit): \$100.00
- ☐ Water / Electric: \$100.00
- ☐ Lifeguards Level 1 (3 LG/ 4 Hours): \$350.00
- ☐ Lifeguards Level 2 (6 LG/ 4 Hours): \$650.00
- ☐ Lifeguards Level 3 (9 LG/ 4 Hours): \$975.00
- ☐ Lifeguards Level 4 (12 LG/ 4 Hours): \$1300.00

TOTAL AMOUNT DUE FOR PERMITS:

PUBLIC HEALTH

Public Health Office Approval (2 Fairgrounds Road)

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:

Public Health Office Special Instructions (if any):

POLICE DEPARTMENT

Detail Officer(s) Required?

- ☐ Yes
☐ No

Of Detail Officers Required

Nantucket Police Department Approval (4 Fairgrounds Road)

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:

Special Instructions:

FIRE DEPARTMENT

EMT(s) required

Ambulance Required

Nantucket Fire Department Approval (134 Pleasant Street)

- ☐ Approved
☐ Approved, with Conditions (see below)
☐ Denied

Approved By:

Special Instructions:

PUBLIC WORKS/PARKS/CLEAN-UP

Nantucket Public Works Approval (188 Madaket Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Is Beach Clean-Up Fee Required?

- ☐ Yes
- ☐ No

Special Instructions

MARINE DEPARTMENT/LIFEGUARDS

Marine Department Approval (34 Washington Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

BUILDING DEPARTMENT APPROVAL

Building Department Approval, (2 Faregrounds Road)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Denied

Approved By:

Special Instructions

TOWN ADMINISTRATION/BOARD OF SELECTMEN APPROVAL

Nantucket Town Administration/Board of Selectmen Approval (16 Broad Street)

- ☐ Approved
- ☐ Approved, with conditions (see below)
- ☐ Public Hearing Required (approval pending)
- ☐ Denied

Approved By:

Special Instructions / Public Hearing Date (if applicable)

Hold Harmless Agreement

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

Signature of Applicant*

Amy Young

By typing your name in the applicant signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.



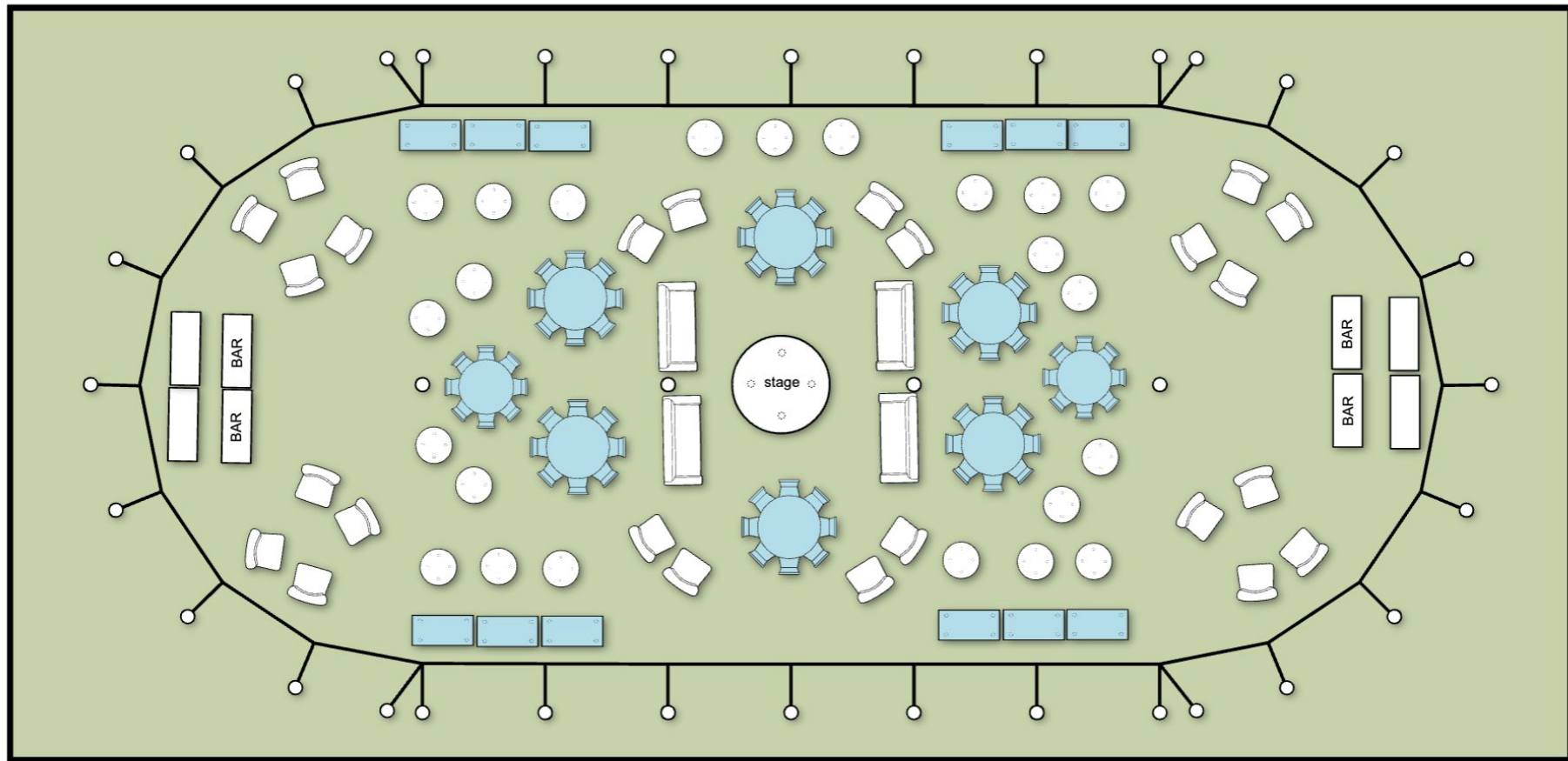
Stage: 8'x24'
Dance Floor: 24'x24'

Tables and chairs

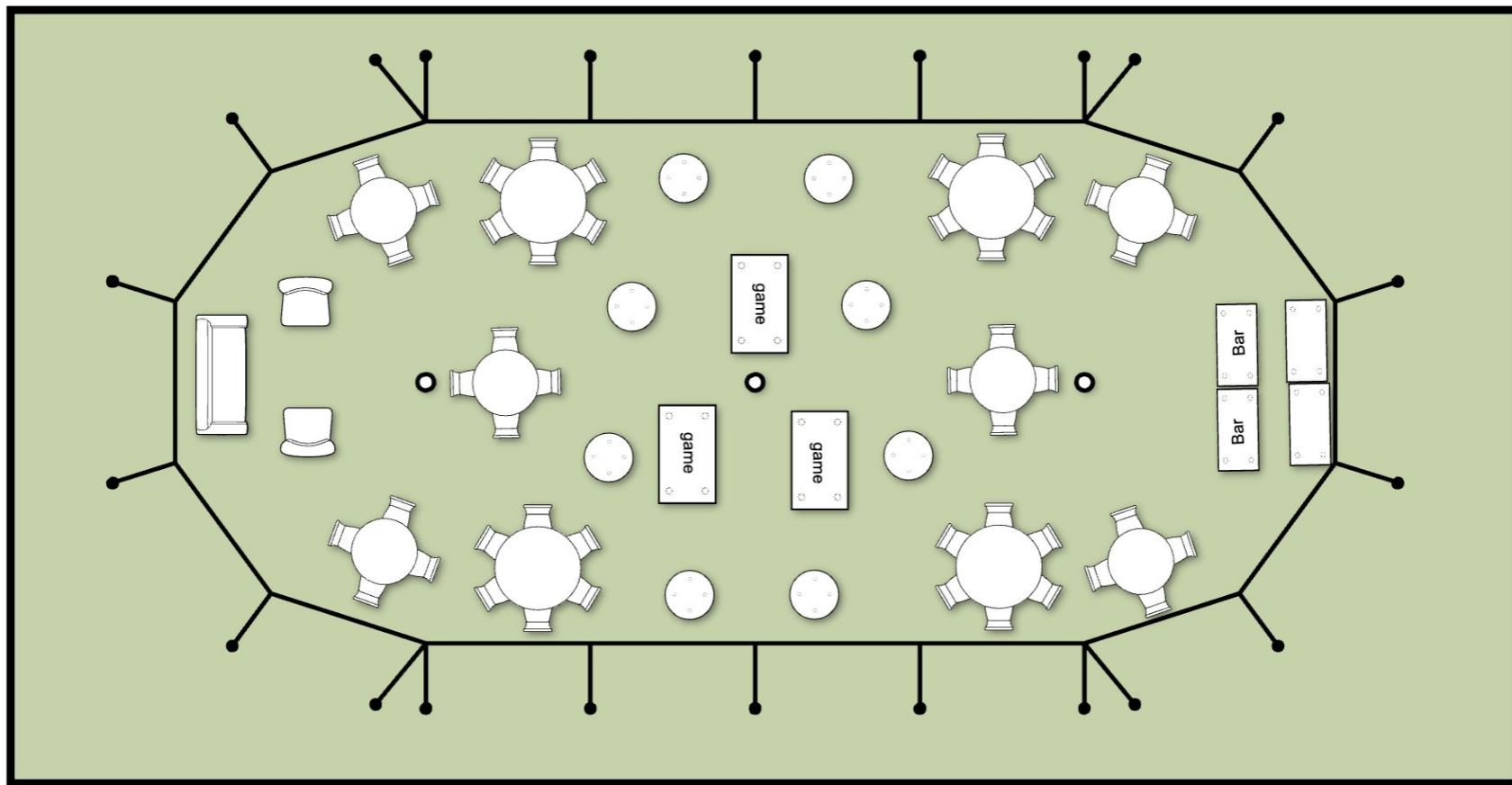
Trash cans clustered around
catering tent and throughout
as needed for IK staff to clear

Restrooms





51x11 Tent



32x70 Tent

Summer 2025 Children's Beach Programming Schedule

Losing Lambie Book Reading with Diana Blau; July 2, 10:00 – 11:00 am

NHA Community Day; NHA Community Day; August 6, 9:00 am – 12:00 pm

Maritime Music Celebration; September 28, 5:30 – 7:00 pm

Mondays with Magic Mark

- Morning of July 4th, Time TBD
- Monday, July 7th at 10 am
- Monday, July 14th at 10 am
- Monday, July 21st at 10 am
- Monday, July 28th at 10 am
- Monday, August 4th at 10 am
- Monday, August 11th at 10 am
- Monday, August 18th at 10 am
- Monday, August 25th at 10 am
- Monday, September 1st at 10 am
- Monday, September 8th at 10 am

Lizza's Puppet Show

- Friday, July 4th at 11am
- Saturday, July 12th at 11am
- Saturday, July 19th at 11am
- Saturday, July 26th at 11am
- Saturday, August 2nd at 11am
- Saturday, August 9th at 11am
- Saturday, August 16th at 11am
- Saturday, August 23rd at 11am
- Saturday, August 30th at 11am
- Saturday, September 6th at 11am
- Saturday, September 13th at 11am

Capoeira with Werdum

- Saturday, July 12th at 9:30 am
- Saturday, July 19th at 9:30 am
- Saturday, July 26th at 9:30 am
- Saturday, August 2nd at 9:30 am
- Saturday, August 9th at 9:30 am
- Saturday, August 16th at 9:30 am

- Saturday, August 23rd at 9:30 am
- Saturday, August 30th at 9:30 am
- Saturday, September 6th at 9:30 am