

TOWN AREA PLAN WORK GROUP
Meeting of July 19, 2024, at 4:00 pm by Zoom
DRAFT MINUTES FOR REVIEW AND APPROVAL

Attending: Mary Anne Easley, Marsha Fader, Alison King, Lee Saperstein, and Henry Terry; Nicky Sheriff (PLUS).

Absent: Regen Horchow, Mary Longacre (term ended June 30, 2024), Mickey Rowland.

Attendance was verified by a roll call; there was a quorum at all times. The meeting was recorded and can be viewed at the following address:

<https://www.youtube.com/watch?v=CjWgrFqVOAw&list=PL49sKqpy7VAhF3WZ8xvh3sdHgJEvCabR6&index=43>.

1.Call to Order.

Chair Henry Terry called the meeting to order at 4:03 pm. He then reviewed the rules on remote-attendance meetings and said that this meeting would be recorded.

He also noted that the Zoom log-in would be the same for all Friday meetings through the end of 2024: <https://us06web.zoom.us/j/86372255725?pwd=eovTDnLsSSnTJzeHbeHOAyipDNIMFe.1>.

2.Agenda Approval.

Henry Terry asked if there were any amendments to the agenda; hearing none, he asked for its approval, which was given on a motion by Mary Anne Easley, seconded by Alison King, and approved unanimously by roll-call vote (Mary Anne Easley, aye; Marsha Fader, aye; Alison King, aye; Lee Saperstein, aye; and Henry Terry, aye).

3.Approval of Minutes for June 21, 2024.

Next, Henry Terry asked for approval of the minutes for June 21, 2024, and Mary Anne Easley so moved, Alison King seconded, and they were approved by roll-call vote (Mary Anne Easley, aye; Marsha Fader, aye; Alison King, aye; Lee Saperstein, aye; and Henry Terry, aye).

4.Public and Member Comments.

There were no members of the public present, hence no public comments.

5. Discussion on Draft Final Report.

Henry Terry opened the meeting by saying that the time has come to edit our sub-committee reports into a coherent draft report for the NPEDC. Lee Saperstein said that he would be happy to combine the various section progress reports into this coherent whole. Marsha Fader suggested that the report should have work-group consensus. Alison King agreed and suggested that the combined sub-committee

reports be sent back to the entire work group for their review. Marsha Fader added that the report should have consistency among its sections and that it should be significant to the Town Area. She said, also, that existing area plans on the NPEDC web site or even from other towns could be read to glean approaches to wording and style.

Lee Saperstein said that he hoped that each subcommittee would edit its existing report into declarative statements with a consistent format. Short paragraphs would be helpful and the use of bullet points would be perfectly acceptable. He would combine them into a second working draft for consideration by the entire work group. Henry Terry and he agreed that nothing would go to the NPEDC until the draft was reviewed and accepted by the work group.

Mary Anne Easley asked about version one to which Lee Saperstein said that he had sent it out several weeks ago. It was simply a compilation of the existing progress reports with each preceded by the Master Plan Summary statement of goal for that section. Could he re-send it, he was asked. Of course, he responded. [Please note that it went out shortly after the close of the meeting.] It was suggested that a deadline be applied for sending in the new drafts; Friday, August 2nd was selected as the deadline because it would allow the compilation in time for the August 6th meeting.

Henry Terry said that he would consult with the NPEDC staff about how best to publish the Work Group's survey results.

6. Adjournment.

With no other items to discuss, Henry Terry suggested that it was time to adjourn; Mary Anne Easley so moved, Marsha Fader seconded, and it was approved by acclamation. Adjournment was at 4:31 pm.

The next scheduled meeting is Tuesday, August 6, 2024, at 3:00 pm. If needed, this meeting will be by Zoom. The Zoom link for Tuesdays is different from today's link.

For reference: Subcommittee composition.

2. Land Use: Liz Almodobar and Mary Anne Easley
3. Housing: Marsha Fader and Mickey Rowland
4. Economic Development: Alison King and Mary Longacre
5. Natural and Cultural Resources: Liz Almodobar and Marsha Fader
6. Open Space and Recreation Plan: Mary Anne Easley and Henry Terry
7. Services and Facilities: Regen Horchow and Mickey Rowland
8. Circulation; Mary Longacre and Lee Saperstein

Lee W. Saperstein, Secretary, saperste@mst.edu

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