

**NANTUCKET HOUSING AUTHORITY
REGULAR MEETING
October 16, 2024
NHA Community Building
3 Manta Drive, Nantucket, MA**

A Regular Meeting of the Nantucket Housing Authority was held on Wednesday, October 16, 2024, at 1:30 PM in person as posted.

PRESENT: Penny Dey, Chair
Linda Williams, Vice Chair
Beth Ann Meehan, Treasurer
Bertyl Johnson
Marvia Hendricks

Nancy Friend, Executive Director

1. QUORUM: The Chair established there was a quorum present by roll call.

2. BILL ROLL AND SIGNING OF THE WARRANT OCTOBER 2024: A motion was made by B. Meehan and seconded by B. Johnson to approve the October Warrant. Votes by roll call.

YEAS: Dey, Williams, Meehan, Johnson, Hendricks

NAYS: none

3. MINUTES OF SEPTEMBER 18, 2024: A motion was made by B. Johnson and seconded by B. Meehan to approve the minutes of September 18, 2024. Votes by roll call.

YEAS: Meehan, Williams, Johnson, Dey, Hendricks

NAYS: none

4. Operating Budget for Federal USDA Program for FYE 12/31/2025: A motion was made by B. Johnson and seconded by M. Hendricks to approve the Operating Budget for the Federal USDA Program as reviewed.

YEAS: Meehan, Dey, Williams, Johnson, Hendricks

NAYS: none

5. NHA/DHA Management Agreement: A motion was made by B. Johnson and seconded by L. Williams to approve the Management Agreement as presented.

YEAS: Meehan, Johnson, Williams, Dey, Hendricks **NAYS:** none

6. WORK PLAN 201043, FEE AMENDMENT, ROWSE ARCHITECTURE \$11,090: A motion was made by L. Williams and seconded by B. Johnson to approve the Fee Amendment as written.

YEAS: Meehan, Johnson, Williams, Dey, Hendricks **NAYS:** none

7. WORK PLAN 201047 CERTIFICATE OF FINAL COMPLETION \$14,094.47: A motion was made by L. Williams and seconded by B. Johnson to approve the Certificate of Final Completion as submitted.

YEAS: Meehan, Johnson, Williams, Hendricks, Dey **NAYS:** none

8. 3 MANTA DRIVE FLOORING IN CONFERENCE ROOM, STATE RESERVE FUNDS: A motion was made by L. Williams and seconded by B. Johnson to approve the use of state reserve funds to complete the additional flooring above the Insurance reimbursement at 3 Manta Drive.

YEAS: Williams, Meehan, Johnson, Hendricks, Dey **NAYS:** none

9. Update License Agreement NHA & Onsite Property Maintenance Manager: A motion was made by L. Williams and seconded by B. Johnson to approve the Updated License Agreement as written.

YEAS: Williams, Meehan, Johnson, Hendricks, Dey **NAYS:** none

10. UNANTICIPATED AGENDA ITEM: NHA Vehicle: A motion was made by P. Dey and seconded by B. Johnson to approve Linda Williams to contact Don Allen Ford to inquire about a vehicle for the NHA.

YEAS: Dey, Meehan, Johnson, Hendricks, Williams **NAYS:** none

11. EXECUTIVE DIRECTORS REPORT: A motion was made by L. Williams and seconded by B. Johnson to approve the Executive Director's Report as reviewed and written.

YEAS: Meehan, Williams, Johnson. Hendricks, Dey

NAYS: none

11. REPORTS FROM OTHER COMMITTEES:

Habitat – Beth Ann Meehan

NP & EDC – Bertyl Johnson

CPC – Linda Williams

12. ADJOURN: Motion to adjourn was made by L. Williams, seconded by B. Johnson at 2:25pm.

YEAS: Meehan, Williams, Johnson

NAYS: none

Nancy Friend
Minutes prepared by: Nancy Friend

11/13/2024
Approved