Contract Review committee Meeting

Town of Nantucket

131 Pleasant Street

Nantucket, MA, 02554

www.nantucket-ma.gov

Contract Review Committee: Veronica Bolcik (Chair), Joanna Roche (Vice Chair & FinCom Rep), Dorothy Hertz (At-Large), Linda Williams (At-Large), John W. Belash (At-Large), Sue Mynttinen (CHS Rep), Bert Johnson (NP&EDC Rep)

Staff: Jerico Mele, Alexandria Richards

~~MINUTES~~

Monday, October 7th, 2024

131 Pleasant St, Trailer

This meeting was held in person with remote participation using ZOOM and YouTube.

Attendance: Veronica Bolcik, Sue Mynttinen, John W. Belash, Joanna Roche

Staff: Jerico Mele, Elizabeth Gibson, Assistant Town Manager Rick Sears, Erika Mooney

Select Board: Brooke Mohr, Thomas Dixon, and Dawn Holdgate Dr. Malcolm MacNab

Council on Human Services: Veronica Bolcik, Sarah Wright, Amanda Wright, Tara Restieri, Kelly Steffen, Sue Mynttinen and Suzanne Keating

I. CALL TO ORDER
Chair Mohr called the Select Board meeting to order at 3:05 PM and called roll for those present.

Chair Veronica Bolcik called the Council for Human Services (CHS) meeting to order at 3:05 PM and called roll for those present and remote.

Ms. Bolcik called the Contract Review Committee (CRC) meeting to order at 3:06 PM and called roll for those present and remote.

II. JOINT MEETING WITH CHS, CRC AND SELECT BOARD TO REVIEW HUMAN SERVICES FUNDING ALLOCATION PROCESS
Julia Novak of Raftelis, the consulting firm engaged to conduct the review, provided an overview of the scope of work (attached), including the objectives, roles and responsibilities and how specifically the review was

conducted, noting that several town officials from the Finance Committee, Select Board, Town Administration, applicants for funding and others were interviewed and/or surveyed. She used the presentation as contained in the Board's packet. She noted the most recent human services needs analysis of the Nantucket community most recently occurred in 2010 and recommended that be updated. Emily Uselton also of Raftelis, reviewed the comparative information from other communities as contained in the presentation.

Dr. MacNab joined the meeting remotely at 3:10 PM.

Ms. Novak reviewed the preliminary recommendations as contained in the Board's agenda packet. Ms. Uselton elaborated as needed throughout this section of the review. Dr. MacNab commented on the organizations that traditionally receive grants, and expressed some concern as to how newer or other groups are able to access funds. He spoke in favor of allocating funds for new programming. Ms. Bolcik spoke on the recognition by the CHS of on-going needs but also the need to support needed new programming. Ms. Wright spoke on the potential need for the different groups in the community that give funding to various non-profits and suggested that that be coordinated somehow. She added that funds secured through fund raising also be examined. Ms. Mynttinen and Ms. Restieri spoke on funding allocations, generally as related to the recommendations. Ms. Restieri suggested that funding allocation guidelines also be aligned with the CHS mission. Ms. Holdgate suggested that some of the data shown in the survey be updated, including median home values and population. Mr. Mele noted that funding sources from some of the other communities are not quite "apples to apples". Ms. Bolcik commented that an updated needs assessment is important. Mr. Belash spoke on the history of CRC funding and acknowledged that increased coordination with other local groups that also provide funding, such as the Community Foundation of Nantucket, is important. He also expressed an observation as to difficulties communicating with the diverse, sometimes non-English speaking, populations of the Island. Mr. Dixon spoke on Nantucket's unique characteristics. Chair Mohr suggested there may be able to be some centralized coordination on some of the funding application evaluation tasks with other groups that conduct similar evaluations. She said identifying needs can be difficult with groups that do not necessarily emerge as needing help. She said that the Town should periodically review what it makes available for allocation. Mr. Dixon asked about the current ranking system that the CRC is using to evaluate applications. Mr. Mele responded and explained. Some discussion followed. Ms. Bolcik commented on the "angst" that the process seems to somehow unnecessarily cause and said the review and the associated recommendations are appreciated. Chair Mohr agreed and said some simplifications could be made. Mr. Mele concurred and explained that some of this is already underway. Discussion followed on some of the recommendations and their origins. Ms. Holdgate said that a balance needs to be weighed between staff time, volunteer time and the cost of outsourcing. Discussion followed on this. Mr. Mele spoke in favor of becoming more efficient and utilizing the expertise of groups that may be better positioned to conduct certain parts of the evaluation. Mr. Belash spoke on the history of the CRC. Chair Mohr suggested that the CRC and CHS work together on these recommendations and come back to the Board with a suggested plan, in the spring, recognizing that the grant work for FY 2026 funding is already underway. Some discussion followed on this. Mr. Mele said that some additional assistance from Raftelis could be helpful. Chair Mohr said that if anything is needed from the Select Board, Mr. Mele could let it know.

III. ESTABLISH QUORUM

Veronica established quorum at 3:06pm

IV. ADJOURN MEETING FROM SEPT. 27, 2024

Sue motioned to adjourn the September 27 meeting and it was seconded by John and accepted by all members in attendance

V. OTHER BUSINESS

Not discussed

VI. ADJOURNMENT

Bert motioned to adjourn seconded by Sue accepted by all in attendance @ (1:25:05)