Contract Review committee Meeting

Town of Nantucket

131 Pleasant Street

Nantucket, MA, 02554

www.nantucket-ma.gov

Contract Review Committee Members: Dorothy Hertz (At-Large) Veronica Bolcik (Chair) Linda Williams (At-Large) John W. Belash (At-Large, Vice Chair) Sue Mynttinen (CHS Rep) Joanna Roche (FinCom Rep) Bert Johnson (NP&EDC Rep)

Staff: Jerico Mele (Human Services Director), Alexandria Richards (Office Manager)

~~MINUTES~~

Monday, September 9th, 2024

131 Pleasant St, Trailer

This meeting was held in person with remote participation using ZOOM and YouTube.

Attendance: Veronica Bolcik, Sue Mynttinen, John W. Belash, Linda Williams, Joanna Roche (10:38am)

Staff: Jerico Mele, Alexandria Richards

I. Establish Quorum
Quorum established at 10:35 am

II. Approval of Agenda
Linda motioned to approve the agenda, John seconded, and it was accepted by all members in attendance. (1:00)

III. Public Comment
No public comment. (1:17)

IV. Approval of Minutes from 08/07/24, 01/11/24, 01/29/24, 03/05/24, 03/25/24
Linda motioned to approve the minutes as submitted, Sue seconded, and it was accepted by all members in attendance. (3:22)

V. Election of Officers
Linda made a motion to nominate Veronica as the chair seconded by Sue.

Veronica discussed that she would accept the nomination if voted on, but she would like to propose having a co-chair rather than being the chair and she would like to have Dorothy as a co-chair with her approval.

Linda discussed she would not be willing to do that, she would be willing to have her as a vice chair. She mentioned she would be willing to have any other member be co-chair but at this point and for the past couple years the way things have been going leadership needs to be changed even though she is valued as a member.

Jerico suggested them having the discussion of Vice chair while Dorothy is present as they would not be able to vote on anything is the person is not present to accept.

Veronic mention that they do need a chair and she understand all the concerns, but she would strongly push to have a co-chair or vice chair. They Committee will be going through a lot of changes coming down the road and having institutional knowledge is greatly beneficial.

Linda mentioned that she agrees that it is a positive having her as a contributing member however as she has been with the group for, she is against having her in a position of authority.

Jerico suggested they make the chair decision today and add in the next agenda to have a discussion/vote of the vice chair position.

Linda’s original motion was accepted by all members in attendance.

VI. Discussion of RFP for FY26

Jerico mentioned the October 7th meeting with the consultants, CRC, CHS and Town Admin.

Joanna mentioned she did not really understand what exactly they could change on the document vs what was legally required for them to implement.

(Sue left meeting at 10:56 am)

Jerico clarified the specific page of the document containing the implementation that the committee can’t change which is page 14. These pages contain: Term of service, nature of agreement, qualifying documents.

Committee requested the correct document be sent to them that contained that page.
Veronic discussed the thing that she thinks need to stay and they should just improve and those include:
Mission statement, period of implementation, description of program proposal.

Linda discussed that she needs more time to pick this apart and Veronica and Jerico discussed the tight deadline and the expected timeline of implementation.

Joanna mentioned that they need to define their process to give all their grants as restricted grants vs giving some agencies restricted funds and others unrestricted funds.

Committee members went into deeper discussion regarding the restricted funds issue and the application process.

VII. Discussion of Rubric for FY26
Not Discussed

VIII. Finalize schedule for RFP release, and evaluation period meetings.
Not discussed.

IX. Discussion of Preliminary report on HHS Processes
Not Discussed.

X. Other Business
Not discussed.

XI. Adjournment
Linda Motioned to adjourn the meeting at 11:28 am and it was accepted by all members in attendance (50:10)