



Town of Nantucket Capital Program Committee January 17, 2025

Attending Members:	Jill Vieth, Chair, Christy Kickham, Howard Matz, John Kitchener, Caroline Baltzer
Staff:	Susan Carmel, Assistant Finance Director
Absent	Peter Kaizer, Dawn-Hill Holdgate

The Capital Program Committee met on January 17, 2025, to review and approve the final report for 2026. The committee also considered the legal implications of housing Nantucket police and fire on airport property. A motion to approve the report was unanimously passed. A future meeting was scheduled for February 11 to address concerns and potential changes. The committee also discussed the importance of understanding the process and the need for regular updates on report changes.

Action Items

- [] Jill Vieth to circulate the letter from Noah regarding housing on airport property.
- [] Committee to meet on February 11th at 10am to discuss concerns and potential changes to the capital planning process.
- [] Howard Matz and Christy Kickham to provide an overview of the capital planning process to Caroline Baltzer before the February 11th meeting.
- [] Sue Carmel to provide the committee with an update on any changes to the capital recommendations after the Select Board and Finance Committee reviews.

Approval of the Agenda and Public Comment

- Jill Vieth opens the meeting, announces the date, time, and members present, and requests approval of the agenda. Motion to approve the agenda made by John Kitchener, seconded by Howard Matz.
- Roll call: Howard aye, John aye, Christy aye Jill aye. Passes unanimously.
- Jill Vieth closes public comment as no one has spoken.
- Jill Vieth invites discussion on the final report for review.

Discussion on the Final Report

- John Kitchener reads the final report carefully and believes it accurately reflects the original agreement and recent changes.
- Christy Kickham agrees with John and thanks the team for their hard work.
- Jill Vieth thanks Howard and Sue for their efforts in writing the report.

- Howard Matz mentions Sue's contribution to the report.

Legal Considerations and Report Presentation

- Jill Vieth discusses the need to present the report to the Select Board and mentions a letter from Noah about housing Nantucket police and fire on airport property.
- John Kitchener suggests including the letter in the appendix of the report.
- Howard Matz comments on the legal opinion received, noting it was written to achieve a specific goal and did not broadly address possibilities.
- Jill Vieth agrees and mentions the potential for non-emergency personnel to live on the property.

Approval of the Capital Report for 2026

- Jill Vieth asks for a motion to approve the Capital Report for 2026.
- Howard Matz makes a motion to approve the report as drafted and reviewed, seconded by John Kitchener.
- Roll Call Vote: Howard aye, John aye, Caroline Baltzer aye, Christy Kickham aye, Jill Vieth aye. The motion is unanimously approved.

Committee Reports and Future Meetings

- Jill Vieth asks for committee reports, and Howard Matz thanks Sue for her efforts.
- Jill Vieth suggests getting together before May to discuss concerns and potential changes.
- Howard Matz and Christy Kickham agree on the importance of meeting sooner rather than later.
- John Kitchener mentions the heavy meeting schedule with the planning board and suggests meeting in early April.

Scheduling the Next Meeting

- Jill Vieth proposes meeting on February 11 at 10am,
- Howard Matz suggests meeting in person for a more efficient conversation.
- The tentative plan is to meet on February 11 at 10am, with Susan Carmel to verify room availability.

Advice for New Committee Members

- John Kitchener advises new members to spend time with experienced members to understand the process better.
- Caroline Baltzer agrees to meet with Howard and Christy to get up to speed.
- Christy Kickham suggests meeting before the next meeting to ensure new members have context.

Updating Committee Members on Report Changes

- Christy Kickham requests updates on changes to the report before it goes to print.
- Susan Carmel agrees to provide updates on changes made during the cycle.
- John Kitchener suggests incorporating this step into the process going forward.

Final Remarks and Adjournment

- Jill Vieth mentions the upcoming joint meeting with the Select Board and Finance Committee.
- John Kitchener suggests having Brian Turbitt provide feedback on the process.
- Jill Vieth agrees and suggests Sue could convey Brian's feedback if he is unavailable.
- The meeting is adjourned with a motion from John Kitchener and seconded by Christy Kickham.
- Roll call Vote: John aye, Christy aye, Caroline aye, Howard aye, Jill aye. Passes unanimously.