



Town of Nantucket Capital Program Committee October 10, 2024 Minutes

Staff:	Susan Carmel, Assistant Finance Director, Drew Patnode, DPW Director, Rob Raney, Assessor, Charlie Polachi, Parks & Recreation, Paul Berard, Deputy Director of Facilities
Attending Members:	Jill Veith, Chair, Howard Matz, Dawn Hill-Holdgate, Christy Kickham, John Kitchner
Absent Members:	Peter Kaizer

The Capital Program Committee meeting on October 10, 2024, discussed several key issues. The committee approved the agenda and reviewed the central fleet and facilities. Rob Ranney highlighted the need for two aging vehicles for property inspections, with one being a second-hand fire department vehicle. Drew proposed purchasing a new Ford E-Transit van for \$50,000 and a replacement front-end loader for \$275,000. The committee also discussed the \$80 million proposal for a new DPW facility at Shadbush Road, emphasizing the need for public outreach and the potential savings of \$16 million over 50 years. The meeting concluded with a discussion on the town-wide municipal facilities improvements and the need for a comprehensive spreadsheet to track project costs.

Action Items

- Clarify the details of the two vehicles requested for the assessor's office
- Explore the possibility of leasing vehicles instead of purchasing them
- Provide an update on the cost and installation of the new electric vehicle chargers

Outline

Meeting Introduction and Roll Call

- Vieth opens the meeting, noting the date as October 10, 2024
- Roll call: Vieth, Holdgate, Kickham, Matz, Kitchener
- Vieth reminds attendees that the meeting is audio and video recorded and asks for approval of the agenda.
- Holdgate motions to approve the agenda, Matz seconds. Approved 5-0
- Vieth calls for public comment. (None)

Assessor's Vehicles for Central Fleet

- Patnode asks Rob Ranney to start with the assessor's vehicles for central fleet.
- Ranney discusses the aging vehicles used for property inspections, emphasizing their critical role in tax revenue generation.
- Matz raises concerns about redundancy and vehicle uniqueness, questioning if vehicles could be shared.
- Ranney explains the history and current use of the vehicles, noting one is a second-hand fire department vehicle and the other an emergency acquisition.
- Carmel adds that finance staff, including remote employees, also use the vehicles.

Discussion on Vehicle Maintenance and Replacement

- Ranney discusses the difficulty in reviewing vehicle needs and suggests focusing on future vehicle requirements.
- Matz questions the need for specific vehicle types and the cost implications.
- Patnode clarifies the cost estimates, noting the vehicles are under \$50,000 each.
- Holdgate suggests considering used vehicles or lease options to save money.
- Patnode explains the challenges of sourcing used vehicles and the benefits of state bid lists for new vehicles.

Fleet 26-001: New Four-Wheel Drive E-Transit Van

- Patnode introduces the request for a new four-wheel drive E-Transit van for the facilities division.
- Patnode explains the van's suitability for carpentry and electrical work, and its role in electrifying the fleet.
- Vieth inquires about charging stations, and Patnode confirms the installation of two Ford Pro chargers.
- Patnode emphasizes the van's importance for tool storage and mobility, and its role in maintaining town buildings.
- Kickham supports the idea of a mobile repair unit with all necessary tools.

Fleet 26-002: Replacement Front End Loader

- Patnode discusses the need for a replacement front end loader, highlighting its critical role in various operations.
- Patnode explains the current loader's age and maintenance issues, making it inefficient.
- Kickham asks about the use of two loaders simultaneously, and Patnode confirms this practice during storm events.
- Patnode mentions the trade-in value of the current loader and the need for redundancy.
- Patnode outlines the long lead time for new trucks and the importance of proactive replacement.

Fleet 26-005: 10-Wheeler Dump Truck Replacement

- Patnode introduces the request for a replacement 10-wheeler dump truck.
- Patnode explains the truck's role in snow and ice events, road grading, and heavy load trailering.
- Patnode discusses the challenges in getting a price from Tri State Trucking and the long lead time for delivery.
- Matz inquires about a contingency amount, and Patnode confirms an additional \$30,000 for unforeseen costs.
- Patnode emphasizes the importance of having the truck ready to respond to events and serve the community.

Town Wide Municipal Facilities Improvements

- Patnode presents the town-wide municipal facilities improvements supplemental funding request.
- Patnode outlines completed and ongoing projects, including downtown exterior improvements, fairgrounds HVAC, and federal Street building renovations.
- Patnode discusses the future projects, including municipal restroom renovations and the need for supplemental funding.
- Matz questions the total cost, and Patnode explains the need for economy of scale savings through bulk bidding.
- Patnode emphasizes the importance of continuous improvement to avoid disruptions and maximize efficiency.

Design Supplemental Funding for DPW Facility

- Patnode introduces the design supplemental funding request for the new DPW facility.
- Patnode explains the need for additional funding to complete construction documents and bid phase services.
- Patnode outlines the design phases, including schematic design, design development, and construction documents.
- Matz questions the project summary, and Patnode clarifies the total cost and remaining unfunded items.
- Patnode emphasizes the importance of completing the design to avoid cost escalations and delays.

DPW Facility - Construction

- Holdgate expresses concerns about the project's potential failure at town meeting due to the Hunting Association.
- Matz suggests mobilizing a public relations program to explain the project's benefits and address concerns.
- Kitchner emphasizes the need for public outreach to build support and address emotional issues.

- Vieth and Matz discuss the importance of highlighting the DPW's role and the benefits of a new facility.
- Patnode outlines the public outreach plan, including a project webpage, presentations, and community engagement.

Final Remarks and Next Steps

- Vieth thanks Drew for his presentation and emphasizes the importance of public outreach and stakeholder support.
- Matz suggests creating a spreadsheet to track all town-wide projects and their costs.
- Carmel agrees to prepare the spreadsheet by the end of the month.
- Vieth confirms the next meeting date
- Holdgate motions to adjourn the meeting, Kitchener seconds. Approved 5-0