



BOARD OF HEALTH

~~ MINUTES ~~

Thursday, May 16, 2024

4 Fairground Road, Community Room

This meeting was held via remote participation using ZOOM and YouTube.

Called to order at 4:00 p.m.

Staff in attendance: John Hedden, Chief Environmental Health Officer; Heather Nardone, Public Health Inspector; Tomeka Gary, Public Health Coordinator
Attending Members: Malcom MacNab Meredith Lepore, James Cooper, Ann Smith
Remote Participant: Kerry McKenna
Absent: -
Early Departure: -

I. ANNOUNCEMENTS

Chair MacNab announced that this meeting is being audio and video recorded and that there will be a Board of Health and Select Board meeting on June 25th. This meeting is to discuss the strategy on PFAS.

II. PUBLIC COMMENTS

Chair MacNab called for public comments. There were no public comments.

III. APPROVAL OF MINUTES

Action:	Motion to approve the minutes of April 18, 2024, as corrected. (Motion by: Cooper) (Seconded by: Lepore)
Roll-Call Vote:	Carried 5-0// Cooper, Lepore, Smith, McKenna, MacNab

IV. UPDATE ON SUMMER HOUSE FOOD ESTABLISHMENTS AND LODGING

Sitting:	MacNab, Cooper, Lepore, Smith, McKenna
Discussion:	John Hedden, Chief Environmental Health Officer, provided the following update: - Discussed the recurring agenda item about Summer House food establishments and lodging. Recapped last year's efforts to bring establishments up to minimum standards. - Conducted and approved a food establishment plan review. - Ensured significant work and compliance at the beginning of last year. - Issued necessary permits after completion of required work. - Met minimum standards with no significant violations. - Required three food protection managers for each establishment, improving compliance. Collaborated with the building department to correct lodging violations. - Concluded no major violations and accepted ongoing compliance checks as sufficient. - Commented that significant strides were made towards compliance last season. - Confirmed there are two food establishments, a pool, and about 10 separate lodging rooms and cottages on the property.

V. ADOPTION OF NEW FOOD ESTABLISHMENT PLAN REVIEW FORM.	
Sitting:	MacNab, Cooper, Lepore, Smith, McKenna
Documentation:	New Food Establishment Plan Review Form
Discussion:	Hedden provided an overview of the updated New Establishment Plan Review Form and responded to questions. McKenna - Asked if well water testing would include testing for PFAS which is usually not included in the standard test. - Suggested considering the addition of PFAS testing to the routine well water tests due to the wider spread of PFAS contamination. Hedden - Confirmed that PFAS testing is not required. Stated that the food code requires testing for coliform, nitrates, pH, and other routine well water tests. Lepore - Agreed that restaurants on wells should test for PFAS. - Expressed concern about the subsequent steps if PFAS is detected, acknowledging the complexity and scale of addressing PFAS contamination. Hedden - Noted that only one restaurant uses a private well and would be subject to PFAS testing. - Mentioned that the board could decide to require filtration or treatment based on their decision. Lepore - Mentioned that the EPA now requires municipal water to be under four parts per trillion for PFAS. - Questioned what other towns are doing about PFAS, noting it's not just a Nantucket problem and mentioning Cape Cod's significant PFAS issues. - Raised the question of how well depth affects PFAS contamination, suggesting that shallower wells are at higher risk, while deeper wells might be less likely to be affected. Hedden - Suggested focusing on the food establishment application for now and addressing the PFAS testing as a separate agenda item in the future. MacNab - Suggested establishing action plans for what to do when PFAS is found, noting that current guidelines are lacking and need to be developed.
Action:	Motion to accept the New Food Establishment Plan Review Form. (Motion by: Lepore) (Seconded by: McKenna) (00:13:32)
Roll-Call Vote:	Carried 5-0// MacNab, Cooper, Lepore, Smith, McKenna (aye)

V. ADOPTION OF NEW DISPOSAL SYSTEM CONSTRUCTION APPLICATION PERMIT FORM AND CERTIFICATE OF COMPLIANCE FORM.	
Sitting:	MacNab, Cooper, Lepore, Smith, McKenna
Documentation:	New Disposal System Construction Application Permit Form
Discussion:	Hedden provided an overview of the minor changes to the New Disposal System Construction Application Permit Form and explained that this updated form is more in line with Form 11, Title 5 that is on the State's website.
Action:	Motion to approve loan request. (Motion by: Smith) (Seconded by: Lepore) (00:16:02)
Roll-Call Vote:	Carried 5-0// MacNab, Cooper, Lepore, Smith, McKenna (aye)

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VI. 1 ARKANSAS AVENUE: RELEASE OF ACO DEPOSIT	
Sitting:	MacNab, Cooper, Lepore, Smith, McKenna
Documentation:	Supporting documents and staff recommendations.
Discussion:	Hedden - Discussed the request for the release of a deposit related to an ACO for a property on Arkansas Avenue. - Recalled that the ACOs were established in Madaket around 2014, requiring property owners to make a deposit, and these owners are now seeking to have their deposit returned.
Action:	Motion to release the deposit for 1 Arkansas Avenue. (Motion by: MacNab) (Seconded by: Cooper) (00:17:27)
Roll-Call Vote:	Carried 5-0// MacNab, Cooper, Lepore, Smith, McKenna (aye)

VII. SEPTIC LOAN REQUESTS

48 Hummock Pond Road – Septic loan request for connection to sewer

Sitting:	MacNab, Cooper, Lepore, Smith, McKenna
Documentation:	Supporting documents and staff recommendations.
Discussion:	Hedden - Discussed a septic loan request for connecting to the sewer system at 48 Hummock Pond Road. - Noted that staff has no objections and confirmed it is a standard septic to sewer connection. - Clarified that the board has previously approved similar loans. - Confirmed that for non-residents, the board's policy allows for a maximum of 50% funding of the total cost, which includes plan design, construction for the hookup, and abandonment of the old septic system.
Action:	Motion to approve the septic loan request at 50%. (Motion by: McKenna) (Seconded by: Smith) (00:20:38)
Roll-Call Vote:	Carried 5-0// MacNab, Cooper, Lepore, Smith, McKenna (aye)

VIII. RELEASE OF BETTERMENT LIEN

108 Surfside-Retrack the release of Betterment Lien from April 16, 2024, to reflect the original contract.

Sitting:	MacNab, Cooper, Lepore, Smith, McKenna
Documentation:	Supporting documents and staff recommendations.
Discussion:	Tomeka Gary, Public Health Coordinator - Explained that a retraction from the last meeting is needed to release the lien. After consulting with the tax office, it was found that the lien had not been established against the property. Therefore, a retraction of the letter from last month is requested, returning to the original agreement. - Summarized the sequence: money was requested for the property, then retracted for another loan approval, then requested again for the septic loan. - The tax office advised starting the process anew as the lien was never established.
Action:	Motion to approve the variance. (Motion by: Smith) (Seconded by: Lepore) (00:23:16)
Roll-Call Vote:	Carried 5-0// MacNab, Cooper, Lepore, Smith, McKenna (aye)

IX. LIFT CONDEMNATION

Lift Condemnation of 2.5 Marble Way.

Sitting:	MacNab, Cooper, Lepore, Smith, McKenna
Documentation:	Supporting documents and staff recommendations.
Discussion:	Hedden - Reported that the property, condemned back in January, was re-inspected on April 29th. Inspectors found that smoke detectors had been installed, everything cleaned up, and compliance achieved. - Recommended that the condemnation be lifted.
Action:	Motion to lift the condemnation of 2.5 Marble Way. (Motion by: Lepore) (Seconded by: Cooper) (00:24:35)
Roll-Call Vote:	Carried 5-0// MacNab, Cooper, Lepore, Smith, McKenna (aye)

X. VARIANCES

1. Nantucket Island Surf School - Variances from 105 CMR 430.000, .160 (B), .161 (A), .209, .300, 360,.370,.373,.378, .379, .450, .457

Sitting:	MacNab, Cooper, Smith, McKenna
Recused:	Lepore
Documentation:	Supporting documents and staff recommendations.
Discussion:	Lepore - Mentioned the new camp regulations from the state and acknowledged confusion from the previous meeting about the extensive camp-related matters. After reviewing the new regulations, apologized for the complexity and volume of the new requirements. - Recognized that these regulations, likely implemented for safety, are intensive and time-consuming. - Expressed appreciation for everyone working on these new requirements. Heather Nardone, Public Health Inspector - Clarified that the most recent camp regulations and amendments were from March 1st of this year. - Attended a state seminar covering all current regulations and amendments, which are extensive and time-consuming. - Emphasized the importance of aligning everyone on these new requirements and suggested possibly holding a special meeting to discuss compliance, especially regarding ADA violations and federal law. - Highlighted the need for careful consideration of medication storage and mentioned that variances granted to Nantucket Island Surfing should align with those granted to the ACK Surf school. Gary Kohner, Owner of Nantucket Island Surf School - Explained that he has been operating at Cisco Beach since 1999 and apologized for missing the previous meeting due to a misunderstanding. - Clarified that his operations primarily consist of private one-hour surf lessons, which he didn't initially consider as camps. - Requested variances due to the lack of facilities at Cisco Beach, including: • No running water (use bottled water and hand sanitizer). • Lack of traditional shelter (operate from a truck with surfing gear). • No landline (rely on cell phones with consistent service). • No dedicated medical facility (certified lifeguards are present, and the beach is lifeguarded).

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	- Mentioned that surf lessons are typically short and have not involved serious medical situations in 25 years. In cases involving medication, they can secure it in the truck. - Described past work with special needs groups, such as Tullywood and Autism Speaks, providing tailored experiences while ensuring necessary support. McKenna - Raised concerns about the lack of bathroom facilities at Cisco Beach, similar to issues faced with vendor trucks, suggesting that the land bank might need to invest in bathroom facilities to better accommodate users. This concern, however, was acknowledged as not being the responsibility of the surf school. - Questioned whether the definition of "camp" involving five or more children refers to having five or more children at one time or if it includes working with one or two students over a period of time, and whether it is a cumulative total or an all-at-once total according to camp regulations. Hedden - Clarified that back in March, it was established that the definition of "camp" is cumulative. Therefore, if there are five one-hour lessons in a day, it meets the definition of a camp. MacNab - Suggested granting the variances for a limited time, as done previously. - Emphasized the need to eventually have a meeting with staff, camp directors, and the town lawyer to work through the regulations to avoid continuously issuing variances, although acknowledging that they may legally have to continue doing so, preferably in October.
Action:	Motion to approve the variance request for Nantucket Island Surf School from 105 CMR 430.000, .160 (B), .161 (A), .209, .300, 360,.370,.373,.378, .379, .450, .457. (Motion by: Smith) (Seconded by: Cooper) (00:38:31)
Roll-Call Vote:	Carried 4-0// MacNab, Cooper, Smith, McKenna (aye)

1. Nantucket Community Sailing - Variances from 105 CMR 430.000.

Sitting:	MacNab, Cooper, Lepore, Smith, McKenna
Documentation:	Supporting documents and staff recommendations.
Representative:	Diana Brown, President & Chief Executive, Nantucket Community Sailing
Discussion:	Brown - Apologized for being yet another organization requesting variances and provided background on Nantucket Community Sailing. - Teach sailing lessons to about a thousand kids annually, with half being Island resident children who receive lessons for free or at a significant discount, usually about 50%. - Celebrating their 30th year, have positively impacted many kids and adults in the community. - Recognized multiple times by US Sailing, the national governing body, for program quality and excellence. - Program director received the Outstanding Program Director recognition in February for the quality of the programs. - Accredited as one of 43 US Sailing centers in the country, requiring rigorous training and certification of instructors. - Each instructor completes a US Sailing certification course, first aid, CPR, concussion training, and mandated reporter training for abuse or mistreatment of children. - Explained that their instructors go through extensive training, including an additional 30 hours of orientation each year. They operate from two locations: Jetty Beach and Polpis

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Harbor. At Jetty Beach, they have access to lifeguards, public bathrooms, and running water, reducing the need for variances. However, Polpis Harbor lacks these facilities.

- Upon receiving a notice from the health department in March to apply for a camp license, they were surprised as they believed their US Sailing accreditation was more rigorous than camp regulations. The camp regulations seemed general and more suited for overnight camps, while their training is specific to sailing safety.

Requested variances include:

1. **Lifeguard Certification:** Their instructors are trained for sailing-specific rescues.
2. **First Aid and CPR Certification:** They use American Heart Association certification, which is also US Coast Guard approved.
3. **Infirmary:** Polpis Harbor has only a small shack for storing life jackets, radios, and safety equipment.
4. **Running Water:** They bring extra water to the site.
5. **Landline:** They use cell phones and VHF radios on every boat for emergency communication.
6. **Bathing Beach:** Noted that while they operate from beach locations, all activities are on the water. The town does not currently test the water at Jetty Beach or Polpis Harbor, raising a question of whether a variance or water testing is needed.

Hedden

- Commented that water testing for bathing beaches is not required for watercraft, which includes sailing.
- Confirmed that the water at Jetty Beach, where sailing lessons are conducted, is tested and falls within the required 500 meters of the testing location.

Lepore

- Asked about the requirement for lifeguards, noting that despite the tailored sailing instruction, the state requires a lifeguard.
- Confirmed that the requirement is one lifeguard for every 25 kids and two lifeguards if there are more than 25 kids on the water at one time.

Smith

- Noted that having lifeguards may not be practical since the kids could sail far from where the lifeguard is stationed, making it difficult for them to provide timely assistance.
- Agreed that this issue should be settled in the fall with the help of legal counsel and thorough discussion to find a suitable solution.

Brown

- According to CMR 43800, the Board of Health may vary the application of any provisions of CMR 430 if enforcement would result in manifest injustice and the applicant can provide the same degree of protection required under the CMR without strict application of the provisions. This is the basis for the requested variances.
- Additionally, they have written confirmation from their insurance carrier, which specializes in sailing organizations and follows a comprehensive risk strategy policy.

Nardone

- Agreed with the necessity of following state requirements.
- Noted that when reaching out to the state, it was clarified that a previous variance granted to Manchester was rescinded, reinforcing the requirement for lifeguards.
- Confirmed that, according to the state, a lifeguard is required regardless of the variance requests.

Hedden

- Confirmed that regulations can be appealed.

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	- Noted that the appeal process for decisions made by a Board of Health typically involves taking the appeal to a court. - Clarified that the regulation requires a lifeguard when there are 25 or more participants in the water but does not specifically state that the lifeguard must be on the beach. - Concluded that a counselor certified as a lifeguard and present on the water with the students would fulfill the requirement. Therefore, if one of the staff members is lifeguard certified, it would meet the regulation's intent. MacNab - Confirmed that the requirement for a lifeguard is a state-mandated regulation and cannot be waived through a variance. Rick Beaudette - Noted that if the regulations do not explicitly prohibit granting a variance for a lifeguard requirement, then the Board has the authority to do so. - Emphasized the importance of reviewing the specific language of the regulations to determine if such a variance is permissible. - Highlighted the urgency and importance of the entity's operations and the impracticality of training a lifeguard with the season starting soon. - Clarified that unless there is a specific prohibition in the regulations against granting a lifeguard variance, the Board likely has the discretion to approve it. Lepore - Clarified that a previous decision granted a variance for a US Sailing certification in lieu of a lifeguard certification was rescinded, establishing that all camps in Massachusetts are required to have a lifeguard certification. The state holds that a Board of Health cannot override this requirement. Therefore, despite variance requests, the lifeguard certification requirement must be upheld. Nardone - Clarified that the state requires a camp to provide something equal to or better than the existing requirement to grant a variance. In this case, the state has determined that the alternative certifications provided by the camp do not meet or exceed the standards of a lifeguard certification. Thus, the lifeguard certification requirement cannot be waived through a variance. MacNab - Expressed the opinion that the camp's specific sailing training offers better safety than a general lifeguard certification. - Stated comfort with granting a variance, believing that the specialized training of the camp's instructors meets or exceeds the necessary safety standards for the specific context of sailing. Smith - Asked Diana if any of her staff members are already trained as lifeguards, possibly from high school or previous experiences, and suggested conducting a quick survey to check for existing lifeguard certifications among the team. Brown - Confirmed that three instructors are certified lifeguards, though their certifications may have lapsed.
Action:	Motion to approve the variances as outlined in the application for the variances from the Nantucket Community Sailing Organization through the end of the season, with the condition that the Nantucket Sailing Organization verifies (via letter from the US Sailing) that the training they provide exceeds the training of that of a lifeguard. (Motion by: McKenna) (Seconded by: Lepore) (02:00:10)
Roll-Call Vote:	Carried 4-1// MacNab, Lepore, Smith, McKenna (aye) //Cooper (nay)

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2. 25 Bank Street - Variance from septic upgrade on addition of enclosed square footage.

Sitting:	MacNab, Cooper, Lepore, Smith, McKenna
Documentation:	Supporting documents and staff recommendations.
Representative:	Don Bracken
Discussion:	Hedden - Discussed the variance under local definitions Chapter 223 for new construction, which is typically interpreted as the addition of enclosed square footage, requiring an upgrade of the system. In this case, the variance involves raising dormers to add one bedroom without technically creating another room. - The existing 1,000-gallon tank is sufficient for one bedroom. The rationale for the original variance granted in 1995 likely included the benefit of being on town water. - The department has used the addition of enclosed square footage to encourage upgrades to systems that do not meet current Title 5 standards. - Reaffirmed that the current system was tested last year and passed a Title 5 inspection, indicating it functions correctly structurally. - However, it does not meet the current Title 5 standards established post-1995, despite having a variance granted after the most recent Title 5 amendments. The significant Title 5 changes occurred in 1995. McKenna - Discussed the possibility of bringing the existing system into compliance with current Title 5 standards by exploring innovative alternative systems listed on the Massachusetts DEP website, rather than completely replacing it. - Suggested considering adaptations or additive systems that could be integrated with the existing setup. Bracken - Confirmed that there is no space to add anything to the existing system and that the property is not in a nitrogen-sensitive area, has town water, and is not in any watersheds. - While IA (innovative/alternative) systems could potentially be explored, they have not been needed in this area and would change the situation significantly. - Added a footnote for context: When Title 5 changed in 1995, the minimum tank size increased from 1,000 gallons to 1,500 gallons, and all septic systems had to be designed for three bedrooms. This regulation didn't anticipate the prevalence of one-bedroom houses on Nantucket, which has resulted in some unique challenges.
Action:	Motion to reaffirm the old variance and grant a variance on the interpretation of new construction, ensuring that it remains as one bedroom. A deed restriction will be applied, clarifying that the new construction does not add bedrooms. (Motion by: Lepore) (Seconded by: Cooper) (01:20:05)
Roll-Call Vote:	Carried 5-0// MacNab, Cooper, Lepore, Smith, McKenna (aye)

3. 14 Center St-Variance from 105 CMR 410.420 (B)

Sitting:	MacNab, Cooper, Lepore, Smith, McKenna
Documentation:	Supporting documents and staff recommendations.
Representative:	Rick Beaudette
Discussion:	Hedden - Discovered a ceiling height issue during a dorm inspection. Interpreted the housing code to require a 7-foot ceiling for 75% of the floor area. - Clarified by the state that only 25% of the floor area needs to meet the 7-foot ceiling height. - Confirmed by the Building Commissioner that the building code requires 50%.

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	- Conducted research showing a 1979 building permit approved the alteration of the attic space, including the room in question. - Approved the room as a bedroom without the 7-foot ceiling height by the building department in 1979. Beaudette - Clarified that the room does not comply with the 25% ceiling height rule as 77% of the room is under 7 feet tall. - Highlighted that the variance is needed due to this minor non-compliance, equivalent to an area of about 3 square feet. - Described the room's usage for housing employees for over 25 years without any health safety issues, with annual inspections by health, building, and fire departments. - Explained that the high side of the room starts at 7 feet 1 inch and slopes down towards the windows. - Emphasized that the room's total area is 140 square feet, which complies with the 50 square feet per occupant requirement for a bedroom. - Clarified that any space 5 feet and above counts as floor area. - Addressed the concern that the regulation might limit the room's use to one occupant due to its size but confirmed that the room size is adequate for two occupants.
Action:	Motion to grant the variances for one year. (Motion by: Lepore) (Seconded by: Smith) (01:28:29)
Roll-Call Vote:	Carried 5-0// MacNab, Cooper, Lepore, Smith, McKenna (aye)

DISCUSSION OF REVISION OF CHAPTER 303, ARTICLE IV, TIGHT TANK POLICY	
Discussion:	MacNab - Recalled that there are issues with the present tight tank regulations. - Mentioned that the wording can be interpreted in different ways. - Assigned John to work on revising the regulations. - Required a public hearing to change the regulations. - Noted the need to vote on holding a public hearing. - Explained that the hearing must be advertised for four weeks prior to taking place.
Action:	Motion to hold a public hearing on potential changes to Chapter 303, Article IV, Tight Tank Policy. (Motion by: Lepore) (Seconded by: McKenna) (01:30:50)
Roll-Call Vote:	Carried 5-0// MacNab, Cooper, Lepore, Smith, McKenna (aye)

DISCUSSION OF 2024 TOWN WARRANT ARTICLE 3.	
Discussion:	MacNab - Highlighted significant public health issues related to the airport expansion, including PFAS, jet fuel, and noise. - Mentioned research showing the health impacts of jet fuel, aviation gas, and noise. - Recalled that Meghan Perry made an amendment at the town meeting to Article 3 regarding the airport expansion. - Outlined the amendment's conditions, including the withdrawal of PFAS-contaminated material, limiting the South Apron project to towed jet aircraft, and installing noise and engine exhaust barriers. - Stressed the Board of Health's role as custodians of public health for the town and island.

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- Asked legal counsel about the Board's regulatory power over the airport and mentioned an upcoming memo on the subject.
- Noted that power may be limited due to federal jurisdiction but highlighted that the land is part of Nantucket and the Board inspects the airport restaurant.
- Proposed that the Board should review proposed warrants for health issues prospectively to provide informed commentary before town meetings.
- Suggested that the Board chair could present the Board's stance on health-related warrants at town meetings.
- Considered waiting for the legal opinion and discussing the issue in June.
- Proposed writing a letter to the airport commission now to ensure compliance with the approved warrant while waiting for the legal opinion for further enforcement.

Meghan Perry

- Expressed happiness that the Board of Health is addressing the issue.
- Acknowledged it as a public health concern.
- Offered to assist and answer any questions the Board might have.

Lepore

- Wondered about the air quality outside Crosswinds and noted a past EPA study indicating further study was needed.
- Noted significant issues with air quality and noise pollution near the airport, with noticeable jet fuel odors and noise affecting residents.
- Mentioned that PFAS-contaminated soil is being dumped into a sand pit without a barrier, potentially contaminating the aquifer.
- Learned from an airport open house that the soil is allegedly below drinking water standards, but its safety is questionable.
- Highlighted the health risks posed by wind-blown contaminated soil, especially to vulnerable populations like children and pregnant women.
- Urged the Board of Health to take a strong stance on this long-standing issue, as new information about PFAS has emerged.
- Emphasized the need for better handling of contaminated soil than merely dumping it into a sand pit.

Smith

- Agreed that health-related issues should fall under the purview of the Board of Health.
- Noted questions regarding the Board's legal rights in this matter.
- Suggested waiting for the legal opinion to understand the Board's authority.
- Advised making comments with the most impact after receiving the legal opinion.

DIRECTORS REPORT

Discussion:

Hedden

- Thanked Roberto Santamaria for his service and for hiring the speaker at the health department.
- Mentioned ongoing efforts related to short-term rentals and progress with GovOS.
- Noted the hiring of another party contracted to handle technical aspects and issues with GovOS.
- Acknowledged Tomeka's work and input from the public, indicating that fine-tuning is ongoing.

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- Was asked the relevance of short-term rentals to the Board of Health.
- Linked it to the Board's responsibility for permitting lodges and similar establishments.
- Acknowledged that it may fall under the same realm as lodging permits.
- Suggested reviewing the task as the year progresses to evaluate its fit with the Board's responsibilities.
- Noted that GovOS hotline may not handle such issues directly.
- Explained that GovOS will log violations, which will be reviewed over time.
- Mentioned that accumulated violations will be considered when renewing certificates for short-term rentals.

Lepore

- Asked about the requirement for uploading contracts for short-term rental hosts with property managers.
- Noted that many caretakers on the island don't provide contracts.
- Mentioned that contracts are no longer required.
- Questioned if hosts with more formal relationships still need to provide a copy of their contract.
- Suggested that writing a basic generic contract shouldn't be difficult.
- Inquired if hosts are simply supposed to name their caretaker.

Tomeka Gary

- Removed the requirement for listing a caretaker entity from the application.
- Noted that people often do not have formal contracts with long-term caretakers.
- Collaborated with GovOS to take the caretaker portion out of the application.
- Retained the requirement for emergency contacts in the application.
- Clarified that if an emergency contact is listed as the caretaker, they will be contacted in case of an emergency.
- Removed the formal caretaker portion of the application due to informal arrangements, such as a father designating his son.
- Decided on staff to remove the caretaker portion and rely on emergency contact information.

Hedden

- Encountered roadblocks with the caretaker contract requirement, leading to its removal from the application.
- Mentioned the need to review regulations carefully to determine if a caretaker contract is required upon the Board of Health's request.
- Clarified that producing a caretaker contract was not a requirement for the application itself.
- Wound down opening inspections and permitting.
- Prepared for upcoming camp and pool inspections.
- Handled many temporary food permits for Winefest.
- Geared up for a busy summer with routine inspections for food establishments, pools, lodges, and camps.
- Reflected on a busy town meeting and staff recovery from it.
- Evaluated and updated applications after a flurry of submissions.
- Noted the changes and younger staff in the office.
- Expressed satisfaction with staff working well together and becoming closer.

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	MacNab - Praised Roberto Santamaria for great job done, especially during the COVID-19 pandemic. - Acknowledged the importance of strong leadership that adhered to science and facts. - Expressed gratitude for the leadership that guided through challenging times. - Wished well in new endeavors and conveyed thanks. Robert Santamaria - Expressed anticipation for future collaboration with the board. - Praised the board for being amazing and thanked the five board members and past members for their leadership. - Looked forward to seeing what the next director will bring, hoping they offer a fresh perspective. - Appreciated Malcolm and Rick for their support from the beginning, including the recommendation for a doctorate. - Shared that the first draft of the dissertation was submitted. - Acknowledged the strong teamwork and looked forward to continued collaboration.
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ADJOURN

Action: **Motion to Adjourn at 7:04 pm.** (made by: Lepore) (seconded by: Cooper)

Roll-call vote: Carried 5-0// MacNab, Cooper, Lepore, Smith, McKenna (aye)

Submitted by: Elaina Cano