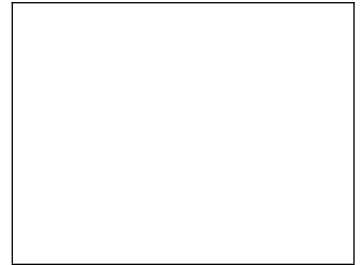




MINUTES TEMPLATE



COMMITTEE: Visitor Services Advisory Committee Time Meeting called to Order: __8:02am__

MEETING DATE: __October 12__ Time Meeting Adjourned: __8:23am__

MEMBERS PRESENT via ZOOM: Janet Schulte, Director of Culture and Tourism, David Sharpe, Visitor Services Coordinator, Josh Gray, Chair, Sarah Bois, Liz Holland, Mary Malavase, Vice Chair, Peter Morrison and Matt Peel

ALSO PRESENT: None.

MEMBERS ABSENT: Sharon Quigley

AGENDA ITEM	DISCUSSION	VOTES / ROLL CALL
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1 Welcome VSAC Members	Janet Schulte welcomed the members of the committee to meeting. The meeting is held by Zoom video conference due to the COVID-19 outbreak. She then asked for a roll call of all members present. Director Schulte then reviewed the ground rules and script for remotely conducted open meetings via Zoom.	
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2 Approval of Minutes from September 14.	The minutes from September were unanimously approved.	6-0
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3 Discussion with Town Licensing Administrator Amy Baxter about Outdoor Dining in 2022	Janet reported that Amy Baxter was unable to attend today's meeting and will be available for the next meeting in November.	
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4 Director's Report	Janet reported that it has been a busy month. The Town of Nantucket officially received a grant of \$139,000 from Massachusetts Green Communities. Some of that grant money allowed mini split heat pumps to be installed in the Visitor Services building in the offices and public restrooms. Janet also reported that she attended the USS Nantucket crest unveiling in the Whaling Museum. There will be a meeting with public safety officials about the status of the July 4 th Main Street activities tomorrow. The plan is to move most of the activities to Children's Beach. Janet submitted the FY23 budget last week. The only difference is that the cost of the fireworks will be more expensive because they will actually be held on the 4 th of July. Janet noted that she is working with the Select Board on the Strategic Plan. She is now a member of the Licensing Work Group which was formerly known as the Events Work Group. Janet is also looking for volunteers to help with the Halloween parade. The Director reported that the Massachusetts Cultural Council will meet in November to review applications from local non-profit groups. Those applications are due this Friday, October 15.	
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5 Visitor Services Coordinator Report	David reviewed the statistics for September. The weekly restaurant list is still the most popular. He also went over the office's fall hours. The office will be closed on Sundays except during the Sunday of Columbus/ Indigenous People's Weekend.	
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Signature _____