

Town and County of Nantucket Select Board • County Commissioners

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C. Elizabeth Gibson
Town & County Manager

AGENDA FOR THE MEETING OF THE SELECT BOARD NOVEMBER 29, 2023 - 5:30 PM PSF COMMUNITY ROOM, 4 FAIRGROUNDS ROAD AND REMOTE PARTICIPATION VIA ZOOM WEBINAR NANTUCKET, MASSACHUSETTS

YOU TUBE LINK FOR VIEWING ONLY:

<https://youtu.be/iRaOg03daqg>

ZOOM WEBINAR REGISTRATION LINK TO VIRTUALLY ATTEND MEETING:

https://us06web.zoom.us/webinar/register/WN_Z-g9HukeSLq9NZTjly4uQg

- I. CALL TO ORDER***
- II. SELECT BOARD ACCEPTANCE OF AGENDA***
- III. ANNOUNCEMENTS***
 1. The Select Board Meeting is Being Audio/Video Recorded.
 2. Recognition of Retiring Police Chief William Pittman with 19 Years of Service with the Town of Nantucket.
 3. Select Board Announcements/Comments.
- IV. FOLLOW-UP ON COMMENTS FROM PRIOR SELECT BOARD MEETINGS***
- V. PUBLIC COMMENT****
- VI. NEW BUSINESS****
- VII. APPROVAL OF MINUTES, WARRANTS AND PENDING CONTRACTS***
 1. Approval of Minutes of November 13, 2023 at 11:00 AM; November 15, 2023 at 5:30 PM.
 2. Approval of Payroll Warrants for November 26, 2023.
 3. Approval of Treasury Warrants for November 22, 2023; November 29, 2023.

4. Approval of Pending Contracts for November 29, 2023 - as Set Forth on the Spreadsheet Identified as Exhibit 1, Which Exhibit is Incorporated Herein by Reference.

VIII. CITIZEN/DEPARTMENTAL/COMMITTEE REQUESTS/REPORTS

1. Valet Park of America: 2023 Summer Valet Service Update.
2. Coastal Resilience Advisory Committee: Quarterly Report.

IX. REAL ESTATE MATTERS

1. Request for Approval and Execution of License Agreement with 14 Easy Street LLC, Sarah F. Alger and Richard P. Beaudette, Trustees of 14 Easy Street Condominiums Trust, over Portion of Town Sidewalk on South Water Street, Shown as "Proposed Sidewalk Easement Area = 62 s.f." on Plan Entitled "Easement Plan of Land in Nantucket, MA, Prepared for: 14 Easy Street Condominiums, #14A - #14D Easy Street," Dated November 16, 2021 and Prepared by Bracken Engineering, Inc., to Provide and Maintain Licensed Premises for Open Space for Public Pedestrian Use.

X. PUBLIC HEARINGS

1. Public Hearing to Determine Tax Allocation by Classification (Chapter 369, Acts of 1982, as Amended); Percentage of Residential Exemption to be Granted for Fiscal Year 2024 (Request to be Continued to December 6, 2023).

XI. TOWN MANAGER'S REPORT

1. Continued Preliminary Review of Town-Sponsored Warrant Articles for 2024 Annual Town Meeting.
2. Monthly Town Management Report.

XII. SELECT BOARD'S REPORTS/COMMENT

1. Committee Reports.

XIII. ADJOURNMENT

****Identified on Agenda Protocol Sheet***

SELECT BOARD AGENDA PROTOCOL:

Roberts Rules: The Select Board follows Roberts Rules of Order to govern its meetings as per the Town Code Charter.

Public Comment: Public Comment is to bring matters of public interest to the attention of the Board. At the Board's discretion, matters raised under Public Comment may be directed to Town Administration or may be placed on a future agenda, allowing all viewpoints to be represented before the Board takes action, if any. Except in emergencies, the Board will not normally take any other action on Public Comment in its sole discretion.

To facilitate that any individual who wishes to provide Public Comment has the opportunity and to ensure the ability of the Board to conduct its business in an orderly fashion, the following rules and procedures are adopted consistent with the United States Constitution and the Massachusetts Declaration of Rights.

The agenda for regular Select Board meetings will include a Public Comment period at the beginning of the meeting unless there is more urgent business for the Board to take up first. This time is reserved for speakers to address the Board on matters that are not related to any other Agenda item. If a speaker wishes to address the Board on a matter that is related to another Agenda item, the Chair will accept public comment when that Agenda item is reached during the meeting.

All speakers are encouraged to present their remarks in an orderly and peaceable manner, without disruption to other speakers.

All remarks will be addressed through the Chair of the meeting.

The Chair of the meeting may not interrupt speakers who have been recognized to speak, except that the Chair reserves the right to terminate speech which is not protected under the United States Constitution and the Massachusetts Declaration of Rights because it constitutes true threats, incitement to imminent lawless conduct, or engages in conduct that disrupts other speakers.

Each speaker may not exceed three (3) minutes during any Public Comment portion of the meeting.

Disclaimer: Public Comment is not a time for debate or response to comments by the Board. Comments made during the Public Comment period do not reflect the views or positions of the Board. Because of free speech principles, the Board does not have authority to prevent all speech that may be upsetting and/or offensive made during the Public Comment period.

Unanticipated Business: Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting may be brought up for discussion in accordance with the Open Meeting Law.

Public Participation: The Board welcomes valuable input from the public at appropriate times during the meeting with recognition from the Chair at his/her sole discretion. For appropriate agenda items, the Chair will introduce the item and take public input. Individual Board Members may have questions on

the clarity of the information presented. The Board will hear any staff input and then deliberate on a course of action.

Select Board Report and Comment: Individual Board Members may have matters to bring to the attention of the Board during a meeting. If the matter contemplates action by the Board, Board Members will consult with the Chair and/or Town Manager in advance and provide any needed information by the Thursday before the meeting and/or schedule the matter for a future Board meeting. Otherwise, except in emergencies, the Board will not normally take action on Select Board Comment.

Approved: April 26, 2023

EXHIBIT 1
AGREEMENTS TO BE EXECUTED BY TOWN MANAGER
UNLESS RESOLUTION OF DISAPPROVAL BY SELECT BOARD
November 29, 2023

Type of Agreement/Description	Department	With	Amount	Other Information	Source of Funding	Term
Professional Services Agreement	Human Resources	NEOGOV	\$78,961.28	Human Resources Management Suite - adding LEARN and EFORMS applications to the existing NEOGOV platform	Human Resources Budget	Jan 1, 2024 - June 30, 2026
Professional Services Agreement	Human Services	Nantucket Boys & Girls Club	\$25,000	Physical, mental and social health and wellness programs	Youth Grant funds (\$175,000) approved at 2023 ATM	Jul 1, 2023 - June 30, 2024
Professional Services Agreement	Human Services	Nantucket Dreamland Foundation, Inc.	\$45,000	Theater Speaks Program - develop curriculum in consultation with mental health professionals	Youth Grant funds (\$175,000) approved at 2023 ATM	Jul 1, 2023 - June 30, 2024
Professional Services Agreement	Human Services	Horses for Mental Health	\$65,000	Deliver Therapeutic Experiential Learning sessions for identified youth populations from Nantucket through structured encounter sessions and associated behavioral health education	Youth Grant funds (\$175,000) approved at 2023 ATM	Jul 1, 2023 - June 30, 2024
Professional Services Agreement	Human Services	Sports and Therapeutic Accessible Recreation (STAR)	\$10,000	The STARs on Ice program is a therapeutic, sensory friendly recreational ice skating program	Youth Grant funds (\$175,000) approved at 2023 ATM	Jul 1, 2023 - June 30, 2024
Professional Services Agreement	Human Services	Alliance for Substance Abuse Prevention (ASAP)	\$30,000	Therapeutic Disc Golf League including therapeutic peer support for teens in recovery	Youth Grant funds (\$175,000) approved at 2023 ATM	Jul 1, 2023 - June 30, 2024
Contract Amendment	Our Island Home	PointClickCare Technologies, Inc.	Add \$1,139.67 to original contract amount of \$80,000 for new contract amount of \$81,137.67	Program that allows contracted vendors to integrate their data into the PCC Application for medical record compliance	OIH General Budget	Oct 30, 2023 - June 30, 2024

			lump sum to vendor for final invoice			
Professional Services Agreement	Parks and Recreation	Turf Prep, LLC	\$75,000 (\$25,000/yr)	3-year agreement for maintenance and service of the synthetic turf field at Nobadeer Field (twice seasonally)	Parks and Recreation General Budget	Dec 1, 2023 - Nov 30, 2026
Professional Services Agreement	PLUS	Barrett Planning Group, LLC	\$118,540	Update of Nantucket Master Plan	PLUS General Budget	Dec 1, 2023 - Nov 30, 2024
Contract Amendment	PLUS	National Alliance of Preservation Commissions	N/A	Commission Assistance and Mentoring Program (CAMP) - HDC operational review - extension of time only	N/A	Jul 1, 2023 - Jan 31, 2024
Contract Amendment	Public Works	Weston & Sampson Engineers, Inc.	Add \$345,600 to amended contract amount of \$226,570 for new contract amount of \$572,170	Additional professional design services and site alternatives for new public works facility	Article 16 ATM 2019 - DPW Facility Design	April 29, 2020 - June 30, 2024
Professional Services Agreement	Sewer	Capeway Roofing Systems, Inc.	\$176,800	Replacement and repair of roof on Surfside WWTF Advanced Treatment Building (ATB)	Article 20 ATM 2019	Dec 1, 2023 - Jun 30, 2024
Professional Services Agreement	Solid Waste	Plan B Construction Co.	\$88,000	Repair and replace the Take It or Leave It building roof and siding	Article 22 ATM 2023	Dec 1, 2023 - Nov 30, 2024
Contract Amendment	Town Administration	CDM Smith, Inc.	N/A	PFAS Impacted Materials Management Protocols - extension of time only (previous completion date was December 31, 2023)	N/A	Jun 15, 2022 - Jun 30, 2024

Professional Services Agreement	Town Administration	SMRT	\$44,000	Bidding and Construction Services for the Town Building renovations project	Article 22 ATM 2023	Nov 1, 2023 - Dec 31, 2024
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Agenda Item Summary

Agenda Item #	VIII. 1.
Date	11/29/2023

Staff

Assistant Town Manager for Special Projects

Subject

2023 Nation Grid Candle Street Lot Valet Parking and Daily Luggage Storage Review

Executive Summary

Per Thomas Graney, Vice President of Operations for Mass Park, Inc (dba Valet Park of America), after reviewing the valet parking and daily luggage storage numbers for 2023 it was a successful summer at the National Grid Candle Street lot.

Valet:

Car counts were at their **highest ever for the Candle Street operation (7,289)**. This surpasses the previous highest valet parking count at Candle Street by 663 vehicles (6,626) in 2022. The highest season remains 2016 with 8,704 vehicles valeted at both the Broad Street and Candle Street operations. The Broad Street operation was disbanded after the 2019 season but resumed temporarily in 2020 only to assist during COVID.

Valet Parking Vehicle Actuals			
Year	Total	+/-	Comment
2011	N/A	0	Pilot program at Broad Street only; No data available
2012	N/A	0	Valet services bid; Valet Park of America winning bidder; Broad Street only
2013	4,592	0	First year both Broad Street and Candle Street operations
2014	6,848	+2,256	Broad Street and Candle Street operations
2015	8,207	+1,359	Broad Street and Candle Street operations
2016	8,704	+497	Broad Street and Candle Street operations. Benchmark season.



2017	7,826	-403	Broad Street and Candle Street operations. Late start to season due to NGrid lease delay.
2018	6,596	-1,230	Broad Street and Candle Street operations. Late start to season due to NGrid lease delay; Candle Street lot capacity decreased for NGrid use.
2019	4,878	-818	Service provided on Broad Street and the Town Lot; No agreement with NGrid for Candle Street due to NGrid use.
2020	2,151	-2,727	COVID; Broad Street and Candle St operations; Candle Street lot capacity decreased for NGrid use.
2021	6,002	+3,851	Candle Street only; Outside dining impacted parking = increase in valet.
2022	6,626	+624	Candle Street only; Best season since 2018 w/ both locations
2023	7,289	+663	Candle Street only; Best season at Candle Street. 1,415 below benchmark season in 2016 with both Broad Street and Candle Street operations.

Daily Luggage Storage:

Valet Park's bag check numbers in 2023 were 1,855 which is 52 more than 2022's bag check numbers of 1,803, but 194 lower than the benchmark summer of 2018 (2,049).

Daily Baggage Storage Actuals			
Year	Total	+/-	Comment
2018	2,049		Frist year of service. Candle Street operation. Benchmark season
2019	844	-1,205	Service provided in Town Lot only; Too far for customers
2020	864	+20	COVID; Service provided at Candle St operation
2021	1,403	+539	Service provided at Candle Street operation
2022	1,803	+400	Service provided at Candle Street operation
2023	1,855	+52	Service provided at Candle Street operation

Staff Recommendation

National Grid has not yet responded to our request to use their Candle Street Lot in 2024; Continue to provide valet and luggage storage services at the Candle Street lot in 2024 if NGrid agrees to another lease agreement.



Background/Discussion

The Town has provided valet services through a third party since 2011. The first year was a pilot project organized by two college students for the Broad Street location as a school project and not competitively bid however in 2012 and 2016 this the Broad Street service was competitively bid. Mass Park d/b/a Valet Park of America, Inc. (VPA) won these bids and has provided valet services for the town since.

In 2011-2019 the service was provided on Broad Street from 5:00pm-midnight, 7 days/week, June 15-Labor Day. The valet used 3 of the 6 parking spaces in front of the Town Building and vehicles valeted from Broad Street were staged in the upper lot at Jetties Beach.

In 2013-2018 and 2020-2022 National Grid (NGrid) allowed the Town to provide valet services in the Candle Street Lot through a separate annual lease agreement. This annual agreement specifically states that the only valet provider allowed on the NGrid property is Mass Park, Inc (dba Valet Park of America).

The Town makes no money from the valet operation on the National Grid (NGrid) parking lot at Candle Street per the lease agreement with NGrid. Instead, NGrid's fee is a reimbursement of the property tax charged for the leased area for the lease term. This fee is charged to VPA and the Town in turns pays NGrid:

2018: \$11,500

2019: No lease

2020: \$8,550 (smaller area leased due to NGrid's L8 project)

2021: \$13,875

2022: \$16,650

2023: \$17,500

The Candle Street lot operates from 8:00am-midnight, 7 days/week, June 15-Labor Day, with option to provide service on Stroll Weekend. From 2013-2019 the Broad Street location operated concurrently with the NGrid Candle Street operation. The Broad Street location ceased operation in 2019.

Paid daily luggage storage service was instituted at the NGrid lot in 2016.

In 2019 with the loss of the NGrid Candle Street lot for valet and luggage service, the Select Board requested a one-year pilot to valet park 27 spaces of the Town Lot at 37 Washington Street from 8:00am-midnight, 7 days/week from June 15-Labor Day with luggage storage service. In addition, the Broad Street operation was expanded to 8:00am-midnight and given all 6 spaces in front of the Town Building.

In 2020 valet operations resumed at both the Candle Street and Broad Street locations. NGrid once again agreed to allow the Town to use its Candle Street Lot and building for valet services and daily luggage storage from July 1 through Labor Day as mitigation for NGrid's L8 upgrade project. This was a one-year agreement with no guarantee to use the lot and



facility in 2021. The valet operator reported significant decrease and loss of revenue for the Broad Street operation in 2020. The operator reported better numbers for the Candle Street operation and luggage storage but not on par with previous summers primarily due to the uncertainty of COVID-19 and the later start-up.

In 2021 NGrid once again engaged in a one-year lease agreement to use their Candle Street Lot. VPA agreed to provide valet services at Candle Street however not at Broad Street due to staffing and housing issues and the continued uncertainty of the pandemic. After reviewing the valet numbers for summer 2021 it was a successful season. The operation surpassed its 2018 volume at the NGrid Candle Street operation (6,002 vehicles parked) even though the overall numbers are slightly less than the 2018 numbers when the Broad Street operation is included (6,596 vehicles parked including 1,121 vehicles from Broad Street).

In 2022 NGrid once again engaged in a one-year lease agreement to use their Candle Street Lot. VPA provided the valet and luggage storage service. There was no valet option on Broad Street again this summer. 2022 represents a 28% increase over 2021.

2023's valet count represents a 10.0% increase over 2022.

Impact: Environmental	☒	Fiscal	☐	Community	☒	Other	☒
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Other: Supports Downtown businesses; Select Board's Strategic Plan (Transportation Focus Area).

Board/Commission Recommendation

N/A

Public Outreach

N/A

Attachments

2023 Valet Car Counts; 2023 Town Bag Check Numbers



2023 Season Nantucket Car Counts



Date	National Grid Lot	Date	National Grid Lot	Date	National Grid Lot	Date	National Grid Lot
6/1/2023		7/1/2023	116	8/1/2023	115	9/1/2023	61
6/2/2023	10	7/2/2023	95	8/2/2023	104	9/2/2023	80
6/3/2023	6	7/3/2023	87	8/3/2023	118	9/3/2023	55
6/4/2023	4	7/4/2023	102	8/4/2023	156	9/4/2023	41
6/5/2023		7/5/2023	105	8/5/2023	146	9/5/2023	31
6/6/2023		7/6/2023	111	8/6/2023	112	9/6/2023	22
6/7/2023		7/7/2023	115	8/7/2023	105	9/7/2023	24
6/8/2023		7/8/2023	110	8/8/2023	109	9/8/2023	30
6/9/2023	24	7/9/2023	74	8/9/2023	95	9/9/2023	40
6/10/2023	35	7/10/2023	69	8/10/2023	104	9/10/2023	32
6/11/2023	25	7/11/2023	80	8/11/2023	112	9/11/2023	20
6/12/2023		7/12/2023	82	8/12/2023	131	9/12/2023	18
6/13/2023		7/13/2023	105	8/13/2023	94	9/13/2023	12
6/14/2023		7/14/2023	110	8/14/2023	85	9/14/2023	16
6/15/2023		7/15/2023	103	8/15/2023	94	9/15/2023	7
6/16/2023	37	7/16/2023	83	8/16/2023	104	9/16/2023	
6/17/2023	41	7/17/2023	80	8/17/2023	90	9/17/2023	5
6/18/2023	33	7/18/2023	103	8/18/2023	112	9/18/2023	
6/19/2023	34	7/19/2023	104	8/19/2023	109	9/19/2023	
6/20/2023	38	7/20/2023	110	8/20/2023	75	9/20/2023	
6/21/2023	47	7/21/2023	111	8/21/2023	72	9/21/2023	
6/22/2023	45	7/22/2023	131	8/22/2023	79	9/22/2023	
6/23/2023	50	7/23/2023	82	8/23/2023	93	9/23/2023	
6/24/2023	55	7/24/2023	83	8/24/2023	94	9/24/2023	
6/25/2023	53	7/25/2023	82	8/25/2023	102	9/25/2023	
6/26/2023	52	7/26/2023	107	8/26/2023	116	9/26/2023	
6/27/2023	37	7/27/2023	102	8/27/2023	50	9/27/2023	
6/28/2023	45	7/28/2023	101	8/28/2023	54	9/28/2023	
6/29/2023	65	7/29/2023	114	8/29/2023	52	9/29/2023	
6/30/2023	71	7/30/2023	70	8/30/2023	55	9/30/2023	
		7/31/2023	71	8/31/2023	53		
Month	June		July		August		September
Totals	807		2998		2990		494

2023 Season Total Car Count	7289	2022 Season Total Car Count	6626
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Difference From Last Year	663	Previous Highest Year - 2022	6626
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Difference From Highest Year	663
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New Highest Year

2023 Season Nantucket Bag Check



Date	National Grid Lot	Date	National Grid Lot	Date	National Grid Lot	Date	National Grid Lot
6/1/2023		7/1/2023	18	8/1/2023	8	9/1/2023	22
6/2/2023		7/2/2023	29	8/2/2023	40	9/2/2023	37
6/3/2023		7/3/2023	9	8/3/2023	11	9/3/2023	13
6/4/2023	26	7/4/2023	3	8/4/2023	21	9/4/2023	33
6/5/2023		7/5/2023	20	8/5/2023	37	9/5/2023	15
6/6/2023		7/6/2023	14	8/6/2023	35	9/6/2023	8
6/7/2023		7/7/2023	27	8/7/2023	20	9/7/2023	7
6/8/2023		7/8/2023	64	8/8/2023	8	9/8/2023	7
6/9/2023		7/9/2023	40	8/9/2023	15	9/9/2023	2
6/10/2023	4	7/10/2023	5	8/10/2023	7	9/10/2023	21
6/11/2023	30	7/11/2023	12	8/11/2023	26	9/11/2023	1
6/12/2023		7/12/2023	20	8/12/2023	70	9/12/2023	2
6/13/2023		7/13/2023	2	8/13/2023	63	9/13/2023	1
6/14/2023		7/14/2023	6	8/14/2023	7	9/14/2023	1
6/15/2023		7/15/2023	22	8/15/2023	5	9/15/2023	15
6/16/2023	9	7/16/2023	50	8/16/2023	25	9/16/2023	Hurricane
6/17/2023	5	7/17/2023	10	8/17/2023	10	9/17/2023	13
6/18/2023	25	7/18/2023	2	8/18/2023	40	9/18/2023	
6/19/2023	31	7/19/2023	8	8/19/2023	41	9/19/2023	
6/20/2023	10	7/20/2023	23	8/20/2023	40	9/20/2023	
6/21/2023	5	7/21/2023	21	8/21/2023	11	9/21/2023	
6/22/2023	33	7/22/2023	43	8/22/2023	2	9/22/2023	12
6/23/2023	26	7/23/2023	30	8/23/2023	10	9/23/2023	2
6/24/2023	24	7/24/2023	10	8/24/2023	21	9/24/2023	11
6/25/2023	38	7/25/2023	14	8/25/2023	12	9/25/2023	
6/26/2023	14	7/26/2023	19	8/26/2023	24	9/26/2023	
6/27/2023	2	7/27/2023	11	8/27/2023	24	9/27/2023	
6/28/2023	8	7/28/2023	15	8/28/2023	8	9/28/2023	
6/29/2023	10	7/29/2023	30	8/29/2023	14	9/29/2023	
6/30/2023	18	7/30/2023	42	8/30/2023	6	9/30/2023	
		7/31/2023	17	8/31/2023	17		
Month	June		July		August		September
Totals	318		636		678		223

2023 Bag Check Totals	1855	2022 Bag Check Totals	1803
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Difference From Last Year	52	Highest Year - 2018	2049
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Difference From Highest Year	194
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Agenda Item Summary

Agenda Item #	VIII. 2.
Date	11/29/2023

Staff

Leah Hill, Coastal Resilience Coordinator

Subject

Coastal Resilience Advisory Committee (CRAC)'s Third Quarterly Report

Executive Summary

This quarterly report covers the third quarter of 2023 from July to September. The purpose of the quarterly report is to provide a brief summary to the Select Board on quarterly activities of the Coastal Resilience Advisory Committee and on activities on Coastal Resilience Plan implementation efforts. It also provides a regular platform for SB & CRAC to communicate and assist each other with coastal resilience direction.

Staff Recommendation

N/A

Background/Discussion

N/A

Impact: Environmental ☒ Fiscal ☐ Community ☒ Other ☐

Board/Commission Recommendation

The CRAC recommends the Town hire a professional grant writer to help apply for competitive coastal resilience grants and increase the amount of money allocated in Article 10 for coastal resilience projects. In addition, CRAC requests that the Select Board supports the 2 Coastal Resilience Plan recommendations in for capital request which are #1-4 the Strategic Retreat and Relocation Plan and #4-1 Polpis Road Raising and Bridge Conversion at Folger's Marsh.

Public Outreach

Coastal Resilience Advisory Committee meetings.

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)

Implementation of the Coastal Resilience Plan.

Attachments

Quarterly report attached.



Coastal
Resilience
Advisory
Committee
(CRAC)

3RD QUARTER
REPORT TO SELECT
BOARD FOR JULY-
SEPTEMBER 2023

**COASTAL
RESILIENCE
ADVISORY
COMMITTEE**

HIGHLIGHTS FROM THE QUARTER

- Peter Brace became the new Chair
- Dr. Sarah Bois became the new Vice Chair
- Doug Rose became the new Secretary
- CRAC produced recommendations to the Select Board regarding Coastal Resilience Districts
- 4th year in a row that September was Climate Change Awareness Month
- CRAC starting to work on high priority #1-1 Outreach on Property Owner Resilience Best Practices



COASTSNAP AND MYCOAST APPS

- CoastSnap is a community shoreline monitoring app to track how coast changes over time
 - Phone cradle set on a fixed post located at the end of Hummock Pond Rd- post will be donated from WHOI SeaGrant
 - Pictures uploaded to MyCoast app to document
 - Creates time-lapse pictures and information on sand volumetrics
- MyCoast is a coastal community monitoring program app used by a few states to document coastal storm damage, king tides, and coastal resilience projects
 - MA Coastal Zone Management and MEMA use it to collect and share photos of coastal flooding, storm impacts, shoreline adaptation to help state make informed decisions
 - Leah and Vince use it to document storms for MA Rapid Response Coastal Storm Damage Assessment Team



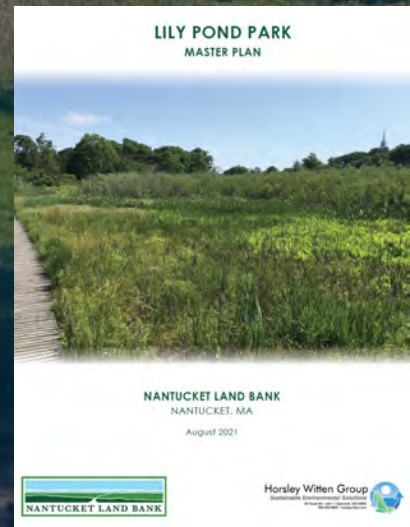
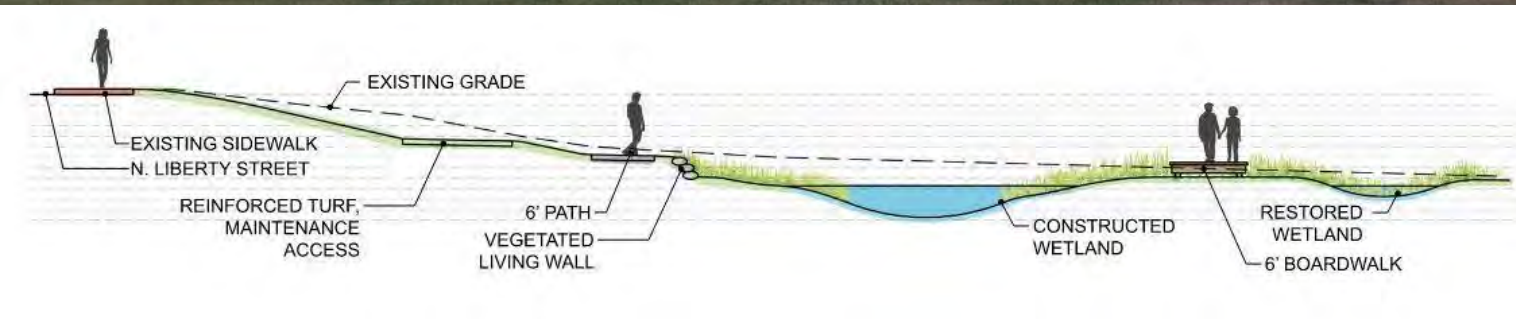
CRP STATUS UPDATE

- Leah Hill, Coastal Resilience Coordinator, updated CRAC on all 40 CRP recommendations and their status
- In less than 2 years, more than half of the recommendations are in development, underway, or complete
- No structural projects underway yet

ISLAND-WIDE (section 06)													
Project Priority		Strategy ID		Strategy or Project Title		Near-Term Strategy Project Description		Type	Estimated Cost	Estimated Benefits	Implementation Date		
01	02	03											

PRESENTATION ON LAND BANK AND SEWER DEPT.'S GRANT PROPOSAL FOR LILY POND

- Given by Emily Goldstein-Murphy, Research Ecologist for Nantucket Land Bank
- Applied for a Southeast New England Program (SNEP) Grant for \$600k to implement 1st phase of Lily Pond Park Master Plan
- Goals: enhance parking and pedestrian access, address invasive species, increase watershed's capacity to remove suspended solids, nitrogen, phosphorus and bacteria from stormwater



Coastal Resilience Districts (CRDs)

- Request from Select Board to look into CRDs
- 3 meetings to develop recommendations
- Regulatory and funding model to pay for projects within the Town's Coastal Resilience Plan (~\$930 million to implement)
- Also, serve as educational tool for homeowners about current and future coastal hazards in neighborhood
- Recommend:
 - Looking into betterment capacity for including maintenance for immediate needs
 - Create by-law to assist areas with current or imminent need
 - Create home rule petition to solidify CRD powers to the Select Board



CLIMATE CHANGE AWARENESS MONTH PROCLAMATION



- CRAC and ACKlimate supported a proclamation to make September Climate Change Awareness Month on the Island
- 4th year in a row
- Educational activities throughout the month from many of the science organizations
- 1st Climate Change Summit on Island

COMMUNICATION AND OUTREACH

- Implement CRP high priority #1-1 Community Outreach on Property Owner Resilience Best Practices
- Discussion with Florencia Rullo and Hayley Cooke about how the Town's Communication Office can help CRAC with education and outreach
- Many outlets: social media, surveys, newsletters, brochures, update webpages
- CRAC tasked to determine target audience and important coastal resilience topics to highlight in the next 6 months
- Work with Communication Office to achieve this and come up with a communication and outreach plan

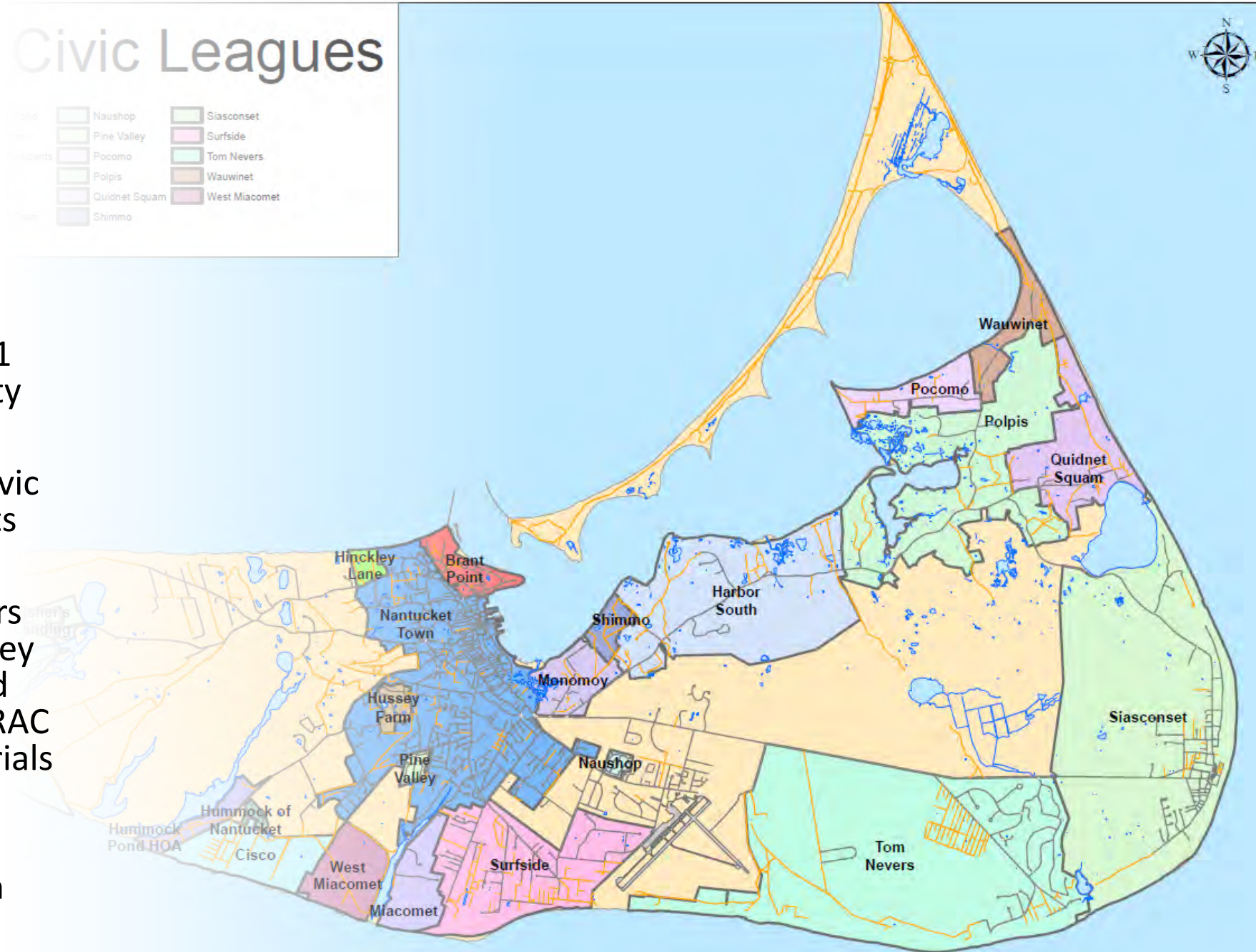


DEVELOPED SURVEY QUESTIONS FOR HOMEOWNER'S ASSOCIATIONS

- Implement CRP high priority #1-1 Community Outreach on Property Owner Resilience Best Practices
- Going to work with Nantucket Civic League to distribute surveys to its 25 homeowner's associations
- Goal: Gain clarity on homeowners worries about coastal hazards they experience on their property and within their neighborhood, so CRAC can develop informational materials for homeowners to use to implement best practices
- Materials will be tailored to each neighborhood and expanded to other areas around the Island

Civic Leagues

Naushop	Siasconset
Pine Valley	Surfside
Pocomo	Tom Nevers
Polpis	Wauwinet
Quidnet Squam	West Miacomet
Shimmo	



OVERVIEW OF TOWN'S PROJECT FUNDING PROCESS

- Jeff Carlson, Director of Natural Resources Dept., discussed the process for projects to get funded within the Town, particularly capital projects as many of the CRP recommendations fall under this funding category
- 2 CRP projects in for capital request for FY25
 - #4-1 Polpis Road Raising and Bridge Conversion at Folger's Marsh
 - #1-4 Strategic Retreat and Relocation Plan



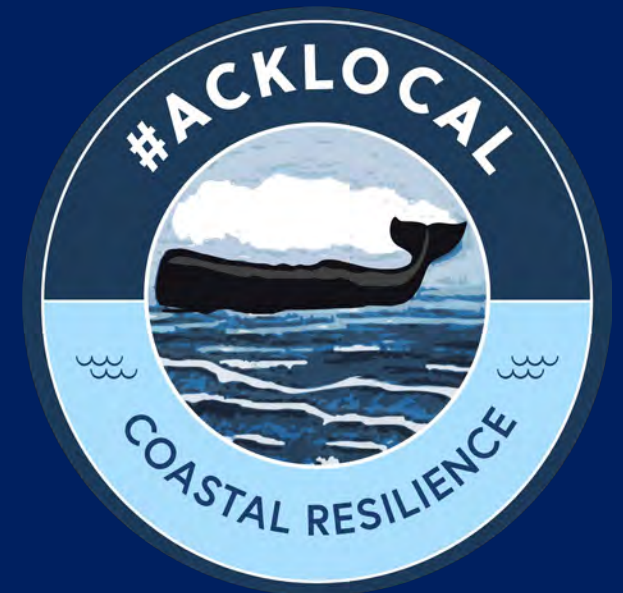
REQUESTS AND RECOMMENDATIONS

- Town hire dedicated grant writer(s)
- Increase the amount of money allocated in Article 10 for Coastal Resilience projects
- Support the 2 CRP recommendations (#1-4 and #4-1) in for capital request

Are there current or upcoming issues for which the Select Board would like the CRAC's advice?

The Coastal Resilience Advisory Committee generally meets on the **second** and **fourth Tuesday** of each month at 10 am via Zoom. Meeting notices and agendas are posted on the Town's website at:
<https://nantucket-ma.gov/1391/Coastal-Resiliency-Advisory-Committee>

Contact Leah Hill, Coastal Resilience Coordinator,
lhill@nantucket-ma.gov





Agenda Item Summary

Agenda Item #	IX. 1.
Date	11/29/2023

Staff

Vicki S. Marsh, Town Counsel

Subject

Grant of License by Town of Nantucket to the Owner of 14 Easy Street, Richard P. Beaudette, 14 Easy St. LLC and Sarah F. Alger, Trustees of 14 Easy Street Condominiums Trust for use of a 62 square foot area of sidewalk abutting South Water Street as shown on Easement Plan for public access and open space

Executive Summary

The Property Owner, 14 Easy Street Condominium Trust has requested that the Town grant a license over a portion of the sidewalk abutting South Water Street for public access and open space purposes on the area shown on the Easement Plan attached as "Proposed Sidewalk Easement Area." The original developer of the property 14 Easy Street LLC filed an application with the Department of Environmental Protection for the issuance of a Chapter 91 License on the Property. In order for the property to comply with DEP requirements a certain portion of the property must be used for public purposes. This License in conjunction with the Easement granted to the Town for a public pedestrian walkway will enable them to meet the requirements for the Chapter 91 License. This request is similar to that granted to the Dreamland Foundation in order for it to receive a Chapter 91 License as well.

Staff Recommendation

Town Counsel has reviewed the documentation provided by Owner's counsel in support of this request and has drafted the License Agreement.

Background/Discussion

The Town is not required to maintain this portion of the sidewalk for public access and open space purposes and is not required to make any repairs. The Owner has agreed to accept the condition of the sidewalk "as is." The Owner also is required to maintain this portion of the sidewalk in a safe condition and to keep the area safe and free of any debris, as well as to remove any snow and ice as needed.

Impact: Environmental ☐ Fiscal ☐ Community ☒ Other ☐

This License will provide public open space on the sidewalk at no cost to the Town.

Board/Commission Recommendation

N/A

Public Outreach

N/A



Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)

N/A

Attachments

License Agreement and Easement Plan



LICENSE AGREEMENT

This LICENSE AGREEMENT (hereinafter referred to as the "License") is executed this ____ day of _____, 2023 by and between the TOWN OF NANTUCKET, a Massachusetts municipal corporation, acting by and through its Select Board, having an address of Town & County Building, 16 Broad Street, Nantucket, Massachusetts 02554 (the "LICENSOR"), and 14 EASY ST., LLC, SARAH F. ALGER AND RICHARD P. BEAUDETTE, TRUSTEE OF THE 14 EASY STREET CONDOMINIUMS TRUST under a Declaration of Trust dated July 10, 2018 recorded with Nantucket County Registry of Deeds in Book 1654, Page 1, as amended by First Amendment dated December 31, 2019 recorded with said Deeds in Book 1729, Page 34 with a mailing address of P.O. Bx 659, Nantucket, Massachusetts 02554 (hereinafter referred to as the "LICENSEE").

WHEREAS, the LICENSOR is the owner of South Water Street and the public sidewalks _____ (the "LICENSOR'S Property");

WHEREAS, the LICENSEE is the owner of record of a certain parcel of land now known as 14 Easy Street, Nantucket, Massachusetts as described in the Master Deed of the 14 Easy Street Condominiums Trust recorded with Nantucket Registry of Deeds in Book 1654, Page 1, and as amended by First Amendment to Master Deed dated December 31, 2019 recorded with said Deeds in Book 1729, Page 29 (the "Property");

WHEREAS, the Property is shown on a certain easement plan entitled "Easement Plan of Land in Nantucket, MA, Prepared for: 14 Easy Street Condominiums, #14A- #14D, Easy Street, prepared by Bracken Engineering, Inc., dated November 16, 2021, a copy of which is attached hereto as "Exhibit A" and incorporated herein by reference ("Easement Plan"); and

WHEREAS, the LICENSEE requests that the LICENSOR grant a license to the LICENSEE over a portion of the Town sidewalk on South Water Street shown as "Proposed Sidewalk Easement Area= 62 s.f." on said Easement Plan ("the Licensed Premises") for public access and open space in order to satisfy the public purpose requirements by the Massachusetts Department of Environmental Protection for the issuance of a Chapter 91 License on said Property;

WHEREAS, the LICENSOR is willing to grant a license to the LICENSEE to provide and maintain the Licensed Premises for open space for public pedestrian use, subject to the terms set forth herein;

NOW THEREFORE, the LICENSOR hereby grants such entry and license to use the Licensed Premises to the LICENSEE, subject to the following terms and conditions:

I. **USE, PURPOSE, TERM**

The LICENSEE may use the Licensed Premises for open space for public pedestrian use provided it is maintained in a manner that allows safe pedestrian access over the Licensed Premises, and which shall be free of all obstacles, trash and debris and cleared of all snow and ice as needed. Such entry and use shall commence on the date of the execution of this License by both parties and may continue to be in effect unless terminated in accordance with the provisions of Section VI. The LICENSEE acknowledges and agrees that it accepts the Licensed Premises in its "as is" condition for the purposes of this License and that the LICENSOR has made no representations, or warranty, express or implied, regarding the fitness of the Licensed Premises for the LICENSEE's intended purposes.

II. **CONSIDERATION**

The consideration for this License shall be \$1.00, the payment of all costs and expenses associated with the exercise of the rights granted hereunder, together with the observation and performance by the LICENSEE of all the obligations and covenants set forth within this agreement to the reasonable satisfaction of the LICENSOR.

III. **INSURANCE**

The LICENSEE shall maintain during the term of this License public liability insurance, including coverage for bodily injury, wrongful death and property damage, in an amount acceptable to the LICENSOR set forth herein to support the obligations of the LICENSEE under the terms and conditions of this License to indemnify, defend and hold harmless the LICENSOR. The insurance coverage required hereunder shall be placed with insurance companies licensed by the Massachusetts Division of Insurance to do business in the Commonwealth of Massachusetts and have a Best's rating of A- or better.

LICENSEE shall forthwith provide, and thereafter on or before January 1 of each year of the term of this License, a certificate of insurance in each case indicating the LICENSOR is an additional insured on the policy and showing compliance with the foregoing provisions. LICENSEE shall require the insurer to give at least thirty (30) days' written notice of termination, reduction or cancellation of the policy to TOWN.

IV. **INDEMNIFICATION**

LICENSEE shall indemnify, defend and hold harmless the LICENSOR from and against any and all claims, demands, suits, actions, costs, judgments, whatsoever, including reasonable attorney's fees and expenses, which may be imposed upon, incurred by, or asserted against the LICENSOR or its agents, employees, successors and assigns in connection with the use, repair and maintenance of the Licensed Premises. The provisions of this Section shall survive the termination of this Agreement.

V.

CONDUCT

LICENSEE, and its contractors, employees and agents, shall be responsible, at its sole expense for repairing, using and maintaining the Licensed Premises in good condition. During the exercise of the rights hereby granted, the LICENSEE shall at all times observe and obey applicable laws, statutes, ordinances, regulations and permitting or licensing requirements.

The LICENSOR shall not, under any circumstances, be liable for the payment of any expenses incurred, or for the value of any work done or material furnished to the Licensed Premises or any part thereof, but all such improvements and alterations shall be done and materials and labor furnished at LICENSEE'S expense, and the laborers and materialmen's furnishing labor and materials for the work shall release the LICENSOR from any liability.

Nothing in this Agreement shall be construed as requiring the LICENSOR to maintain the LICENSOR'S Property, in any manner, and any maintenance which may be performed on the LICENSOR'S Property by the LICENSOR shall be at the sole and absolute discretion of the LICENSOR.

The provisions of this Section shall survive the expiration or termination of this License.

VI.

TERMINATION and REVOCATION

This License shall be revocable by either party upon written notice of revocation at least sixty (60) days prior to the termination date stated within said notice. During said sixty (60) day period, if the LICENSOR requests, the LICENSEE, at his sole cost, will repair any damage to the Licensed Premises to a reasonably acceptable condition by the LICENSOR.

VII.

MODIFICATIONS and AMENDMENTS

Modifications or amendments to this License shall be in writing and duly executed by both parties hereto to be effective.

VIII.

NOTICE

For purposes of this License, the parties shall be deemed duly notified in accordance with the terms and provisions hereof, if written notices are mailed to the following addresses:

Town:

Town of Nantucket
Select Board
Town & County Building
16 Broad Street
Nantucket, MA 02554

With a copy to: KP Law, P.C.
101 Arch Street
12th Floor
Boston, MA 02110
ATTN: Vicki S. Marsh, Esq.

Licensee: 14 Easy Street Condominium Trust
P.O. Box 659
Nantucket, MA 02554

These addresses are subject to change, and the parties hereto agree to inform each other of such changes as soon as practicable.

IX. NO ESTATE CREATED

This License shall not be construed as creating or vesting in the LICENSEE any estate in the LICENSOR'S Property, but only the limited right of possession as hereinabove stated. This License is personal and exclusive to the LICENSEE and is not intended to run with the land. This License may be transferred or assigned only upon the written consent of the LICENSOR.

X. EXHIBITS and ATTACHMENTS

Any and all exhibits and attachments referenced herein or attached hereto, are duly incorporated within this agreement.

XI. SURVIVAL of TERMS and PROVISIONS

All appropriate terms and provisions relating to the restoration of the property affected hereby, shall survive the termination of this License.

Remainder of Page Intentionally Left Blank. Signatures on Following Page.

IN WITNESS WHEREOF, the parties hereto have caused this License Agreement to be executed as a sealed instrument and signed in duplicate by their duly authorized representatives, on the date first indicated above.

LICENSOR:

TOWN OF NANTUCKET
by its Select Board

Dawn E. Hill Holdate

Date: _____

Brooke Mohr

Matthew G. Fee

Thomas M. Dixon

Malcolm W. MacNab

LICENSEE: 14 EASY STREET CONDOMINIUMS TRUST

By: _____
Richard P. Beaudette, Trustee

Date: _____

By: _____
Sarah F. Alger, Trustee

Date: _____

By: _____
14 Easy St., LLC

Date: _____

By: Jonathan Raith, Inc., as Manager, by:

Jonathan Raith, its President and Treasurer,
Duly Authorized

By: B. Fleming Construction, Inc., its Manager, by:

David Fleming, its President and Treasurer,
Duly Authorized

By: _____
Bruce Ritter, as Manager,
Duly Authorized

Preliminary Outline #4 for 2024 Annual Town Meeting Warrant

For 11/29/23 SB review

As of 11/21/23

NOTE: Numbering & Order is NOT FINAL

Annual Articles

1. Receipt of Reports
2. Appropriation: Unpaid Bills
3. Appropriation: Prior Year Articles
4. Revolving Accounts: Annual Authorization
5. Appropriation: Reserve Fund
6. FY 2024 General Fund Budget Transfers
7. Personnel Compensation Plans for FY 2025 (*add per diem dispatcher*)
8. Appropriation: FY 2025 General Fund Operating Budget
9. Appropriation: Health & Human Services
10. Appropriation: General Fund Capital Expenditures
11. Appropriation: FY 2025 Enterprise Funds Operations
12. Appropriation: Enterprise Funds Capital Expenditures
13. FY 2024 Enterprise Funds Budget Transfers
14. Appropriation: Waterways Improvement Fund
15. Appropriation: Ferry Embarkation Fee
16. Appropriation: Ambulance Reserve Fund
17. Appropriation: County Assessment
18. Appropriation: Finalizing FY 2025 County Budget
19. Rescind Unused Borrowing Authority (*if needed*)
20. Appropriation: OPEB Trust Fund
21. Appropriation: Free Cash
22. Appropriation: Stabilization Fund

Other Select Board Sponsored Articles

NOTE: most of these were reviewed/discussed by SB and/or Town Administration since the 2023 ATM

ZONING* BYLAW & GENERAL BYLAW AMENDMENTS

**Board discussion occurred in January 2018 regarding a request/directive that all zoning articles must be accompanied by a narrative explanation as to why the item is being put forward, along with any operational or financial impacts*

Zoning Bylaws

See attached from Planning (includes Zoning and other)

General Bylaws

- Anything for E-bikes, E-scooters? 11/15 – SB disc HRP? Would like update from BPAC
- Noise bylaw – any changes to hours/days/summer? (brought up at NCL 2023 annual forum; 2023 Sconset Civic Assoc annual meeting) Thoughts of SB?
- Rental car bylaw changes? Have requested recommended amendments from Town Counsel to address surplus rental vehicle medallions; and, the “Turo issue”
- STR – discussed by SB 11/15/23

HOME RULE PETITIONS

Resubmittal of Pending HRP's from prior ATMs

- Community Housing Bank (Article 76/2022 ATM; Article 79/2019 ATM; Article 70/2018 ATM; Article 88/2017 ATM; Article 82/2016 ATM) Will need to be re-voted with some language changes TBD
- Sewer Act Amendment (Article 84/2023 ATM; Article 77/2022 ATM) Will need to re-vote
- Gov't Study Committee Recommendations (Article 85/2023 ATM; Article 78/2022 ATM) Will need to re-vote
- Fertilizer Ban (Article 86/2023 ATM) May need to re-vote
- Real Estate Conveyances x 2 (1 – Article 87/2023 ATM, Article 94/2022 ATM: 50 Altar Rock Rd to NCF; 2 – Article 88/2023 ATM, Article 95/2022 ATM: Portion of Ames Ave) Will need to re-vote

NEW:

- Amend County Charter to change “Board of Selectmen” to “Select Board”
- Coastal Resiliency Districts - ? **Waiting on draft from Town Counsel; also reviewing the parameters of betterments**
- Conveyance of paper road (W Chester St ext and Grove Ln) to Land Bank
- Year-round housing deed restriction program? (not sure if this is also bylaw) **Waiting on AHT?**

MGL ACCEPTANCES

- Accept MGL c. 44, s. 54(b)(1) – Relating to the standards of investments of Trust Funds

REAL ESTATE RELATED

- 31 Western Ave (under consideration - TBD)
- Conveyance of paper road (W Chester St ext, Grove Ln) to Land Bank
- Appropriation for acq of transfer station
- Appropriation for acq of composter
- Grant easement to NGrid for EV charging stations at Surfside Beach parking lot

OTHER

- Increase borrowing auth for Housing
- Coastal erosion structure approval in connection with SBPF/Town project at Baxter Rd?
- **Increase salary for Select Board members? (discussed by Board 10/25/23)**

BALLOT QUESTIONS

- possible debt exclusion(s) and/or capital exclusion(s) for capital projects; real estate

CITIZEN ARTICLES

Submittal deadline Mon, November 13 – **to be reviewed with Town Counsel 12/6**

From: [Mike Burns](#)
To: [Libby Gibson](#)
Cc: [Erika Mooney](#); [Brian Riley](#); [John Giorgio](#); [William Pittman](#)
Subject: Re: BPAC: E bikes and E scooters
Date: Wednesday, November 22, 2023 9:01:45 AM
Attachments: [image001.png](#)

A Class3 currently has no definition in MGL, but the standard is that Class3 e-bikes have a throttle and pedal assist up to 28MPH. Class1 and 2 e-bikes are defined in MGL. The Class1 only has pedal assist up to 20MPH, and the Class2 has a throttle and pedal assist up to 20MPH. Under MGL, Class2 and 3 are restricted from sidewalks and are allowed on paths unless restricted by a local municipality.

Since a Class3 isn't defined in MGL, there's interpretation that these are mopeds, or similar, and need plates and a license to operate, but that's not clear and should be defined in state law. And each state handles e-bike regulations. I'd suggest Class3 have an age restriction, at a minimum, since they operate like mopeds and are faster than Low Speed Vehicles (LSVs, or street legal golf carts), which require licensing to operate.

As far as I know, only Class1 or 2 are rented on Nantucket, and I believe the pedicab operates a Class1.

On Nov 21, 2023, at 8:09 PM, Libby Gibson <LGibson@nantucket-ma.gov> wrote:

What's a Class 3 ebike? Do we regularly see those on MUPs and sidewalks?

C. Elizabeth Gibson, ICMA-CM
Town Manager
Town of Nantucket
(508) 228-7255

This electronic message and any attached files contain information from the Town of Nantucket that may be privileged and/or confidential. The information is intended for the recipient named above, and use by any other person is not authorized. If you are not the intended recipient, any disclosure, distribution, copying, or use of this information is strictly prohibited. If you have received this message in error, please notify the sender by e-mail immediately. Also, please be advised that the Secretary of State's office has determined that most e-mails sent to and from municipal officials are considered to be public records and consequently may be subject to public disclosure.

From: Mike Burns <mburns@nantucket-ma.gov>
Sent: Tuesday, November 21, 2023 7:42 PM
To: Libby Gibson <LGibson@nantucket-ma.gov>
Cc: Erika Mooney <EMooney@nantucket-ma.gov>; Brian Riley <BRiley@k-plaw.com>; John Giorgio <jgiorgio@k-plaw.com>
Subject: RE: BPAC: E bikes and E scooters

Highlighted in the attached minutes is the BPAC discussion to date on ebikes. Galen Mook of MassBike told us that there are bills to further regulate Class3 ebikes. In MA, they're currently not allowed on paths or sidewalks. There hasn't been a BPAC quorum for a meeting since September. I believe their next meeting is December 13 at 330PM.

T. Michael Burns, AICP

Transportation Program Manager
Nantucket Planning & Economic Development Commission
2 Fairgrounds Road, Nantucket, MA 02554
508-325-7587 ext. 7011

<image001.png>

From: Libby Gibson <LGibson@nantucket-ma.gov>

Sent: Tuesday, November 21, 2023 4:49 PM

To: Mike Burns <mburns@nantucket-ma.gov>

Cc: Erika Mooney <EMooney@nantucket-ma.gov>; Brian Riley <BRiley@k-plaw.com>;
John Giorgio <jgiorgio@k-plaw.com>

Subject: BPAC: E bikes and E scooters

Mike – would you pls attend the Select Board meeting on 11/29 (could be remote) and review what the BPAC is specifically discussing re: the above? BRIAN: the Board would also like to know (based on last week's discussion) if a home rule petition to regulate these things would be viable?

C. Elizabeth Gibson, ICMA-CM
Town Manager
Town of Nantucket
(508) 228-7255

This electronic message and any attached files contain information from the Town of Nantucket that may be privileged and/or confidential. The information is intended for the recipient named above, and use by any other person is not authorized. If you are not the intended recipient, any disclosure, distribution, copying, or use of this information is strictly prohibited. If you have received this message in error, please notify the sender by e-mail immediately. Also, please be advised that the Secretary of State's office has determined that most e-mails sent to and from municipal officials are considered to be public records and consequently may be subject to public disclosure.



Bicycle and Pedestrian Advisory Committee

Thursday, September 21, 2023

At 3:30 PM

Via ZOOM

DRAFT MINUTES

Members Present: Jason Bridges (Chair), Ian Golding (Vice-Chair), Michel Kremer, John Mynttinen, RJ Turcotte

Members Absent: Joseph Topham, Laura Walters

Staff Present: Mike Burns

Others Present: Matt Fee, Michael Gromley; Galen Mook and Alexis Hosea-Abbott from MassBike, Jeff Maxtutis from BETA Group; Josh Millonig, Lindsey Abbott, and Bichen Wang from Weston and Sampson

1. Administrative Items

- a) Call to order
 - Chair called meeting to order at 3:33PM
- b) Establishment of a Quorum
 - The Chair declared a quorum present
- c) Approval of Agenda
 - There was unanimous approval of the agenda by rollcall vote
- d) Approval of Minutes – July 20, 2023
 - Motion by RJ T, seconded by Michel K, to accept to July 20, 2023 meeting minutes.
 - Motion was approved unanimously.

2. Action and Discussion

- a) Update from NanTukTuk on Pedicab pilot
 - Michael G informed the Committee that the pilot was an awesome experience. The operation was well received. Jetties to Town is a good route. He suggested that the gratuity restriction change as some people don't tip. He also suggested a need to expand to have more pedicabs in operation.
 - Ian G asked about ridership and data.
 - Michael G said ridership from July 20 to September 20 was about 1,000 and will share data with the Chair.

- Mike B mention the Committee will be asked for a recommendation regarding any future requests to expand and modify the pedicab regulations.

b) E-bike Safety Discussion

- Galen M mentioned he is meeting with bike and pedestrian committees statewide to incentivize and educate the public on safety initiatives. MassBike has a focus on e-bikes to regulate and incentivize using a 3-class regulatory model. Class 1 and 2 e-bikes are defined and regulated in state law. Class 3 are not in the law.
- Jason B asked if Class 3 e-bikes could be registered at the RMV with plates.
- Galen M responded that registration of Class 3 e-bikes is not supported by RMV.
- Ian G and Michel K mentioned Class 3s should be registered due to speed.
- Galen M mentioned support for camera enforcement and path speed limits.
- Mike B suggested using age restrictions for Class 3 e-bikes.
- Galen M responded that education and engineering efforts over enforcement are best for safety and all age groups using signs, brochures, and letters in mailers. A Crash database is also being developed for vulnerable users. Hospital data is difficult to get due to privacy restrictions. 6th grade bike education training is possible via grants through schools.
- Committee members thanked Galen for attending and mentioned need for more awareness to improve safety for bicyclists.

c) On-going Projects

i. Tom Nevers Road Shared Use Path – update on design options

- Josh M provided an update on the project, noting Land Bank Commission support for the boardwalk option their property. He described the bike lane options at the end of Tom Nevers Rd to limit right of way impacts. Cost estimates, right of way impacts, and surveying is still being developed.
- Ian G asked about signage and markings at crossings.
- Josh M mentioned those details would be developed based on guidance from the Town.
- Jason B asked about the curbing to be used for the bike lane option and the need to use the most safe and most cost effective option.
- Josh M recommended granite curbing and noted that asphalt could be an option.
- Ian G and RJ T left the meeting, and the quorum was lost at 5PM.

ii. Mid-Island Compete Streets Projects – design options

- Jeff M provided a brief summary of the benefits and impacts to Pleasant Street and Williams Lane under one-way and two-way traffic flows. The presentation summarized the impacts of the traffic flow options on bike and pedestrian accommodations, right of way, cost, and traffic circulation. Two-way traffic flow would provide minimal disruption to traffic and minimal accommodation of bicycle users while having greater right of way and cost impact. The one-way flow would better accommodate bicycle traffic while having less impact to traffic circulation, particularly to the Four Corners intersection.
- Mike B noted this will be discussed at the next meeting as the quorum was lost
- No action was taken.

3. Other Business

- a) Committee Comment
 - There were no comments
- b) Public Comment
 - There was no public comment

4. Adjourn

- The meeting ended at 5:00PM due to lack of quorum.

Submitted by:
Mike Burns



Downtown Parking Management System Select Board – November 29, 2023



Nantucket Planning & Economic Development Commission
Nantucket Transportation Planning Organization



Previous Work

- 
- 2018 ATM – Parking Benefits District authorized (Article 66)
 - Create a District to collect and spend parking revenues
 - Create a Dedicated Fund for parking revenues and expenditures
 - Create an Entity to Manage the District
 - 2018 Town Staff Work Group
 - Parking Survey conducted in summer 2018
 - Pricing options evaluated and to be selected by a managing entity
 - Parking District and managing entity structure recommended
 - 2019 – Strategy Plan – Implement Parking Management by 2020
 - Pro Forma Business Plan outlined
 - Staffing considerations
 - Considered changes to parking regulations



Previous Work – continued

- Draft Communication and Messaging Strategy
- Draft Program Mission, Goals, and Measures of Effectiveness
- Select Board Pilot Decision Points:
 - Geography
 - User Interface and Payment Options
 - Restrictions and Rates
 - Revenue and Oversight Considerations
 - Pilot Duration
- Review License Plate Reader (LPR) data



Draft Mission and Key Messaging

1. The Select Board wants to make the transportation system work better.
2. Reducing parking-related congestion and increasing space availability is beneficial.
3. The Select Board's paid parking pilot will charge the lowest rates to optimize availability.
4. The paid parking pilot's goal is to optimize parking, not generate revenue.
5. As pilot data becomes available, the Select Board will make decisions about improvements and next steps.



Goals and Measures of Effectiveness

Pilot Goal	Measures of Effectiveness	LPR Data Available?
Goal 1: Improve On-Street Parking Availability	1. # of blocks within 5 percent of 85% target during target periods 2. # of unique on-street parking sessions	No
Goal 2: Maximize Off-Street Usage	1. # of unique parking sessions initiated in off-street lots & valet	No
Goal 3: Determine Best User Interface Option	1. # parking sessions initiated by payment solution 2. # days enforcement suspended due to down payment solution 3. cost/benefit ratio of each payment solution	No
Goal 4: Reduce Enforcement Burden	1. # payment invoices (citations) issued (12,449 in 2023)	Yes
Goal 5: Protect Residential Districts	1. utilization trends in blocks adjacent to core	No



Pilot Program Timeframe

[illegible]



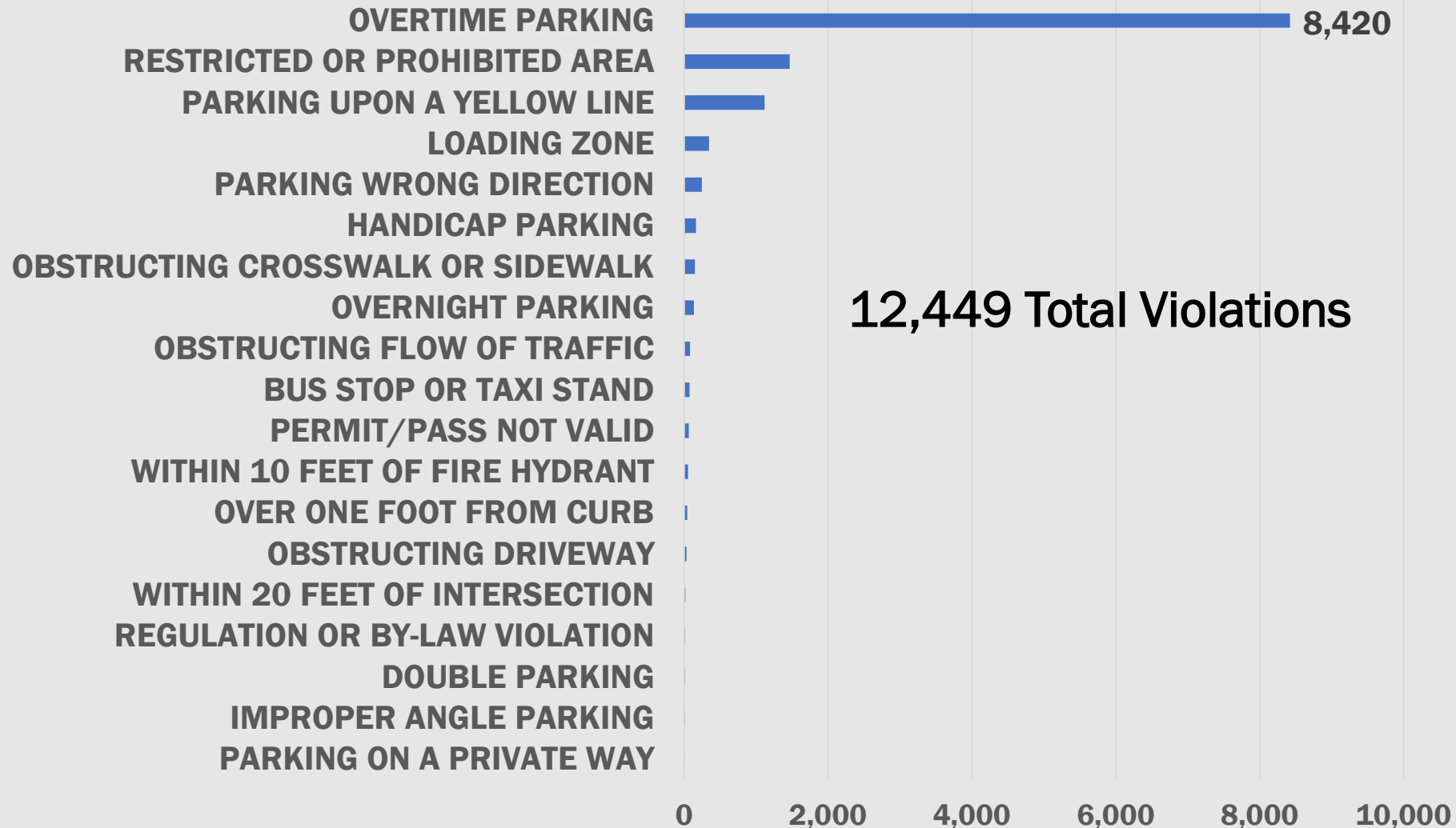
2023 Parking Enforcement Data Overtime Parking



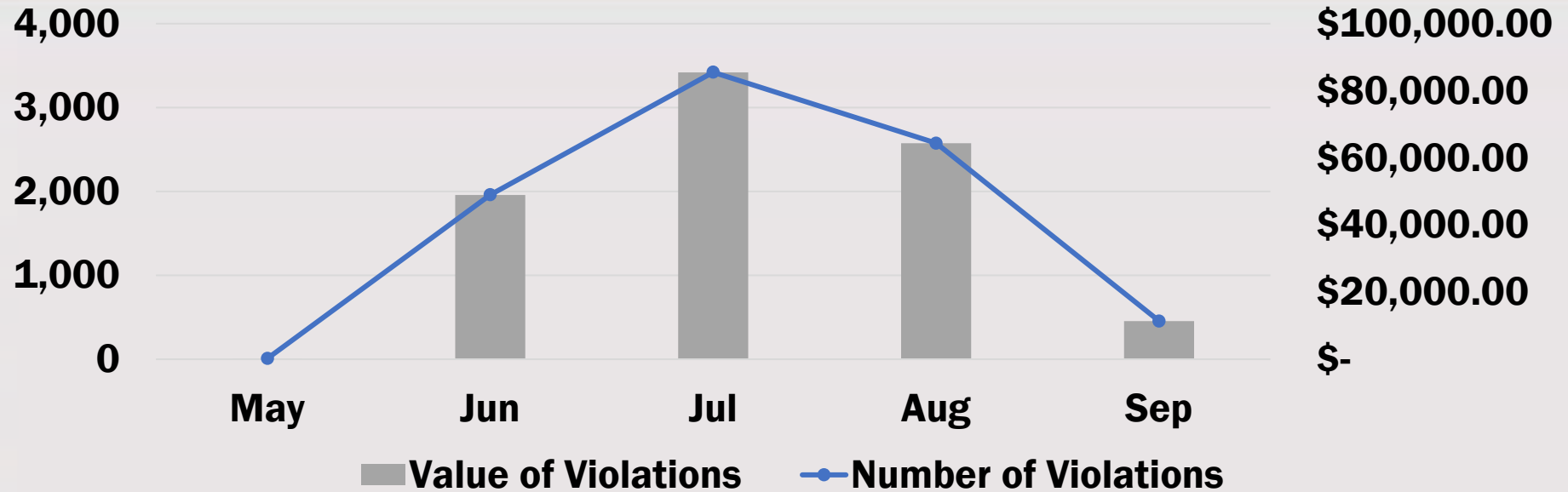
Nantucket Planning & Economic Development Commission
Nantucket Transportation Planning Organization



2023 Parking Enforcement Data



Overtime Violations

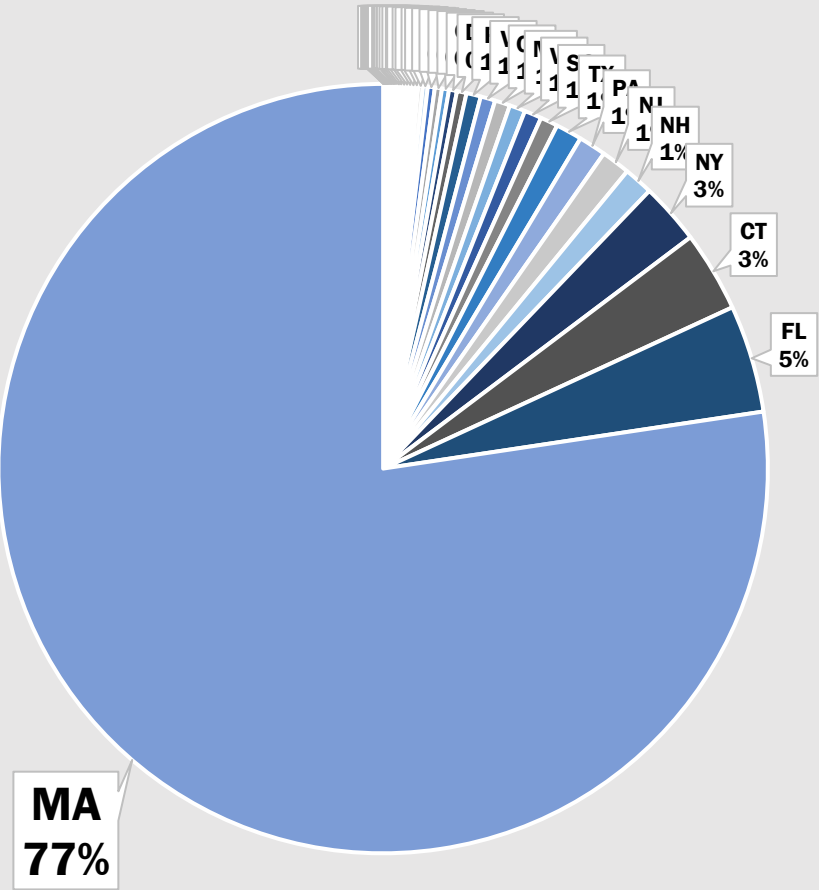


Row Labels	Value of Violations	Number of Violations
May	\$ 200.00	8
Jun	\$ 48,925.00	1,960
Jul	\$ 85,525.00	3,422
Aug	\$ 64,375.00	2,576
Sep	\$ 11,350.00	454
Grand Total	\$ 210,375.00	8,420

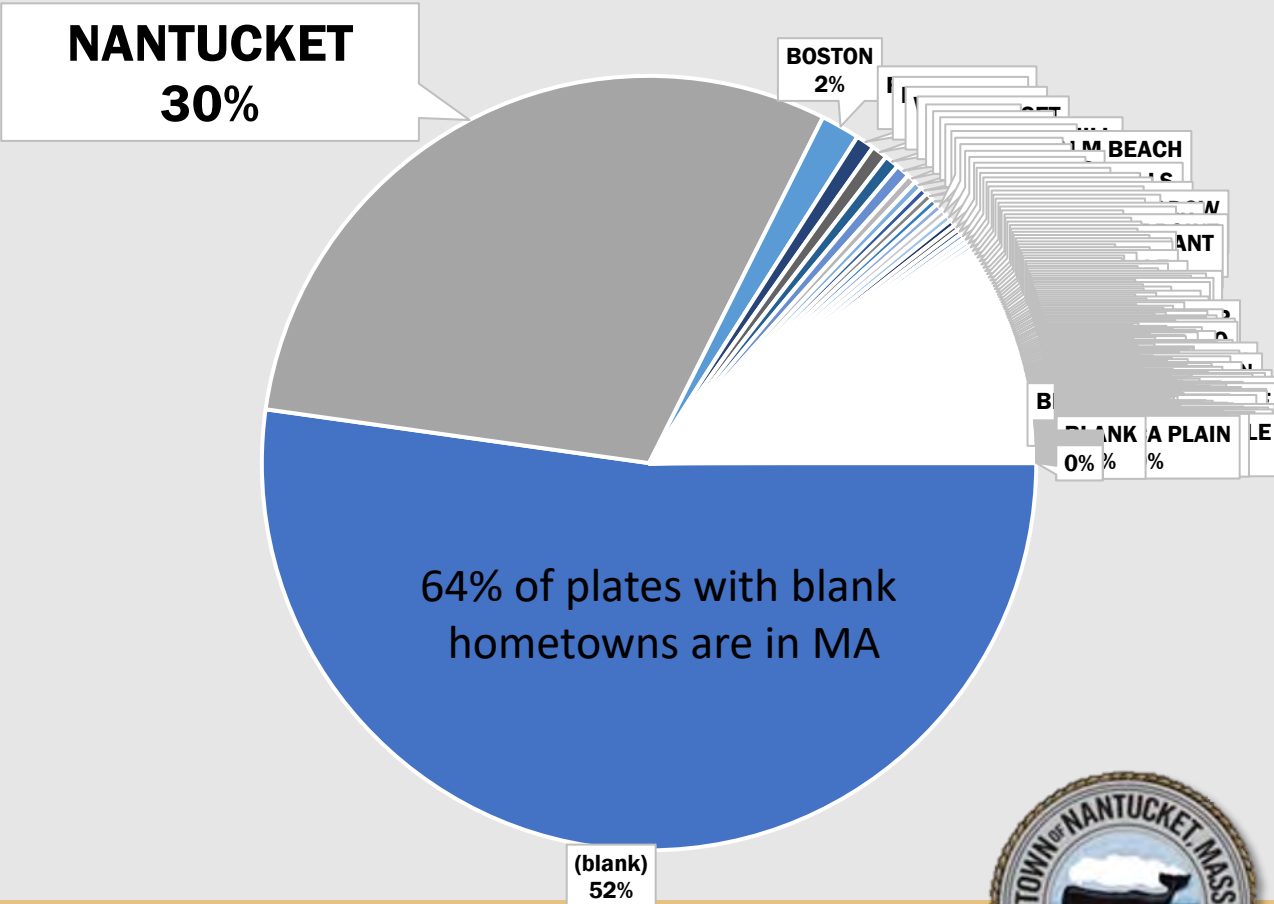


Overtime Violations

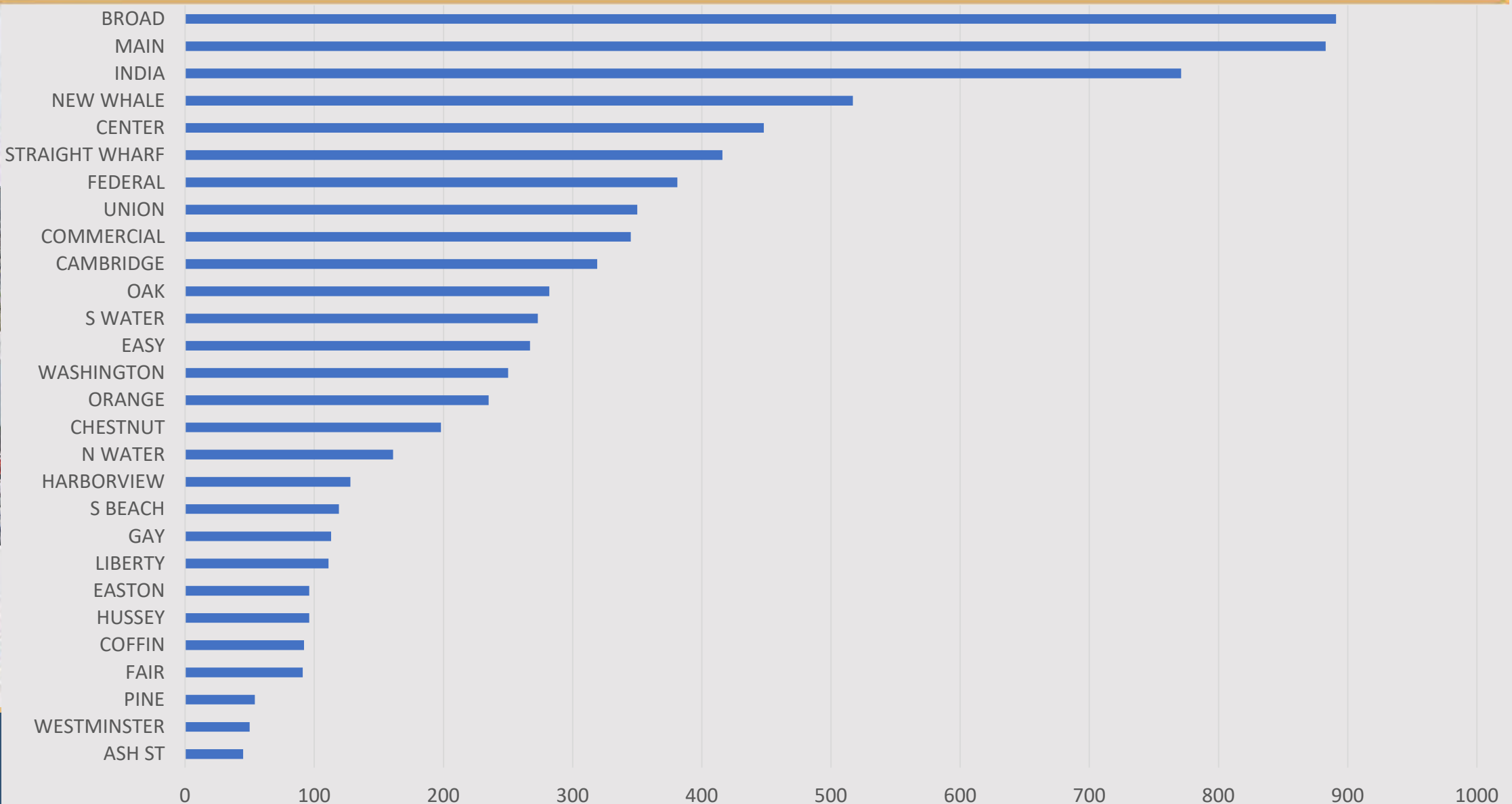
State Plate



Owner's Hometown



Overtime Violations



Next Steps

- Select Board Pilot Decision Points:
 1. District Boundary
 2. User Interface and Payment Options
 3. Restrictions and Rates
 4. Revenue and Oversight Considerations
 5. Pilot Duration

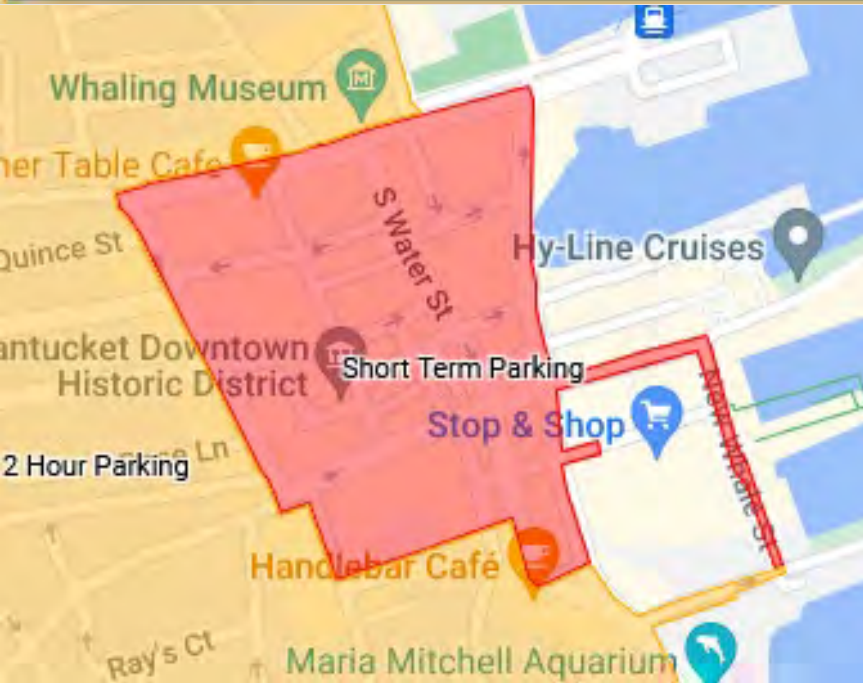




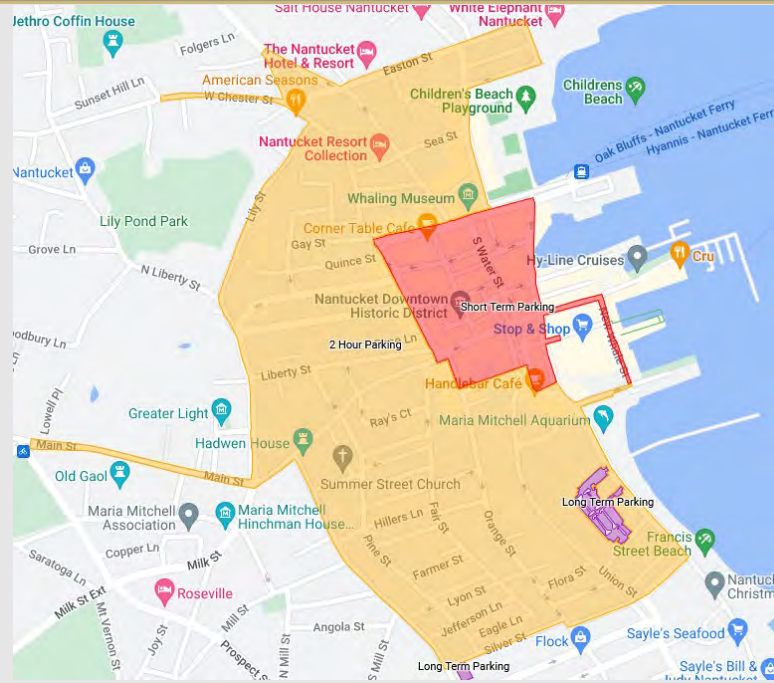
Downtown Parking Management System Decision Points



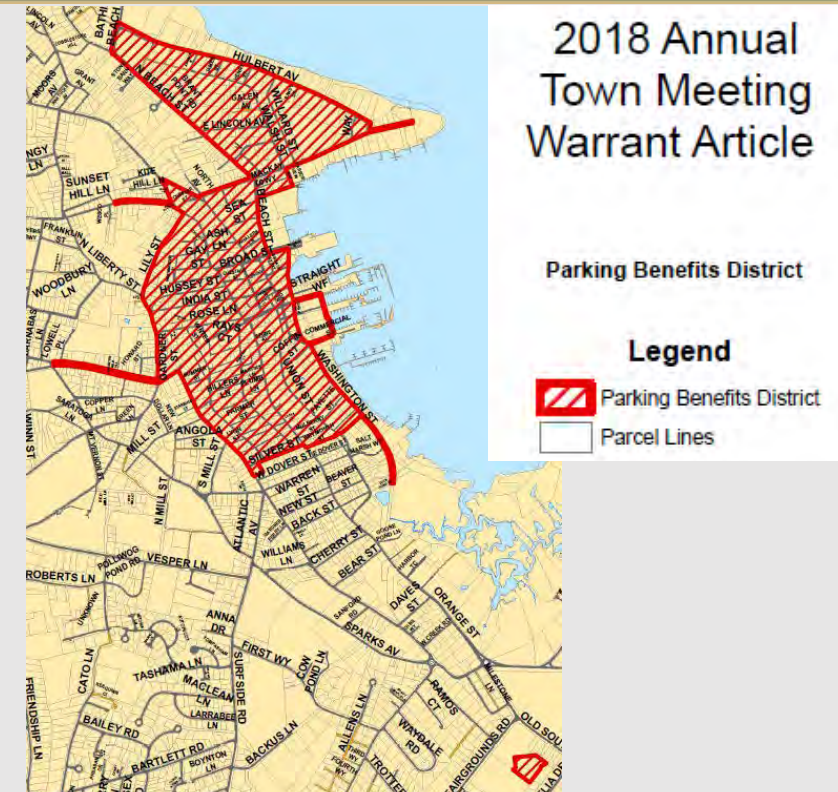
Select Pilot Geography



Option 1: Short-term Core Parking District



Option 2: 2-Hour Residential Parking District



Option 3: All regulatory parking districts and P&R lots



User Interface Payment Packages

1. Package Options:

- Option 1: Mobile-only – mobile vendor app, call option, website option
- Option 2: Kiosks-only – multi-space parking meters
- Option 3: Both mobile and kiosk options



User Interface Payment Packages - Characteristics

Paid Parking - User Interface Option Package Comparison – Characteristics			
	Package 1	Package 2	Package 3
Accommodates 3% of Population without Phone Access?	Yes: Pre-Pay Scratch off Hang Tags	Yes: Multispace Meters	Yes: Multispace Meters
Alternate Options in Event of Carrier Disruptions?	Yes: Pre-Pay Scratch-Off Hang Tags	Somewhat: Multispace Meters Operate without Back-End Services	Somewhat: Multispace Meters Operate without Back-End Services
Mitigations for Hardware Disruptions?	Not Applicable	Somewhat: Can walk to another meter in different zone.	Yes: Mobile App, Call, or Online Service
Service Maintenance In-Person or Remote?	Can be Accomplished Remotely	Requires In-Person Maintenance	Multispace Meters: In-Person Mobile: Remotely
Undesirable Aesthetic Impacts/Streetscape Clutter?	Revised Signage	Multispace Meters	Multispace Meters & Revised Signage
Undesirable Mobility Impacts?	None.	Multispace Meters reduce effective sidewalk area	Multispace Meters reduce sidewalk sidewalk area
Ability to End Sessions Early or Extend Sessions Remotely?	Yes: Mobile No: Pre-Pay Scratch Off Hang Tags	No.	Yes: Mobile No: Multispace Meters
Requires In-Vehicle Display?	No: Mobile Yes: Pre-Pay Scratch Off Hang Tags	Dependent on Service (Pay by Plate vs. Pay & Display)	Mobile: No. Multispace Meters: Depends.
Ability to Integrate with Back-End Permitting & Enforcement Systems?	Yes: Mobile No: Pre-Pay Scratch Off Hang Tags	Yes.	Yes.
Up-Front Costs	Least Expensive	More Expensive	Most Expensive

Select Pilot Rates and Restrictions

1. Hourly Restrictions

- Option 1: Eliminate time restrictions and use pricing to incentivize turnover
- Option 2: No change in time restrictions with ability to pay for extended parking time

2. Start of Pricing the Parking Session

- Option 1: Pricing starts at beginning of parking session
- Option 2: Pricing starts after 30 minutes
- Option 3: No change time restrictions, pricing starts at end of time restriction

3. Parking Limit / Maximum Time

- Option 1: No limit of extended parking
- Option 2: Limit of 4 hours of extended parking per parking session in district
- Option 3: Limit of 4 hours of extended parking per day
- Option 4: Limit of 4 hours of parking per day



Select Pilot Rates and Restrictions - continued

4. Rate Structure

- Option 1: Uniform unit price rate
- Option 2: Escalating unit price rate

5. Seasonal Rate Structure

- Option 1: No change in rate structure in summer and off-season
- Option 2: Half price parking rates in off-season



Revenue and Oversight Considerations

- Establish Parking Benefits District (authorized by ATM 2018)
 - Option 1: Do not direct parking revenue to a special fund
 - Option 2: Direct revenue from District to Parking Benefit District enterprise fund
- Determine stewardship and oversight of enterprise fund:
 - Option 1: Select Board
 - Option 2: Establish a Transportation & Parking Commission
- Determine staff needs:
 - Option 1: Evaluate implementation with existing staff
 - Option 2: Establish and fill a Parking Coordinator position



Pilot Duration

- Implement three-year pilot
- Provide bi-annual reports on measures of effectiveness to Select Board (Late February and Late August)
- Following pilot, evaluate program and consider improvements or program termination





Questions



Nantucket Planning & Economic Development Commission
Nantucket Transportation Planning Organization



2024 ATM Concept List as of 10/02/23

Map Changes

R-1 to R-5 or R-5L– Hooper Farm Road/Cartwright/Shady Maple/Allens/First/Second

R-10 to R-10L Nobadeer Way (Correction)

RC-2 to CTEC – Appleton (3 Properties)

RC-2 to CMI or CTEC – 43 Nobadeer Farm Road (Single Property)

RC-2 to R-5 or CN 61 Surfside Road and 2 Miacomet Ave

RC-2 to ??? Rosebud/Hinsdale/Forrest

Bylaw Changes

Flex Development – ability for PB to grant waiver of CR when there is an affordability component to development

CMI- 40ft allowed by right when 25% is affordable (get some structural schematics)

Apartments and Apartment buildings – density increase when there is a min of 25% affordable (subject to PB review and Special Permit)

Move MMD Special Permit to ZBA (discuss with ZBA on 10/12)

Prohibit large residential swimming pools in the MMD (allow small and hot tubs by special permit?)

Technical Amendments

139-2 (update apartments building(s) to be three or more units)

139-2 (change 650 to 900 to reduce confusion with conflicting numbers)

139-2 (remove R-1 and RC-2 setback difference from the definition of yard, front)

139-12 (update language that referenced incorrect Bylaw sections)

139-12G(2)(e) (update Bylaw section reference)

139-16C(3) (remove R-1 and RC-2 setback differences)

Other articles prepared by staff NOT for Planning Board

Bylaw update to Chapter 127-20A to reference the appropriate TOD and COD map

Cannabis Advisory Committee article?



Town Manager's Activities Report

Agenda Item #	XI. 2.
Date	11/29/2023

Staff

Town Manager, Assistant Town Managers, Administration Staff, Others

Subject

Monthly Town Management Activity Report

Business as Usual

- FY 24 and FY 25 Budget Meetings (Weekly if not daily)
- 11/7/23 STM Prep and Follow-up
- 5/7/24 ATM Prep
- Strategic Plan Follow-up (Review Board Focus Area Assignment Idea)

Change (in how we do things)

- Additional Select Board Monthly Licensing Meeting (Agenda/Packet Prep, Organization of Attendees, Posting, Technology for the Meeting, Minutes)

Strategic/Major Initiatives

- Baxter Road Alt Access and SBPF Geotube Project
- Sheep Pond Road
- Our Island Home Work Group & Organization of Upcoming Meetings with Sherburne Commons Board, Residents, Initial Neighbor Meeting, Town Departments
- Wind Fund Grant Outreach to Departments
- Long-term Solid Waste Planning

Staffing / Personnel Management-Related

- Employee Housing issues
 - hiring of Housing Director, Rental Property Manager
 - coordinating leases and lease issues
 - locating rental properties
 - reviewing rental equity issues
 - reviewing potential properties for acquisition for employee housing

- o employee housing project management/outreach/launch/coordination/tracking)
- Employee Morale and Leadership group meetings/follow-up

Other

- Mass Municipal Association webinars (Virtual Leadership Program, Running an Effective Meeting, State-level Disaster and Recovery Process, Effective Constituent Engagement, Grants 101)
- Mass Municipal Manager's Association Annual Fall Conference (11/16-17 – Respect and Civility – covered communications, codes of conduct, public comment, legal and practical realities)
- Washington Street coastal resilience planning – joint initiative with Land Bank
- Real Estate Issues

Meetings

WEEKLY MEETINGS:

- Department Heads and Assistant TMs
- Agenda Prep – weekly meetings
- PFAS 2x-weekly

MONTHLY MEETINGS

(or sometimes Bi-Monthly):

- Cabinet
- Town Admin Staff – 2 separate meetings monthly
- Cape Cod Managers
- Solid Waste Long-Term Planning
- OIH Facility
- SBPF
- Baxter Road Relocation

QUARTERLY:

- Cabinet Problem-Focused Retreat quarterly
- Strategic Plan Internal Staff
-

AD HOC/SEASONAL:

- TM/ATM Planning Session
- 2023 STM follow-up underway
- Summer Issues Team Debrief
- Staffing/Priority Hiring