

Town and County of Nantucket Select Board • County Commissioners

Jason Bridges, Chair
Matt Fee
Dawn E. Hill Holdgate
Brooke Mohr
Melissa Murphy



16 Broad Street
Nantucket, Massachusetts 02554

Telephone (508) 228-7255
Facsimile (508) 228-7272
www.nantucket-ma.gov

C. Elizabeth Gibson
Town & County Manager

***AGENDA FOR THE MEETING OF THE
SELECT BOARD
AUGUST 3, 2022 - 6:30 PM
PSF COMMUNITY ROOM, 4 FAIRGROUNDS ROAD
AND REMOTE PARTICIPATION VIA ZOOM WEBINAR
NANTUCKET, MASSACHUSETTS
AMENDED AUGUST 2, 2022***

YOU TUBE LINK FOR VIEWING ONLY:

https://youtu.be/euMg_N4EsLw

ZOOM WEBINAR REGISTRATION LINK TO VIRTUALLY ATTEND MEETING:

https://us06web.zoom.us/webinar/register/WN_pBHHuGXpSomJj8GRNrNvjQ

I. CALL TO ORDER

II. SELECT BOARD ACCEPTANCE OF AGENDA

III. ANNOUNCEMENTS

1. The Select Board Meeting is Being Audio/Video Recorded.
2. - Review of Applications for Appointments to Agricultural Commission, Contract Review Subcommittee (Human Services), Council for Human Services, Finance Committee, Historic District Commission Associate and Zoning Board of Appeals Alternate;
- Applicant Introduction Scheduled for Wednesday, August 17, 2022, Pursuant to Select Board Committee Appointment Policy.
3. 2022 Committee Vacancies - Round 3.
4. **Short-Term Rental Work Group: Review of Available Seats and Appointment Timeline.**
5. No Select Board Meeting on Wednesday, August 10, 2022 at 5:30 PM (Summer Schedule).
6. Select Board Announcements/Comments.

IV. FOLLOW-UP ON COMMENTS FROM PRIOR SELECT BOARD MEETINGS

V. PUBLIC COMMENT*

VI. NEW BUSINESS*

VII. APPROVAL OF MINUTES, WARRANTS AND PENDING CONTRACTS

1. Approval of Minutes of July 20, 2022 at 5:30 PM; July 27, 2022 at 8:30 AM.
2. Approval of Payroll Warrants for July 24, 2022.
3. Approval of Treasury Warrants for July 27, 2022; August 3, 2022.
4. Approval of Pending Contracts for August 3, 2022 - as Set Forth on the Spreadsheet Identified as Exhibit 1, Which Exhibit is Incorporated Herein by Reference.

VIII. CITIZEN/DEPARTMENTAL/COMMITTEE REQUESTS

1. Request for Acceptance of Gift of Milestone Bike Park Repair Station.
2. Finance Department: Request for Approval of Sale of General Obligation Bonds in the Amount of \$38,110,000, Consisting of Series A in the Amount of \$33,740,000 in Tax Exempt Bonds and Series B in the Amount of \$4,370,000 in Taxable Bonds.

IX. TOWN MANAGER'S REPORT

1. Federal Offshore Wind Farms: Permitting Overview.
2. FY 2022 Fourth Quarter/End of Year Budget Reports: General Fund; Our Island Home Enterprise Fund; Solid Waste Enterprise Fund.
3. Review of 2023 Annual Town Meeting and Annual Town Election Timeline.

X. SELECT BOARD'S REPORTS/COMMENT

1. Discussion on Short-term Rental Work Group Facilitator Services/Selection of Facilitator.
2. Committee Reports.

XI. ADJOURNMENT

****Identified on Agenda Protocol Sheet***

SELECT BOARD AGENDA PROTOCOL:

Roberts Rules: The Select Board follows Roberts Rules of Order to govern its meetings as per the Town Code Charter.

Public Comment: Public Comment is to bring matters of public interest to the attention of the Board. The Board welcomes concise statements on matters that are within the purview of the Select Board. At the Board's discretion, matters raised under Public Comment may be directed to Town Administration or may be placed on a future agenda, allowing all viewpoints to be represented before the Board takes action, if any. Except in emergencies, the Board will not normally take any other action on Public Comment in its sole discretion.

To facilitate that any individual who wishes to provide Public Comment has the opportunity and to ensure the ability of the Board to conduct its business in an orderly fashion, the following rules and procedures are adopted consistent with state and federal free speech laws:

- The agenda for regular Select Board meetings will include a Public Comment period at the beginning of the meeting unless there is more urgent business for the Board to take up first. This time is reserved for speakers to address the Board on matters that are not related to any other Agenda item. If a speaker wishes to address the Board on a matter that is related to another Agenda item, the Chair will accept public comment when that Agenda item is reached during the meeting.
- All speakers are encouraged to present their remarks in a respectful manner.
- All remarks will be addressed through the Chair of the meeting.
- The Chair of the meeting may not interrupt speakers who have been recognized to speak, except that the Chair reserves the right to terminate speech which is not constitutionally protected because it constitutes true threats, incitement to imminent lawless conduct, comments that were found by a court of law to be defamatory, and/or sexually explicit comments made to appeal to prurient interests. Verbal comments may also be curtailed if they exceed three (3) minutes and to the extent they exceed the scope of the Board's authority.

Disclaimer: Public Comment is not a time for debate or response to comments by the Board. Comments made during the Public Comment period do not reflect the views or positions of the Board. Because of constitutional free speech principles, the Board does not have authority to prevent all speech that may be upsetting and/or offensive made during the Public Comment period.

New Business: For topics not reasonably anticipated by the Chair 48 hours in advance of the meeting may be brought up for discussion in accordance with the Open Meeting Law.

Public Participation: The Board welcomes valuable input from the public at appropriate times during the meeting with recognition from the Chair at his/her sole discretion. For appropriate agenda items, the Chair will introduce the item and take public input. Individual Board Members may have questions on the clarity of the information presented. The Board will hear any staff input and then deliberate on a course of action.

Select Board Report and Comment: Individual Board Members may have matters to bring to the attention of the Board during a meeting. If the matter contemplates action by the Board, Board Members will consult with the Chair and/or Town Manager in advance and provide any needed information by the Thursday before the meeting and/or schedule the matter for a future Board meeting. Otherwise, except in emergencies, the Board will not normally take action on Select Board Comment.

Approved on February 17, 2021

Select Board
2022 Committee Vacancy Appointments Timeline
Round 2
As of 6/30/2022

June 30 – Advertise committee vacancies on Town’s website

July 7 and July 14 – Advertise committee vacancies in the Inky

July 6 and July 13 – Committee vacancies to be added to Select Board agendas as announcement

July 15 at 12:00 PM – Deadline for submitting applications for the following committee vacancies:

- Agricultural Commission – two seats, terms expire 2023
- Agricultural Commission – two seats, terms expire 2025
- Contract Review Subcommittee (Human Services) – one seat, term expires 2025
- Council for Human Services – one seat, term expires 2025
- Finance Committee – one seat, term expires 2025
- Historic District Commission Associate – one seat, term expires 2025
- Tree Advisory Committee – two seats, terms expire 2025
- Zoning Board of Appeals Alternate – one seat, term expires 2025

July 20 and August 3 – The names of applicants who have submitted applications will be read aloud and applications will be included in the Board’s packet.

August 17 – Meeting for applicants to introduce themselves and review their applications; committee appointments made.

Town Manager Committee Appointments:

- Advisory Committee of Non-Voting Taxpayers (ACNVT) – multiple terms/seats available

July 20, 2022 – Committee Applicants:

Agricultural Commission

4 Seats Available; 2 Applicants

2 Seats Terms End 2023

2 Seats Terms End 2025

Current Committee Members:

VACANT 2023

VACANT 2023

Posie Constable 2024

VACANT 2025

VACANT 2025

Applicants:

Charity Benz – new applicant

Pamela Perun – new applicant

Pursuant to Article 65 passed by 2022 Annual Town Meeting, “To the extent available and willing to serve, the [Agricultural] Commission shall consist of a minimum of three members whose prime source of income is derived from farming or agricultural-based enterprises in Nantucket and another two who are interested in farming. If the foregoing are neither available nor willing to serve, then any member may be appointed from the community who has an interest in agriculture.”

Contract Review Subcommittee, Human Services

1 Seat Available; 1 Applicant

1 Seat Term Ends 2025

Current Committee Members:

Linda Williams (At-Large) 2023

John W. Belash (At Large) 2024

VACANT (At Large)	2025
-------------------	------

VACANT (CHS Rep) 2022

Ruth Tonico (CHS Rep) 2022

Joanna Roche (FinCom Rep) 2022

Bertyl Johnson (NP&EDC Rep) 2022

Applicants:

Dorothy Hertz – new applicant (previous term ended 6/30/2022)

July 20, 2022 – Committee Applicants:

Council for Human Services

1 Seat Available; 2 Applicants

1 Seat Term Ends 2025

Current Committee Members:

Jennifer Porter	2023
Claudia Valle	2023
Sindy Rivera	2023
Athalyn Sweeney	2024
Sue Mynttinen	2024
Veronica Bolcik	2024
Tara Restieri	2025
Amanda Wright	2025
VACANT	2025

Applicants:

Joseline Ramirez – new applicant (previous term ended 6/30/2022)
Suzanne Keating – new applicant

Finance Committee

1 Seat Available; 3 Applicants

1 Seat Term Ends 2025

Current Committee Members:

Denice Kronau	2023
Joanna Roche	2023
Joseph T. Grause, Jr.	2023
VACANT	2024 (to be advertised separately)
Peter A. McEachern	2024
Peter N. Schaeffer	2024
Christopher Glowacki	2025
Jill Vieth	2025
VACANT	2025

Applicants:

Stephen Maury – new applicant (previous term ended 6/30/2022)
Jeremy Bloomer – new applicant
Joseph H. Wright – new applicant

Historic District Commission Associate

1 Seat Available, 1 Applicant

1 Seat Term Ends 2025

Current Committee Members:

Jesse Dutra	2023
Carrie Thornewill	2024
VACANT	2025

Applicants:

Constance Patten – new applicant

July 20, 2022 – Committee Applicants:

Zoning Board of Appeals Alternate

1 Seat Available, 1 Applicant

1 Seat Term Ends 2025

Current Committee Members:

Mark W. Poor	2023
Geoffrey Thayer	2024
VACANT	2025

Applicants:

James Mondani – new applicant (previous term ended 6/30/2022)



TOWN OF NANTUCKET
COMMITTEE INTEREST FORM/NEW APPLICANT

For Appointment by the Select Board

RECEIVED

JUL 15 2022

NANTUCKET TOWN ADMINISTRATION

Please return this form to the Town Administration offices by the advertised due date.

Please call for date of the Public Hearing for applications review or refer to the Public Notice.

Name: Charity Benz

Home Phone: 508-228-7107

Mailing Address: 5 Milestone Crossing, Nantucket, MA 02554 **Alternate Phone:** 508-292-8290

Email Address: cibenz@comcast.net

Date Submitted: July 15, 2022

REQUESTING APPOINTMENT TO: Agriculture Commission, term expiring 2025.

Reasons for Committee Interest

- Have you ever attended a meeting of the committee/board/commission? No
- Why are you interested in this committee/board/commission? See explanation below
- Are you prepared to commit to the meeting schedule of the committee/board/commission? Yes

Starting as a weed puller for my mother in her large vegetable garden and participating in the canning process with her every year, I have always been interested in gardening and, as an extension, farming. I have studied botany and horticulture and now have substantial gardens on my property including an orchard and vegetable garden. Before that, I had a plot in the community garden for many years.

I initiated and have supported the Russ Morash Chair in Childhood Horticulture at the Nantucket Lighthouse School to permit modules of learning at that school for children in every grade. I was also involved in the first farm to school program of Sustainable Nantucket, an organization I have supported for decades.

My interest in farming accelerated when I came to know organic gardener Eliot Coleman and Barbara Damrosch of Four Season Farm in Maine. I arranged for Eliot to be keynote speaker in 2019 at the Lighthouse School's Garden Festival.

Nantucket has successfully expanded its agricultural initiatives in the last decade which honors the agricultural, self-sustaining determination of its inhabitants for centuries. My curiosity about this was further inspired when I learned that Moor's End Farm in its very early years, was a dairy farm that processed all the island's milk.

I am fully prepared to participate in all meetings.

Relevant Experience

- What experience, skills or insight would you bring to the committee/board/commission?
- What would you hope to accomplish on the committee/board/commission?

See above. I have been a serious and curious gardener all my adult life and owned a business on Nantucket for over 30 years. I have degrees in economics and business and have studied, through my reading and visits to farms in New England, the complexities and uncertainties of farm economics, particularly organic farming.

I would like to participate in efforts to encourage young people to undertake the hard but highly rewarding work associated with farming to provide fresh local food for Nantucket's families and restaurants.

I am also interested in research to identify the locations of Nantucket's many historical farms and bring their stories to life as a possible adjunct to tourism interests.

I have previously served as an alternate on the Planning Board and as a member of the Finance Committee.

Potential Conflicts of Interest

- Please list any committees appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your immediate family are current members.

None

- Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket?

No.

A handwritten signature in blue ink, appearing to read "Charity Hays", is written over a horizontal line.

JUL 15 2022



TOWN OF NANTUCKET
COMMITTEE INTEREST FORM/NEW APPLICANT
For Appointment by the Select Board

Please return this form to the Town Administration offices by the advertised due date.

Please call for date of the Public Hearing for applications review or refer to the Public Notice.

Name: Pamela Perun

Home Phone: 508 825-2195

Mailing Address: 4 Roberts Lane, Nantucket

Alternate Phone: 510 299-0050

Email Address: justpjp@gmail.com

Date Submitted: July 15, 2022

REQUESTING APPOINTMENT TO: Agricultural Commission, Term expiring in 2025

Reasons for Committee Interest

- Have you ever attended a meeting of the committee/board/commission? No
- Why are you interested in this committee/board/commission? See below
- Are you prepared to commit to the meeting schedule of the committee/board/commission? Yes

Farming is a tradition in my family. My grandfather had a family farm in Connecticut. By growing cauliflower, he was able to get his family not only through the Depression but also to give his children two years of education past high school. This enabled my aunt to be a school teacher when she and her husband moved here almost 100 years ago.

My father spent much of his work life employed at a family farm in Connecticut that is much like Bartlett's Farm but also had an orchard and a dairy. He also had two huge gardens that grew vegetables and berries at home. The Depression taught my parents to be as self-sufficient as possible. Our whole family of 5 worked to grow most of the produce we ate during the winter.

I am also told I live on land here that was formerly part of Mr. Roberts' potato farm. I am not a farmer, just an avid gardener. From personal experience, I know how challenging growing anything can be on Nantucket, and I would fully support the work of the Agricultural Commission in enabling and supporting local farming initiatives.

Relevant Experience

- What experience, skills or insight would you bring to the committee/board/commission?
- What would you hope to accomplish on the committee/board/commission?

I am a retired tax lawyer. The federal tax code and Massachusetts state law provide many special benefits for farming and include many relief provisions from estate, income and property taxes for farmers. These benefits could help make farming more economically viable on Nantucket.

One way the Agricultural Commission could do more to support farming here is to provide some basic information (but no personal tax advice) about these economic incentives. I would like to contribute my expertise to that effort.

Potential Conflicts of Interest

- Please list any committees appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your immediate family are current members.

None

- Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket?

No



TOWN OF NANTUCKET
COMMITTEE INTEREST FORM/INCUMBENT
For Re-Appointment by the Select Board

RECEIVED

MAY 24 2022

Please return this form to the Town Administration offices by the advertised due date.
Please call for date of the Public Hearing for applications review or refer to the Public Notice.

Name: Dorothy Hertz

Home Phone: 508 221 3274

Mailing Address: P.O. Box 1195 Nantucket Mass 02554

Work Phone: SAME

Email Address: hoss75@live.com

Date Submitted: 5/22/22

REQUESTING RE-APPOINTMENT TO: C.R.C.

Reasons for Committee Interest

- What has been your level of attendance at committee/board/commission meetings?
- Why do you want to continue serving on the committee/board/commission?

I have participated in all of the C.R.C. meetings and numerous on site visits with Human Service Providers.

I believe there continues to be a strong need for the support human services give to the members of our community. I have worked diligently to build mutually respectful relationships with the providers and want to see the collaboration of these entities strengthen to help attain greater funding and tools which could provide greater success for not only the non-profits but the community.

Relevant Experience

- What have you brought to the committee/board/commission in terms of experience, skills, ideas, insight?
- How do you feel you have helped the committee/board/commission in its goal(s)/mission?

I believe my life experiences have given me a very in depth and compassionate understanding of the vital role all the Human Service providers have for members of our community.

I have brought a level of understanding, empathy, and knowledge with a strong commitment to helping make sure these vital resources can continue to provide the needed services.

Potential Conflicts of Interest

- Please list any committees appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your immediate family are current members.

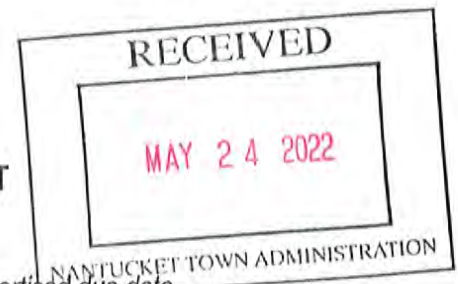
Cannibus com

- Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket?

'No'



TOWN OF NANTUCKET
COMMITTEE INTEREST FORM/INCUMBENT
For Re-Appointment by the Select Board



Please return this form to the Town Administration offices by the advertised due date.
Please call for date of the Public Hearing for applications review or refer to the Public Notice.

Name: Josefine Ramirez

Home Phone: 508-280-2950

Mailing Address: 75A Bartlett Road

Work Phone: _____

Email Address: josefineramirez6@gmail.com Date Submitted: 5/24/22

REQUESTING RE-APPOINTMENT TO: Council for Human Services

Reasons for Committee Interest

- What has been your level of attendance at committee/board/commission meetings?
- Why do you want to continue serving on the committee/board/commission?

I want to continue serving because I believe representation matters and I can be a voice for the Spanish speaking community.

Relevant Experience

- What have you brought to the committee/board/commission in terms of experience, skills, ideas, insight?
- How do you feel you have helped the committee/board/commission in its goal(s)/mission?

I have been able to be a point of view from the Spanish speaking community. Working in the school has been able to help me know what parents need. I know the community very well.

Potential Conflicts of Interest

- Please list any committees appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your immediate family are current members.
- Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket?



TOWN OF NANTUCKET
COMMITTEE INTEREST FORM/NEW APPLICANT
For Appointment by the Select Board

RECEIVED

JUL 13 2022

NANTUCKET TOWN ADMINISTRATION

Please return this form to the Town Administration offices by the advertised due date.
Please call for date of the Public Hearing for applications review or refer to the Public Notice.

Name: Suzanne Keating Home Phone: 508.221.1785
Mailing Address: P.O. Box 3699 Alternate Phone: _____
Email Address: suzannekeating3@gmail.com Date Submitted: July 13, 2022
REQUESTING APPOINTMENT TO: Council for Human Services

Reasons for Committee Interest

- Have you ever attended a meeting of the committee/board/commission? (No)
- Why are you interested in this committee/board/commission?
- Are you prepared to commit to the meeting schedule of the committee/board/commission?

I am interested in the overall health & well-being of our community and how to improve and ensure that well-being in the daily lives of all residents of Nantucket. Yes, I am prepared to commit to the meeting schedule, although I will be unable to attend in August as I will be in a conference off island the last week in August.

Relevant Experience

- What experience, skills or insight would you bring to the committee/board/commission?
- What would you hope to accomplish on the committee/board/commission?

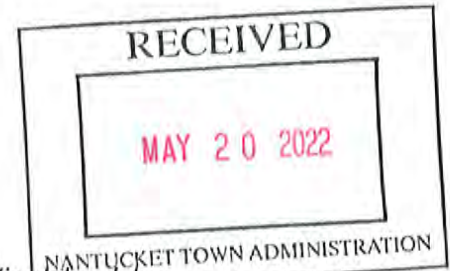
My background is my education in social services, having been on several island boards over the years, and other community event involvements. Namely, BBBS, Family & Children Services and Habitat for Humanity back in the 90's and early 2000's. My current ^{interest} ~~area~~ is to add insight into the needs of our residents, especially in the areas of year round housing and mental health.

Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket or any committee appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your family are current members. I am a member of NCTV18 and on the Nantucket Islander staff.

Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket or any committee appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your family are current members. I am a member of NCTV18 and on the Nantucket Islander staff.



TOWN OF NANTUCKET
COMMITTEE INTEREST FORM/INCUMBENT
For Re-Appointment by the Select Board



*Please return this form to the Town Administration offices by the advertised due date.
Please call for date of the Public Hearing for applications review or refer to the Public Notice.*

Name: Stephen Maury **Home Phone:** 508-451-0191
Mailing Address: 28 Rugged Road **Work Phone:** _____
Email Address: stephen.maury@gmail.com **Date Submitted:** May 20, 2022

REQUESTING RE-APPOINTMENT TO: Finance Committee

Reasons for Committee Interest

- What has been your level of attendance at committee/board/commission meetings?
- Why do you want to continue serving on the committee/board/commission?

I have attended nearly all of the Finance Committee meetings over the past nine years. I think that my tenure on the committee and my perspectives as a business owner and parent of young children are needed on the Finance Committee.

Relevant Experience

- What have you brought to the committee/board/commission in terms of experience, skills, ideas, insight?
- How do you feel you have helped the committee/board/commission in its goal(s)/mission?

Over the past nine years my familiarity with municipal budgeting processes has grown to where what might have been a weakness is now a strength that I bring to the committee. I have owned businesses on the island for more than 10 years, I am active with business trade organizations on island and regionally and volunteer with local non profits. These experiences help to inform my view on Nantucket affairs.

Potential Conflicts of Interest

- Please list any committees appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your immediate family are current members.

Nantucket Civic League

- Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket?

My wife, Julia Maury, recently completed an internship at Nantucket Elementary which included some paid hours. My uncle, Chris Maury, is a coach at Nantucket High School. My aunt, Moira Parsons, work at Nantucket High School.

Endorsed by the Select Board April 26, 2006.



**TOWN OF NANTUCKET
FINANCE COMMITTEE INTEREST FORM**

For Appointment by the Select Board

RECEIVED

MAY 25 2022

Please return this form to the Town Administration offices by the advertised due date.
Please call for date of the Public Hearing for applications review or refer to the Public Notice.

Name: Jeremy Bloomer

Home Phone: 203 550 2613

Mailing
Address: 15 Gardner Street

Alternate Phone: _____

Email Address: Jeremy@theivygroupllc.com

Date Submitted: 5/23/22

REQUESTING APPOINTMENT TO FINANCE COMMITTEE

(No member of the Finance Committee shall be a Town or County officer or directly interested in the expenditures of the Town's appropriations (Nantucket Code Chapter 11-1).)

Reasons for Committee Interest

- Why are you interested in being on the Finance Committee?

Relevant Experience

- What experience, skills or insight would you bring to the Finance Committee?
- What would you hope to accomplish on the Finance Committee?

40+ years in finance including founding an investment bank, a multi billion dollar hedge fund and an insurance company. Have also served on over ten board of directors. I can provide finance industry expertise with multiple industry perspective as well as local knowledge having lived and worked on Nantucket since 2004.

Ability to Participate

- Are you prepared to commit to the meeting schedule of the Finance Committee? yes
- Have you attended meetings of the Finance Committee and if so how many/how often? no

Potential Conflicts

- Please list any committees appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your immediate family are current members. none
- Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket? No

Erika Mooney

From: Jeremy Bloomer <jeremy@theivygroupllc.com>
Sent: Tuesday, May 24, 2022 1:40 PM
To: Erika Mooney
Subject: Applying for Planning and Finance Committee positions
Attachments: Jeremy Bloomer Resume April 2022.pdf

Hi Erika,

We spoke yesterday and I am sending additive information which the select committee may find useful on my background. Here also is a short paragraph form you may find helpful:

Jeremy Bloomer, a serial entrepreneur, has provided financial strategy consulting and directorships to early stage biotech initiatives for the last ten years. Prior to his biotech focus from 2006 to 2016 he founded and ran GLS Inc., a \$650 million specialty life insurance company, using innovative Irish and Cayman regulated structures. He was senior portfolio manager for the Airlie Opportunity Fund, a \$1.3 billion credit hedge fund from inception in 2002 until 2008. From 2000 to 2002 he invested through the Ivy Group as a development stage incubator in China. In 1989 he co-founded Credit Research and Trading, a leading distressed research investment bank managing its research and investment banking divisions through 2000.

He was an investment banker at E.F. Hutton from 1984 to 1988 and began his career in 1980 at Chemical Bank. Mr. Bloomer received a BA from the University of Pennsylvania in 1980 and an MBA from the Amos Tuck School of Business Administration at Dartmouth College in 1985. He also serves as Vice Chairman of the Cancer Trust which fosters collaborative team science with major academic research institutions through innovative corporate financing structures.

This email was scanned by Bitdefender

Jeremy Bloomer

15 Gardner Street

Nantucket, Mass 02554

jeremy@theivygroupllc.com • 203-550-2613

EXPERIENCE

The Ivy Group LLC

Nantucket, MA

CEO and Founding Principal

2014-present

- Provide strategic, financial, and operating consulting to early stage biotech initiatives including: emerging economy drug distributor and incubator (Sargasso Medtech); PTSD drug development firm (Neurovation Labs); university biotech research commercialization (University of Pennsylvania and University of Southern California); Alzheimer's clinical trials non-profit expansion (Global Alzheimer's Platform); SME lending hedge fund (Brevet Capital); global consulting firm's venture investment startup (Booz Allen Hamilton); and EU retail alternatives fund (Ivy Alternative Investment Fund)
- Board positions: Sargasso Medtech, Neurovation Labs, GLS Ireland, Skyworks Capital, Brevet Capital, The Cancer Trust

The Cancer Trust for Collaborative Cancer Research and Development

New York, NY

Vice Chairman and Director

2012-2018

- Launched cancer drug discovery research consortium between four National Cancer Institute cancer centers: Columbia University; University of Pennsylvania; Mt. Sinai; and Johns Hopkins
- Coordinated strategy, financing, and operational planning efforts of Booz Allen, Spencer Stuart, Sidley Austen, T.R. Winston, and Morgan Stanley for successful \$300 million investment by Celgene, a multi-national pharmaceutical firm

Greenwich Life Settlements, Inc.

Greenwich, CT

CEO and Founding Principal

2006-2016

- Invested over \$250 million using proprietary analytics and closing processes with 18 professionals to aggregate 360 individual life insurance policies (\$650 million notional value) into investment grade equivalent portfolio
- Developed innovative Irish tax structure to refinance \$525 million in life insurance with a \$200 million revolver
- Structured and obtained Cayman Islands regulatory approval for a new specialty insurance company

The Airlie Opportunity Fund, Ltd.

Greenwich, CT

Senior Portfolio Manager and Co-Founder

2000-2009

- Managed from inception special situations, catastrophe bond, structured product, private equity and stressed high yield investing for this \$1.3 billion hedge fund
- Created synthetic and cash Collateralized Debt Obligations and obtained multiple leverage sources
- Creditor committee chairman and board of director positions include: Gear for Sports, Philadelphia Media, Alliance Mortgage and GEO Specialty Chemical

Credit Research and Trading LLC

Greenwich, CT

Managing Member and Co-Founder

1989-2000

- Co-founded 50 professional institutional securities brokerage and research investment bank
- Expanded scope from initially trading bankrupt bonds to providing research, sales, trading and banking across the entire capital structure, while also investing in special situations
- Directed research group through 1996, producing unique, relative value research
- Launched investment banking effort in 1997, raising over \$300 million of private capital

E.F. Hutton & Company, Inc.

New York, NY

Investment Banking Associate; High Yield Trader

1984-1987

Chemical Bank

New York, NY

Financial Institutions Group Commercial Loan Officer

1980-1983

EDUCATION

The Amos Tuck School of Business Administration at Dartmouth College

Hanover, NH

M.B.A., Finance

1983-1985

The University of Pennsylvania

Philadelphia, PA

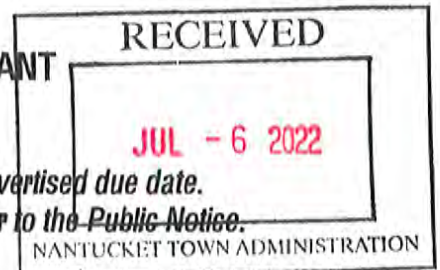
B.A., European History and International Relations Major; Chemistry Minor

1976-1980

Varsity Lightweight Crew



TOWN OF NANTUCKET
COMMITTEE INTEREST FORM/NEW APPLICANT
For Appointment by the Select Board



Please return this form to the Town Administration offices by the advertised due date.
Please call for date of the Public Hearing for applications review or refer to the Public Notice.

Name: JOSEPH H. WRIGHT

Home Phone: 508 2576712

Mailing Address: P.O. Box 475 15 CRAFTON ST
SIACON MASS MA. 02564

Alternate Phone: 508 6170764

Email Address: JHW3@ME.COM

Date Submitted: JULY 6, 2022

REQUESTING APPOINTMENT TO: NANTUCKET FINANCE COMMITTEE

Reasons for Committee Interest

- Have you ever attended a meeting of the committee/board/commission? NO
- Why are you interested in this committee/board/commission?
- Are you prepared to commit to the meeting schedule of the committee/board/commission? YES

I AM A RETIRED FINANCIAL EXECUTIVE
I AM CURRENTLY TREASURER OF SIACON UNION CHAPEL
AND A DIRECTOR OF THE COMMUNITY FOUNDATION FOR
NANTUCKET

Relevant Experience

- What experience, skills or insight would you bring to the committee/board/commission?
- What would you hope to accomplish on the committee/board/commission?

SEE ATTACHED CV - SOME ANCIENT HISTORY
BUT MY BRAIN STILL WORKS!
HAVE BEEN COMING TO ACU SINCE 1948. MY HOME
SINCE OCTOBER 2021. I CARE ABOUT THIS PLACE

Potential Conflicts of Interest

- Please list any committees appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your immediate family are current members.

DAUGHTER AMANDA WRIGHT, FAIRWINDS CLINICAL DIRECTOR,
ON HEALTH & HUMAN SERVICES

- Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket? NO! WE CONTRIBUTE TO THE TOWN TAX ROLLS!

PROFILE

- An experienced Corporate Director who has served as non-executive Chairman (O&Y REIT, BFI Canada Inc. and Hollinger Inc.), Chairman of a Special Committee during a take-over (RealFund and O&Y REIT), and Chairman/Member of Pension, Audit, Governance, Compensation and Investment Committees.
- Corporate Finance professional with extensive expertise managing and transacting in investment and corporate banking in Canada, the U.S. and Switzerland.

PROFESSIONAL EXPERIENCE

CORPORATE DIRECTOR
(See Listing Last Page)

MAR. 2001 - PRESENT

CROSBIE & COMPANY INC.
Managing Partner

1997 – FEB. 2001

- Crosbie and Company is a specialty investment banking firm which has a 20-year history of providing M&A, valuation and financing advice to mid-sized mostly private companies.

SWISS BANK CORPORATION (CANADA)
President & CEO

1995 – 1997

- Directed the operations of Swiss Bank in Canada during a period when a 50% interest in Bunting Warburg was acquired and the activities of the wealth management business were moved from the Bank to a newly-established trust company vehicle.
- Oversaw the integration of the Bank's Canadian corporate finance business into Bunting Warburg Inc. and the wind down of the corporate lending business.

BURNS FRY LIMITED
Vice-Chairman & Director

1986 – 1994

- Originated, staffed and directed Burns Fry's restructuring practice which provided financial advisory and transactional services to companies which had lost their access to capital markets. This practice produced revenues in excess of \$40 million from 1990 through to 1994.

- Orchestrated presentations to win and directed the execution of 32 major restructuring assignments such as Campeau, Carma, Olympia and York, Algoma, Magna, PWA, Royal Trust, Sceptre Resources and Cadillac Fairview. Burns Fry's clients in these assignments included the Federal and Provincial governments, shareholders, creditors and creditor groups, independent committees of boards of directors and debtors.
- Managed Burns Fry's relationships and provided advice and transactional services at the Board, CEO and CFO levels of some of Canada's largest companies and corporate groups including Olympia and York, Edper, Canadian Pacific, Northern Telecom, Loblaw and Avenor.
- Won mandates for Burns Fry and oversaw the execution of two of the largest Canadian initial public offerings: Pacific Forest Inc. and St. Laurent Paperboard Inc.

CITICORP/CITIBANK NA**1964 – 1986****CITIBANK CANADA****Vice-President and Director (1975 – 1986)**

- Second in command of the team which made Citibank Canada by far the dominant foreign bank in Canada and took it from a loss position in 1981 to the fourth most profitable country of Citicorp/Citibank globally in 1985.

Group Head, Resource and Institutional Banking Group (1980 – 1986)

- Established a corporate bank that became the leader in Canada for innovative financing and risk management solutions to oil and gas and metals and mining industry corporate financing problems.

Group Head, World Corporation Group (1975 – 1980)**CITIBANK SWITZERLAND, GENEVA (1969 – 1972)****CITIBANK NA, NEW YORK, NY (1972 – 1975) and (1964 – 1969)**

EDUCATION

BA History, Magna Cum Laude
Princeton University, Princeton, NJ - 1964

CURRENT PROFESSIONAL ASSOCIATIONS

Member Board of Directors:
BFI Canada Inc. (Chairman); ROC Pref. Corp.;
Chairman, Connor Clark & Lunn Investment Review Committee;
CC&L Focused Global Fund

Board of Advisors: CC&L Tigers Trust;

Not for Profit Activities: Centre for Addiction & Mental Health Foundation

FORMER PROFESSIONAL ASSOCIATIONS

Director of Loblaw Company Limited; President's Choice Bank; Outdoor Partner Media;
CallNet Enterprises Inc.; HIP Interactive Inc.; St. Laurent Paperboard; Fantom
Technologies Inc.; Non-Executive Chairman of Hollinger Inc.; Alert Care Corporation,
and Trustee and Chairman O&Y REIT, Trustee Chartwell Seniors Housing REIT, and
RealFund Real Estate Investment Trust

CLUBS

Caledon Mountain Trout Club, Caledon, Ontario
Siasconset Casino, Siasconset, Massachusetts
Nantucket Anglers Club

INTERESTS

Hiking and canoeing, fishing, fitness

CITIZENSHIP

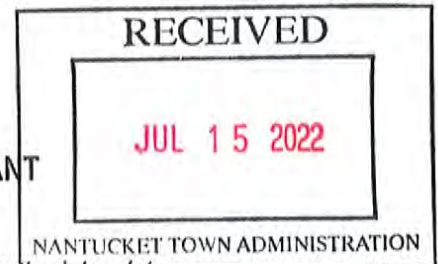
Dual U.S. and Canadian

LANGUAGES

French – working knowledge



TOWN OF NANTUCKET
COMMITTEE INTEREST FORM/NEW APPLICANT
For Appointment by the Select Board



*Please return this form to the Town Administration offices by the advertised due date.
Please call for date of the Public Hearing for applications review or refer to the Public Notice.*

Name: Constance Patten **Home Phone:** 413-537-7129
Mailing Address: 79 Orange Street
Apt. behind FLOCK **Alternate Phone:** 508-825-0136
Nantucket, MA 02554
Email Address: cbckpatten@comcast.net **Date Submitted:** July 15, 2022

REQUESTING APPOINTMENT TO: Historic District Commission Associate

Reasons for Committee Interest

- Have you ever attended a meeting of the committee/board/commission?
- Why are you interested in this committee/board/commission?
- Are you prepared to commit to the meeting schedule of the committee/board/commission?

Please see attached

Relevant Experience

- What experience, skills or insight would you bring to the committee/board/commission?
- What would you hope to accomplish on the committee/board/commission?

Please see attached

Potential Conflicts of Interest

- Please list any committees appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your immediate family are current members. None
 - Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket? No
-

Constance Patten

Have you ever attended a meeting of the committee/board/commission?

I have not had the pleasure to attend a commission board meeting but took the opportunity to review past meeting agendas and minutes on the website.

Why are you interested in this committee/board/commission?

I am interested in serving on the Historic District Commission because I value the history of Nantucket and wish to preserve it for future generations. I wish I could say I am an 11th generation Nantucketer, but I am a 'Washashore'. However, I am blessed to have two Nantucket native grandsons. I have always been interested in history and architecture. I see beauty in the old and the importance of respecting our roots and the value of preserving what the HDC has accomplished in the past.

What experience, skills, or insight would you bring to the committee/board/commission?

My background is Science and Medicine. I work at Nantucket Cottage Hospital as the Clinical Laboratory Director. (Interesting fact of science aligning with history - Karl Landsteiner – the father of transfusion medicine -is buried on Nantucket.)

A skill that I can contribute to this commission is attention-to-detail. I am very fact oriented and a quick study. I also think a new fresh perspective would be beneficial for the commission and the island. I want to learn from the current members of the commission and contribute any way I can.

Are you prepared to commit to the meeting schedule of the committee/board/commission?

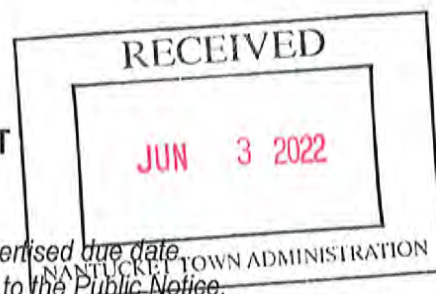
Yes, if appointed I can be counted on to attend meetings and any other required function.

What would you hope to accomplish on the committee/board/commission?

I hope to contribute (in a small way) to the preservation of the heritage of Nantucket by protecting our historical places, landmarks and any site representing a significant element of history. Also, to promote education of the wonderful historic resources that the island has to offer.



TOWN OF NANTUCKET
COMMITTEE INTEREST FORM/INCUMBENT
For Re-Appointment by the Select Board



Please return this form to the Town Administration offices by the advertised due date.
Please call for date of the Public Hearing for applications review or refer to the Public Notice.

Name: James Mondani

Home Phone: 617-733-6420

Mailing Address: P.O. Box 892 Nantucket

Work Phone: _____

Email Address: jmondani@outlook.com

Date Submitted: 6/3/22

REQUESTING RE-APPOINTMENT TO: ZBA

Reasons for Committee Interest

- What has been your level of attendance at committee/board/commission meetings?
- Why do you want to continue serving on the committee/board/commission?

I'm not aware of any absence during my three-year term. I enjoy being part of this and contributing my skills to manage issues involving private citizens ~~with~~ and the town's zoning laws.

Relevant Experience

- What have you brought to the committee/board/commission in terms of experience, skills, ideas, insight?
- How do you feel you have helped the committee/board/commission in its goal(s)/mission?

As a lawyer, I believe I bring a balanced and analytical view to the varying issues presented to the board. I feel I have helped the board by providing objective, purposeful and reasoned-oriented perspective to often difficult issues regarding the zoning laws.

Potential Conflicts of Interest

- Please list any committees appointed by the Select Board, local agencies or non-profit organizations of which you or a member of your immediate family are current members. None
- Are you or any member of your family employed by, or receive any financial consideration from, the Town of Nantucket? No

NOTICE OF COMMITTEE VACANCIES (as of 6/30/2022)

Applications are being accepted by the Select Board to fill vacancies on the following committees:

- Agricultural Commission - two seats, terms expire 2023
- Agricultural Commission - two seats, terms expire 2025
- Contract Review Subcommittee (Human Services) - one seat, term expires 2025
- Council for Human Services - one seat, term expires 2025
- Finance Committee - one seat, term expires 2025
- Historic District Commission Associate - one seat, term expires 2025
- Tree Advisory Committee - two seats, terms expire 2025
- Zoning Board of Appeals Alternate - one seat, term expires 2025

Interested individuals may obtain a "Committee Interest Form" by clicking [here](#). Information on the responsibilities of the various committees may be obtained from the Town's website. Completed applications can be mailed or hand delivered to Town Administration, 16 Broad Street, Nantucket, MA 02554 or emailed to emooney@nantucket-ma.gov.

Applications must be submitted by **12:00 PM on Friday, July 15, 2022**, for a Select Board meeting on **Wednesday, August 17, 2022** where applicants can introduce themselves and review their applications, and appointments will be made.

Select Board
2022 Committee Vacancy Appointments Timeline
Round 3
As of 7/29/2022

July 29 – Advertise committee vacancies on Town’s website

August 3 and August 17 – Committee vacancies to be added to Select Board agendas as announcement

August 4 and August 11 – Advertise committee vacancies in the Inky

August 26 at 12:00 PM – Deadline for submitting applications for the following committee vacancies:

- Agricultural Commission – two seats, terms expire 2023
- Finance Committee – one seat, term expires 2024
- Tree Advisory Committee – two seats, terms expire 2025

September 7 and September 14 – The names of applicants who have submitted applications will be read aloud and applications will be included in the Board’s packet.

September 21 – Meeting for applicants to introduce themselves and review their applications; committee appointments made.

Select Board
Short-Term Rental Work Group Appointments Timeline
Per Vote on Article 42 of 2022 Annual Town Meeting
As of 8/1/2022

August 1 – Advertise committee vacancies on Town’s website

August 3 and August 17 – Committee vacancies to be added to Select Board agendas as announcement

August 4 and August 11 – Advertise committee vacancies in the Inky

August 26 at 12:00 PM – Deadline for submitting applications.

September 7 and September 14 – The names of applicants who have submitted applications will be read aloud and applications will be included in the Board’s packet.

September 21 – Meeting for applicants to introduce themselves and review their applications; committee appointments made.

Membership of STR Work Group:

- (1) Planning Board member (primary and alternate) (voting)
- (1) Finance Committee member (primary and alternate) (voting)
- (1) Advisory Committee of Non-Voting Taxpayers member (primary and alternate) (voting)
- (1) ACK•Now member (primary and alternate) (voting)
- (1) Nantucket Together member (primary and alternate) (voting)
- (1) Affordable Housing advocate (primary and alternate) (voting)
- **(3) At-large members and (1) alternate (voting)**
- (1) Board of Health designee (non-voting)

NOTICE OF COMMITTEE VACANCIES
(as of 7/29/2022)

Applications are being accepted by the Select Board to fill vacancies on the following committees:

- Agricultural Commission - two seats, terms expire 2023
- Finance Committee - one seat, term expires 2024
- Tree Advisory Committee - two seats, terms expire 2025

Interested individuals may obtain a "Committee Interest Form" by clicking [here](#). Information on the responsibilities of the various committees may be obtained from the Town's website. Completed applications can be mailed or hand delivered to Town Administration, 16 Broad Street, Nantucket, MA 02554 or emailed to emooney@nantucket-ma.gov.

Applications must be submitted by **12:00 PM on Friday, August 26, 2022**, for a Select Board meeting on **Wednesday, September 21, 2022** where applicants can introduce themselves and review their applications, and appointments will be made.

NOTICE OF COMMITTEE VACANCIES
(as of 8/1/2022)

Applications are being accepted by the Select Board to fill vacancies on the following work group:

- Short-Term Rental Work Group - three (3) at-large seats and one (1) alternate seat

Interested individuals may obtain a "Committee Interest Form" by clicking [here](#). Completed applications can be mailed or hand delivered to Town Administration, 16 Broad Street, Nantucket, MA 02554 or emailed to emooney@nantucket-ma.gov.

Applications must be submitted by **12:00 PM on Friday, August 26, 2022**, for a Select Board meeting on **Wednesday, September 21, 2022** where applicants can introduce themselves and review their applications, and appointments will be made.

EXHIBIT 1
AGREEMENTS TO BE EXECUTED BY TOWN MANAGER
UNLESS RESOLUTION OF DISAPPROVAL BY SELECT BOARD
August 3, 2022

Type of Agreement/Description	Department	With	Amount	Other Information	Source of Funding	Term
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	A Safe Place, Inc.	\$70,000	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	National Alliance on Mental Illness (NAMI) Cape Cod & the Islands, Inc.	\$101,823	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	Elder Services of Cape Cod and the Islands	\$21,000	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	South Coastal Legal Services, Inc.	\$4,500	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	Nantucket Interfaith Council	\$80,000	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	Health Imperatives, Inc.	\$120,000	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	Martha's Vineyard Community Services, Inc.	\$18,000	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	Fairwinds - Nantucket's Counseling Center, Inc.	\$87,500	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	Fairwinds - Nantucket's Counseling Center, Inc.	\$191,477	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023

Town Contracts for Health & Human Services	Town Admin/Council for Human Services	Gosnold, Inc.	\$87,500	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	Small Friends of Nantucket, Inc.	\$20,000	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Town Contracts for Health & Human Services	Town Admin/Council for Human Services	Artists Association of Nantucket	\$23,200	Allocation as approved per 2022 Annual Town Meeting	Article 9 2022 ATM \$825,000	July 1, 2022 - June 30, 2023
Grant Agreement	Natural Resources	Nantucket Pond Coalition	\$25,000	Annual grant to Pond Coalition; FY 23 program to include approved Alum and other treatment at Hummock Pond, Long Pond, Miacomet, Consue Springs to manage Harmful Algal Bloom through Phosphorus inactivation	FY 2023 Natural Resources Budget	August 3, 2022 - July 27, 2023
Professional Service Agreement	Town Administration	Avalon Consulting Group	\$28,000	Consulting services for mapping habitat of endangered species and plants identified by the NHESP (28.2acres portion) at 10 Sun Island Rd (Airport Delta property) in connection with Parks Master Plan and Exploration of Site for DPW Facility	Article 10 2016 ATM	August 3, 2022 - October 31, 2022
Letter of Agreement	Town Administration	Martin Greene	\$600/day plus expenses	Interim Fire Chief	FY 23 Fire Department Budget	August 26, 2022 - October 15, 2022



Agenda Item Summary

Agenda Item #	VIII. 1.
Date	8/3/2022

Staff

Paul Berard Jr., Deputy DPW Director - Facilities

Subject

Acceptance of gift of Milestone Bike Park repair station

Executive Summary

Eagle Scout candidate Quinn Keating would like to install a bike service station called the Dero Fixit with a map of the island and its bike paths encased in a plexiglass display at the pocket-park at One Milestone Road. This is a community service project for his Eagle award.

This bike service station has phillips / flathead screwdrivers and a tire pump. All the tools are attached to the station via stainless-steel tamper-proof cables.

The station will be situated on a bike path intersection at the new Milestone Bike Park.

The project has received HDC approval.

Staff Recommendation

Accept the gift of the "Dero Fixit" bike repair station.

Background/Discussion

N/A

Impact: Environmental ☐ Fiscal ☐ Community ☒ Other ☐

This project will add to the aesthetic of the park and it will be a great convenience to cyclists as the proposed location is a main intersection between three major sections of the island. It will also help people to find their way around the island.

Board/Commission Recommendation

N/A

Public Outreach

N/A

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)

N/A



Attachments

Emails from Quinn Keating; Eagle Scout Project information



From: [Quinn Keating](#)
To: [Jason M. Bridges](#); [Erika Mooney](#); [Arthur Gasbarro](#)
Subject: Eagle Scout Service Project permission
Date: Sunday, February 6, 2022 11:50:11 AM
Attachments: [Keating_EagleScout_ProjectDesc_1-8-22.pdf](#)

Hello Mr. Bridges & Ms. Mooney,

My name is Quinn Keating. I am a 16-year-old year-round resident of the island. It also so happens that I am a member of Nantucket's Troop 97. I have been in the scouting program for over a decade and it has finally come time to take that next step in my scouting career. The last thing that I need to do is my Eagle Project. An eagle project, in case you don't already know, is a service project designed to allow the Boy Scout to demonstrate all of the skills that he has amassed over the years. It's meant to be the final challenge in one's scouting career.

My Eagle Project will be the installation of a bike service station along with a sign with a map of the island near the rotary. The map will have all of the bike routes on Nantucket. The reason I am writing to you is because I need permission from the town for the location of my project.

Attached is my proposed project for your review. I am hoping that you could advise me as to how best to proceed to secure the required approval.

Please feel free to contact me if you have any questions, or wish to discuss my project.

Thank you,

Quinn

This is a student email account managed by npsk.org. The contents of this email are governed by the laws of the state and the board policies of the school district.

This email was scanned by Bitdefender

From: [Quinn Keating](#)
To: [Erika Mooney](#); [Paul Berard](#)
Cc: [Arthur Gasbarro](#)
Subject: Select Board Agenda for Eagle Project
Date: Saturday, May 21, 2022 9:40:54 AM
Attachments: [AppForm.pdf](#)
[SB_AppReduced 5-19-22.pdf](#)

Dear Erika,

I managed to get a Certificate of Appropriateness from the HDC for my proposed Eagle Project, which is attached in the email.

I am hopeful that the Town Manager/Selectboard will grant me permission for this installation on public property, and am formally requesting approval.

Further, as the project beneficiary will be the general public/inhabitants of the Town of Nantucket, I would greatly appreciate it if Ms. Gibson would be willing to sign the attached form which is required by the Scout Council. I need this signature for the project to actually count as an Eagle Scout project, fulfilling the requirement so that I may earn the Eagle rank.

I greatly appreciate the support and assistance of the Town, and please do not hesitate to contact me with any questions, comments or concerns.

This email was scanned by Bitdefender

NANTUCKET
BIKE SERVICE STATION

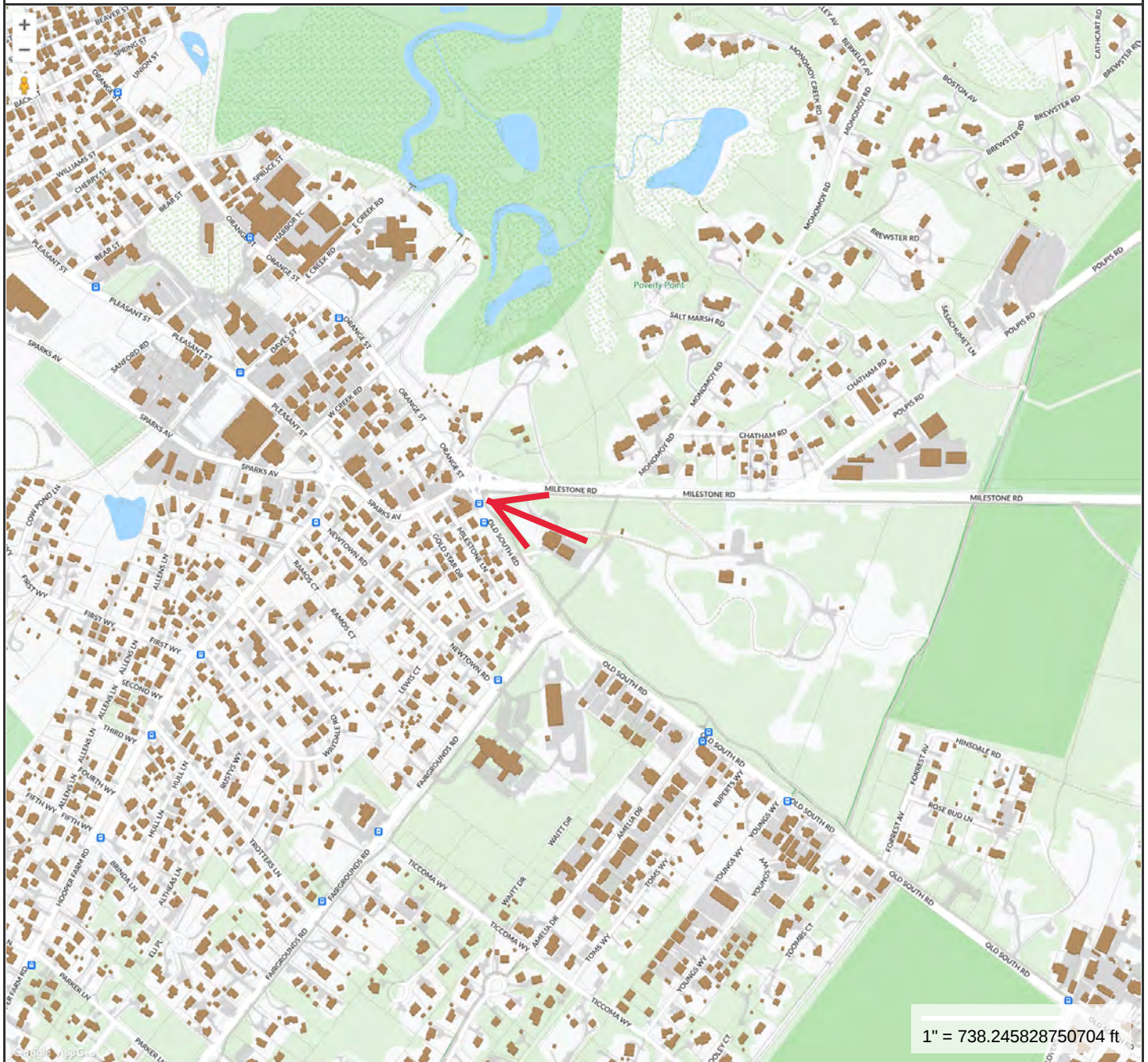
QUINN KEATING
EAGLE SCOUT PROJECT

MAY 2022



TROOP 97

Bike Service Station Locus Map[

**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

Town and County of Nantucket, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 04/06/2022
Data updated Jan. 2021

Print map scale is approximate.
Critical layout or measurement
activities should not be done using
this resource.

Project Description and Benefit

Briefly describe your project

I will be installing a bike service station called the Dero Fixit with a map of the island and it's bike paths encased in a plexiglass display at the pocket-park at one Milestone Road. This bike service station has everything from phillips and flathead screwdrivers to a tire pump. There are likely obvious concerns about security as the station is in a very public place, but those should be relieved as all of the tools are attached to the station via stainless-steel tamper-proof cables. The benefit to the community of this project is immeasurable. Here on the island, there is a very large biking community hence the reason we have bike paths leading to most corners of the island. The station will be situated on the most major intersection on the island. People won't have to wait and pay a lot of money to fix something they could learn to do themselves. This station will save both time and money and help spread knowledge about cycling to both the year-round community and the large tourist population we have here during the summer.

Include images on an additional document.

Tell how your project will be helpful to the beneficiary. Why is it needed?

This project will add to the aesthetic of the park and it will be a great convenience to cyclists as the proposed location is a main intersection between three major sections of the island. Siasconset, Town, and the Southshore beaches. It will also help people to find their way around the island.

When do you plan to begin carrying out your project?

Upon approval by the board.

When do you think your project will be completed?

6-25-2022

55 274

55 181



**Proposed Bike
Service Station**

55 182

**Quinn Keating
Eagle Scout Project
Troop 97**

41.27



Sign requested by
HDC to be
removed

Proposed Bike Service
Station & Bike Path
Map Location

Example of Proposed
Public Bike Repair
Station





DERO
A PLAYCORE Company



Patents D680,914 S1 and 9,498,880 B2

Fixit

The Fixit includes all the tools necessary to perform basic bike repairs and maintenance, from changing a flat to adjusting brakes and derailleurs. The tools are securely attached to the stand with stainless steel cables and tamper-proof fasteners. Hanging the bike from the hanger arms allows the pedals and wheels to spin freely while making adjustments.



Hangar arms accommodate most types of bikes

QR code takes smart phone users to comprehensive bike repair web site

Large surface area for sponsorship, branding, or way-finding signage

Tools are secured with braided stainless steel aircraft cables

Screwdrivers and Allen Wrenches are on swivel connectors for easier use

Includes most commonly used tools for simple bike maintenance



Tamper-resistant fasteners included!



Tools included:

- Philips and flat head screwdrivers
- 2.5, 3, 4, 5, 6, 8mm Allen wrenches
- Headset wrench
- Pedal wrench
- 8, 9, 10, 11mm box wrenches
- Tire levers (2)



Add your choice of an Air Kit bike pump (sold separately) to keep your cyclists' tires topped up and ready to roll. The Air Kits feature our new Metal Head™, a sturdy cast aluminum pump head with Presta and Schrader valve compatibility.

These public bike repair products require occasional maintenance and replacing of parts to remain serviceable.

FINISH OPTIONS

Galvanized



Stainless



Powder Coat



White



Black



Light Gray
RAL 7042



Deep Red
RAL 3003



Yellow
RAL 1023



CNH Bright
Yellow



Orange
RAL 2004



Beige
RAL 1001



Iron Gray
RAL 7011



Hunter Green
RAL 6005



Light Green
RAL 6018



Green
RAL 6016



Sepia Brown
RAL 8014



Bronze



Silver
RAL 9007



Dark Purple



Flat Black



Wine Red
RAL 3005


TOOLS NEEDED

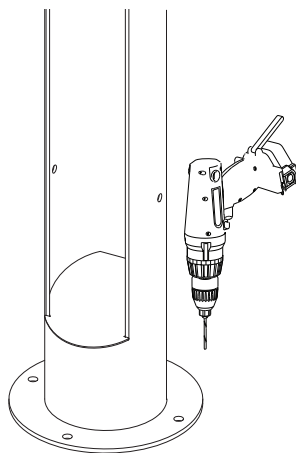
Hammer drill
 3/8" masonry bit
 Hammer
 Socket Wrench
 9/16" socket
 1/2" socket
 Tamper-proof socket (included)*
 Socket extension, 6" min.

RECOMMENDED BASE MATERIAL

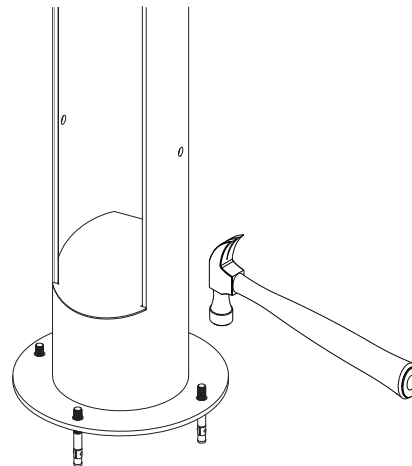
Solid concrete is the best base material for installation. To ensure the proper anchors are shipped with your rack, ask your Dero Rack representative which anchor is appropriate for your application. Be sure nothing is underneath the base material that could be damaged by drilling.



Be sure to save your tamper-resistant tools for any future maintenance. They are costly to replace.

1


Reference the Fixit setback recommendations and place the upright in the desired location. Use the base as a template and drill (4) 3/8" x 3" holes in the concrete with a hammer drill and masonry bit. Clean up all concrete dust from drilling.

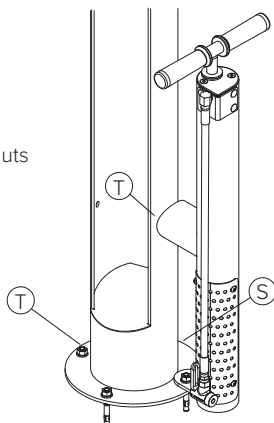
2


Hammer in the (4) wedge anchors. Leave at least 3/4" of an inch of exposed threads above the Fixit base.

3

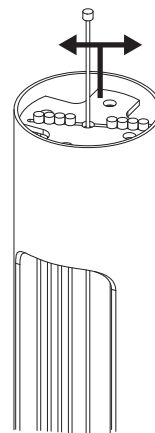
Ⓣ = Tamper-proof Nuts

Ⓢ = Standard Nuts



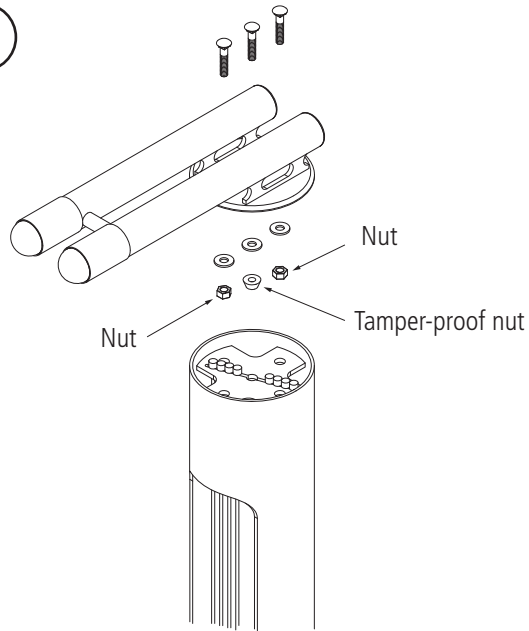
Decide which position the pump will be installed in and place the bottom pump flange over the corresponding wedge anchor. Attach the top pump flange to the Fixit upright with a carriage bolt, washer, and tamper-proof nut. Tighten all wedge anchors with washers and nuts.

Reserve one of the tamper-proof nuts to secure the tools.

4


Insert the tool cables into the cable slot on the Fixit upright.

5



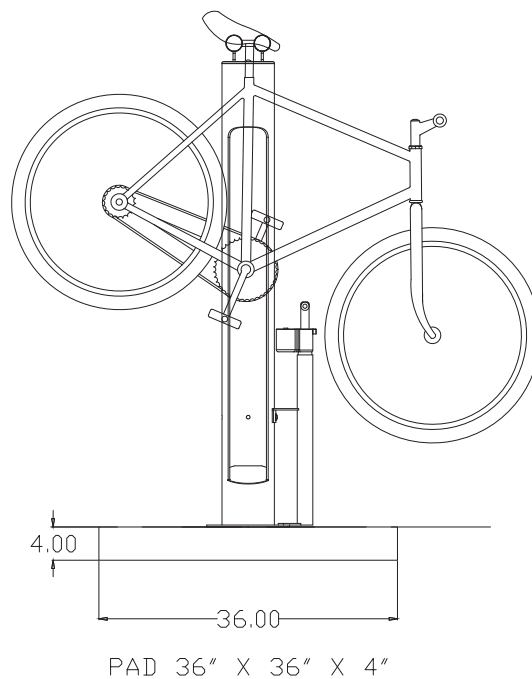
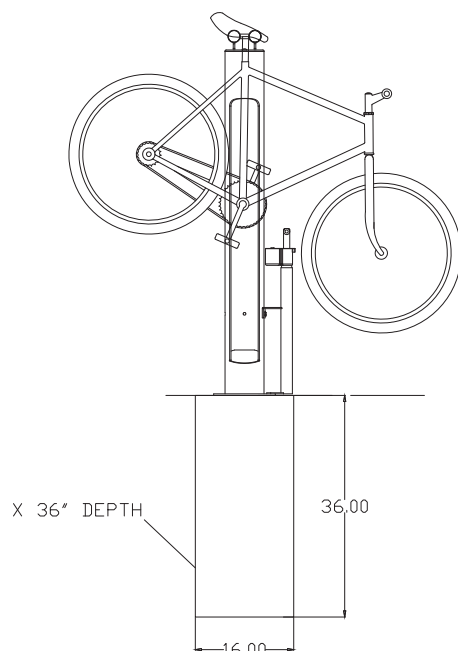
Place the bike hanger in the desired position on top of the Fixit upright and attach with carriage bolts, washers and nuts. **Apply the tamper-proof nut to center bolt to secure tools.**

If you would like us to add your station to our online map, email the station's geocoordinates to web@dero.com. These coordinates can be obtained by simply clicking a point on a Google Map.

<http://www.dero.com/fixitmap/fixitmap.html>



Concrete pad recommendations



Certificate No. HDC 2022-04-6210Date Issued 4/26/2022

APPLICATION TO HISTORIC DISTRICT COMMISSION
Nantucket, Massachusetts for
CERTIFICATE OF APPROPRIATENESS
for Erection or Display of a
SIGN

Application is hereby made for the issuance of a Certificate of Appropriateness under Section 7 of Chapter 394, Acts and Resolves of Massachusetts 1970, for erection or display of an occupational or other sign as described below and on drawings and photographs accompanying this application.

TAX MAP #: _____ PARCEL #: _____

Street & Number of Proposed Sign: MILSTONE ROADOwner of Building: TOWN OF NANTUCKETMailing Address: 100 BROAD ST.NANTUCKET, MA.

Telephone: _____ Email: _____

I hereby authorize the agent named below to act on my behalf to make changes in the specifications or the plans contained in this application in order to bring the application into compliance with the HDC guidelines.

SEE C.O.A. FILED HEREWITH
SIGNED BY ELISABETH G. BROWN

Signature of Owner of Record

Agent/Owner of BusinessName: QUINN KEATINGE / ALTHA GASBARIANOMailing Address: 485 KYLE DR.NANTUCKET, MA 02554Telephone: 508-825-5073 Email: QUINN@KEATINGE.COM**FOR OFFICE USE ONLY**Date application received: 4/10/22 Fee Paid: \$ 4

Must be acted on by: _____

Extended to: _____

Approved: ✓ Disapproved: _____

Chairman: _____

Member: Randy P.Member: Randy P.Member: Randy P.Member: Randy P.

Notes - Comments - Restrictions - Conditions:

* Approval of sign contingent of
Town approval & removal
of tree standing near sign.

A. TYPE OF SIGN

1. Wall Sign
2. Projecting Sign
3. Window Sign
4. Temporary Sign

5. Flag Sign
6. Fence Sign
7. Other (specify) X

GROUND SIGN W/ BIKE PATH
MAP.**B. MATERIAL**

1. Wood (not plywood) CEDAR

2. Other (specify) _____

C. EDGING DETAILS

1. Edgebanding
2. Moulding

3. Beveled
4. Other (specify) _____

D. LETTER TYPE

1. Applied
2. Painted

3. Incised
4. Carved

E. FINISH

1. Lettering
2. Ground
3. Edgebanding

- a. Gold Leaf
- b. Paint
- a. Paint
- b. Sand Paint
- a. Paint
- b. other (specify) _____

4. Moulding

- a. Paint
- b. other (specify) _____

F. COLOR(S)

1. Lettering _____

2. Ground _____
3. Edgebanding _____
4. Moulding _____

G. WORDING ON SIGNBIKE PATH MAP - HORIZONTAL**H. SIZE OF SIGN**2.5' X 2x5'**I. SHAPE OF SIGN****J. LOCATION OF SIGN ON BUILDING****K. TYPE OF SUPPORT BRACKETS**CEDAR POSTS**L. TYPE OF LIGHTING AND LOCATION (if any)**Date: 4/14/22Signature of Applicant C. Brown

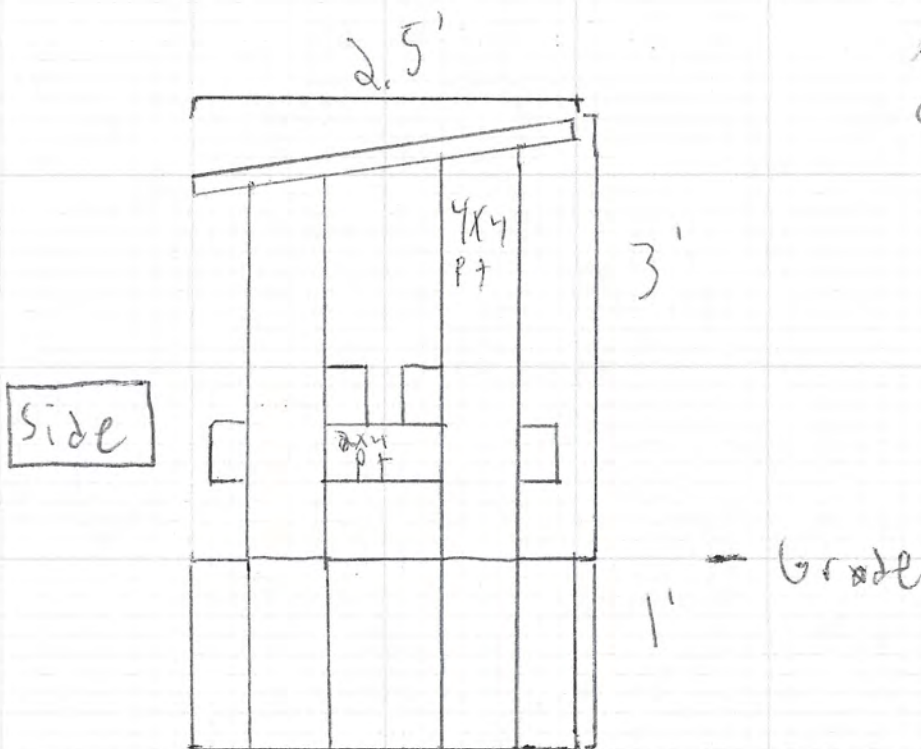
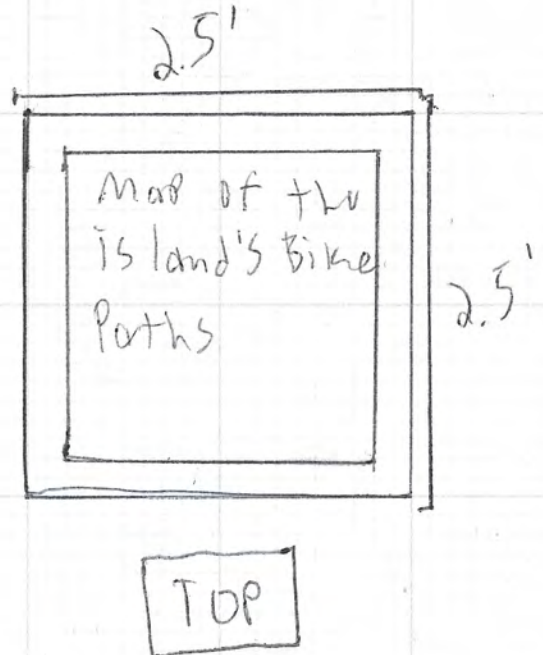
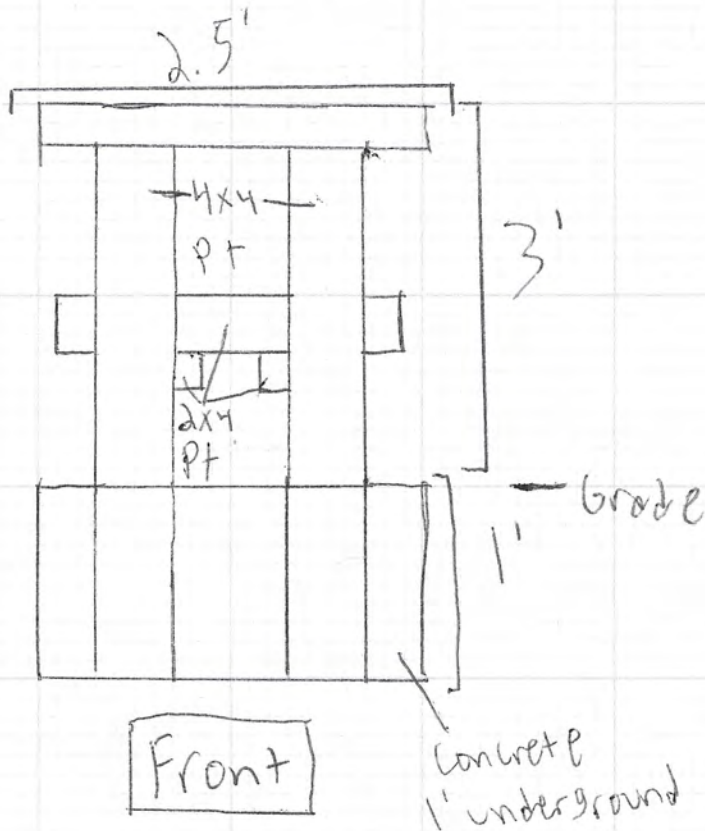
Signed under penalties of perjury

East Project: Quinn F Heating Bike Service Station

Sheet No.: _____ of _____

Calculated By: _____ Date: _____

Checked By: _____ Date: _____



ALL LUMBER TO BE
CEDAR - ALLOWED TO
WEATHER TO GREY.
USE ALL STAINLESS
STEEL HARDWARE

NANTUCKET BIKE SERVICE STATION
PROPOSED SIGN BIKEPATH MAP AT THE MILESTONE ROTARY
TEMPLATED AFTER SANKATY HEAD LIGHTHOUSE GEOLOGY SIGN



Nantucket Bicycle Paths

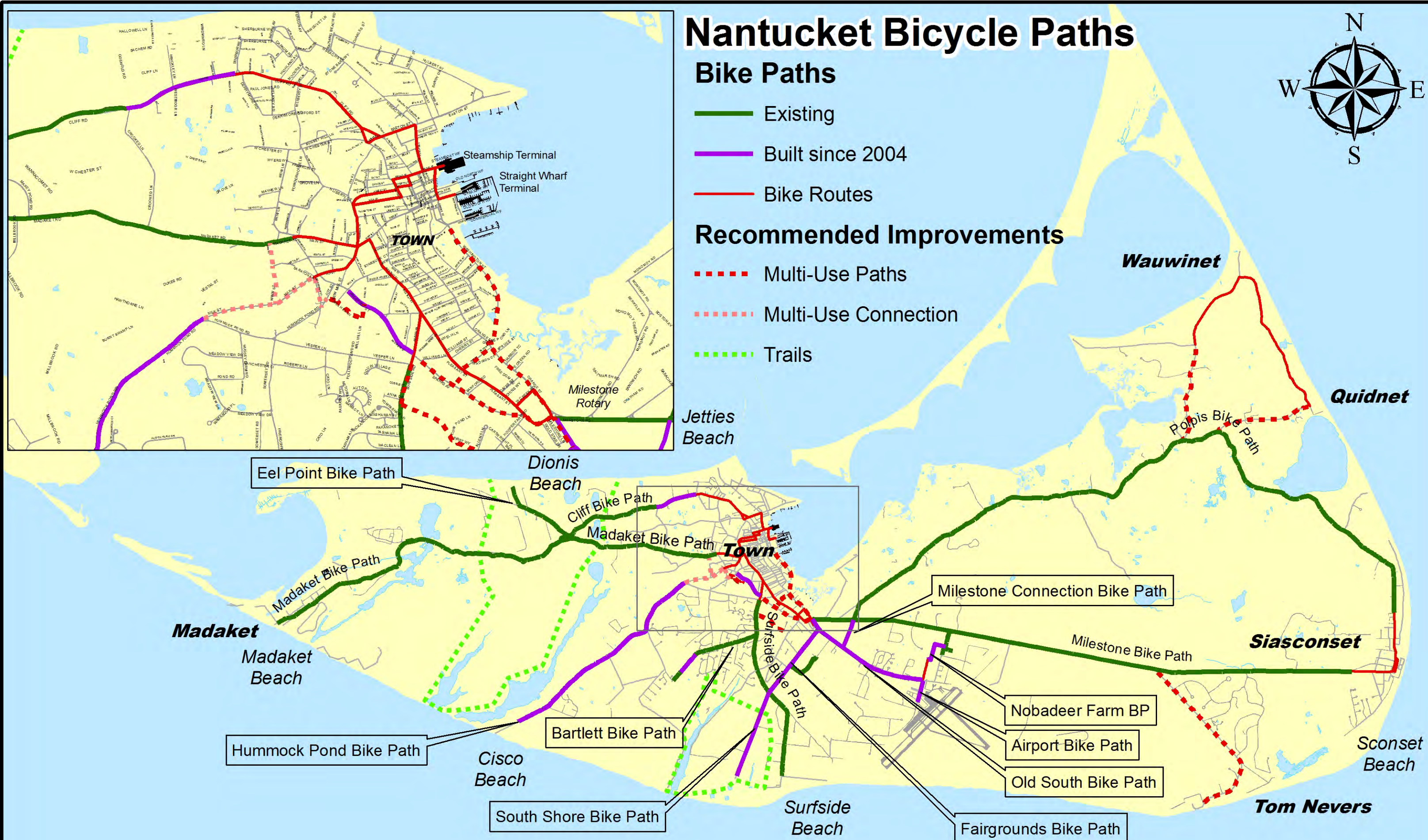


Bike Paths

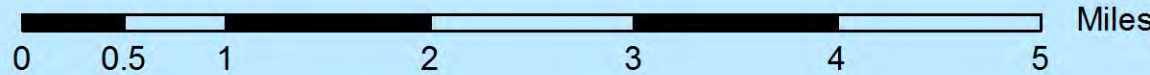
- Existing
- Built since 2004
- Bike Routes

Recommended Improvements

- Multi-Use Paths
- Multi-Use Connection
- Trails



Example Map - Final Version to be simplified/clarified





Agenda Item Summary

Agenda Item #	VIII. 2.
Date	8/3/2022

Staff

Brian E. Turbitt, Finance Director

Subject

Request for approval of sale of General Obligation Bonds.

Executive Summary

The Town, through its financial advisors Hilltop Securities, recently completed a General Obligation Bond Sale in the amount of \$38,110,000. The sale was made up of a tax-exempt series (series A) in the amount of \$33,740,000, and a taxable series (series B) in the amount of \$4,370,000.

Staff Recommendation

Recommend approval of the sale of the General Obligation Bond Anticipation Notes in Series A and B, and the signing of the notes.

Background/Discussion

The sale of the bonds took place on Thursday July 14, 2022. There was a total of 8 bidders for the tax-exempt series A sale. The low bid received was from Fidelity Capital Markets with a Net Interest Cost (NIC) of 3.025256. For the Taxable Series B sale, there were 3 bidders with the low bid received from Piper Sandler & Co. with a Net Interest Cost (NIC) of 3.978676

Impact: Environmental ☐ Fiscal ☒ Community ☐ Other ☐

Debt Service and Interest Payments as outlined in the amortization schedules will begin in the FY24 budget cycle.

Board/Commission Recommendation

N/A

Public Outreach

N/A

Connection to Existing Applicable Plan (i.e. Strategic Plan, Master Plan, etc.)

N/A

Attachments

Vote of the Select Board



VOTE OF THE SELECT BOARD

I, the Clerk of the Select Board of the Town of Nantucket, Massachusetts (the “Town”), certify that at a meeting of the board held August 3, 2022, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the maximum useful life of the fire truck to be financed with the proceeds of the \$705,000 borrowing authorized by the vote of the Town passed June 5, 2021 (Article 10) is hereby determined pursuant to G.L. c.44, §7(1) to be at least 10 years.

Further Voted: that the sale of the \$33,740,000 General Obligation Municipal Purpose Loan of 2022 Bonds, Series A, of the Town dated August 17, 2022 (the “Series A Bonds”), to Fidelity Capital Markets, a division of National Financial Services, Inc. at the price of \$37,820,448.04 and accrued interest, if any, is hereby approved and confirmed. The Series A Bonds shall be payable on August 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2023	\$2,475,000	5.00%	2033	\$1,430,000	5.00%
2024	2,445,000	5.00	2034	1,425,000	5.00
2025	2,415,000	5.00	2035	1,420,000	5.00
2026	2,340,000	5.00	2036	1,405,000	5.00
2027	1,995,000	5.00	2037	1,295,000	5.00
2028	1,800,000	5.00	2038	1,290,000	4.00
2029	1,780,000	5.00	2039	1,290,000	4.00
2030	1,770,000	5.00	2040	1,290,000	4.00
2031	1,770,000	5.00	2041	1,285,000	4.00
2032	1,575,000	5.00	2042	1,285,000	4.00

Further Voted: that the sale of the \$4,370,000 General Obligation Affordable Housing Bonds, Series B (Subject to Federal and Massachusetts Income Taxation), of the Town dated August 17, 2022 (the “Series B Bonds,” and together with the Series A Bonds, the “Bonds”), to Piper Sandler & Co. at the price of \$4,432,736.36 and accrued interest, if any, is hereby approved and confirmed. The Series B Bonds shall be payable on August 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2023	\$300,000	4.00%	2029	\$300,000	4.50%
2024	300,000	4.00	2030	300,000	4.50
2025	300,000	4.00	2031	300,000	4.50
2026	300,000	4.00	2034	900,000	4.00
2027	300,000	4.25	2037	770,000	4.20
2028	300,000	4.50			

Further Voted: that the Series B Bonds maturing on August 1, 2034 and August 1, 2037 (each, a “Term Bond”) shall be subject to mandatory redemption or mature as follows:

<u>Term Bond due August 15, 2034</u>	
<u>Year</u>	<u>Amount</u>
2032	\$300,000
2033	300,000
2034*	300,000

*Final Maturity

<u>Term Bond due August 15, 2037</u>	
<u>Year</u>	<u>Amount</u>
2035	\$300,000
2036	300,000
2037*	170,000

*Final Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement for each series dated July 8, 2022, and a final Official Statement for each series dated July 14, 2022, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement for such series of Bonds.

Further Voted: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking with respect to each series of bonds in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Series A Bonds and to comply with relevant securities laws with respect to both series of Bonds.

Further Voted: that any certificates or documents relating to the Bonds (collectively, the “Documents”), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by

electronic mail in a “.pdf” file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

[Remainder of page intentionally left blank; signature page follows.]

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: August 3, 2022

Clerk of the Select Board

Town of Nantucket, Massachusetts
General Obligation Bonds dated August 17, 2022

Series A Use of Proceeds

Purpose	This Issue	Original Bond Authorization	Bond Anticipation Notes Outstanding (1)	Statutory Reference (MGL Ch. 44)	Date of Authorization	Article Number
Town Pier Repairs	\$ 370,000	\$ 400,000	\$ 380,000	7(1)	4/3/2018	12
Fairgrounds Road Improvements	1,500,000	1,500,000	1,500,000	7(1)	4/1/2019	10
Harbormaster Layup Yard and Workshop	495,000	495,000	495,000	7(1)	4/1/2019	10
Tom Nevers Road Bike Path	-	331,487	200,000	7(7)	4/1/2019	10
Employee Housing Building Maintenance	950,000	950,000	950,000	7(1)	4/1/2019	10
Senior Center Relocation	-	150,000	150,000	7(7)	4/1/2019	10
Sidewalk Improvement	1,030,000	1,030,000	1,030,000	7(1)	6/25/2020	10
General Fund PFAS Investigation & Remediation	217,350	750,000	750,000	7(1)	6/5/2021	10
Fire Engine Replacement	705,000	705,000	705,000	7(1)	6/5/2021	10
Land Acquisition and Affordable Housing Construction and/or Reconstruction	3,153,100	6,500,000	2,625,000	7(1)	6/5/2021	10
Sidewalk Improvement 2	1,060,900	1,060,900	1,060,900	7(1)	6/5/2021	10
Siasconset Wastewater Treatment Plant	275,000	1,000,000	315,000	7(1)	4/2/2016	12
Sewer - Siasconset Collection System Evaluation	190,350	693,000	343,000	7(7)	4/1/2017	12
Sewer- Additional Surfside Wastewater Treatment Facility	578,500	600,000	600,000	7(1)	4/3/2018	12
Sewer- Wannacomet Sewer Main Replacement (Phase 1)	2,928,500	5,524,413	3,000,000	7(1)	6/3/2018	12
Sewer Force Main Design and Planning	1,366,500	2,500,000	2,500,000	7(7)	4/1/2019	20
Sewer Security Fencing Installation	-	550,000	400,000	7(1)	4/1/2019	20
South Shore Road Sewer Design	1,500,000	1,500,000	1,500,000	7(7)	6/25/2020	16
South Valley Pump Station Upgrades	100,000	846,000	100,000	7(1)	6/25/2020	16
Surfside Area Sewer Improvements	600,000	2,000,000	600,000	7(1)	6/25/2020	16
CMOM Improvements	4,000,000	4,000,000	4,000,000	7(1)	6/25/2020	16
South Shore Road Sewer Installation	2,000,000	3,500,000	2,000,000	7(1)	6/5/2021	16
Surfside WWTP Centrifuge System	1,250,000	1,500,000	1,250,000	7(1)	6/5/2021	16
Madaket Water Main Extension	94,000	825,000	225,000	8	4/2/2016	12
New Water Source Investigation	1,000,000	1,500,000	1,000,000	8(3A)	4/1/2019	20
Public Works Facility Improvements Design (2)	31,900	2,300,000	50,000	7(7)	4/3/2018	16
Marine Department Building Renovation (2)	349,500	3,450,000	400,000	7(1)	4/3/2018	17
Sparks Ave Sidewalk Improvements (2)	51,400	1,080,000	60,000	7(1)	4/3/2018	19
Affordable Housing Existing Properties Acquisition (2)	3,688,000	20,000,000	3,297,500	7(1)	4/1/2019	37
10-12 Washington Street Land Acquisition (2)	4,255,000	4,750,000	4,750,000	7(1)	5/3/2022	19
	<u>\$ 33,740,000</u>		<u>\$ 36,236,400</u>			

(1) Payable October 14, 2022. To be funded with \$32,538,150 Bond principal, \$3,476,400 Bond premium, and \$221,850 revenue funds of the Town. See details below.

(2) Exempt from the limits of Proposition 2 1/2.

Series B Use of Proceeds

Purpose	This Issue	Original Bond Authorization	Bond Anticipation Notes Outstanding (1)	Statutory Reference (MGL Ch. 44)	Date of Authorization	Article Number
Affordable Housing Existing Properties Acquisition (31 Fairgrounds) (2)	\$ 4,370,000	20,000,000	4,387,000	7(1)	4/1/2019	37
	<u>\$ 4,770,000</u>		<u>\$ 4,387,000</u>			

(1) Payable October 14, 2022. To be retired with the Bond proceeds.

(2) Exempt from the limits of Proposition 2 1/2.

Federal Offshore Wind Farms Update:

www.nantucket-ma.gov/offshorewind



Offshore Wind Update

Nantucket Select Board
August 3, 2022

Introductions



CULTURAL HERITAGE PARTNERS, PLLC
innovation for preservation

Overview

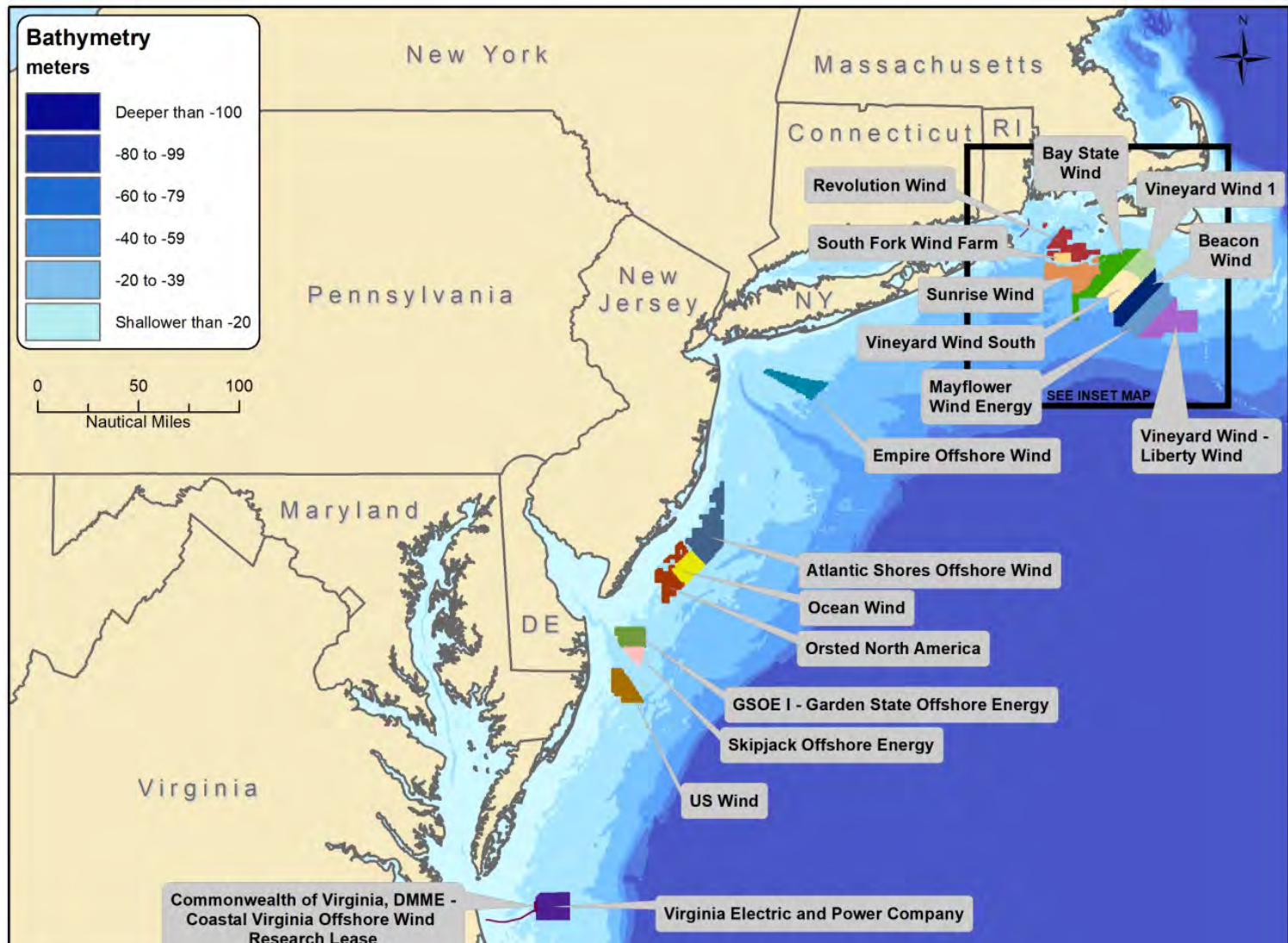
- Federal and state governments have set ambitious offshore wind goals.
- Nantucket is at epicenter of offshore wind development & climate change.
- The National Historic Preservation Act Sections 106 and 110 require federal regulatory agencies overseeing such projects to consult with communities that have historic resources that may be impacted physically or visually by the project, and to attempt to avoid, minimize, or mitigate impacts.
- NEPA requires consideration of all environmental impacts, including adverse effects to historic and cultural resources and the economy.
- Minimization and mitigation of adverse effects can take the form of project design changes and/or financial payments to offset harm.

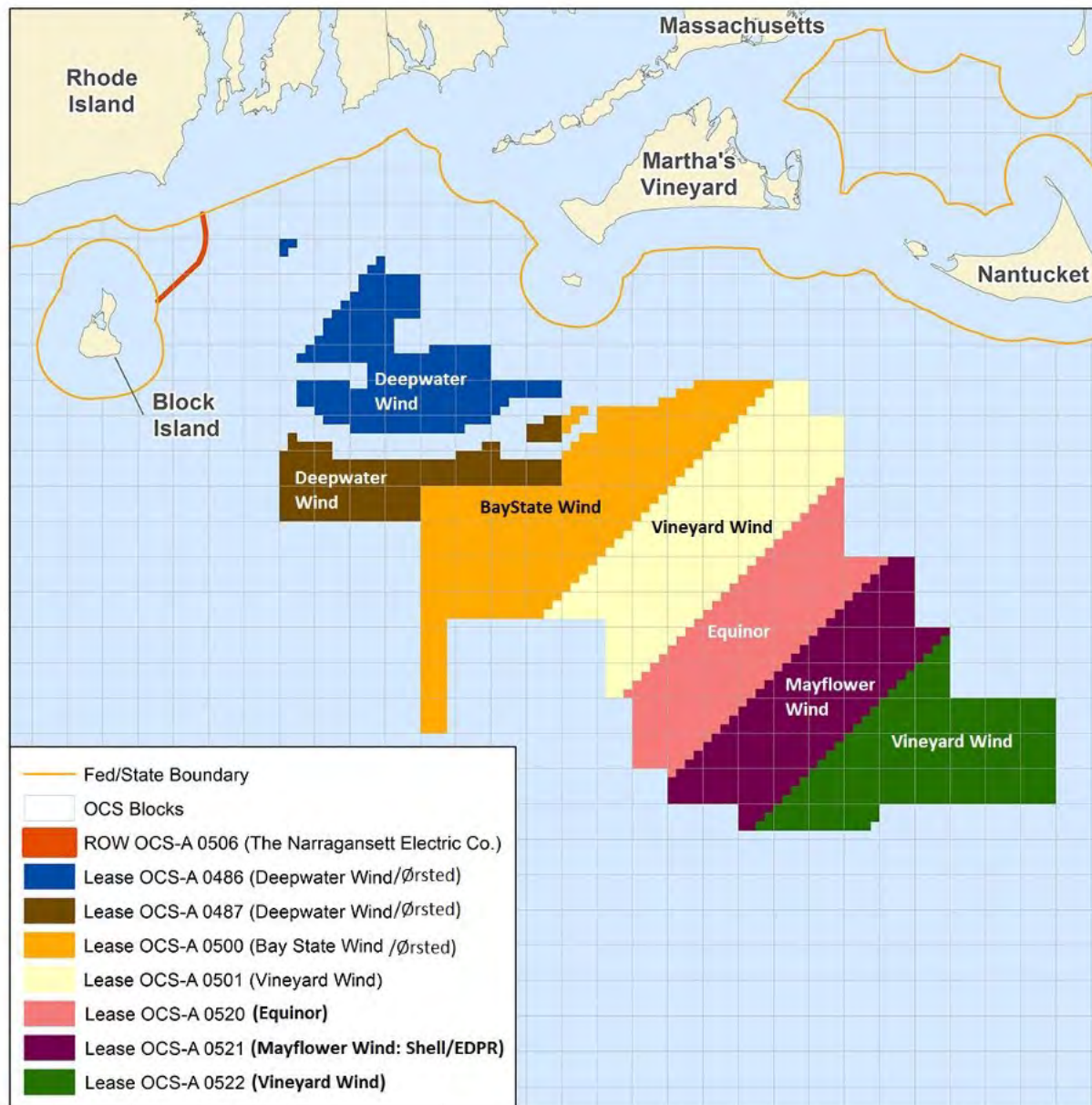


Outer Continental Shelf Renewable Energy Lease Areas

In 2009, BOEM announced final regulations for the Outer Continental Shelf (OCS) Renewable Energy Program. The Energy Policy Act of 2005 and various regulations provide a framework for issuing leases, easements and rights-of-way for OCS activities that support production and transmission of energy from sources other than oil and natural gas. BOEM is responsible for offshore renewable energy development in Federal waters and anticipates substantial future development on the OCS.

This map depicts active commercial and research renewable energy leases issued on the Atlantic OCS by BOEM. Where possible, individual projects have been identified.





Project Updates

- Vineyard Wind
 - GNA achieved
 - Fund creation
- Mayflower Wind
 - Permitting review has just begun.
 - 23 mi. south of Nantucket
 - 147 turbines, up to 1,066 tall
 - Scoping comments submitted 12.1.2021
 - DEIS anticipated Jan. 2023
- Bay State Wind
 - No COP yet submitted
- Beacon (Equinor)
 - No COP yet submitted
- South Fork, Revolution, Sunrise



CULTURAL HERITAGE PARTNERS, PLLC
innovation for preservation

Our Perspective

- Energy sustainability is an urgent goal
- But the impacts on cultural resources can be adverse:
 - When infrastructure is built on shore
 - When undersea cables are run offshore
 - When hundreds of huge turbines appear in the viewshed of historic resources
 - Studies show negative impacts on tourism
- Balance can be achieved through consultation and negotiation
- The developer, not the community, should bear the risk of negative impacts



NEPA / Section 106 Process Flaws

1. Identification of affected properties is incomplete

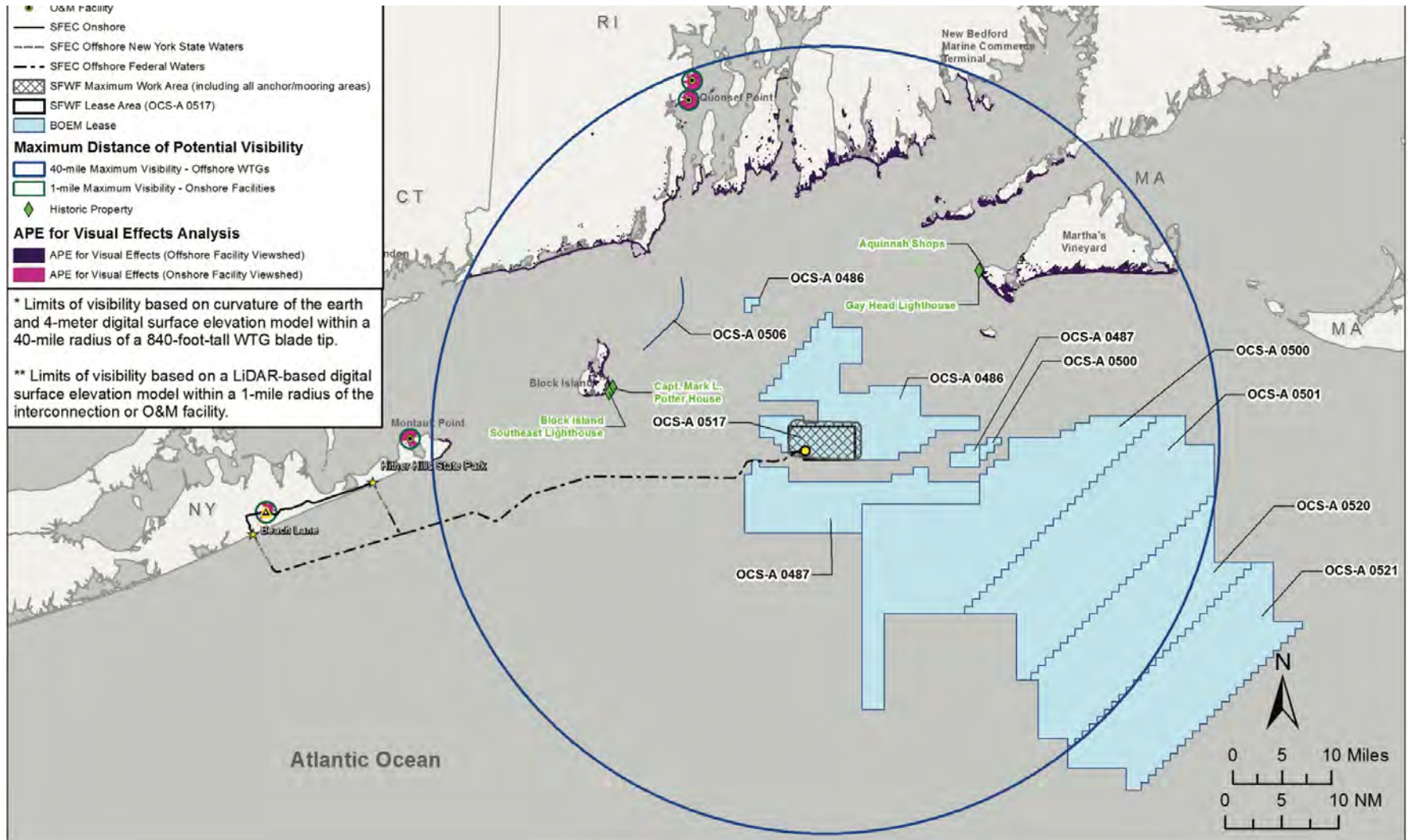
2. Assessment of effects is incomplete

3. Resolution of adverse effects is incomplete

- BOEM must identify all adverse effects: direct, indirect, and cumulative; BOEM is not considering reasonably foreseeable cumulative effects
- BOEM cherry-picks random properties to look at but leaves out others
- Visual simulations are not adequate and must show worst case visual scenario
- BOEM has a duty to resolve all adverse effects, including cumulative effects
- Mitigation must be proportionate



Cumulative Impacts



Results

- Emphasis first on changes in project design to reduce impacts; avoid and minimize harm as much as possible
- Mitigation offers raised from:
 - Block Island: \$500K to \$2.5M
 - Nantucket: \$350K to \$34M (discounted to PV \$16M)
- Precedent set for direct-with-developer dialogue and resolution
- Negotiation of Community Benefit Agreement for long-term collaboration and community protection



Q&A

Thank you!

Greg Werkheiser

greg@culturalheritagepartners.com

Will Cook

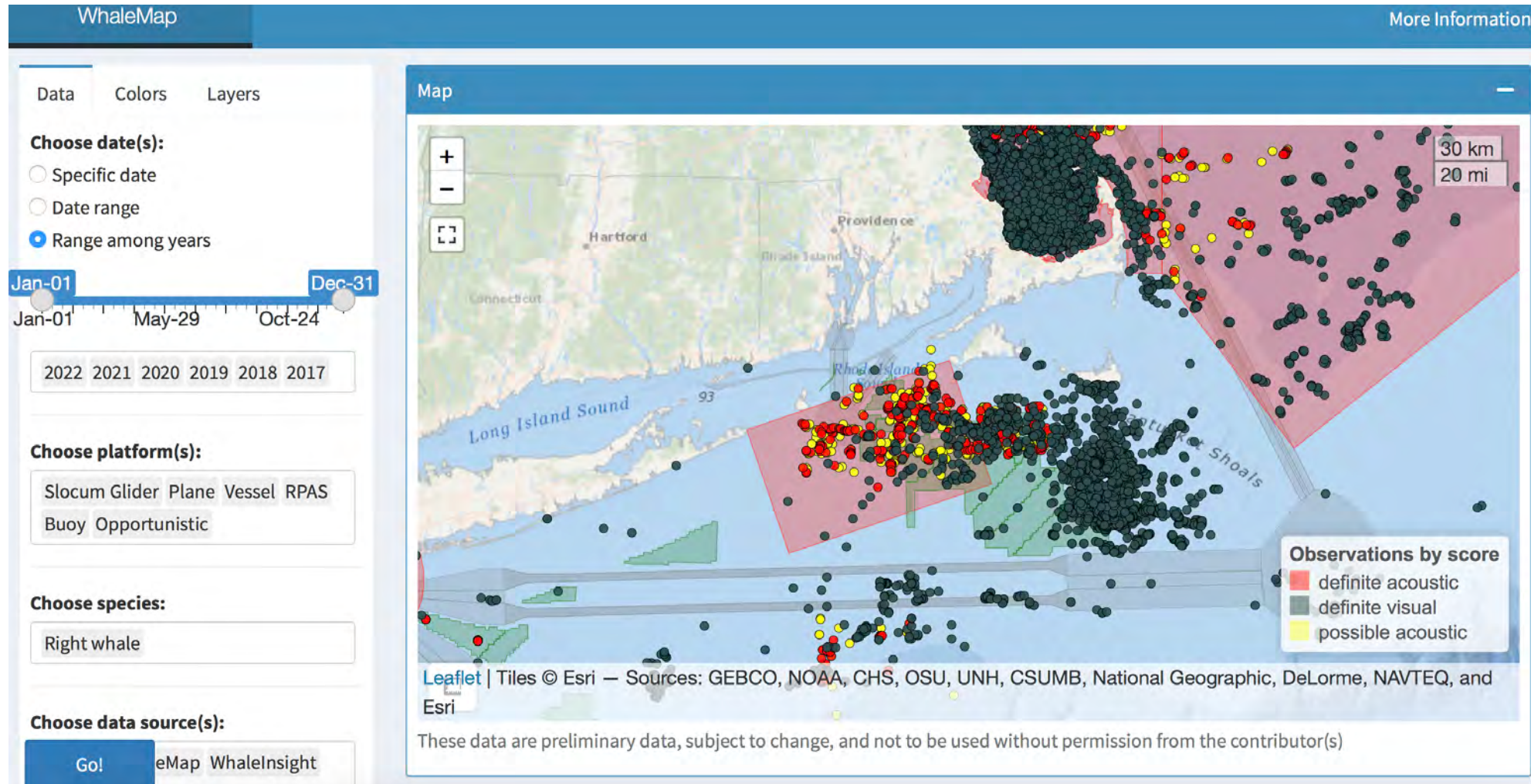
will@culturalheritagepartners.com

Presentation to Nantucket Select Board

August 3, 2022



Vineyard Wind lease areas are home to the NARW year-round

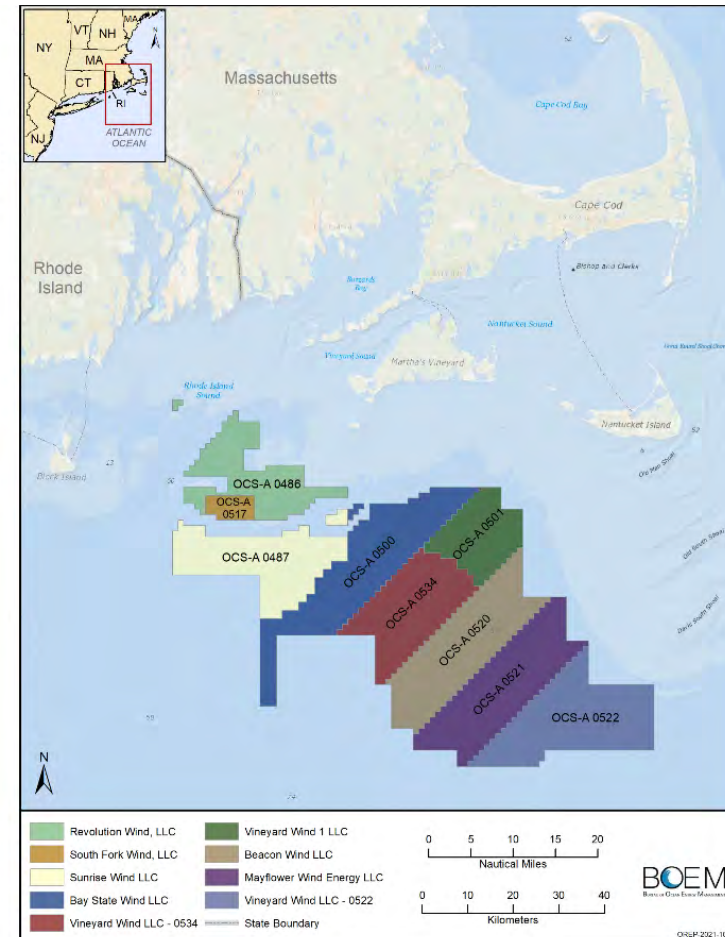


Vineyard Wind was reviewed as a stand alone project, however cumulative effects of additional projects need to be considered

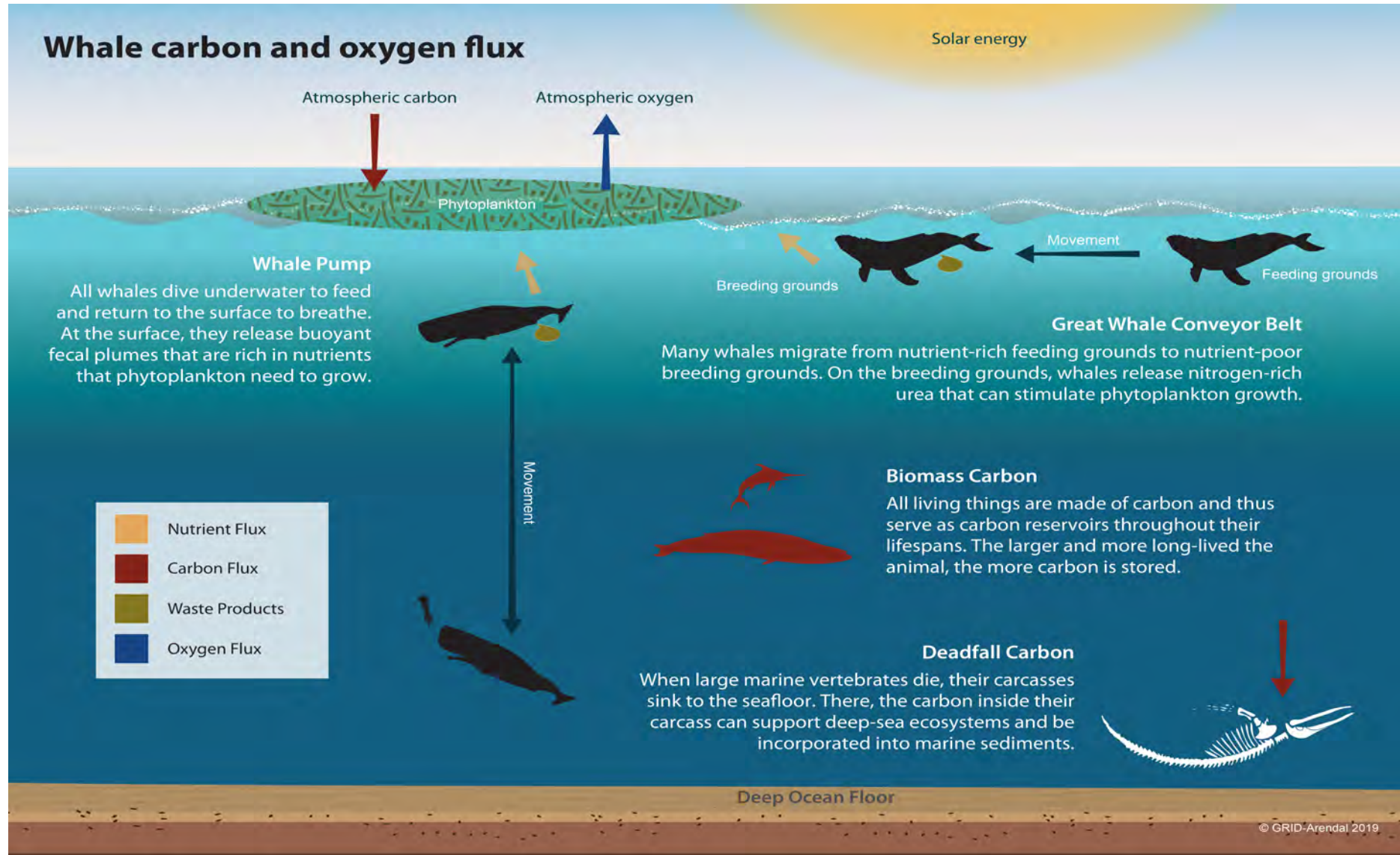
Vineyard Wind



Additional projects to be permitted



Whales play a vital role in ocean health and biodiversity



Mayflower Wind-Areas of potential effects on viewshed

ANALYSIS OF VISUAL EFFECTS TO HISTORIC PROPERTIES

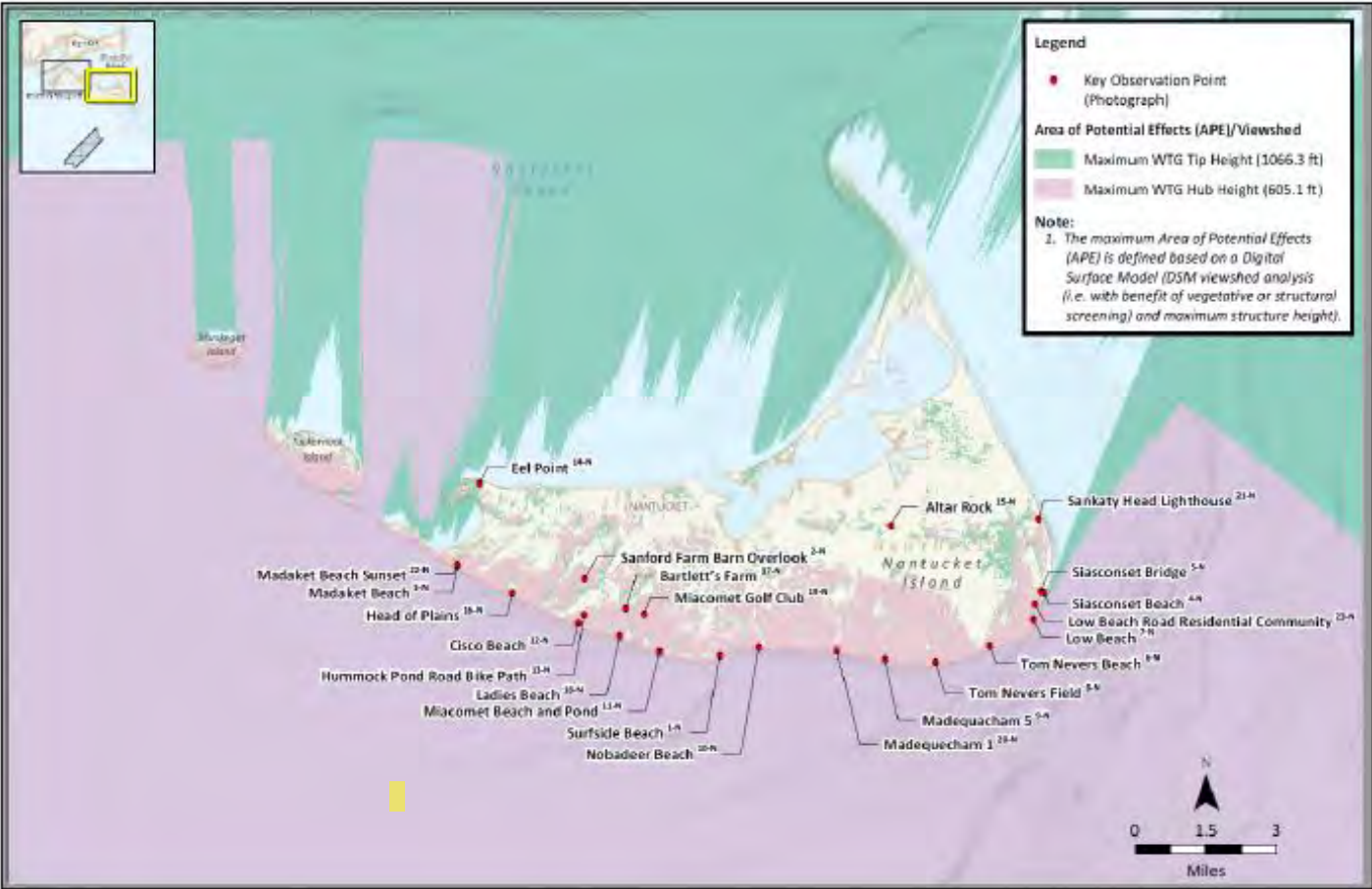


Figure 2-4. Nantucket KOPs

important character-defining feature of the historic district's integrity.

Recommended Determination – Adverse Effect

Introduction of WTGs/OSPs into the seascape horizon of the NHL-listed Nantucket Historic District, would likely result in an adverse visual effect upon the viewshed and setting. The visibility of the WTGs/OSPs is shown in the Nantucket Visual Simulations in Attachment 1. Simulated conditions, particularly along the south shore of the island at historic locations such as Tom Nevers Field (KOP 8-N) has a Weak to Moderate Visual Change reflected by a rating of *Visibility Levels 2 to 3*. While Tom Nevers Beach (KOP 6-N) and Miacomet Beach (KOP 11-N), were rated with a Moderate Visual Change (*Visibility Levels 3 to 4*). Cisco Beach (KOP 12-N) under both clear and overcast skies, as well as Hummock Pond Road Bike Path (13-N) were rated as a Moderate to Strong Visual Change rating (*Visibility Levels 4 to 5*). The range of ratings as assigned to different simulations is intended to reflect the influence of blade movement, differing atmospheric conditions, and lighting, all of which may influence the apparent level of Visual Change as well as the dominance or prominence of the introduced structures in the view. Based on this assessment, introduction of the WTGs/OSPs would result in a change to the unobstructed ocean viewshed of the district, potentially compromise the setting of the resource, which is one of its key character-defining features. As a result, the Project would likely result in an adverse effect to Nantucket Historic District.

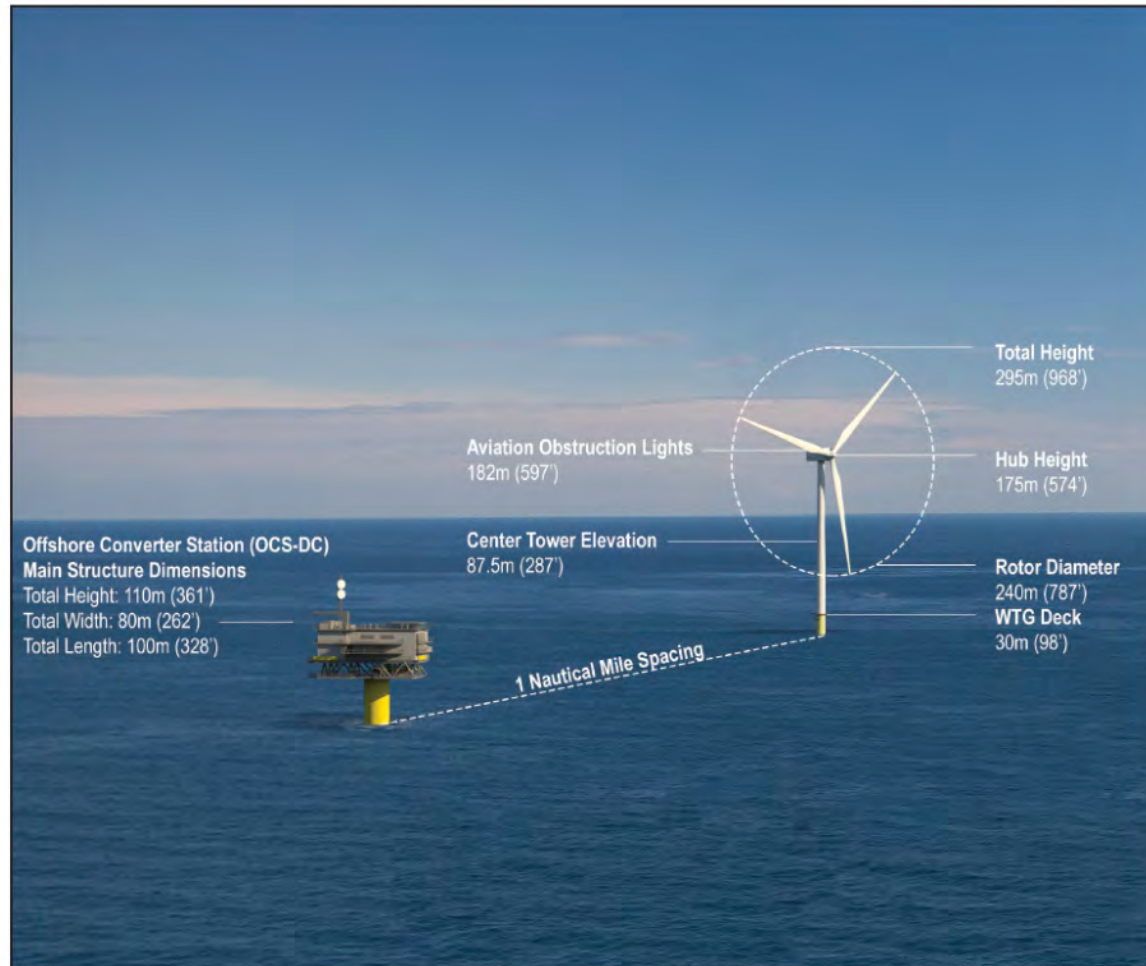
ANALYSIS OF VISUAL EFFECTS TO HISTORIC PROPERTIES

4.0 Conclusions

The purpose of this study was to identify historic properties within the offshore and onshore APEs that are listed in, eligible for listing in, or potentially eligible for listing in the NRHP, are NHLs, or TCPs, and to assess if those historic properties have the potential to be visually affected by the Project. Components like the offshore export cables, inter-array cables, onshore export cables, and underground transmission cables are not anticipated to cause visual effects; therefore, they are not addressed in this report. The introduction of new visual elements (such as WTGs/OSPs and the onshore substation) have the potential to cause visual effects to historic properties.

Desktop analysis determined there are 10 historic properties (NRHP-listed, NRHP eligible, potentially NRHP eligible, NHL, or TCP) within the offshore APE and one historic property within the onshore APE. Of those, there is one in the offshore APE and one in the onshore APE that have a setting that is an integral part of their significance and are likely to have a view of the WTGs/OSPs or the onshore substation that would compromise the characteristics that make them eligible for the NRHP. Visibility of the WTGs/OSPs is based on a variety of factors including distance, atmospheric elements, topography, vegetation, and development. Applying the Criteria of Adverse Effect, it is anticipated that the Project would result in an adverse effect to two historic properties in the offshore and onshore APEs: Nantucket Historic District and Oak Grove Cemetery.

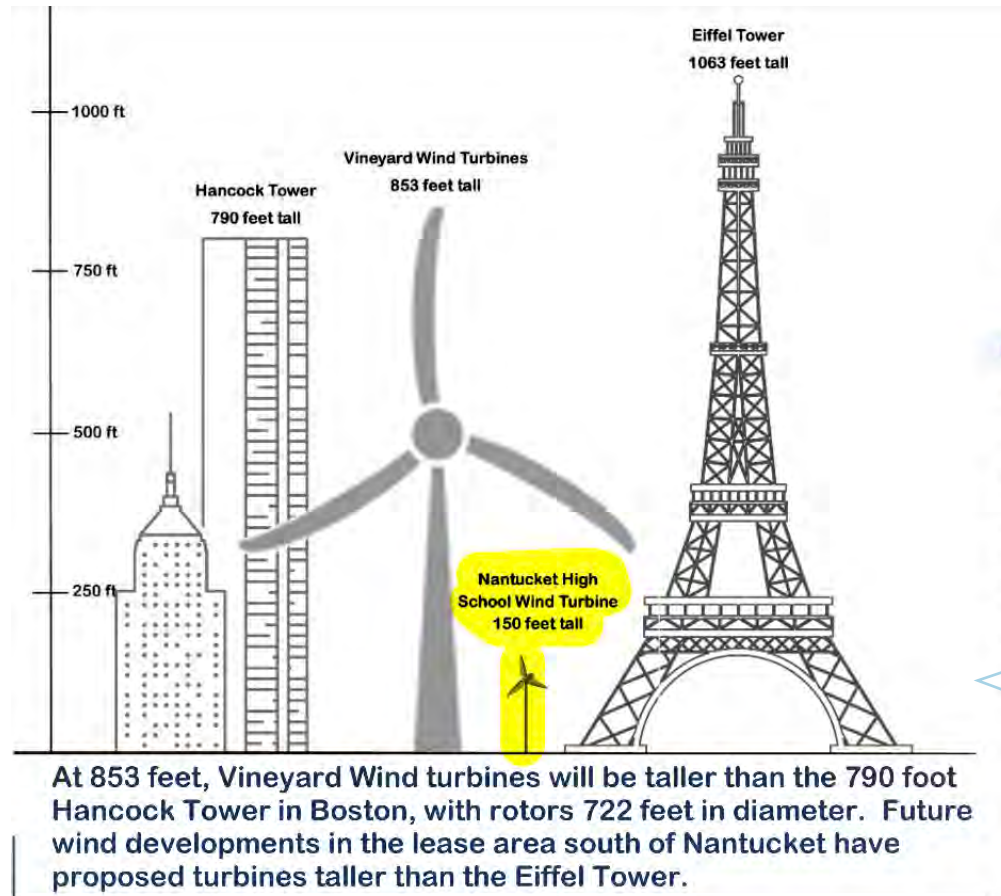
Substations have not been considered in the visualizations



Inset 1.1-2 – Computer Model of OCS-DC and WTG Maximum Dimensions

Actual scale of Vineyard Wind (VW) turbines is almost 50% greater than visualizations provided to BOEM and the Town of Nantucket ⁶

Actual height of VW turbines



Final supplement to Environment Impact Statement (EIS) for VW

"WTGs visible from some shoreline locations in the geographic analysis area would have adverse impacts on visual resources when discernable due to the introduction of industrial elements in previously undeveloped views. Based on the research cited above on the relationship between visual impacts and impacts on recreational experience, the impact of visible WTGs on recreation would be long-term, continuous, and adverse. Seaside locations on the southern coast of Nantucket and Martha's Vineyard could experience some reduced recreational and tourism activity" FEIS Page 183-4

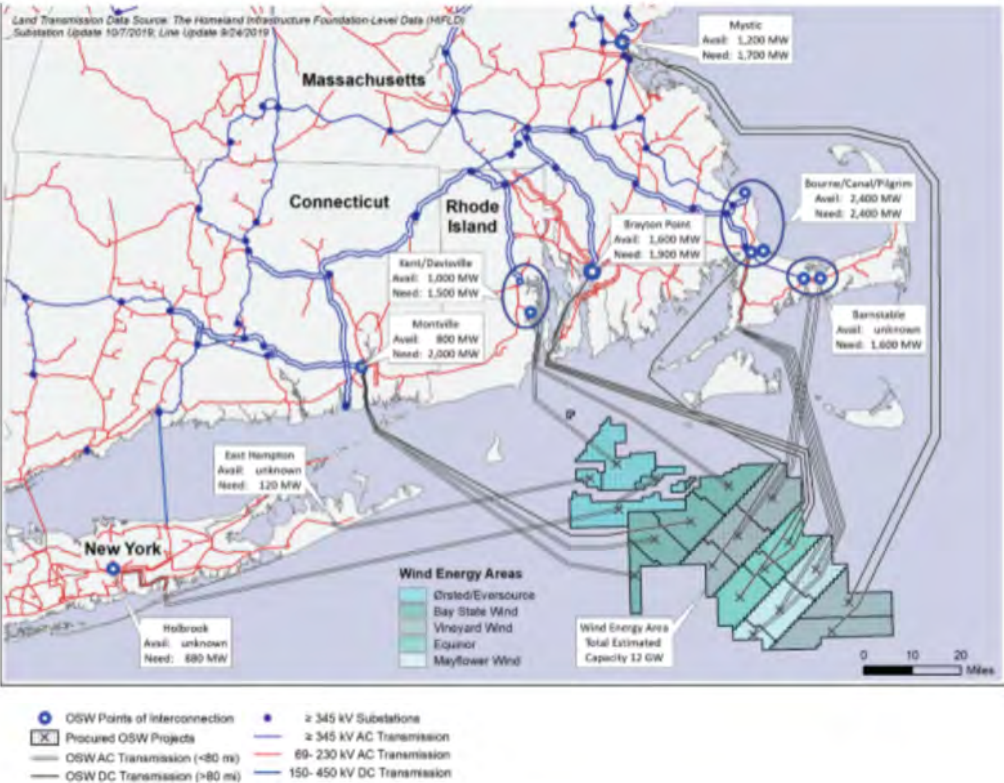
Original turbines included in VW visualizations were **only ~600 ft**; future projects include turbines as high as **~1,100 ft**



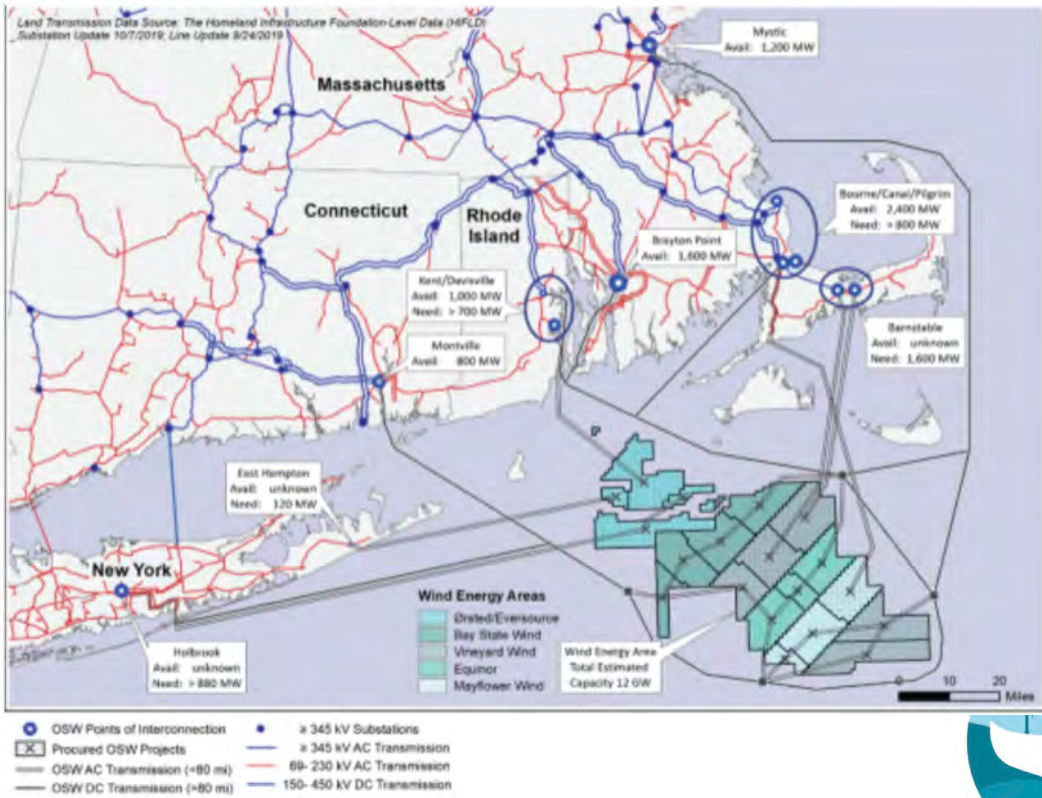
The impact of extensive underwater cable systems required to transport ⁷ energy is unknown

Potential scenarios for transmission cable installation

Scenario 1: Generator Lead Lines



Scenario 2: Independent Transmission Network



There are several organizations and agreements intended to protect the interests of Nantucket, Right Whales, and surrounding ecosystems ⁸

- New England Aquarium and others

“The New England Aquarium is committed to environmentally responsible offshore wind development and believes innovative technologies are a critical part of both monitoring and safeguarding ocean animals during turbine construction and their ultimate operations,” said Dr. John Mandelman, Vice President and Chief Scientist for the Anderson Cabot Center for Ocean Life at the New England Aquarium.

“Because wind energy has not been developed in our EEZ (Exclusive Economic Zone, the so-called 200-mile territorial limit claimed by the U.S.), there’s still a lot that we’re going to learn as development occurs,” Redfern said.

- Save Our Sound

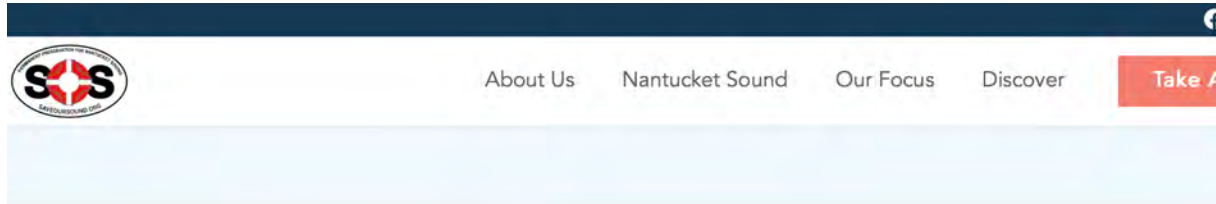
- Good Neighbor Agreement



Nantucket Residents Against Turbines has stepped in where others have “negotiated” for benefits rather than play their typical role as conservation and environmental stewards



Alliance to Protect Nantucket Sound supports utility-scale offshore wind south of Nantucket ⁹



Alternative Sites

The Alliance participated in the establishment of rules and regulations governing offshore wind energy development. When Cape Wind was first proposed in 2001, there was no leasing authority, federal planning or competitive bidding for wind sites in federal waters. In 2005, the Energy Policy Act established federal leasing and called for regulations to govern renewable energy, which were completed in 2009. The Alliance promoted marine spatial planning and the creation of development zones to ensure appropriate development as well as exclusion zones to protect the marine environment. In 2010, the federal government's "Smart from the Start" initiative led to the identification of specific areas to minimize conflicts, offshore lease sales and the progress of projects like Vineyard Wind in sites less conflicted than Nantucket Sound.

The image shows a webpage titled 'Offshore wind energy areas in MA and RI'. It features a map of the coastal area off Massachusetts and Rhode Island, with various colored regions indicating different wind energy zones. To the right of the map, there is text explaining the federal government's process for identifying these areas and listing four developers with leases: Vineyard Wind, Mayflower Wind, Ørsted Wind (operating as South Fork Wind, Sunrise Wind, Baystate Wind and Revolution Wind), and Equinor Wind (which owns Beacon Wind). Below this, it mentions that Vineyard Wind is expected to be the first major operational offshore wind project, having received final federal approval for its 800 megawatt (MW) project in May 2021. At the bottom, it notes that there are several other regional projects under federal review, including Revolution Wind (880 MW) and Sunrise Wind. The page has a dark blue header with the SOS logo and navigation links, and a red 'Take Action' button.

Offshore wind energy areas in MA and RI

Based on a public process with stakeholder input, the federal government identified offshore Wind Energy Areas along the east coast that aim to minimize conflicts to be suitable for and expedite offshore wind development.

Four developers now hold leases offshore of Massachusetts and Rhode Island: Vineyard Wind, Mayflower Wind, Ørsted Wind (operating as South Fork Wind, Sunrise Wind, Baystate Wind and Revolution Wind), and Equinor Wind (which owns Beacon Wind).

Vineyard Wind is expected to be the first major operational offshore wind project. In May 2021, Vineyard Wind received final federal approval for its 800 megawatt (MW) offshore wind project. It will be located 12 nautical miles off the shore of Martha's Vineyard and Nantucket with a lease term of 25 years.

There are several other regional projects that are currently under federal review. Revolution Wind is a 704 to 880 MW project off the coast of Rhode Island and Massachusetts. Sunrise Wind is proposed for the lease area south of Revolution Wind. Vineyard Wind South would be built just below the first approved Vineyard Wind project. South Fork Wind's Construction and Operations Plan was released in May of 2021 and is awaiting final approval.



The Nantucket Community is not informed about the potential impacts of these industrial scale wind projects:

- Its not too late, this is not a done deal
- The impacts on marine life and bio-diversity could be substantial
- The turbines will be visible from all South shore locations in all weather
- At least 5 high voltage cables will be jet plowed through the Muskeget Channel and Nantucket Sound to mainland locations
- The turbines WILL be visible in our night skies, especially during 20+ years of construction
- The need for the third cable will NOT be eliminated
- There will be no beneficial effects to electricity rates
- The trade-offs for our small community are significant and have not been laid out



Nantucket Residents Against Turbines Lawsuit: Highlights

Nantucket Residents Against Turbines has filed suit in Federal Court against the Bureau of Ocean Energy Management (BOEM), the National Marine Fisheries Service (NMFS), Secretary of the Interior Debra Haaland, and Secretary of Commerce Gina Raimondo for violations of the Endangered Species Act (ESA), the National Environment Policy Act (NEPA) and the Administrative Procedures Act (APA)

The lawsuit lays out how the approval of the Vineyard Wind offshore wind project will exacerbate threats to the North Atlantic Right Whale (NARW), which has a population of fewer than 360, by:

- Pushing NARW out of its preferred feeding grounds
- Exposing NARW to increased vessel strikes and fishing gear entanglements
- Preventing NARW's ability to communicate

The lawsuit alleges that federal agencies:

- Issued a legally defective Biological Opinion
- Ignored increased stress on Right Whales
- Failed to complete an adequate Environmental Impact Statement
- Issued illegal "Incidental Take Authorizations" that would jeopardize this critically endangered species

Motion for Summary Judgement has just been filed and the process should play out by early 2023





TOWN OF NANTUCKET

*Quarterly Financial Report
Fourth Fiscal Quarter Ended
June 30, 2022*



Table of Contents

Financial Highlights.....	1
General Fund Revenues.....	2
Results for most recent quarter.....	3
Results for six months ended.....	4
General Fund Expenses.....	5
Results for most recent quarter.....	6
Results for six months ended.....	7
Capital Investments.....	8
Financing Activity.....	9
Investment Report.....	10

Financial Highlights

General Fund Revenues

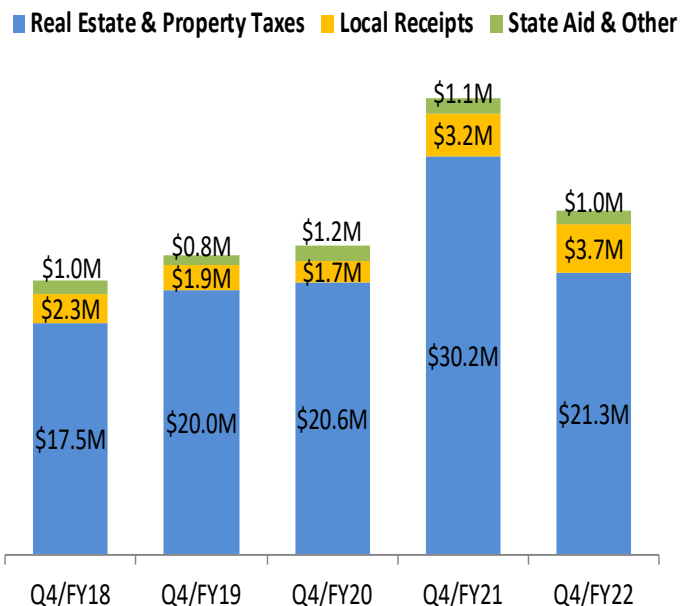
For FY2022, General Fund ⁽¹⁾ revenues were \$125M, representing a \$13M increase (+12%) over last year. The increase is largely driven by Real Estate Taxes, Motor Vehicle Excise Tax and Local Rooms Tax with 7%, 27% and 57%, respectively. Revenue from HDC Filing Fees saw a decrease of -12%, when compared to FY2021. Other revenue categories that contributed to the increase include Personal Property Taxes (+\$278K), Local Meals Tax (+\$594K) and Building Permits (+\$109K). The Revenue collected exceeded the estimated budgeted revenue by \$10,407,506 and ended the year at 109% of the Annual Budget.

General Fund Expenses

General Fund expenses ended the year at \$102M, equivalent to a \$3M increase (+3%) over FY2021. The school expenses for the year were the same as FY2021. Government expenses were down by \$293K, a decrease of 3%, attributed to Legal expenses and less Professional Services in PLUS & Town Admin. Safety & Protection expenses were up 7% (+696K) over FY2021. The main drivers behind the increase are Fire and Police salaries & equipment. There was a decrease in Maintenance of 4% compared to FY2021, mainly because of lower Snow & Ice Removal expenses and Public Works salaries. The department had unfilled positions through the fiscal year. Debt Service and Debt Interest were up +4% and +9%, respectively. Overall, the General Fund Expenses ended the year at 92% of the Annual Budget.

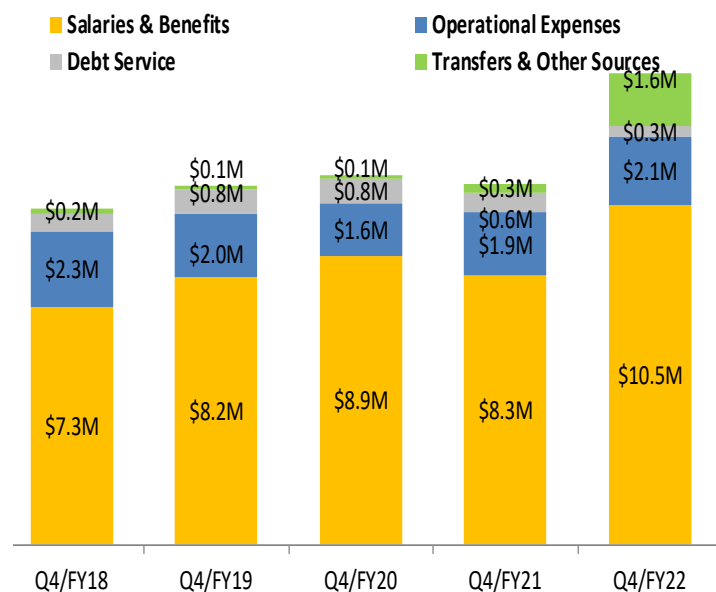
Fourth Quarter General Fund Revenues

5-Yr History
(in millions of dollars)



Fourth Quarter General Fund Expenditures ⁽²⁾

5-Yr History
(in millions of dollars)

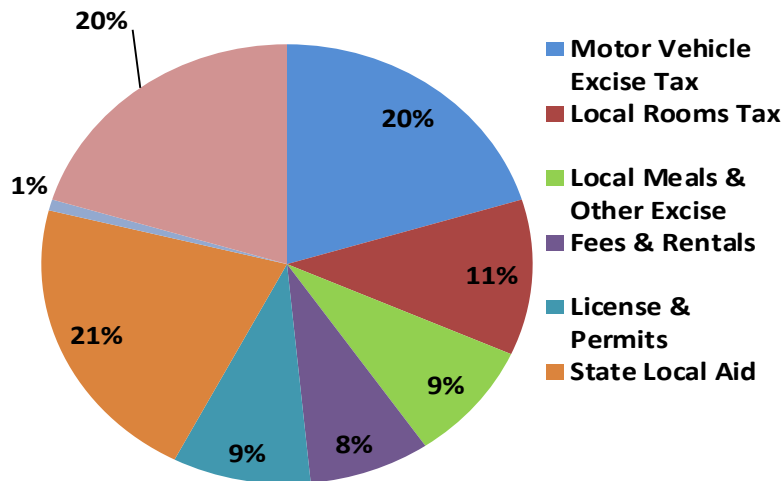


(1) General Fund: general government, safety & protection, marine department, maintenance, human services, culture & recreation, and contractual obligations.

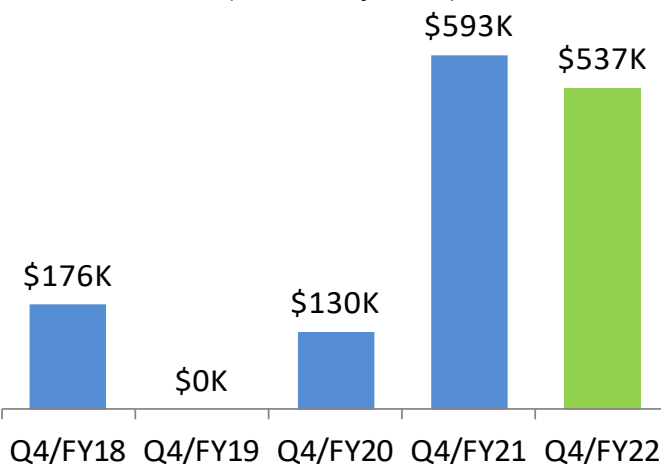
General Fund Revenues

Where does the money come from?

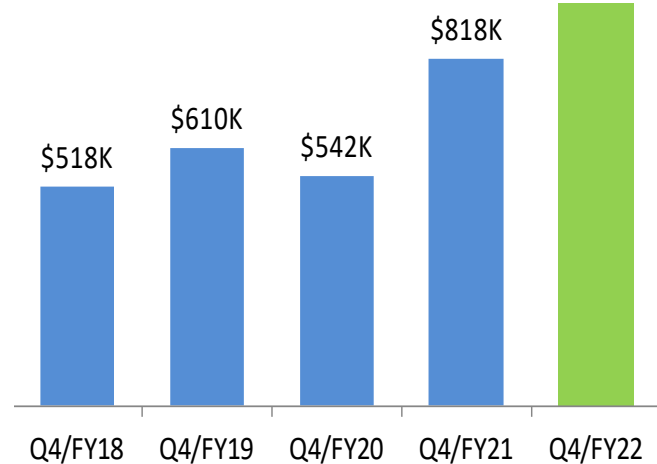
General Fund Revenues ⁽¹⁾
For Fiscal Quarter Ended June 30, 2022



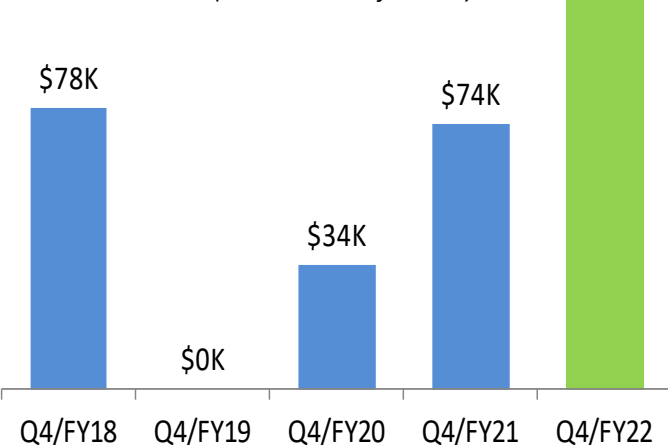
Fourth Quarter Rooms Tax
(in millions of dollars)



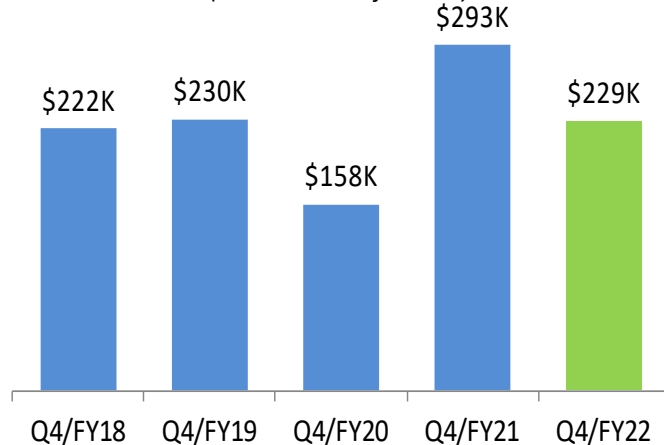
Fourth Quarter Motor Vehicle Excise Tax
(in thousands of dollars)



Fourth Quarter Meals Tax
(in thousands of dollars)



Fourth Quarter Building Permits
(in thousands of dollars)



⁽¹⁾ Excludes real estate and personal property tax revenue

General Fund Revenues

Results for most recent quarter

	Quarter Ended Jun 30		QTR/QTR		FY2022 Budget
	FY2022	FY2021	% Change	\$ Change	Quarter
Real Estate Taxes	\$ 20,644,176	\$29,343,901	(30%)	\$(8,699,725)	\$ 23,231,490
Personal Property Taxes	636,366	821,867	(23%)	(185,501)	636,061
Excise Taxes					
Motor Vehicle Excise Tax	949,833	817,546	16%	132,287	687,500
Local Rooms Tax	537,433	593,129	(9%)	(55,695)	1,687,500
Local Meals Tax	108,201	73,564	47%	34,637	175,000
Other - Includes Penalties & Interest	302,792	240,808	26%	61,984	134,631
Subtotal - Excise Taxes	1,898,259	1,725,047	10%	173,212	2,684,631
Charges for Services	11,012	8,439	30%	2,573	12,563
Fees & Rentals					
Planning Board Filing Fees	25,600	11,750	118%	13,850	18,750
Plumbing & Wiring Inspection Fees	83,280	116,975	(29%)	(33,695)	84,325
HDC Filing Fees	78,528	86,646	(9%)	(8,118)	82,500
Concession Rental Fees	-	72,930	(100%)	(72,930)	43,653
Marine Moorings & Docking Fees	44,000	25,350	74%	18,650	51,813
Other	142,868	170,944	(16%)	(28,076)	117,710
Subtotal - Fees & Rentals	374,276	484,595	(23%)	(110,320)	398,750
License & Permits					
Building Permits	228,654	293,053	(22%)	(64,398)	202,481
Liquor Licenses	73,850	116,050	(36%)	(42,200)	54,750
Other	124,692	125,974	(1%)	(1,282)	68,288
Subtotal - License & Permits	427,196	535,076	(20%)	(107,880)	325,518
State Local Aid					
School Aid	912,537	900,069	1%	12,468	912,535
Other	89,703	95,812	(6%)	(6,109)	77,909
Subtotal - State Local Aid	1,002,240	995,881	1%	6,359	990,444
Fines & Forfeits					
Parking Fines	30,035	26,461	14%	3,574	52,000
Other	7,860	4,420	78%	3,440	5,500
Subtotal - Fines & Forfeits	37,895	30,881	23%	7,014	57,500
Investment Income	98,483	43,684	125%	54,800	41,250
Other Departmental Revenue					
Town Gas Sales	25,254	14,861	70%	10,393	13,500
Off Duty Police and Fire Personnel	19,904	21,236	(6%)	(1,332)	22,875
Other Departmental Revenue	764,603	317,506	141%	447,097	76,125
Subtotal - Other Dept'l Revenue	809,762	353,603	129%	456,159	112,500
Miscellaneous			na	-	-
Transfer & Other Sources					
Debt Premium	-	-	na	-	-
Indirect Costs	30,575	154,075	(80%)	(123,500)	145,575
Other	-	20	(100%)	(20)	-
Subtotal - Transfer & Other Sources	30,575	154,095	(80%)	(123,520)	145,575
Total General Fund Revenue	\$ 25,970,239	\$34,497,070	(25%)	\$(8,526,831)	\$ 28,636,281

General Fund Revenues

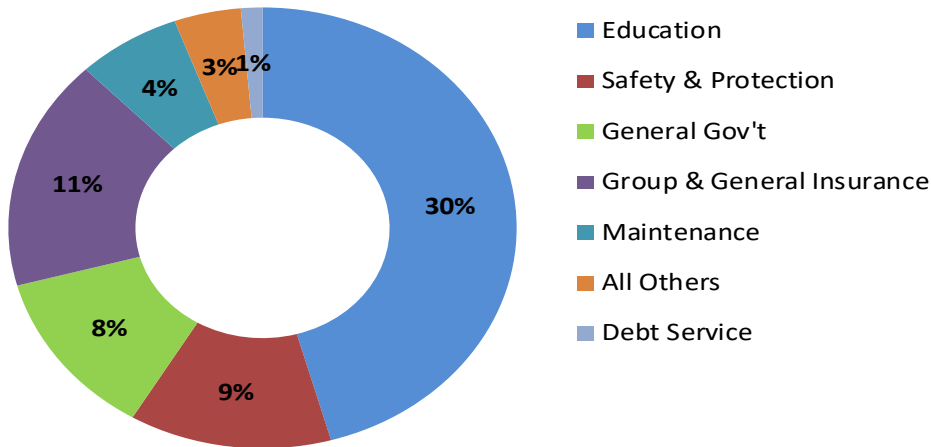
Results for 12 Months Ended June 30, 2022

	Twelve Months Ended Jun 30		YR/YR		FY2022	% of
	FY2022	FY2021	% Change	\$ Change	Budget	Budget
Real Estate Taxes	\$ 93,080,916	\$ 86,956,562	7%	\$ 6,124,355	\$ 92,925,960	100%
Personal Property Taxes	2,490,671	2,212,983	13%	277,688	2,544,243	98%
Excise Taxes						
Motor Vehicle Excise Tax	4,228,648	3,329,078	27%	899,570	2,750,000	154%
Local Rooms Tax	12,498,515	7,980,286	57%	4,518,230	6,750,000	185%
Local Meals Tax	1,445,562	851,755	70%	593,806	700,000	207%
Other - Includes Penalties & Interest	1,071,177	1,047,691	2%	23,485	538,524	199%
Subtotal - Excise Taxes	19,243,902	13,208,810	46%	6,035,092	10,738,524	179%
Charges for Services	76,048	75,471	1%	577	50,250	151%
Fees & Rentals						
Planning Board Filing Fees	81,437	74,877	9%	6,560	75,000	109%
Plumbing & Wiring Inspection Fees	413,550	396,473	4%	17,077	337,300	123%
HDC Filing Fees	298,935	338,218	(12%)	(39,283)	330,000	91%
Concession Rental Fees	210,592	214,542	(2%)	(3,950)	174,610	121%
Marine Moorings & Docking Fees	234,500	230,981	2%	3,519	207,250	113%
Other	571,767	523,561	9%	48,206	470,840	121%
Subtotal - Fees & Rentals	1,810,781	1,778,652	2%	32,129	1,595,000	114%
License & Permits						
Building Permits	1,336,303	1,227,192	9%	109,112	809,922	165%
Liquor Licenses	321,450	227,455	41%	93,995	219,000	147%
Other	291,544	293,310	(1%)	(1,766)	273,150	107%
Subtotal - License & Permits	1,949,297	1,747,956	12%	201,341	1,302,072	150%
State Local Aid						
School Aid	3,650,139	3,600,249	1%	49,890	3,650,139	100%
Other	294,252	328,114	(10%)	(33,862)	311,635	94%
Subtotal - State Local Aid	3,944,391	3,928,363	0%	16,028	3,961,774	100%
Fines & Forfeits						
Parking Fines	358,704	234,929	53%	3,574	208,000	172%
Other	32,823	32,113	2%	3,440	22,000	149%
Subtotal - Fines & Forfeits	391,526	267,041	47%	124,485	230,000	170%
Investment Income	261,320	220,510	19%	40,810	165,000	158%
Other Departmental Revenue						
Town Gas Sales	78,319	54,756	43%	23,562	54,000	145%
Off Duty Police and Fire Personnel	78,335	90,642	(14%)	(12,307)	91,500	86%
Other Departmental Revenue	1,079,823	586,445	84%	493,378	304,500	355%
Subtotal - Other Dept'l Revenue	1,236,477	731,843	69%	504,634	450,000	275%
Miscellaneous			na	-		na
Transfer & Other Sources						
Debt Premium	-	-	na	-	-	na
Indirect Costs	467,300	616,300	(24%)	-	582,300	80%
Other	-	32,931	(100%)	(32,931)	-	na
Subtotal - Transfer & Other Sources	467,300	649,231	(28%)	(181,931)	582,300	80%
Total General Fund Revenue	\$ 124,952,629	\$ 111,777,423	12%	\$13,175,206	\$ 114,545,123	109%

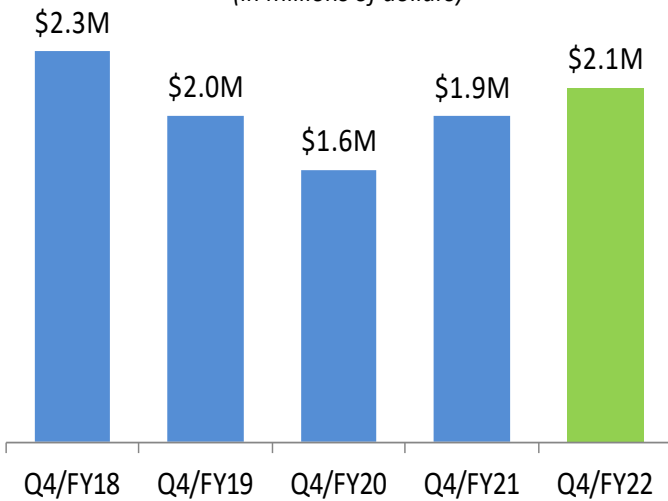
General Fund Expenses

Where does the money go?

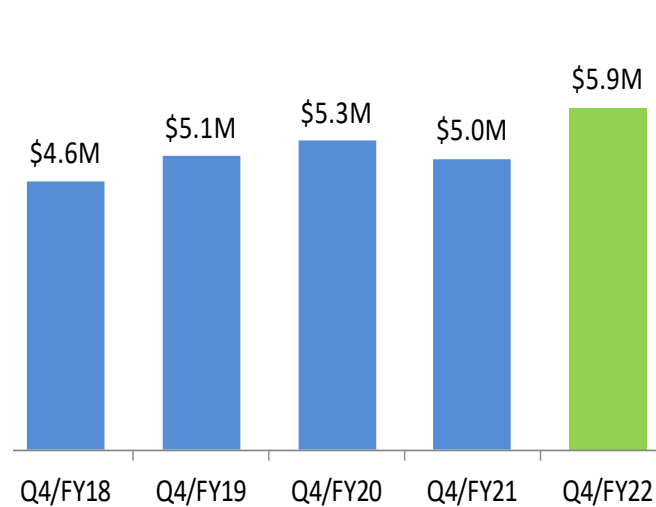
General Fund Expenses
For Fiscal Quarter Ended June 30, 2022



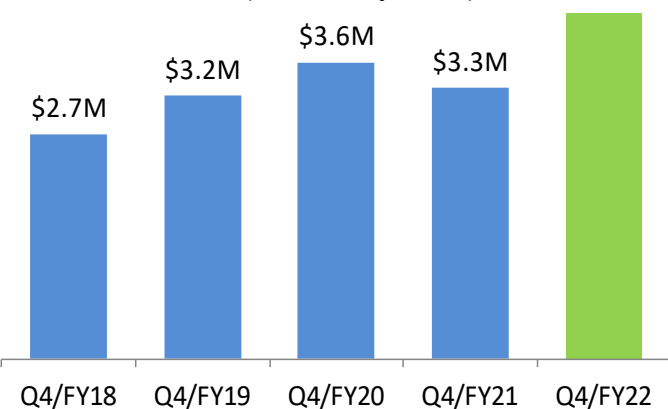
Fourth Quarter Operational Expenses ⁽¹⁾
(in millions of dollars)



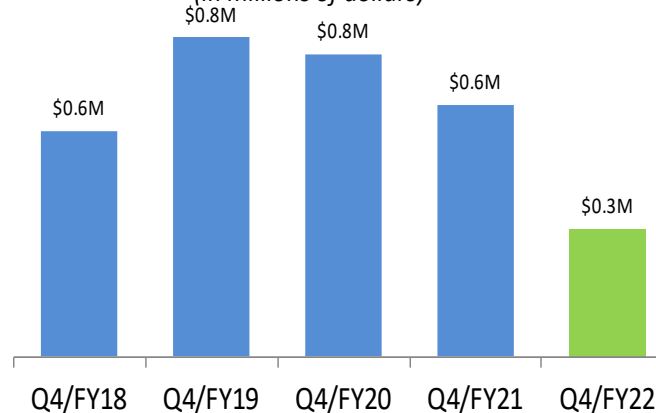
Fourth Quarter Salary Expenses ⁽²⁾
(in millions of dollars)



Fourth Quarter Health & Other Group Insurance
(in millions of dollars)



Fourth Quarter Debt Service (P&I)
(in millions of dollars)



⁽¹⁾ Excludes Debt Service, Transfers and State Assessments, which are subject to timing differences

⁽²⁾ Excludes Health Insurance & Other Group Insurance, Pension Costs and Contractual Obligations.

General Fund Expenses

Results for most recent quarter

	Quarter Ended Jun 30		QTR/QTR		FY2022 Budget
	FY2022	FY2021	% Change	\$ Change	Quarter
General Government					
Finance Committee	\$ 20,894	\$ 25,296	(17%)	\$ (4,402)	\$ 6,795
Finance & Operations	644,924	579,622	11%	65,302	593,793
Human Resources	169,911	84,808	100%	85,103	154,300
Information Systems / GIS	313,959	342,212	(8%)	(28,253)	339,153
Legal / Town Counsel	157,296	174,923	(10%)	(17,627)	106,614
Moderator	178	178	-	-	421
Planning & Land Use Services	496,020	539,743	(8%)	(43,723)	534,022
Town Administration	537,110	529,561	1%	7,549	525,951
Housing Office	47,034	-	na	47,034	121,250
Natural Resources	350,281	286,734	22%	63,547	235,594
Town Clerk	120,497	159,986	(25%)	(39,489)	96,963
Subtotal	\$ 2,858,103	\$ 2,723,062	5%	\$ 135,041	\$ 2,714,856
Safety & Protection					
Emergency Management	\$ -	\$ 800	(100%)	(800)	2,000
Fire Department	1,004,143	546,454	84%	457,689	838,849
Police & Animal Control	1,969,710	1,788,120	10%	181,589	1,850,261
Street Lighting	36,543	36,793	(1%)	(250)	41,250
Subtotal	\$ 3,010,396	\$ 2,372,167	27%	\$ 638,229	\$ 2,732,360
Marine & Coastal Resources					
Marine Department	\$ 347,547	\$ 122,630	183%	224,917	290,887
Subtotal	\$ 347,547	\$ 122,630	183%	\$ 224,917	\$ 290,887
Maintenance					
Gas / Town Vehicles	\$ 141,340	\$ 108,702	30%	32,638	95,030
Mosquito Control	24,200	46,000	(47%)	(21,800)	43,179
Public Buildings	475,169	362,819	31%	112,349	327,525
Public Works	904,609	824,312	10%	80,297	884,933
Snow & Ice Removal	42	112,538	(100%)	(112,497)	20,650
Subtotal	\$ 1,545,360	\$ 1,454,373	6%	\$ 90,988	\$ 1,371,316
Health & Human Services					
Health & Human Services	\$ 191,694	\$ 294,943	(35%)	(103,249)	272,027
Subtotal	\$ 191,694	\$ 294,943	(35%)	\$ (103,249)	\$ 272,027
Culture & Recreation					
Atheneum	\$ 191,521	\$ 186,850	2%	4,671	191,521
Town Clock	1,333	221	503%	1,112	1,175
Visitor Services	92,966	135,645	(31%)	(42,680)	116,258
Subtotal	\$ 285,821	\$ 322,716	(11%)	\$ (36,896)	\$ 308,955
Other Expenditures					
Debt Service Principal	\$ (250,000)	\$ -	na	(250,000)	1,578,530
Debt Service Interest	568,467	627,239	(9%)	(58,772)	861,078
Group Insurance	4,197,616	3,285,560	28%	912,056	3,794,248
General Insurance	(234,035)	(328,200)	(29%)	94,165	618,827
Retirement Assessment	-	-	na	-	1,451,422
Cherry Sheet Assessments	274,644	273,748	0%	896	253,201
Contractual Obligations	393,863	-	na	393,863	100,000
Intergovernmental-SWEF	6,502,995	6,343,105	3%	159,890	1,625,749
Intergovernmental-OIH	5,000,000	3,500,000	43%	1,500,000	1,250,000
Intergovernmental-Cumm School	500,000	550,000	(9%)	(50,000)	125,000
Education	10,158,319	11,282,472	(10%)	(1,124,153)	8,219,247
Subtotal	\$27,111,869	\$25,533,923	6%	\$ 1,577,946	\$ 19,877,301
Total General Fund Expenses	\$35,350,789	\$32,823,814	8%	\$ 2,526,975	\$ 27,567,702

General Fund Expenses

Results for 12 Months Ended June 30, 2022

	Twelve Months Ended Jun 30		YR/YR		FY22 Budget	% of
	FY2022	FY2021	% Change	\$ Change	Annual	Budget
General Government						
Finance Committee	\$ 26,842	\$ 25,392	6%	\$ 1,450	\$ 27,180	99%
Finance & Operations	2,154,551	2,124,994	1%	29,557	2,375,174	91%
Human Resources	489,816	331,272	48%	158,544	617,199	79%
Information Systems / GIS	1,299,970	1,388,100	(6%)	(88,130)	1,356,614	96%
Legal / Town Counsel	379,460	610,372	(38%)	(230,912)	426,456	89%
Moderator	178	178	-	-	1,683	11%
Planning & Land Use Services	1,808,754	1,956,162	(8%)	(147,408)	2,136,089	85%
Town Administration	1,590,965	1,736,994	(8%)	(146,029)	2,103,803	76%
Housing Office	129,094	-	na	129,094	485,000	27%
Natural Resources	920,323	906,314	2%	14,010	942,374	98%
Town Clerk	381,657	394,427	(3%)	(12,770)	387,853	98%
Subtotal	\$ 9,181,610	\$ 9,474,204	(3%)	\$ (292,594)	\$ 10,859,425	85%
Safety & Protection						
Emergency Management	\$ 3,633	\$ 800	354%	2,833	8,000	45%
Fire Department	3,233,155	2,815,001	15%	418,154	3,355,394	96%
Police & Animal Control	6,839,543	6,565,962	4%	273,580	7,401,045	92%
Street Lighting	115,632	114,044	1%	1,588	165,000	70%
Subtotal	\$ 10,191,963	\$ 9,495,807	7%	\$ 696,155	\$ 10,929,439	93%
Marine & Coastal Resources						
Marine Department	\$ 1,030,879	\$ 987,248	4%	43,631	1,163,548	89%
Subtotal	\$ 1,030,879	\$ 987,248	4%	\$ 43,631	\$ 1,163,548	89%
Maintenance						
Gas / Town Vehicles	\$ 349,614	\$ 306,002	14%	43,612	380,119	92%
Mosquito Control	93,700	110,500	(15%)	(16,800)	172,714	54%
Public Buildings	1,246,242	1,268,879	(2%)	(22,637)	1,310,101	95%
Public Works	2,797,436	2,931,260	(5%)	(133,824)	3,539,731	79%
Snow & Ice Removal	108,648	180,655	(40%)	(72,007)	82,600	132%
Subtotal	\$ 4,595,639	\$ 4,797,297	(4%)	\$ (201,657)	\$ 5,485,265	84%
Health & Human Services						
Health & Human Services	\$ 1,017,698	\$ 994,749	2%	22,950	1,088,109	94%
Subtotal	\$ 1,017,698	\$ 994,749	2%	\$ 22,950	\$ 1,088,109	94%
Culture & Recreation						
Atheneum	\$ 766,085	\$ 747,400	2%	18,685	766,085	100%
Town Clock	3,420	2,106	62%	1,314	4,700	73%
Visitor Services	318,907	331,023	(4%)	(12,116)	465,034	69%
Subtotal	\$ 1,088,412	\$ 1,080,529	1%	\$ 7,883	\$ 1,235,819	88%
Other Expenditures						
Debt Service Principal	\$ 6,289,971	\$ 6,053,467	4%	236,505	6,314,120	100%
Debt Service Interest	3,443,832	3,154,776	9%	289,056	3,444,310	100%
Group Insurance	13,402,221	13,447,047	(0%)	(44,826)	15,176,993	88%
General Insurance	1,803,379	1,404,370	28%	399,009	2,475,309	73%
Retirement Assessment	5,666,710	5,638,899	0%	27,812	5,805,686	98%
Cherry Sheet Assessments	959,730	999,240	(4%)	(39,510)	1,012,802	95%
Contractual Obligations	393,863	968	40,596%	392,895	400,000	98%
Intergovernmental-SWEF	6,502,995	6,343,105	3%	159,890	6,502,995	100%
Intergovernmental-OIH	5,000,000	3,500,000	43%	1,500,000	5,000,000	100%
Intergovernmental-Cumm School Education	500,000	550,000	(9%)	(50,000)	500,000	100%
Subtotal	\$ 74,478,611	\$71,611,776	4%	\$ 2,866,834	\$ 79,509,202	94%
Total General Fund Expenses	\$ 101,584,812	\$98,441,611	3%	\$ 3,143,202	\$ 110,270,807	92%

Capital Investments

Maintaining and improving the infrastructure

Top 15 Capital Projects YTD

Expenditures for Twelve Months Ended June 30, 2022

ACCOUNT DESCRIPTION	YTD ACTUAL
A14'22 NOBAD FIELDHOUSE SPPLMN	1,661,420.57
A10'20 INFRA 6FG&WAITT	1,078,280.47
A10'21 PHASED SIDEWALK IMPROVE	867,966.19
A10/'19 6FG AREA IMPROVEMENTS	726,124.39
A10'22 ISLAND-WIDE ROADS	594,546.19
A10'22 SIDEWALK IMPROVEMENT PR	522,354.88
A10'22 GRNDWATER PFAS FIND&FIX	417,401.84
A10'22 CAMPUS IMPROVE PLAN	338,210.59
A10'19 SSIDE AREA ROADS	333,336.89
A10'20 REPLACE ENGINE 7	277,548.29
A10'20 COASTAL RESILNCY PLANNG	250,239.53
A10'22 BUY STREET SWEEPER & AC	250,000.00
A10'20 ISLANDWIDE ROAD MAINT	212,686.64
A10'22 SCHOOL BUILDING IMPROVE	208,654.43
A10'20 BACKUS LANE FIELDS PH3	175,109.40

Financing Activity

How much do we owe?

The Town's Credit Rating

- External credit ratings have a direct influence on the Town's ability to:
 - Minimize borrowing costs
 - Successfully borrow funds to complete the improvement and construction of long-term assets and the Town's infrastructure
- In October 2018, Moody's affirmed the Town's rating of AAA- the highest rating on the municipal credit rating scale - and reaffirmed a positive outlook.
- In October 2016, Standard & Poor's initiated coverage on the Town of Nantucket's general obligation debt in a report establishing a AA rating. There has been no new rating since this initial report.

Type of Bond Issued	Moody's Rating	Standard & Poor's Rating
General Obligation	AAA	AA

Investment Report

How safe is our money?

Equity Markets - Review

In the final quarter of the Fiscal Year, U.S. Equity markets continued an impressive run higher.

Recent market momentum was based off additional economic stimulus and the expectation for economic recovery.

During the quarter, GDP, unemployment and corporate earnings data showed the recovery had arrived.

Overall for the quarter the S&P 500 returned 8.4%. The 21 Legal List stocks returned 3.1%.

Fixed Income - Review

During this recovery, one ongoing area of concern for investors has been the risk of rising inflation, which increased significantly throughout the quarter.

The Fed has acknowledged recent inflationary data and is continuing to adjust their outlook for future interest rate policy.

Ironically, while short-term interest rates have risen, the longer-term 10 Year Treasury rate has actually fallen since March.

The 10 Year Treasury ended the fiscal year at 1.44% as of June 30th.

Strategy Outlook

As we've seen throughout the Fiscal Year, portfolios with an allocation to Equities benefited from the continued economic recovery. We continue to favor making allocations to Legal List equities for Long Term funds.

Although we saw the 10 Year Treasury rate fall throughout the final quarter, our expectation is for rates to resume their trend higher driven by continued economic improvement, inflationary pressure and eventual changes in the Fed's interest rate outlook.

Advisory Fees - 4/1/2021 – 6/30/2021

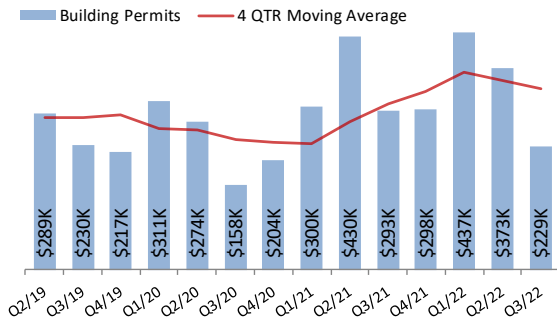
- Pooled Trust: \$7,589.08
- OPEB: \$3,104.14
- Airport Stab: \$109.13

Outlook

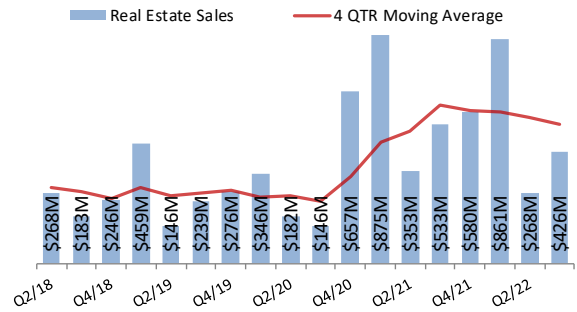
The Muni Watch as of June 30, 2022

Local Receipts	Periods based on fiscal calendar ⁽¹⁾				Trend ⁽²⁾		Details
	Last Qtr	Qtr/Qtr	LTM	Yr/Yr	3-Mo	LTM	
Building Permits	\$228,655	(22%)	\$1.3M	9%			<i>For Local Receipts categories:</i> - Green if trend is 5% or above - Yellow if trend is between +5% and -10% - Red if trend is below -10%
Rooms Tax	\$537,433	(9%)	\$12.5M	(8%)			
Meals Tax	\$108,201	47%	\$1.4M	70%			
Motor Excise Tax	\$949,832	16%	\$4.2M	29%			
Local Indicators (3)							
Real Estate - Sales (\$M)	\$426M	(20%)	\$2,136M	(12%)			<i>Real Estate categories:</i> - Green if trend ≥ 0%, Yellow if between 0% and -10%, Red if trend is < 10%
Real Estate - Transactions	123	(36%)	610	(29%)			
SSA Freight Revenue (\$M)	\$7.3M	1%	\$38M	18%			<i>SSA categories:</i> - Green if trend ≥ 0%, Yellow if between 0% and -3%, Red if trend is < 3%
SSA Nantucket Passengers	38,753	0%	531,853	48%			
GA Airport Landings ⁽⁴⁾	4,862	5%	22,058	24%			<i>Airport:</i> Private aircraft activity. Green if trend ≥ 5%, Yellow if 0% to 5%, Red if < 0%
Nat'l Leading Indicators	Current	3-Mo	12-Mo		3-Mo	LTM	
LIBOR T-Bill Yield Spread	0.14	0.07	0.09%				- Difference between 3mth LIBOR & 3 mth treasury bill (< 0.5% signals stability).
Sr Loan Officer Survey	-1.50	-14.50	-15.10%				- Fed Reserve: % of loan officers seeing loan standards tightening for med/large firms (< 10% is positive).
S&P 500 Performance	3,785	4,530	4,297				- S&P 500 index as proxy of performance of risky equity assets. Level > 1950 is positive.
Weekly Initial Claims	232,750	170,500	397,000				- 4-wk average of unemployment insurance initial claims, < 300,000 is positive.

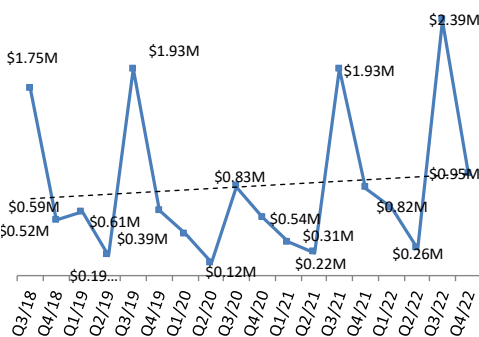
Building Permits - Historicals and Moving Average



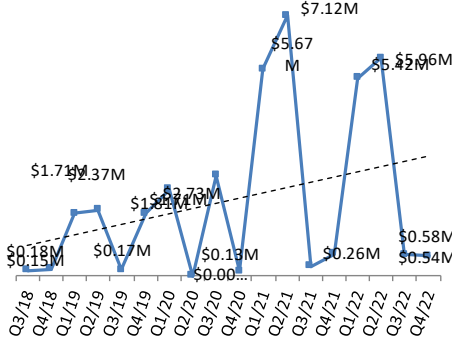
Real Estate Sales - Historicals and Moving Average



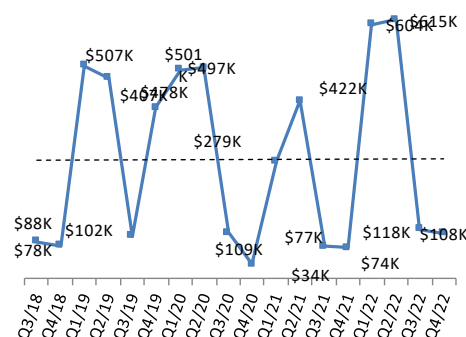
Motor Excise Tax (in millions)



Rooms Tax (in millions)



Meals Tax (in thousands)





Our Island Home Enterprise Fund

Quarterly Financial Report

*Fourth Fiscal Quarter Ended
June 30, 2022*



Table of Contents

Our Island Home Financial Highlights.....	1
Our Island Home Summary.....	2
Our Island Home Revenue Charts.....	3
Our Island Home Revenue Detail.....	4
Our Island Home Expense Chart.....	6
Our Island Home Expense Detail.....	7

Our Island Home Financial Highlights

Our Island Home Revenues

Total revenue for FY2022, excluding other financing sources was down 45% (-\$3M) over the previous fiscal year. The significant decrease is mostly because of Prior Year CPE Receipts received in FY2021, if we don't take them into consideration the revenue for FY2022 was down only 5% (-191K). Medicare revenue and Private Patient revenue increased with 49% and 4%, respectively. The Revenue ended the year at 95% of the estimated budgeted revenue.

Our Island Home Expenses

Total expenses for the year were \$7,401,083, which is a decrease of \$128,284 (-2%) over FY2021. Professional services were down 6%, which can be attributed to a decrease in utilization of the travel nurses. Other Expense categories decreased over FY2021 are Salaries, Medical Insurance and Other Supplies with 1%, 4% and 20%, respectively. Expenditures were less than the projected annual budget ending at 84%.

Our Island Home Summary

TOWN OF NANTUCKET
OUR ISLAND HOME - ENTERPRISE FUND
Operating Revenue and Expenditures for Twelve Months Ended Jun 30, 2022

	Budget		Twelve Months Ended Jun 30	
	FY2022		FY2022 Actuals	FY2021 Actuals
Revenue	\$ 3,789,850	\$ 3,619,134		\$ 6,633,243
Expenses	8,808,782	7,401,083		7,529,368
Net Earnings	(5,018,932)	(3,781,950)		(896,125)
Transfer from Retained Earnings	-	-		1,500,000
NET EARNINGS	\$ (5,018,932)	\$ (3,781,950)		\$ 603,875
Retained Earnings				
OTHER SOURCES/USES:				
General Fund Subsidy	\$ 5,000,000	\$ 5,000,000		\$ 3,500,000
Encumbrance Carryforwards	18,932	18,932		21,687
FinCom GF Reserve Fund Transfer	-	-		-
Surplus(Deficit) Including Debt Service and Other Financing Sources	\$ 0	\$ 1,236,982		\$ 4,125,562

Certified Retained Earnings as of July 01, 2021

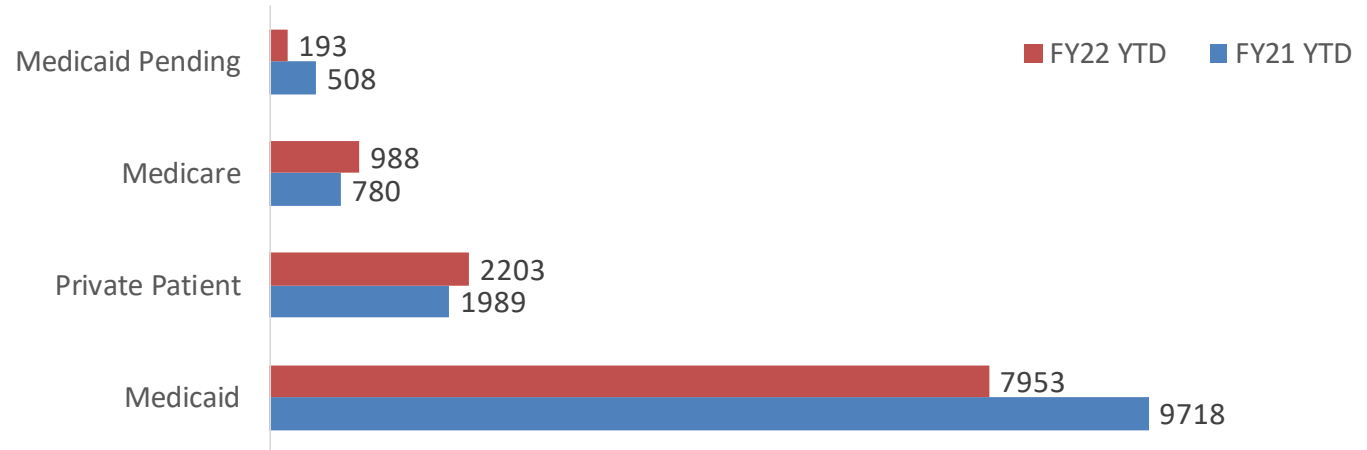
Plus: Current Surplus as of Jun 30, 2022	\$ 6,188,036
Less: Amount allocated at May 2, 2022 ATM, A21	1,236,982
Less: Amount allocated at May 2, 2022 ATM, A22	(1,216,191)
Less: Amount allocated at May 2, 2022 ATM, A23	(145,000)
	(750,000)
Projected Balance as of Jun 30, 2022 ⁽¹⁾⁽²⁾	\$ 5,313,827

Our Island Home Revenues

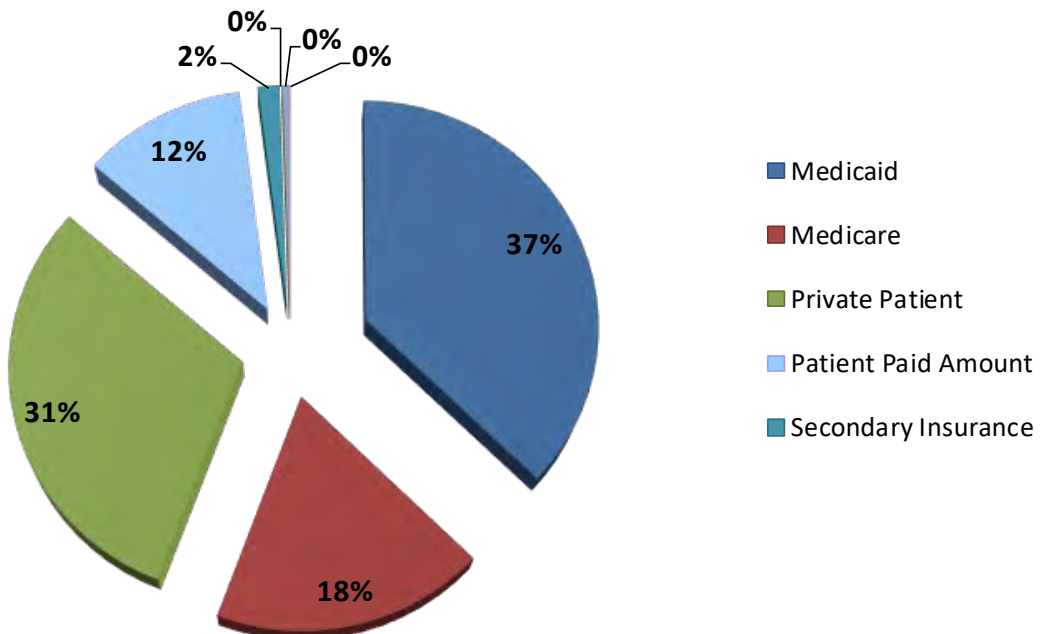
Where does the money come from?

Census Data Per Payor Source

YR/YR



FY2022 Revenue Breakdown - YR Actuals





Our Island Home Revenues

Results for most recent quarter

OIH Revenue for Quarter Ended Jun 30, 2022

REVENUE	Quarter Ended Jun 30		QTR/QTR		FY2022 Budget	
	FY2022 Actuals	FY2021 Actuals	% Change	\$ Change	Quarter	
Medicaid Patient Revenue	\$ 310,271	\$ 444,354	(30%)	\$ (134,082)	\$	462,923
Medicare Revenue	438,738	162,226	170%	276,512		79,370
Private Patient Income	218,215	217,490	0%	725		269,816
Patient Paid Amount	103,128	154,744	(33%)	(51,616)		110,213
Secondary Insurance	2,788	4,846	(42%)	(2,058)		25,141
Rental Fees	-	-	na	-		-
Direct Care Staff Payments	-	-	na	-		-
Prior Year CPE Receipts	-	-	na	-		-
Bounced Checks	-	-	na	-		-
Interest Earned	-	-	na	-		-
Total Revenue*	\$ 1,073,141	\$ 983,660	9%	\$ 89,481	\$	947,463
OTHER FINANCING SOURCES						
	FY2022 Actuals	FY2021 Actuals	% Change	\$ Change		QTR Budget
General Fund Subsidy	\$ -	\$ -	na	-		-
Voted Use of Certified Retained Earnings - Operations	-	-	na	-		-
FinCom Transfer	-	-	na	-		-
FY2021 Encumbrance Carryforward	-	-	na	-		-
Total Other Financing Sources	\$ -	\$ -	na	\$ -	\$	-
TOTAL REVENUE AND OTHER FINANCIAL SOURCES	\$ 1,073,141	\$ 983,660	9%	\$ 89,481	\$	947,463



Our Island Home Revenues

Results for 12 Months Ended June 30, 2022

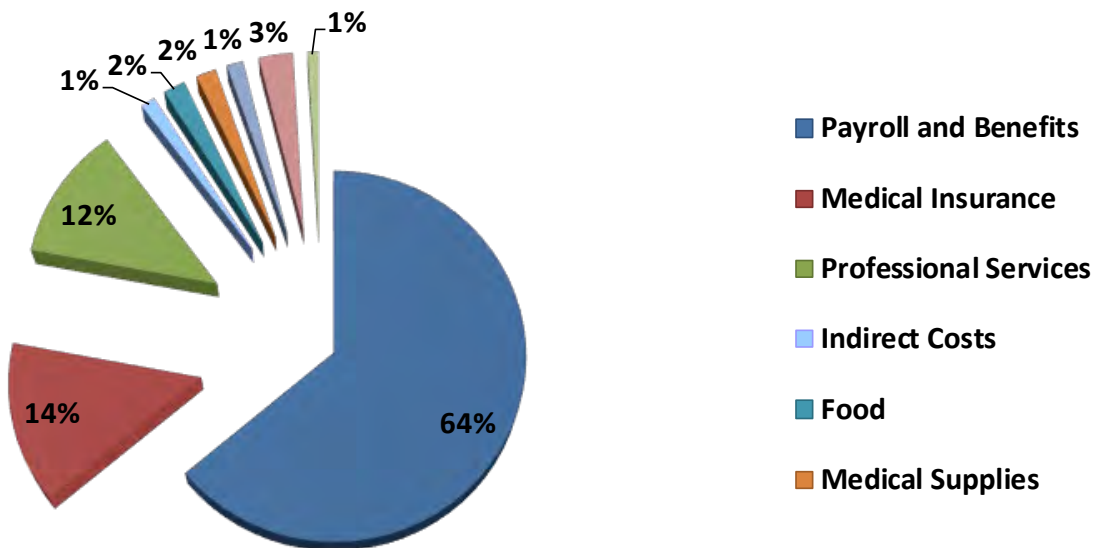
OIH Revenue for Twelve Months Ended Jun 30, 2022

REVENUE	Twelve Months Ended Jun 30		YR/YR		FY2022 Budget		% of Budget Used
	FY2022 Actuals	FY2021 Actuals	% Change	\$ Change	Annual w/ Carryfwd		
Medicaid Patient Revenue	\$ 1,347,648	\$ 1,692,854	(20%)	\$ (345,206)	\$ 1,851,691		73%
Medicare Revenue	668,172	448,756	49%	219,417	317,480		210%
Private Patient Income	1,107,874	1,068,460	4%	39,414	1,079,264		103%
Patient Paid Amount	421,910	550,143	(23%)	(128,233)	440,850		96%
Secondary Insurance	54,926	50,383	9%	4,542	100,565		55%
Rental Fees	18,604	-	na	18,604	-		na
Direct Care Staff Payments	-	-	na	-	-		na
Prior Year CPE Receipts	-	2,822,647	(100%)	(2,822,647)	-		na
Bounced Checks	-	-	na	-	-		na
Interest Earned	-	-	na	-	-		na
Total Revenue*	\$ 3,619,134	\$ 6,633,243	(45%)	\$ (3,014,109)	\$ 3,789,850		95%
OTHER FINANCING SOURCES							
	FY2022 Actuals	FY2021 Actuals	% Change	\$ Change	Annual Budget		Budget Used
General Fund Subsidy	\$ 5,000,000	\$ 3,500,000	43%	\$ 1,500,000	\$ 5,000,000		100%
Voted Use of Certified Retained Earnings - Operations	-	-	na	-	-		na
FinCom Transfer	-	-	na	-	-		na
FY2021 Encumbrance Carryforward	18,932	21,687	(13%)	(2,755)	18,932		100%
Total Other Financing Sources	\$ 5,018,932	\$ 3,521,687	43%	\$ 1,497,245	\$ 5,018,932		100%
TOTAL REVENUE AND OTHER FINANCIAL SOURCES	\$ 8,638,066	\$ 10,154,929	(15%)	\$(1,516,864)	\$ 8,808,782		98%

Our Island Home Expenses

Where does the money go?

FY2022 Expenses Breakdown - YR Actuals





Our Island Home Expenses

Results for most recent quarter

OIH Operating Expenses for Quarter Ended Jun 30, 2022

OPERATING EXPENSES WITHOUT DEBT	Quarter Ended Jun 30		QTR/QTR		FY2022 Budget
	FY2022 Actuals	FY2021 Actuals	% Change	\$ Change	Quarter
Payroll - Salary \$	1,051,138	\$ 1,194,125	(12%)	\$ (142,987)	\$ 1,137,590
Medicare P/R Tax Expense	14,561	15,491	(6%)	(930)	13,961
Medical Insurance	296,255	249,450	19%	46,804	333,463
Barnstable County Retirement	-	-	na	-	159,982
Contractual Obligations	-	-	na	-	72,472
Utilities	41,512	43,581	(5%)	(2,068)	41,767
Repairs & Maintenance	19,870	12,565	58%	7,304	15,242
Food	42,274	48,302	(12%)	(6,028)	36,563
Professional Services	447,724	405,442	10%	42,281	259,965
Medical Supplies	37,219	37,809	(2%)	(590)	34,501
General Insurance	69,517	67,369	3%	2,148	24,668
Other Supplies	11,285	13,078	(14%)	(1,793)	15,670
Indirect Costs	23,075	23,075	(0%)	(0)	23,075
Other	11,469	9,698	18%	1,771	33,278
Transfer to Capital	-	-	na	-	-
Total Expenditures - Excluding Debt Service	\$ 2,065,899	\$ 2,119,986	(3%)	\$ (54,088)	\$ 2,202,195
DEBT SERVICE	FY2022 Actuals	FY2021 Actuals	% Change	\$ Change	QTR Budget
Principal \$	-	\$ -	na	-	\$ -
Interest	-	-	na	-	-
Issuance Costs	-	-	na	-	-
BAN Costs, Principal, Interest	-	-	na	-	-
Other	-	-	na	-	-
Total Debt Service	\$ -	\$ -	na	\$ -	\$ -
TOTAL OPERATING EXPENSES AND DEBT SERVICE	\$ 2,065,899	\$ 2,119,986	(3%)	\$ (54,088)	\$ 2,202,195



Our Island Home Expenses

Results for 12 Months Ended June 30, 2022

OIH Operating Expenses for Twelve Months Ended Jun 30, 2022

OPERATING EXPENSES WITHOUT DEBT	Twelve Months Ended Jun 30		YR/YR		FY2022 Budget		% of Budget Used
	FY2022 Actuals	FY2021 Actuals	% Change	\$ Change	Annual w/ Carryfwd		
Payroll - Salary \$	4,000,965	\$ 4,054,848	(1%)	\$ (53,883)	\$ 4,550,360		88%
Medicare P/R Tax Expense	55,796	55,260	1%	537	55,843		100%
Medical Insurance	1,039,083	1,087,694	(4%)	(48,611)	1,333,853		78%
Barnstable County Retirement	663,618	684,034	(3%)	(20,415)	639,928		104%
Contractual Obligations	-	-	na	-	289,886		0%
Utilities	160,789	144,116	12%	16,673	167,070		96%
Repairs & Maintenance	57,473	55,396	4%	2,077	60,967		94%
Food	140,755	140,626	0%	129	146,250		96%
Professional Services	874,179	925,942	(6%)	(51,763)	1,039,861		84%
Medical Supplies	128,367	118,784	8%	9,583	138,004		93%
General Insurance	104,603	87,465	20%	17,138	98,670		106%
Other Supplies	42,316	52,854	(20%)	(10,538)	62,680		68%
Indirect Costs	92,300	92,300	0%	-	92,300		100%
Other	26,978	30,049	(10%)	(3,071)	133,110		20%
Transfer to Capital	-	-	na	-	-		na
Total Expenditures - Excluding Debt Service	\$ 7,387,222	\$ 7,529,368	(2%)	\$ (142,146)	\$ 8,808,782		84%
DEBT SERVICE	FY2022 Actuals	FY2021 Actuals	% Change	\$ Change	Annual Budget	Budget Used	
Principal \$	-	\$ -	na	\$ -	\$ -		na
Interest	13,861	-	na	13,861	-		na
Issuance Costs	-	-	na	-	-		na
BAN Costs, Principal, Interest	-	-	na	-	-		na
Other	-	-	na	-	-		na
Total Debt Service	\$ 13,861	\$ -	na	\$ 13,861	\$ -		na
TOTAL OPERATING EXPENSES AND DEBT SERVICE	\$ 7,401,083	\$ 7,529,368	(2%)	\$ (128,284)	\$ 8,808,782		84%



Solid Waste Enterprise Fund
Quarterly Financial Report
Fourth Fiscal Quarter
Ended June 30, 2022



Table of Contents

Financial Highlights.....	1
Solid Waste Summary	2
Solid Waste Revenues.....	3
Revenues - Results for most recent quarter.....	4,5
Expenses - Results for most recent quarter.....	6,7

Solid Waste Financial Highlights

Solid Waste Revenues

Total operating revenue, excluding other financing sources for FY2022 was \$3,660,844, representing a \$241K (+7%) increase over FY2021. Landfill Fees were down 19%, but Tipping Fees were up 9% compared to the previous fiscal year. The Revenue ended the year at 104% of the estimated budgeted revenue. On July 13th, the Finance Committee and the Select Board approved \$500,000 transfer from the reserve fund and \$800,188 transfer authorized under Chapter 44, Section 33B. Both transfers were needed to cover expenses higher than anticipated.

Solid Waste Expenses

Total Expenditures for FY2022, excluding Debt Service, increased by \$1,262,880 (+12%) over FY2021. The main drivers behind the increase are Professional Services - Collection & Disposal & Professional Services - Recycle/MRF with 27% and 33%, respectively. Utilities were down by 14% and Freight by 37%. Overall, operating expenses ended the year at 110% of the annual budget.

Solid Waste Summary

TOWN OF NANTUCKET SOLID WASTE ENTERPRISE FUND

Operating Revenue and Expenses for Twelve Months Ended June 30, 2022

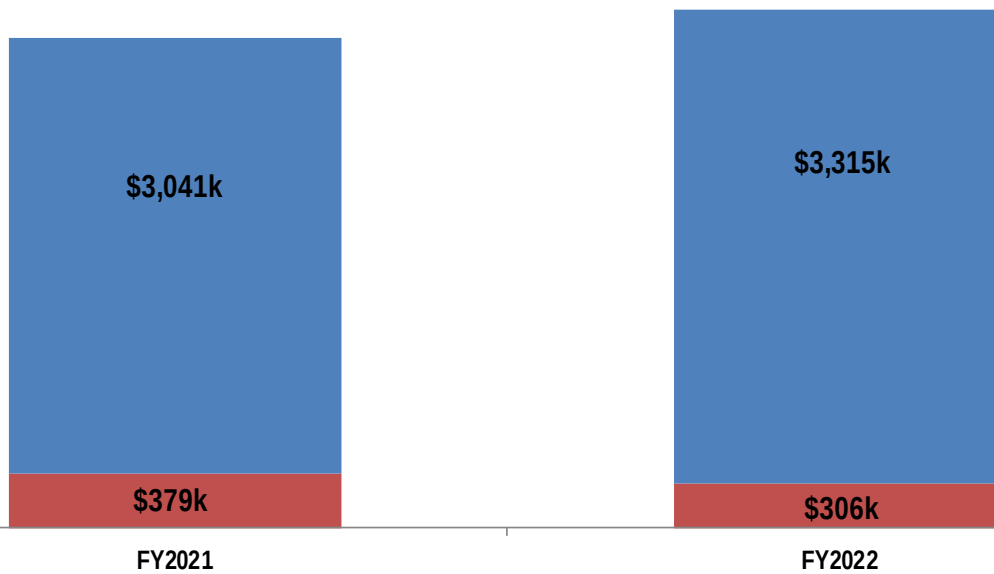
	Budget	Twelve Months Ended Jun 30	
	FY2022	FY2022	FY2021
Revenue	\$ 3,530,000	\$ 3,660,844	\$ 3,419,486
Expenses	11,006,795	12,084,624	10,823,153
Gross Earnings	(7,476,795)	(8,423,781)	(7,403,668)
Transfer from Retained Earnings	932,198	932,198	1,358,530
Net Earnings	\$ (6,544,597)	\$ (7,491,583)	\$ (6,045,138)
Retained Earnings			
Net Sources (Uses)			
General Fund Subsidy - Override	-	-	-
General Fund Subsidy - Tax Levy	-		
General Fund Subsidy	6,502,995	6,502,995	6,343,105
General Fund Subsidy - A23'22 Budget Transfer		500,000	
Encumbrance Carryforwards	41,602	17,168	430,673
FinCom GF Reserve Fund Transfer/33B		1,300,188	
Surplus (Deficit)	\$ (0)	\$ 828,768	\$ 728,640
Certified Retained Earnings as of July 01, 2021	\$ 722,202		
Plus: Current Surplus as of Jun 30, 2022	\$ 828,768		
Less: Amount allocated at May 2, 2022 ATM, A21	\$ (722,202)		
Projected Balance as of Jun 30, 2022 (1)(2)	\$ 828,768		

Solid Waste Revenues

Where does the money come from?

YR Revenue Breakdown (in thousands)

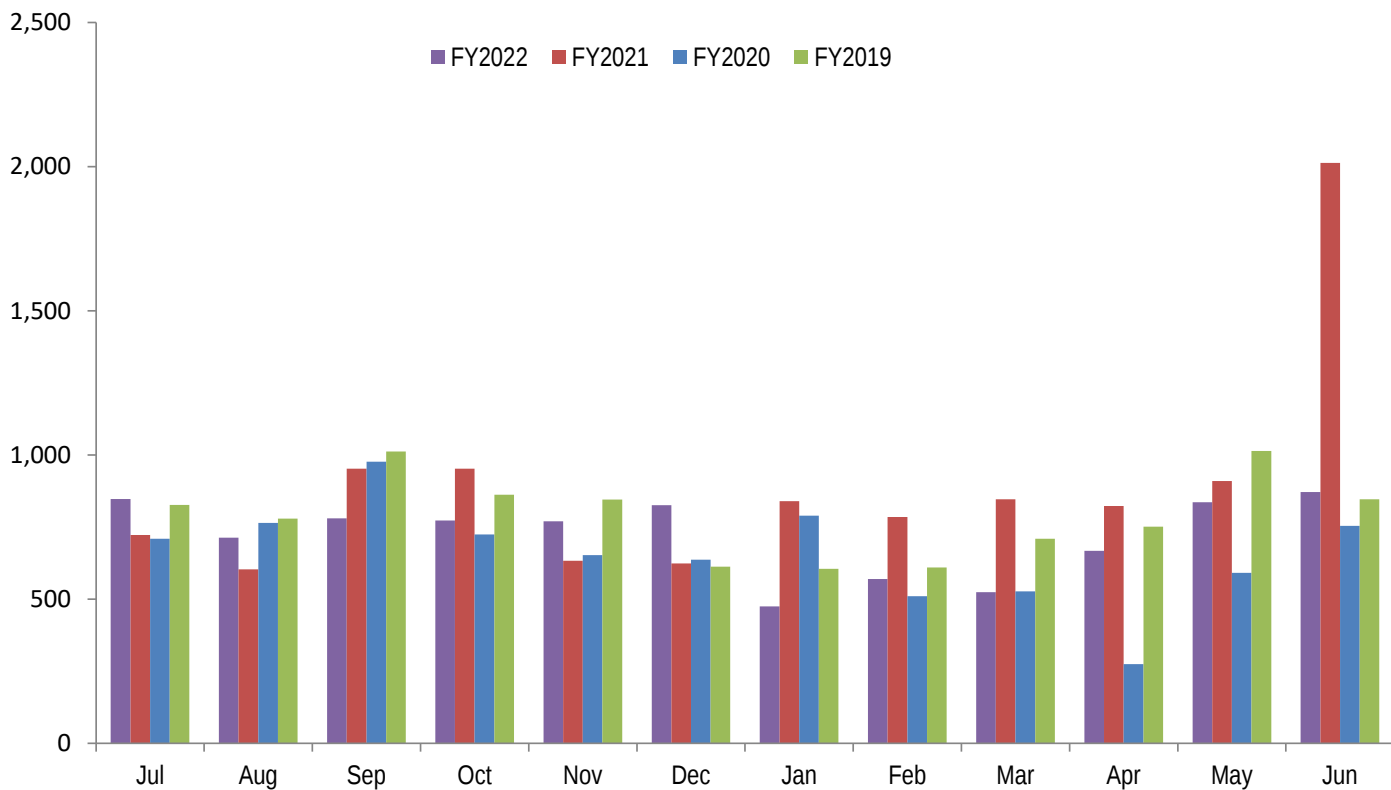
■ Landfill Fees ■ Tipping Fees



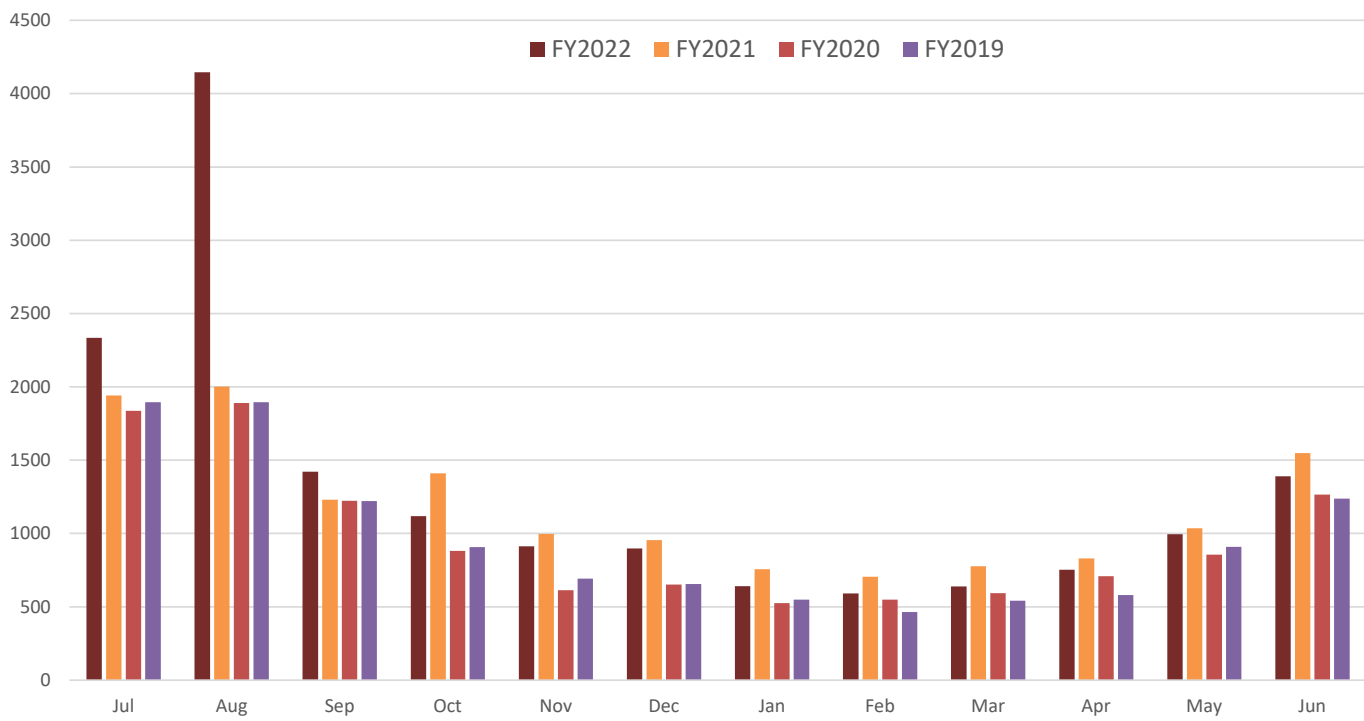
Solid Waste Revenues

Where does the money come from?

Month-Over-Month C&D Volume (in thousands of tons)



Month-Over-Month MSW/Compostable Waste Volume (in thousands of tons)





Solid Waste Revenues

Current Quarter

Operating Revenue for Quarter Ended Jun 30, 2022

REVENUE	Quarter Ended Jun 30		QTR/QTR		FY2022 Budget
	FY2022	FY2021	\$ Change	% Change	QUARTER
Landfill Fees	\$ 273,204	\$ 361,702	\$ (88,498)	(24%)	\$ 100,000
Tipping Fees	1,028,258	882,773	145,486	16%	782,500
Debt Premium	-	-	-	na	-
Miscellaneous Revenues	1	52	(51)	(98%)	-
Total Revenue*	\$1,301,463	\$1,244,527	\$ 56,936	5%	\$ 882,500

OTHER FINANCING SOURCES	FY2022	FY2021	\$ Change	% Change	QUARTER
General Fund Subsidy - Override	\$ -	\$ -	\$ -	na	\$ -
General Fund Subsidy Free Cash	500,000	-	500,000	na	-
General Fund Subsidy/Reserve Fund	500,000	-	500,000	na	1,625,749
Capital Projects Subsidy/33B Transfers	800,188	-	800,188	na	-
General Fund Subsidy - Shortfall Raised on Recap	-	-	-	na	-
Voted Use of Certified Retained Earnings - Operations	-	-	-	na	-
Voted Use of Certified Free Cash - Operations	-	-	-	na	-
Encumbrance Carryforwards	16,882	-	16,882	na	-
Total Other Financing Sources	\$1,817,070	\$ -	\$ 1,817,070	na	\$ 1,625,749

Total Revenue and Other Financing Sources	\$3,118,532	\$1,244,527	\$ 1,874,006	151%	\$ 2,508,249
--	--------------------	--------------------	---------------------	-------------	---------------------



Solid Waste Revenues

Operating Revenue for Twelve Months Ended Jun 30, 2022

REVENUE	Twelve Months Ended Jun 30		YTD/YTD		FY2022 Budget	% of Budget Used
	FY2022	FY2021	\$ Change	% Change	Annual w/ Carryfwd	
Landfill Fees	\$ 306,252	\$ 379,090	\$ (72,838)	(19%)	\$ 400,000	77%
Tipping Fees	3,314,587	3,040,567	274,020	9%	3,130,000	106%
Debt Premium	-	-	-	na	-	na
Miscellaneous Revenues	40,004	(172)	40,176	(23,418%)	-	na
Total Revenue*	\$ 3,660,844	\$ 3,419,486	\$ 241,358	7%	\$ 3,530,000	104%

OTHER FINANCING SOURCES	FY2022	FY2021	\$ Change	% Change	Annual w/ Carryfwd	
General Fund Subsidy - Override	\$ -	\$ -	\$ -	na	\$ -	na
General Fund Subsidy Free Cash	500,000	-	\$ 500,000	na	-	na
General Fund Subsidy/Reserve Fund	7,002,995	6,343,105	659,890	10%	6,502,995	108%
Capital Projects Subsidy/33B Transfers	800,188	-	800,188	na	-	na
General Fund Subsidy - Shortfall Raised on Recap	-	-	-	na	-	na
Voted Use of Certified Retained Earnings - Operations	-	-	-	na	932,198	0%
Voted Use of Certified Free Cash - Operations	-	-	-	na	-	na
Encumbrance Carryforwards	17,168	430,673	(413,505)	(96%)	41,602	41%
Total Other Financing Sources	\$ 8,320,351	\$ 6,773,778	\$ 1,546,573	23%	\$ 7,476,795	111%

Total Revenue and Other Financing Sources	\$ 11,981,194	\$ 10,193,263	\$ 1,787,931	18%	\$ 11,006,795	109%
--	----------------------	----------------------	---------------------	------------	----------------------	-------------



Solid Waste Expenses

Current Quarter

Operating Expenses for Quarter Ended Jun 30, 2022

OPERATING EXPENDITURES WITHOUT DEBT	Quarter Ended Jun 30		QTR/QTR		FY2022 Budget Quarter
	FY2022	FY2021	\$ Change	% Change	
Payroll - Salary	\$ 53,862	30,465	\$ 23,397	77%	52,902
Medicare P/R Tax Expense	759	419	340	81%	684
Medical Insurance	3,466	-	3,466	na	16,500
Barnstable County Retirement	-	-	-	na	-
Utilities	72,144	100,038	(27,894)	(28%)	96,753
Repair & Maintenance	-	-	-	na	56,125
Prof. Services - Collection & Disposal	2,698,083	1,560,802	1,137,281	73%	1,709,635
Prof. Services - Recycle / MRF	484,814	282,388	202,426	72%	211,250
Freight	294,604	763,933	(469,329)	(61%)	524,234
General Insurance	-	-	-	na	-
Indirect Costs	(86,250)	28,750	(115,000)	(400%)	28,750
Other (Contingency)	32,601	8,830	23,771	269%	44,213
Total Expenses - Excluding Debt Service	\$3,554,083	\$2,775,625	\$ 778,459	28%	\$ 2,741,046
DEBT SERVICE	FY2022	FY2021	\$ Change	% Change	Quarter
Principal	\$ -	\$ -	\$ -	na	\$ 8,500
Interest	3,063	3,642	(579)	(16%)	2,153
Issuance Costs	-	-	-	na	-
BAN Costs, Principal, Interest	-	-	-	na	-
Other	-	-	-	na	-
Total Debt Service	\$ 3,063	\$ 3,642	\$ (579)	(16%)	\$ 10,653
Total Expenses and Debt Service	\$3,557,146	\$2,779,266	\$ 777,880	28%	\$ 2,751,699



Solid Waste Expenses

Operating Expenses for Twelve Months Ended Jun 30, 2022

OPERATING EXPENDITURES WITHOUT DEBT	Twelve Months Ended Jun 30		YTD/YTD		FY2022 Budget		% of Budget
	FY2022	FY2021	\$ Change	% Change	Annual w/ Carryfwd		
Payroll - Salary	\$ 179,828	\$ 43,230	\$ 136,599	316%	\$ 211,609		85%
Medicare P/R Tax Expense	2,499	597	1,902	318%	2,735		91%
Medical Insurance	15,995	-	15,995	na	66,000		24%
Barnstable County Retirement	-	-	-	na	-		na
Utilities	299,655	349,359	(49,705)	(14%)	387,013		77%
Repair & Maintenance	-	44,496	(44,496)	(100%)	224,500		0%
Prof. Services - Collection & Disposal	8,123,097	6,396,620	1,726,477	27%	6,838,538.85		119%
Prof. Services - Recycle / MRF	1,806,789	1,358,932	447,857	33%	845,000		214%
Freight	1,506,439	2,377,156	(870,717)	(37%)	2,096,936		72%
General Insurance	-	-	-	na	-		na
Indirect Costs	-	115,000	(115,000)	(100%)	115,000		0%
Other (Contingency)	109,118	95,151	13,968	15%	176,850		62%
							na
Total Expenses - Excluding Debt Service	\$ 12,043,420	\$ 10,780,540	\$ 1,262,880	12%	\$ 10,964,182		110%
DEBT SERVICE	FY2022	FY2021	\$ Change	% Change	Annual w/ Carryfwd		
Principal	\$ 33,925	\$ 34,000	\$ (75)	(0%)	\$ 34,000		100%
Interest	7,280	8,613	(1,334)	(15%)	8,613		85%
Issuance Costs	-	-	-	na	-		na
BAN Costs, Principal, Interest	-	-	-	na	-		na
Other	-	-	-	na	-		na
Total Debt Service	\$ 41,205	\$ 42,613	\$ (1,409)	(3%)	\$ 42,613		97%
Total Expenses and Debt Service	\$ 12,084,624	\$ 10,823,153	\$ 1,261,471	12%	\$ 11,006,795		110%

2023 Annual Town Meeting Timeline
as of 072222
Endorsed by SB:

DRAFT

Date	Time	Activity
Wed, Jun 22	5:30 PM	SB schedules 2023 ATM for Sat, May 6, 2023; 2023 ATE for Tues, May 23, 2023
Sept 29, Oct 6		Advertise dates for citizen article submittals in newspaper
Sept 29 - Nov 13		Warrant open for citizen article submittals
Tues, Oct 4	2pm - 4pm	Town Counsel available for citizen warrant article consultation
Wed, Oct 5	9am - 11am	Town Counsel available for citizen warrant article consultation
Wed, Oct 12	5:30 PM	SB continued preliminary review of Town-sponsored warrant articles
Wed, Oct 26	5:30 PM	SB continued preliminary review of Town-sponsored warrant articles
Mon, Nov 14	4pm	ATM warrant closes to citizen submittals
Wed, Nov 16	5:30 PM	SB continued preliminary review of Town-sponsored warrant articles
mid-Nov - mid-Jan		Preparation/review of Town-sponsored warrant articles by Town Counsel
Mon, Nov 21		Zoning articles transmitted to Planning; all citizen articles rec'd forwarded to Town Counsel
Wed, Dec 7	5:30 PM	SB continued review of Town-sponsored warrant articles (if needed); review of citizen articles (with Town Counsel)
Wed, Dec 14	5:30 PM	Town Admin presentation of FY 24 GF budget to SB; SB continued review of Town-sponsored warrant articles
Thurs, Dec 15	4pm	FinCom public hrg on citizen warrant articles (incl CPC); Town Counsel present
Wed, Dec 21	5:30 PM	SB continued review of Town-sponsored warrant articles (if needed)
Jan - Feb	TBD	Planning Board hearings re zoning articles
Jan	TBD	CapCom-SB-FinCom review of FY 24 capital project recs
Wed, Jan 4	5:30 PM	SB continued review of Town-sponsored warrant articles
Wed, Jan 11	5:30 PM	SB continued review of Town-sponsored warrant articles; FY 24 GF budget hearing
Wed, Jan 18	5:30 PM	SB adopts warrant with any ballot questions
Fri, Jan 20	4pm	Transmittal of warrant to FinCom, I&M; FinCom public hrg notice sent to newspaper
Thurs, Jan 26		Warrant & FinCom public hrg notice published in newspaper
Jan/Feb	TBD	FinCom review of warrant articles, including budgets, capital
Mon, Feb 6	4pm	FinCom public hrg on warrant articles
Tues, Feb 14		Planning Board motions submitted to Town Administration & FinCom
Feb/Mar TBD		FinCom reviews warrant articles
Tues, Mar 14	4pm	FinCom adopts motions to articles
Mon, Mar 20	4pm	Joint SB-FC-PB meeting re FC and PB motions
Wed, Mar 22	5:30 PM	SB prelim reiev of recs/comments to warrant articles/motions
Wed, Mar 29	5:30 PM	SB review/adoption of recs/comments to warrant articles/motions
Fri, Mar 31		Warrant with motions sent to printer (2 weeks minimum needed to print & mail)
TBD	8 AM - 8 PM	Voter Registration
Fri, Apr 14		Warrant with motions mailed out to voters*
Tues, May 2	1pm	FinCom reviews Technical Amendments

2023 Annual Town Meeting Timeline
as of 072222
Endorsed by SB:

DRAFT

Tues May 2	2pm	pre-ATM conference with Moderator -- ZOOM
Sat, May 6	8:30am - 5pm	2023 ATM
Mon, May 8	6pm	2023 ATM, continued - if needed
Tues, May 23	7 am - 8 pm	Annual Town Election
*by Charter, the warrant with motions must be mailed out to voters 14 days prior to the ATM/due to mail issues in the past, allowing for addl time usually gets the warrants to the voters in time		
Holidays/Vacations:		
Mon, Oct 10, 2022	Indigenous People's Day	
Thurs, Nov 24, 2022	Thanksgiving	
Mon, Dec 26, 2022	Christmas Holiday observance	
Mon, Jan 2, 2023	New Year's Day observance	
Mon, Jan 16, 2023	MLK Day	
Mon, Feb 20, 2023	President's Day	
	School vaca TBD	
Wed, Apr 5, 2023	Passover starts	
Sun, Apr 9, 2023	Easter	
Mon, Apr 17, 2023	Patriot's Day	
	School vaca TBD	
Mon, May 29, 2023	Memorial Day	
NOTES:		
Need to add in Public Outreach items		

Short Term Rental (STR) Working Group

FINAL DRAFT Framework as of 7/14/22 4:08 PM ~~7/9/22 11:37 AM – with SB comments from 07/06/22 mtg~~

Formatted: Strikethrough

7/13/22 SB meeting with comments from SB, PB, FC

Formatted: Not Strikethrough

2. In appointing the members, in addition to the criteria above, applicants should be considered who are also:
 - a. People who own STRs
 - i. Year-round owners
 - ii. Seasonal owners
 - iii. Commercial owners
 - b. People who have concerns about the impact of STRs on their neighborhoods
 - c. Own business interests, e.g. restaurants, landscapers, etc.
 - d. In adherence with the conflict-of-interest guidelines as set forth by Town Counsel and agreed with the Select Board.
3. The STR Working Group members will be appointed using the Town of Nantucket's Committee, Board and Commission process.
 - a. All members will be confirmed by a majority vote of the 3 Select Board members (2 are recused), the chair of the Finance Committee and the vice-chair of the Planning Board.
 - b. The 1.c, 1.d, 1.e and 1.f members will be proposed by their respective groups.
 - i. Each group will be asked to propose ~~2 members~~ 3 nominees from which a primary and an alternate will be appointed by the appointing authority of the Working Group and 3.a. will determine who is full-time and who is alternate during the selection process.
4. ~~The non-voting chair will be a~~ An independent consultant facilitator will be engaged by the Select Board to who will moderate and manage all meetings of the STRWG, and we will consider people from off-island with relevant expertise.
5. The working group members' commitment will include:
 - a. Attending 95% of the scheduled meetings. Attending 100% of the meetings where critical votes are taken, e.g. the substance of a Zoning article for Annual Town Meeting.
 - i. Missing more than 2 meetings will be grounds for dismissal from the STR Work Group and the alternate will be appointed.
 - b. Reaching 100% consensus on data needed, data definitions and sources of all data.
 - c. Reaching ~~80%~~ consensus (7 votes out of 9) on any topic that is brought to a vote. The intention of this is for the group to reach compromises, not to enable 3 members to stop the process.
 - i. When this is not achieved, the chair will elicit what work needs to be done to reach 80%.
 - d. Soliciting all input from their represented constituency prior to each meeting.
 - i. Method to be confirmed re: Open Meeting Law (OML).
 - e. Communicating any relevant information back to their constituencies.

Short Term Rental (STR) Working Group

FINAL DRAFT Framework as of 7/14/22 4:08 PM 7/9/22 11:37 AM – with SB comments from
07/06/22 mtg

Formatted: Strikethrough

7/13/22 SB meeting with comments from SB, PB, FC

Formatted: Not Strikethrough

- i. Method to be confirmed re: OML.

6. While there are probably more than nine different constituencies for this topic, a working group larger than nine will be difficult to manage.
 - a. It will be the responsibility of the individual members to solicit input from their represented constituency.
 - b. It will be up to the chair to ensure all constituencies who want to actively participate are included in the relevant discussions.
 - i. This will be done, in part, by posting detailed agendas of topics to be covered for each meeting.
 - c. It is expected that Town Administration will play a critical role in identifying solutions for this topic and will be included in all meetings as needed.
 - i. A member of PLUS will provide support for the STR Working Group.
7. All meetings will be public and held under Open Meeting Law on Zoom and/or Hybrid to ensure ease of participation by members of the public.
8. The Objectives of the STR Working Group are:
 - a. To provide 100% transparency in all discussions, deliberations, and decisions in respect to STRs on Nantucket.
 - b. 100% agreement to the ~~facts~~ contributing data points, how they are defined, and the necessary analyses for decision-making by the STRWG
 - c. To develop sensible guidelines for STRs that consider (but not be limited to):
 - i. Nantucket's unique situation,
 - ii. the history of seasonal rentals,
 - iii. how STRs are developing in similar communities and the impact on Nantucket,
 - iv. the economic impact of the suggested guidelines.
 - d. To identify either new Bylaws and/or Zoning that would be voted upon at the 2023 Annual Town Meeting.
 - i. To identify any guidelines that may arise that would support Article 39.
9. The STR Work Group will be successful (Goals) when:
 - a. Any articles arising out this Work Group pass at Town Meeting by a significant margin (not just 2/3rd or majority vote), indicating broad public support for the solutions.
 - b. All participants agree to work in good faith.
 - c. Other?
10. After the pre-meeting, the group of 6 will:
 - a. Take the updated draft Framework back to their respective boards and committee for their input. (In progress.)

Short Term Rental (STR) Working Group

FINAL DRAFT Framework as of 7/14/22 4:08 PM 7/9/22 11:37 AM – with SB comments from
07/06/22 mtg

Formatted: Strikethrough

7/13/22 SB meeting with comments from SB, PB, FC

Formatted: Not Strikethrough

- b. Hold another meeting by July 31st to align the input from the 3 boards.
- c. Make any final edits and publish the Framework as final.
 - i. Ensuring any relevant points raised during Public Comment are considered in the final Framework.

11. Once constituted, the agenda for first meeting of the STR Work Group will be to:

- a. Adopt the Framework, Objectives and Goals.
- b. Agree “way of working.”
 - i. How will decisions be made and confirmed? (See proposed guidelines in 5.c. above)
 - ii. Meeting frequency and platform (Zoom, Hybrid)
 - iii. Identify actions to be taken if people/members don’t adhere to the Framework.
- c. Review existing data, identifying any gaps. Agree definitions, sources, timing and endorsing the data to be used for decision making.
- d. Agree communication plan, identifying the what/who/how/when for each element.
- e. Agree an approach for community outreach and engagement.
- f. Set the agenda for the next meeting and the meeting schedule.



July 17, 2022

Elizabeth Gibson, Town Manager
Town of Nantucket
16 Broad Street, 1st Floor
Nantucket, MA 02554

Reference: Facilitation Services and Support for Short-Term Rental Working Group

Dear Ms. Gibson,

Barrett Planning Group LLC is pleased to submit this proposal to assist the Short-Term Rental Working Group with meeting the objectives described in the draft STR Working Group Framework (July 2022). As a community planning firm working in coastal towns throughout New England, we are aware of the challenges they face as they try to balance different and often conflicting ideas about short-term rentals. Aside from our awareness and understating of the subject matter, we have a long history of working with communities to resolve a wide range of public policy conflicts about land use, community development, community character, and neighborhood change.

While much of our prior experience with Nantucket has involved housing, approximately one-third of our firm's work involves community-wide comprehensive planning and another third to half of our assignments involve zoning. We are one of the few Massachusetts firms that specializes in zoning recodification and comprehensive zoning revision. As a result, we are accustomed to working on issues of precision, clarity, format, and logical organization of zoning bylaws and ordinances. Zoning can be an effective public policy tool or a source frustration for policy makers and users. Regardless of how the STR Working Group decides to revise ATM Article 42, crafting the final proposal is a task that we are ideally qualified to support.

As principal-in-charge, I will lead the firm's work. Alexis Lanzillotta will assist with keeping the project on task and schedule, coordinate our services, conduct research, and prepare public educational materials. Alexis and I recently worked together with the Town of Mansfield to help resolve a highly contentious, multi-year zoning dispute between a neighborhood and private school and equip the Town to move forward with a plan of action. Barrett Planning Group employs six planners, a project manager and community engagement team leader (Alexis), an associate planner, a GIS/visualization coordinator, and support personnel. For contract administration, I will be the Town's principal contact.

I am a planner and public policy analyst with 35 years of experience in planning and community development. Before establishing my own firm five years ago (www.barrettplanningllc.com), I worked for RKG Associates, Inc. as Municipal Services Director for four years and before that, as Planning Director for Community Opportunities Group, Inc., for 17 years. My earlier work experience was with state and local government. My firm is a certified Woman-Owned Business Enterprise with the State Office of Supplier Diversity. Our WBE certification attached to this proposal, along with our resumes.

Scope of Work and Fee

We have reviewed the 2022 Annual Town Meeting Warrant to familiarize ourselves with Articles 39, 40, 41, 42, and 43. From our conversation with you, we understand that the primary types of assistance needed for the STR Working Group involve meeting facilitation, coordination, research, and either drafting or reviewing, commenting, and advising on drafts of proposed bylaw amendments. The number of meetings required to address the group's charge has not been determined. However, the process should be structured and designed for a logical progression of discovery, sharing, and decision making, with clear milestones and a desired timeframe for completing tasks. In our experience, meetings without well-planned agendas, goals or milestones and a process without transparency, a work plan, and a generally understood and agreed-upon schedule can be unproductive if not counterproductive. We are well-versed in a range of facilitation techniques and will bring these skills and our experience to the STR Working Group.

As a basis for budgeting and planning, we suggest a plan of services comprised of ten structured meetings, supported by hours for research, education, and writing. For these services, we would invoice the Town once a month on a per-meeting basis for meetings and an hourly basis for other support services, for a total not-to-exceed fee of \$28,000. Our estimate assumes the following:

Per-meeting fee: \$1,500.00, for up to 10 meetings (\$15,000)
Miscellaneous project coordination: \$13,000, billed at \$130 to \$150/hour
(for meeting prep and follow-up, research, education, drafting, and reporting)
Total Not-to-Exceed: \$28,000

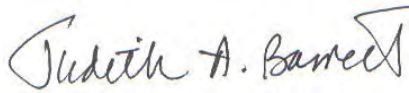
If the Working Group can complete its tasks in less time or with fewer meetings, we would only bill for services delivered to the Town based on the per-meeting and hourly rate amounts shown above.

Per our normal billing policy, we will invoice the Town for reasonable out-of-pocket expenses, which at this time we assume will be limited to transportation reimbursement. We would be pleased to set a not-to-exceed for travel in consultation with you. Note that we do not charge on an hourly basis for our time in transit. In our experience working with Nantucket and communities on Martha's Vineyard, traveling on the ferry enables us to work on any number of projects. If we were working on your project while in transit, the hours would be billed as project coordination, but otherwise we will not include travel time in our monthly invoices.

Thank you for considering our proposal. If you have any questions, please don't hesitate to contact me at judi@barrettplanningllc.com or 774-699-1499. We look forward to hearing from you and continuing our services to the Town.

Sincerely,

BARRETT PLANNING GROUP LLC

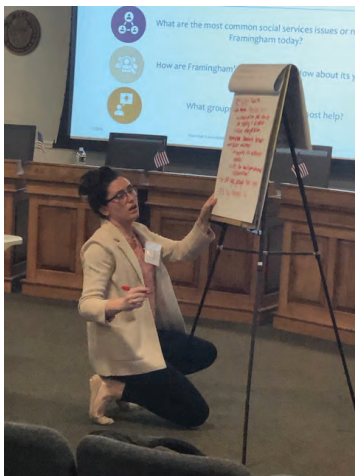
A handwritten signature in blue ink that reads "Judith A. Barrett". The signature is written in a cursive style with a large, stylized 'J' and 'B'.

Judith A. Barrett

Owner and Managing Director



Community Planning &
Neighborhood Development
Zoning & Regulatory Reform
Housing Policy & Planning
Development Impact Analysis



*Barrett Planning Group LLC is a
certified women business enterprise
(WBE) by the Massachusetts State
Office of Supplier Diversity*

BARRETT PLANNING GROUP LLC
350 Lincoln Street, Suite 2503
Hingham, Massachusetts 02043
(781) 934-0073

FIRM PROFILE

Barrett Planning Group LLC provides high quality, customized community planning and community development services for cities, towns, and non-profit organizations.



Founded by Judi Barrett, a veteran planner with over 32 years of experience in the field, Barrett Planning Group is known for our creative approach to planning and problem solving, our expertise as trainers and technical assistance providers, our attentiveness to clients, and our expertise in capacity building.

WHAT WE DO

- Community-wide and neighborhood-level planning
- Training, technical assistance, and capacity building
- Public education
- Community engagement
- Zoning bylaws and ordinances
- Housing policy analysis and planning
- Market analysis
- Socioeconomic impact analysis
- GIS mapping and spatial analysis

OUR MISSION

Barrett Planning Group meets the planning and capacity building needs of local governments and their private-sector partners. We deliver creative, place-based planning and advisory services of lasting value, and we collaborate with other firms that share our commitment to quality and innovation. In all our work, Barrett Planning Group advocates for healthy communities and public policies inspired by a commitment to basic social fairness.



JUDI BARRETT

Owner and Managing Director

Barrett Planning Group LLC
350 Lincoln St., Ste 2503
Hingham, MA 02043
judi@barrettplanningllc.com
781.934.0073 Ext. 7

BACKGROUND

Judi Barrett is the founding principal and managing director of Barrett Planning Group LLC. She brings over three decades of planning and community development experience as a consultant and community and economic development professional with state and local government. Judi has devoted her career to building the capacity of cities and towns to solve difficult public policy questions and to develop effective leadership and advocacy skills. She has prepared and managed a variety of projects for public and private clients, including comprehensive and strategic plans, zoning revisions, housing studies, and more. She is well known for her work in affordable and fair housing policy and inclusionary zoning. A frequent panelist at regional and national conferences and a guest lecturer for planning programs, Judi is also a technical assistance resource and trainer for city and town officials and non-profit boards.



PROFESSIONAL EXPERIENCE

Owner and Managing Director, Barrett Planning Group LLC, April 2017-Present. Founder of small private consulting firm providing strategic planning, training, and technical assistance services to municipalities from Maine to Florida. Judi Barrett has prepared numerous comprehensive plans, affordable housing and fair housing studies and plans, neighborhood revitalization and commercial center vision plans, and zoning ordinances and bylaws over her 33-year career. She is highly respected for her work in socioeconomic and fiscal impact analysis.

Director of Municipal Services, RKG Associates, Inc., May 2013-April 2017. Played an instrumental role in expanding RKG's practice in Massachusetts as part of a longer-term company plan to consolidate and reorganize its New England economic development operation. Responsible for marketing, business development, project management, client relations, and supervising teams of RKG staff and subcontractors. Projects ranged from comprehensive plans to major zoning revisions, housing market studies, economic development plans and policy studies, conflict resolution, and training and technical assistance contracts.

Professional Affiliations & Service

- American Planning Association
- APA-Massachusetts Chapter, Chair, Housing and Community Development Committee
- Urban Land Institute, Boston/New England Chapter, Member, Housing and Economic Development Product Council
- Trainer, Citizen Planner Training Collaborative (CPTC)
- Trainer, Neighborhood Revitalization Strategy Areas (NRSA) and Neighborhood Planning Strategies for HUD CDBG Grantees
- Guest Lecturer, Graduate Planning Courses, University of Massachusetts, Massachusetts Institute of Technology, Harvard Graduate School of Design

PROFESSIONAL EXPERIENCE



Director of Planning, Community Opportunities Group, Inc., March 1996-April 2013. Established and built a well-respected municipal planning practice for a small Boston-based firm that specializes in community development and housing. Planning group offered services in city and town planning, open space and recreation plans, housing and economic development plans, zoning, fiscal impact analysis, technical assistance, and capacity building. Also provided expert witness services for Chapter 40B comprehensive permit appeals. Won three planning awards from the Mass. Chapter of the American Planning Association.

Recent Conference Presentations

- APA National Planning Conference, 2015, 2016, 2017, 2018, 2019
- Central Florida Regional Affordable Housing Coalition, 2018 Housing Summit, "Regulatory Strategies to Create Affordable Housing"
- ULI Housing Conference: Housing Opportunity, 2016, Boston, "Affordability in the Suburbs: From Fair Housing to Community Opposition"
- APA Northeast Region Conference, 2015, Saratoga Springs, NY. "Getting Ahead of Demographic Trends"
- Southern New England APA Conference, 2011-2017, 2019
- Cape Cod Housing Institute, 2017, 2018, 2019, 2020

Director, Community Development Fund, Executive Office of Community Development, June 1993-March 1996. Managed the Community Development Fund (CDF), the Commonwealth's largest set-aside of Community Development Block Grant (CDBG) funds for non-entitlement cities and towns. Directed annual application round, prepared application package and technical assistance materials, oversaw the review and awards process, and supervised grant compliance and grantee monitoring.

Community Development Administrator, Town of Plymouth. September 1988-June 1993. Led a comprehensive community development department with housing, economic development, park and open space, and other programs. Oversaw the formation of Plymouth's "Main Street" program (Downtown/Waterfront), wrote special legislation that created the Tourism Fund and Visitor Services Board, and provided staff support and technical assistance to boards and commissions. Assisted with preparing master plans for the Downtown/Waterfront Area, North Plymouth, and Manomet.

EDUCATION

Harvard University, Bachelor of Liberal Arts (cum laude). Concentrations: American Civilization and Government.

Graduate coursework in American Studies, University of Massachusetts Boston; and Economics and Community Development, Harvard University and Tufts University.

REPRESENTATIVE LIST OF CURRENT AND PAST ENGAGEMENTS

Zoning & Regulatory Barriers Assessment

Andover Zoning Bylaw Recodification and Update
Bedford Zoning Bylaw Update
Millbury Zoning Bylaw Update
Southbridge Comprehensive Zoning Revision
Bedford Great Road Zoning Revision
Tewksbury Comprehensive Zoning Revision
Beverly Inclusionary Zoning Bylaw
Salisbury Inclusionary Zoning Bylaw
Lenox Comprehensive Zoning Revision
Comprehensive Zoning Update for Needham Center
Boxborough Zoning Audit
Medfield Zoning Audit

Comprehensive Planning

Barnstable Local Comprehensive Plan
Bridgewater Master Plan
Hingham Master Plan
Littleton Master Plan
Tewksbury Master Plan
Carlisle Master Plan
Westford Comprehensive Plan
Dedham Master Plan
Clinton Master Plan
Ayer Comprehensive Plan
Harvard Master Plan
Shirley Master Plan
Lincoln Comprehensive Plan
Medfield Master Plan Fair Housing & Equity Assessments (subcontractor)
Shrewsbury Master Plan (subcontractor)
Derry, NH Master Plan (subcontractor)
North Andover Master Plan
West Newbury Comprehensive Plan
Merrimac Master Plan

Community Development and Fair Housing

WestMetro HOME Consortium (Newton)
City of New Bedford
Town of Lexington
Devens Enterprise Commission (DEC), Innovative Housing Guidelines
City of Worcester
City of Newton, Analysis of Inclusionary Zoning Local Preference Policy
City of Lawrence, Arlington Neighborhood Revitalization Plan

Socioeconomic Impact Analysis

National Development, Waterstone & Bridges at Lexington
Westwood Planning Board, University Station
Westford Multifamily Impact Analysis
Dedham Planning Board, Legacy Place
Jeffrey Donohoe Associates, Impact of Relocating Military Personnel from Island of Guam
Town of North Andover, Impact of Royal Crest Redevelopment Plan
Hudson, NH, Amazon Fulfillment Center

Technical Assistance & Strategic Planning

Massachusetts Audubon Society, Low-Impact Development Training Workshop
Citizen Planner Training Collaborative (CPTC)
Comprehensive Curriculum Revision & Update
GrowSmart RI/Land Use Training
Collaborative Strategic Plan
City of Chelsea Strategic Plan for Affordable Housing
Departmental Reorganization Study, Town of Medway
Affordable Housing Trust Strategic Plan, Town of Nantucket
Framingham Economic Development and Industrial Corporation (EDIC) Strategic Plan



ALEXIS LANZILLOTTA

Project Manager

Barrett Planning Group LLC
350 Lincoln St., Ste 2503
Hingham, MA 02043
alexis@barrettplanningllc.com
781.934.0073 Ext. 2

BACKGROUND

Alexis Lanzillotta joined Barrett Planning Group in 2018 after enjoying a twelve-year career as a public school teacher. She brings many of the skills cultivated in the classroom to her role as a project manager for Barrett Planning Group, particularly in creating educational materials for clients and designing community engagement opportunities that promote participation, collaboration, and enthusiasm among attendees. Alexis has designed sophisticated workbook tools for the firm that can efficiently organize and analyze data from public sources and select proprietary services. She is also the firm's team leader for graphic communications, using tools like Adobe Illustrator to provide polished graphics for community engagement events, public meetings and hearings, and final reports.

PROFESSIONAL EXPERIENCE

Project Manager, Barrett Planning Group: 2018-Present. Responsible for demographic, economic, and fiscal impact research and analysis for our municipal and private non-profit clients. Coordinates the work of subcontractors on major project teams. Responsible for report writing and editing assignments, developing materials for public meetings and co-facilitating public workshops. Expertise in Adobe graphics applications and infographics design.

Latin Teacher, Duxbury Public Schools: 2006-2018. Taught introduction to the Latin language and an overview of Roman culture to grades 7-8. Collaborated with colleagues to restructure the Duxbury Latin curriculum based on ACTFL standards.

Latin Tutor, Academic Resource Center, Tufts University: 2004-2005. Independent Tutor: 2006-2012.

EDUCATION

M.Ed. in Curriculum and Teaching, Fitchburg State University, 2010.

B.A. in Latin (cum laude), Tufts University, 2006.

Also successfully completed graduate-level coursework at the **University of Massachusetts Boston**, 2013-2019, in the history of Latin literature and methodologies for teaching Latin.



Professional Affiliations

- American Planning Association Member
- Massachusetts Association of Planning Directors Member

Special Interests

- Graphic design
- Geographical analysis
- Visioning and consensus building

Current & Recent Projects

- Carlisle Master Plan
- Arlington Housing Plan
- East Milton Square Visioning Process
- Bridgewater Comprehensive Master Plan
- Brewster Millstone Road Visioning Process
- Hingham Master Plan
- Citizen Planner Training Collaborative (CPTC) Curriculum Update



FIONA COUGHLAN, AICP

Community Planner

Barrett Planning Group LLC
350 Lincoln St., Ste 2503
Hingham, MA 02043
fiona@barrettplanningllc.com
781.934.0073 Ext. 3

BACKGROUND

Community Planner Fiona Coughlan, AICP plays a key role in many projects at Barrett Planning Group, from community development technical assistance to comprehensive planning, development impact analysis, and community engagement and outreach. Fiona cultivates strong relationships with her clients, which is why they often ask her to return for follow-up work and continued support. She has completed projects for Barrett Planning Group in Framingham, Gloucester, Barnstable County, Derry, NH, Bridgewater, and beyond. Fiona was recently designated as an APA Climate Champion

PROFESSIONAL EXPERIENCE

Community Planner, Barrett Planning Group LLC, February 2019-Present. Provides project management and support, data analysis, report drafting and editing, workshop design and facilitation, and community outreach for comprehensive plans, strategic plans, and area studies.

Administrative Coordinator, The Rajen Kilachand Center for Integrated Life Sciences and Engineering, July 2017-February 2019. Managed daily administrative and operations duties for students, faculty, and staff of the building. Served as second-in-command and main point of contact for construction and renovation projects at the Center. Also served on the Building and Design team for the redesign of the upper research floors and wet lab, vivarium, and testing spaces.

Intern, Boston Planning and Development Agency, September 2016-July 2017. Assisted the Director of Development Review and Project Management staff with permitting and development review logistics, management of city-wide data tracking programming process, and conducting research studies and independent data analysis.

Intern, Town of Framingham Economic Development and Industrial Corporation, January-May 2014. Assisted with database maintenance, website development, news distribution, and social media. Created marketing videos and developed a web app for dining, shopping, and living in Framingham.

EDUCATION

Master of City Planning, Boston University Metropolitan College, 2018. Graduate Certificates in Applied Sustainability, and Urban Affairs and Public Policy. Recipient of the Award for Excellence in Graduate Study in City Planning, MET College Class of 2018.

B.A. in Urban and Regional Planning, Framingham State University, 2015.



Professional Affiliations

- APA Sustainable Communities Division Executive Committee; Student and Emerging Professional Co-Chair
- APA-MA & MAPD
- APA-MA Sustainability Committee
- APA Climate Champion

Special Interests

- Community development
- Fiscal impact analysis
- Applied sustainability
- Community engagement
- Demographic and needs assessments

Current & Recent Projects

- Technical assistance, program design, and grant management, Town of Barnstable
- Five-Year Consolidated Plans for the Barnstable County HOME Consortium and the Cities of Framingham, Gloucester, and New Bedford



JILL SLANKAS, AICP

Community Planner

Barrett Planning Group LLC
350 Lincoln St., Ste 2503
Hingham, MA 02043
jill@barrettplanningllc.com
781.934.0073

BACKGROUND

Jill Slankas joined Barrett Planning Group in 2022, bringing over ten years of experience in working with the public and private sectors in environmental planning, natural resource management, community engagement, and GIS mapping and analysis. In her role, Jill enjoys working with clients on the preparation of environmental documents, hazard mitigation planning, natural resource inventories and assessments, and implementing best management practices for sustainable land use planning. Jill has a Master's degree in Watershed Management from the University of Arizona and a Bachelor's degree in Environmental Science from Marist College. In her spare time, Jill volunteers for the North and South Rivers Watershed Association, chairs the STEAM committee at a local elementary school, and coaches youth basketball.



PROFESSIONAL EXPERIENCE

Community Planner, Barrett Planning Group LLC, September 2020-Present. Responsible for project management, community engagement, detailed GIS and mapping analysis, and writing and editing reports for our municipal clients.

North and South Rivers Watershed Association - Citizen Science Volunteer Coordinator, November 2019-present. Coordinates volunteer programming for environmental monitoring programs. Conducts GIS analysis and prepares maps for NSRWA programming.

North Carolina Department of Environment and Natural Resources - Nonpoint Source Planning Coordinator, September 2006-June 2008. Utilized GIS to prepare maps for water quality reports and watershed management plans and to analyze effectiveness of BMPs on water quality. Created and updated GIS databases. Administered grant-funded projects.

Frederick P. Clark Associates, Inc - Associate/Environmental/GIS, September 2002-July 2006. Oversaw the firm's GIS division and utilized GIS to perform analyses of development potential for municipal clients. Coordinated public outreach efforts. Prepared select sections of Environmental Impact Statements.

Barry Isett & Associates, Inc - Environmental Scientist/GIS Specialist, February 2000-September 2002. Oversaw the firm's GIS division. Developed ArcView GIS applications for clients. Provided GIS training to municipal clients. Prepared project proposals and grant applications.

EDUCATION

Master of Science in Watershed Management, University of Arizona, 1999.

B.S. in Environmental Science, Marist College, 1996. Minor in Mathematics.

Professional Affiliations

- American Institute of Certified Planners (AICP)
- American Planning Association (APA) Massachusetts Chapter

Certifications and Awards

- Certification in Wetlands Delineation, Cook College of Rutgers University, Fall 2022
- Recipient of "MSRWA Citizen Scientist of the Year" Award, 2019

Special Interests

- GIS and geographical analysis for environmental management
- Public speaking and community engagement
- Grant writing

Current & Recent Projects

- Map preparation for the WaterSmart educational program for NSRWA
- Coordination of volunteer training for NSRWA



TYLER MAREN

Community Planner

Barrett Planning Group LLC
350 Lincoln St., Ste 2503
Hingham, MA 02043
tyler@barrettplanningllc.com
781.934.0073 Ext. 4

BACKGROUND

Community Planner Tyler Maren came to Barrett Planning Group from the Westford Land Use Department, where he worked both during and after graduate school at Clark University, where he completed his M.A. in Community Development and Planning. He specializes in urban planning and housing, human geography, social justice, and public service. Tyler believes that planning is important to ensuring that our communities evolve and grow in an equitable, healthy, and sustainable way. His areas of experience include working with Barrett Planning Group's local government clients on planning and zoning issues, affordable housing, community engagement and research, and GIS mapping.



PROFESSIONAL EXPERIENCE

Community Planner, Barrett Planning Group LLC, September 2020-Present. Provides general project support, zoning review, and advanced statistical analysis. Responsible for writing and editing reports for our municipal clients.

Planning & Zoning Assistant, Town of Westford, MA, September 2017-September 2020 (Intermittent). Assisted the Planning and Zoning departments with document preparation, GIS tasks, site visits, and meeting minutes. Gained wide-ranging experience in government administration, local housing and economic development issues, and community engagement.

Research Assistant, A Case Study in Rural Southwestern Uganda, Colgate University, May 2012. Conducted academic research with a team of 14 students and professors on location in Southwestern Uganda. Led field studies in villages near the Bwindi Impenetrable National Park. Gained practical experience in GIS as well as qualitative and quantitative data collection.

EDUCATION

Clark University, Master of Arts in Community Development & Planning, 2020. Concentration in Urban Resilience. Published research paper on housing issues for refugee populations in Worcester, MA. Treasurer, IDCE Graduate Student Association, 2019.

B.A. in Geography (magna cum laude), University of Massachusetts Amherst, 2016. Charter member, UMass Amherst Chapter: Gamma Theta Upsilon (international geography honor society). President, UMass Amherst Geography Club, 2016.

Professional Affiliations

- American Planning Association Member
- Massachusetts Association of Planning Directors Member

Special Interests

- Equitable housing issues
- Human geography
- GIS and geographical analysis

Current & Recent Projects

- Nantucket Housing Production Plan
- Boxborough Planning Board Zoning Audit
- Andover Zoning Recodification and Update
- Bridgewater Comprehensive Master Plan
- Dennis Housing



ELIZABETH HANEY

Community Planner

Barrett Planning Group LLC
350 Lincoln St., Ste 2503
Hingham, MA 02043
elizabeth@barrettplanningllc.com
781.934.0073 Ext. 9

BACKGROUND

Community Planner Elizabeth Haney joined Barrett Planning Group in 2022. Elizabeth brings years of experience in affordable housing development and housing policy, as well as project management in the affordable housing development and technology sectors. She has worked on projects with Cambridge Housing Authority, MassDevelopment's TDI program, MassINC and Karl F. Seidman Consulting. She obtained her Master's of City Planning from the Massachusetts Institute of Technology in spring of 2019, with studies focused on housing, community and economic development.

PROFESSIONAL EXPERIENCE

Community Planner, Barrett Planning Group LLC, January 2022-Present. Provides general project support, zoning review, and advanced statistical analysis. Responsible for writing and editing reports for our municipal clients.

Consultant, Provisio Partners, January 2021-January 2022. Led cross-functional teams through the delivery of complex, Salesforce-based customer relationship management projects and online portal solutions for clients who deliver vital human services (housing, supportive, and social services).

Project Manager & Kuehn Fellow, Planning Office for Urban Affairs, July 2019-January 2021. Coordinated project initiation, determination, permitting, closing and construction processes--including RFP responses for state and local funding resources, managing construction closing, construction management and requisition processes on multiple LIHTC projects.

Senior Support Specialist, HomeKeeper, Grounded Solutions Network, May 2013-August 2017. Led training, development, impact measurement and user support for HomeKeeper, a Salesforce.com App, used worldwide by affordable homeownership and housing counseling program staff.

EDUCATION

Massachusetts Institute of Technology, Master's of City Planning, 2019. Studies focused on housing, community and economic development, along with transportation and urban design. Recipient of the O. Robert Simha Prize for outstanding work in planning.

B.A. in History (magna cum laude), Boston College, 2011. Studies focused on American and South African history, statistics, economics, and studio art.



Special Interests

- Equitable Transit Oriented Development
- Program Evaluation and Impact Measurement
- GIS & Geographical Analysis

Previous Projects

- MassINC research on 40R, 43D, equitable transit-oriented development (ETOD) & Commuter Rail Fare Policy
- AFFH Analysis for Cambridge Housing Authority
- Suitability analysis for MassDevelopment TDI Equity Investment program

Current & Recent Projects

- Wellesley Housing Development Corporation Market Study
- Governor Prentice Inn Redevelopment Plan, Orleans



CARLY VENDITTI

Community Planner

Barrett Planning Group LLC

350 Lincoln St., Ste 2503

Hingham, MA 02043

carly@barrettplanningllc.com

BACKGROUND

Carly Venditti joined Barrett Planning Group in 2022 upon completion of her Masters of Urban Planning from Texas A&M University. She is enthusiastic about returning to Massachusetts and expanding her professional endeavors to include community work that addresses creative housing solutions throughout the greater Boston metropolitan area. Carly was recognized by the Federal Department of Transportation (DOT) as an Outstanding Student Contributor of the Year for her work writing the Keys to Urban Mobility Report and her continued guidance to state DOTs for real mobility applications in accessibility performance measurement.



OTHER PROFESSIONAL EXPERIENCE

Graduate Assistant Researcher, Texas A&M Transportation Institute, Bryan, Texas: June 2020 – May 2022. Facilitated the assessment, quality control, and data management of bicycle and pedestrian data from over 100 permanent and 300 short-duration counters throughout Texas for the direct input and use in the Texas Bicycle and Pedestrian Count Exchange. Conducted research and coauthored the Keys to Estimating Urban Mobility Report with a focus on defining mobility and accessibility concepts, new performance measures, and the changes in methodology as mobility studies evolve. Generated a presentation and memorandum on the applied application of equity in transportation for over twenty States' DOTs with the eventual goal to create a performance measure to mitigate impacts from transportation projects and attract community collaboration.

Comprehensive Planning Intern, Southeastern Regional Planning & Economic Development District (SRPEDD): 2019-2020. Conducted a needs assessment for housing in the town of Mattapoisett, MA by analyzing HUD, GIS, and Census Data, as well as collaborated on the impending housing production plan to aid residents in accomplishing long and short-term goals for community improvements. Participated in Town of Norton, MA strategic 10-year town development plan by conducting on-street interviews with residents and led community outreach groups activities. Conducted equity fare analyses by riding GATRA and SRTA bus services in the cities

Project Management Intern, Waterbury Development Corporation, Waterbury, CT: May-July 2018. Co-Author and collaborated on Federal Development Agency Public Works Grant application for Brass City Food Hub infrastructure to gain funding for improvements on the sidewalk and paved thruway. Collaborated with City of Waterbury Legal Team to streamline the procedure of collection/deposit of fees for variance advertisement to comply with City Charter section 11F-11.

Special Interests

- Community Development
- Coalition Building
- Graphic design

Current & Recent Projects

- Texas Bicycle and Pedestrian Count Exchange (for Texas A&M Transportation Institute)
- Keys to Estimating Urban Mobility Report (for Texas A&M Transportation Institute)
- Mattapoisett Housing Needs Assessment (for SRPEDD)
- Equity Fare Analyses (for SRPEDD)

EDUCATION

Masters of Urban Planning, Texas A&M University, GPA 4.0, May 2022.

B.A. in Political Science, Wheaton College (MA), 2020.



CATHERINE DENNISON

Community Planning Associate

Barrett Planning Group LLC
350 Lincoln St., Ste 2503
Hingham, MA 02043
catherine@barrettplanningllc.com
781.934.0073 Ext. 5

BACKGROUND

Community Planning Associate **Catherine Dennison** has a passion for problem solving. In her role at Barrett Planning Group, Catherine enjoys opportunities to tackle tough policy questions with clients and their communities. Catherine's background in management and research equips her with leadership and listening skills and informs her collaborative approach to complicated issues and pursuit of creative solutions. Since joining the firm in 2020, Catherine's varied responsibilities and assignments in communities across the Commonwealth have broadened her perspective and fostered her professional growth.

PROFESSIONAL EXPERIENCE

Community Planning Associate, Barrett Planning Group LLC, September 2020-Present. Specializes in data analysis, visualization, and accessible presentation for clients and their communities. Responsible for data collection through community input and engagement such as interviews and surveys, as well as outside research and case studies for comprehensive review and innovative solutions. Generates professional and curriculum development materials for initiatives of many scales, from in-house implementation to statewide guidance. Provides support for technical assistance, planning, and zoning clients on project tasks from initial research through report drafting, editing, and finalization.

Store Manager, DAVIDsTEA at Derby Street, December 2016-July 2018. Operated one of the highest volume and most profitable DAVIDsTEA locations in New England. Ensured the team's consistent delivery of outstanding customer experiences and developed strategies for reaching and surpassing retail sales targets while controlling costs. Responsible for recruiting and training staff, overseeing day-to-day store operations, and creating and fostering relationships with local businesses through outreach and community events.

EDUCATION

B.A. in American Studies, Wellesley College, 2020. Minor in Economics. Concentration on Race, Gender, and Class in the United States in the Twentieth Century. Davis Scholar, 2018-2020. Davis Scholar Class Council Treasurer, 2018-2019. Knapp Fellow in the Social Sciences, 2020.

Certificate in Data Analytics, Cornell University, 2021. Coursework in data visualizations and presentation, data-informed decision making, and predictive data analysis.



Professional Affiliations

- American Planning Association Member, Massachusetts Chapter
- Massachusetts Association of Planning Directors Member

Special Interests

- Social & cultural history
- Data visualization & presentation

Current & Recent Projects

- City of Newton Analysis of Inclusionary Zoning Local Preference Policy
- Massachusetts Audubon Society Low Impact Development Workshop Curriculum
- City of Fitchburg Vacant Property Registration Regulation Update



THE COMMONWEALTH OF MASSACHUSETTS

Executive Office for Administration and Finance

SUPPLIER DIVERSITY OFFICE

One Ashburton Place, Suite 1017

Boston, MA 02108-1552

Charles D. Baker

Governor

Karyn E. Polito

Lieutenant Governor

Michael J. Heffernan

Secretary

William M. McAvoy

Executive Director

March 8, 2022

Ms. Judi Barrett

Barrett Planning Group, LLC

350 Lincoln Street, Suite 2503

Hingham, MA 02043

Dear Ms. Barrett:

Congratulations! Your firm has been renewed as a woman business enterprise (WBE) with the Supplier Diversity Office ('SDO') under the business description of **URBAN PLANNING SERVICES**. Your firm will be listed in the SDO Certified Business Directory and the Massachusetts Central Register under this description. **This letter serves as the sole proof of your SDO certification.** Your designation as a WBE is valid for three (3) years unless revoked pursuant to 425 CMR 2.00.

Your firm's next renewal date is March 07, 2025. SDO will send written renewal notices to your business and/or e-mail address on file approximately thirty (30) business days prior to your firm's three (3) years certification anniversary. Additionally, every six (6) years, certified companies that wish to remain certified may undergo a substantive review which will require certain updated supporting documentation.

SDO also reserves the right to monitor your firm and to perform random spot checks to ensure the firm continues to meet the certification criteria. Your firm is required to notify the SDO in writing of any material changes. Examples include but are not limited to changes in its business description, as well as business phone number, fax number, business' physical location, webpage and e-mail addresses. Other reportable changes include business structure, ownership (the business is sold or transferred), control and outside employment. You also have a duty to report decertification and debarment notices from this or any other jurisdiction. Failure to abide by the continuing duty requirements shall constitute grounds for the firm's decertification.

We look forward to working with you and your firm to maximize its business opportunities. Should you have any questions, please feel free to contact us via email at wsdo@state.ma.us.

Sincerely,

A handwritten signature in blue ink that reads "William M. McAvoy". The signature is written in a cursive style with a large initial "W" and a stylized "M".

William M. McAvoy
Executive Director

Consensus Building Institute Proposal to the Town of Nantucket

CBI is pleased to offer this proposed scope of services to the Town of Nantucket to provide process support and facilitation of a Short Term Rental (STR) Working Group, whose task is to develop sensible guidelines for STRs for Nantucket that meet the diverse interests of the Island's communities and can achieve broad public support at the 2023 Spring Town Meeting.

Organizational History, Experience, and Qualifications

The Consensus Building Institute (CBI), founded in 1993, improves the way that leaders collaborate to make organizational decisions, achieve agreements, and manage multi-party conflicts and planning efforts. A nationally and internationally recognized not-for-profit organization, CBI provides strategic planning, organizational development and high-skilled facilitation for state and federal agencies, non-profits, and international development agencies and their stakeholders in the U.S. and around the world.

Among other services, CBI provides facilitation, mediation, evaluative research and coaching to guide effective stakeholder processes and help build consensus on challenging public issues. CBI has worked on projects across the globe that require integrating diverse stakeholder interests, complex technical information, and difficult choices with large stakes and uneven allocation of costs and benefits. We work extensively with public agencies, organizations and their constituencies and stakeholders. Our core work is in helping citizens, governments, nonprofit and private institutions engage to reach agreements that respond to key challenges and needs of the fiscal, environmental, and cultural life of communities.

Our Approach

CBI's approach to designing consensus building processes is based on the premise that successful approaches need to be tailored to the specific purposes and dynamics of the situation. We work with stakeholders to design or refine work plans of any level of complexity, helping to identify process goals, sequence issues, integrate technical information, joint fact finding, and organize to meet regulatory and other deadlines. Processes are designed to help participants create, evaluate, and decide among options and packages that seek meet the underlying priorities and interests of all stakeholders – in this case, the Town and community as a whole.

We are particularly skilled at integrating divergent interests, spurring the development of creative options and packages, and building buy-in on a set of shared criteria for decision-making to allow parties to evaluate options and make smart trade-offs. As professional non-partisan facilitators and mediators, we are skilled at building trust and guaranteeing confidentiality. When engaging in facilitation of diverse stakeholder groups, CBI focuses on the following core practices: (1) thorough preparation, including early outreach to stakeholders, careful consideration of meeting and process objectives and structure, engagement with technical experts, and preparation of realistic and clear agendas and related meeting materials; (2) effective meeting facilitation, with an eye towards ensuring balanced participation, creative interaction, joint learning, and an ongoing synthesis of key points that help push discussions towards implementation-centered outcomes; (3) ongoing strategic planning to adjust the process as needed in response to participants' issues, interests, and aspirations; and (4) careful crafting of discussion outcomes that highlight key themes, areas of agreement and divergent views, information needs, and next steps.

Samples of Similar Projects

CBI has worked extensively on regional and municipal policy design projects with similar dynamics, and needs, including many in Massachusetts and around New England. The following provides some examples of recent work. Many more sample projects available upon request.

Herring River Stakeholder Group, 2018 – present. Facilitator of a representative stakeholder group chartered by the Project's partners, the Towns of Truro and Wellfleet and the NPS Cape Cod National Seashore, to serve as a conduit of stakeholder input on the Herring River Restoration Project. The project will restore the natural tidal flow to the estuary by replacing the old dike at the river's mouth with a new bridge, rebuilding two secondary dikes, elevating 1.7 miles of roads, and implementing projects to protect low-lying structures from flood waters, and will be monitoring using a comprehensive adaptive management process.

Assessment and Facilitation of Cape Cod's Climate Action Plan, 2019-2021. Facilitated a series of sub-regional community meetings to solicit input on planning priorities, concerns, and barriers to moving climate adaptation and mitigation actions forward throughout Cape Cod. Developed recommendations for a strategic framework and collaborative approach to address the region's contributions to and threats from climate change. Facilitated and managed a team of 5 to help convene, facilitate, and support a Cape-wide Climate Action Plan to identify, study and monitor the causes and consequences of climate change on Cape Cod as a basis to guide and develop science-based policies, strategies and actions that governments, businesses, organizations, and individuals can pursue to improve the region's resilience to climate hazards; and mitigate climate change on Cape Cod through reducing net regional greenhouse gas emissions in support of the framework and targets established by the Commonwealth. Included 4 municipal sub-regional meetings, 12 stakeholder working group meetings (3 rounds of meetings for 4 groups), 12 community partner focus group meetings (2 rounds of 6 groups), and additional meetings as needed. Result to be a region-wide plan denoting the highest priority goals, strategies, actions, and steps.

Rebuilding Nicholas County Schools Assessment and Mediation Process, 2017 - 18. Lead assessor and mediator for a process to develop a mutually agreeable and workable plan for the rebuilding of three Nicholas County schools destroyed by a flood in 2016. The Nicholas County Board of Education and West Virginia State Board of Education sought an agreement on how to allocate resources available under FEMA's Public Assistance Program to proceed with the rebuilding of Nicholas County schools. Highly contentious and political process, which included a public engagement workshop for over 200 members of the public, and resulted in a consensus agreement. Convened by FEMA and the State of West Virginia.

Brewster Coastal Adaptation Strategy Advisory Group, 2015 – 2016. Facilitator and Process Manager of a year-long process in the town of Brewster, MA, to engage residents in developing a consensus-based Coastal Adaptation Strategy to guide future decisions to adapt to a changing coastline and increasing demands for coastal access. Convened a balanced stakeholder advisory group of representatives and liaisons from Brewster - with federal, state, and regional partners- to guide technical studies and assessments, define preferred approaches, seek consensus, and build community support.

Orleans Water Quality Advisory Panel, 2014 – 2015. Facilitator and Process Manager of a year-long process in the town of Orleans, MA, to engage stakeholders in revising the town's Comprehensive Wastewater Management Plan (CWMP) into an adaptive water quality management plan. Convened

a balanced stakeholder panel of representatives and liaisons from Orleans, surrounding towns, federal and regional partners, and state and federal regulators to guide studies and assessments, define preferred approaches, seek consensus, and build widespread community support for a customized, affordable water quality management plan for the Town of Orleans. Panel reached consensus on a “hybrid” approach and set of next steps.

East Harwich Commercial Zone Planning, 2014. Helped design and facilitate 3-part community engagement process to help refine the zoning of 100 acres of East Harwich, MA, in context of long-standing deadlock. Designed, facilitated, and supported planning team between meetings.

Cape Cod 208 Update Stakeholder Engagement Process, 2013-14. Assessor, Lead Facilitator, and Project Manager of facilitation services for the Cape Cod Commission’s 208 Area Water Quality Management Planning process. Conducted assessment focus groups to advise on an appropriate public engagement process for watershed-based solutions to the region’s wastewater issues and their impacts on coastal waters. Helped to develop and refine the stakeholder engagement process. In phase 1, facilitated and supervised a team of 3 to convene, facilitate, and support 11 watershed working groups across the Cape to develop local wastewater management solutions. Helped to design, facilitated and managed a team to convene, facilitate, and support 4 sub-regional working groups in phase 2. Each group consisted of 15-30 representatives from town government, town staff, civic and environmental organizations, local business, and regional and federal partners. Helped coordinate between the Cape Cod Commission, working groups, technical consultants, and other cape-wide advisory groups.

Cape Cod National Seashore Dune Shacks Subcommittee, 2009-2010. Co-facilitator of a Federal Advisory Commission subcommittee to develop a Preservation and Use Plan and Environmental Assessment for the Historic Dune Shack District, including 18 dwellings used by families, non-profit organizations, artists’ groups, and the public. Helped develop operating protocols, work plan, and kick-off activities. The process resulted in a unanimous agreement among the Subcommittee and acceptance by the NPS CCNS Commission on a final report that will serve as the basis for the first ever management plan.

Proposed Staffing

The Consensus Building Institute proposes CBI Managing Director Stacie Smith as the lead facilitator. Ms. Smith is uniquely qualified to provide design and facilitation assistance to the Town of Nantucket for this initiative, based on her extensive experience facilitating local land use and community consensus building processes on challenging topics. Stacie has over twenty years of experience serving as a facilitator and mediator in public policy processes across diverse organizations and issues in the U.S. and internationally, including extensive work with local governments. She has facilitated and mediated a broad range of consensus building processes in cases as diverse as cultural resource disputes in national seashores, collaboration in world heritage sites, multi-sector development of national voluntary standards, and global partnerships to advance integrated river basin management. Stacie brings strong analytical skills and is highly adept at working in complex and contentious contexts with multiple diverse groups, to identify core interests and perspectives, synthesize and analyze themes, and articulate recommendations that can improve effectiveness and satisfaction in collaborative processes. Ms. Smith is the Associate Director of the MIT-Harvard Public Disputes Program at Harvard Law School, and has served as an Adjunct Professor at the University of Massachusetts, Boston Graduate Program in Dispute Resolution, where she has co-taught semester-long courses in Conflict Assessment and Advanced Negotiation/Mediation. She is listed on the US

Institute's National Roster of Environmental Dispute Resolution Professionals, and rosters of the U.S. Environmental Protection Agency, the U.S. Department of Interior and the Massachusetts Office of Dispute Resolution. She holds a B.A. from Brown University and an M.A. from Columbia University Teachers College. Her full CV is attached.

Stacie may be assisted by one of our skilled Associates, who can help with virtual or in-person meeting logistics, note-taking and development of neutral meeting summaries, facilitation of sub-committees or smaller break-out groups, research, and drafting of agreements.

Proposed Work Plan

The following describes how we might go about supporting the STRWG

Task 1: Refine Process and Convene

CBI would begin by reviewing any background materials about the Working Group and its goals, including the precipitating warrant article and any recorded notes or feedback and the draft process Framework. We would also work with the Select Board, Planning Board and Finance Committee to refine the Framework and advise on any unresolved key process issues.

It is important that the Working Group understand that as meeting facilitator, CBI will work on behalf of all members and the group as a whole. We would propose a set of "on-boarding" Zoom calls with each member prior to the first meeting to set expectations, gain an understanding of their individual and constituent perspectives, and offer an opportunity for suggestions and feedback on process objectives and methods, in order to ensure shared understandings and expectations and build trust.

Drawing on our learning from the on-boarding calls, we would help the group to develop a set of Operating Protocols which would seek to clarify the group's task, membership, roles and responsibilities (for primaries and alternates, voting and non-voting members, and organizational vs at-large members, as well as for the facilitator), decision-making protocols, and behavioral expectations. We would also help to develop an initial Work Plan, that covers the potential topics for exploration and discussion, and a suitable schedule and approach to achieving the expected outcomes, and clarifies a schedule for virtual and in-person/hybrid meetings, as well as potentially public forums at appropriate times during the process.

We would suggest developing outlines of these documents and circulating them to members in advance of the first meeting, to allow them time to consider key issues and components and come to the meeting ready to discuss them.

Task 2: Facilitation and Consensus Building

CBI would take the lead in planning, managing and facilitating the Working Group meetings, which will include:

- Drafting, refining, and circulating meeting agendas
- Ensuring logistical meeting needs (virtual and hybrid) are covered
- Working closely with staff and technical experts to draft, review, and finalize meeting presentations, documents, and other materials to ensure they meet the needs of the process
- Travelling to and facilitating meetings
- Documenting key take-aways and action items

- Work with staff and WG members to follow-up on action items between meetings;
- Communicate with participants between meetings, via email and telephone, to respond to any concerns, advise on opportunities for building agreements, assist with outreach to constituencies, etc.

In the meetings, as neutral facilitators, we would work to ensure that everyone is actively involved and that their input is heard and integrated. We encourage open discussion, while enforcing ground rules and respecting deadlines. We would offer procedures to ensure effective discussion, manage “at-the-table” dialogue and meeting proceedings, facilitate timely and focused conversation, help name problems and identify options, work to maximize joint gains, and help avoid or resolve disputes.

Additionally, if desired, a CBI Associate could assist with documenting the outcomes via a draft meeting summary, without attribution, that highlights the key themes, issues, agreements, and next steps. This could fulfill the requirements of, or supplement, official meeting minutes – beyond verbatim documentation of what was said, CBI highly recommends some level of synthesized summaries that help the group track their progress. If this task is to be completed by staff from the Town, CBI proposes time for the facilitator to review and possibly refine these summaries, to make sure that they read as neutral, unbiased, and credible.

Task 3: Public Engagement

In order to develop solutions with broad public support, it may be useful for the Working Group to host one or more meetings that are specifically designed to engage the public. While all meetings may have brief opportunities for public input, designated public forums offer more opportunity for creative, engaging, and satisfying methodologies for effective input from broad and diverse sets of constituencies. For example, an initial session might elicit the range of public interests and priorities and refine criteria for evaluating options and alternatives. A second workshop might be held closer to the end of the process to review, discuss, and evaluate options and packages under consideration by the Working group. CBI would work with the Working Group to design and facilitate any public forums.

Budget

CBI typically works on a Time and Materials basis, based on fully-loaded hourly rates. Stacie’s rate is \$225/hour, and our Associate rate is \$115/hr. Our estimate of the level of effort for Stacie’s time based on the above scope is ~20 hours for Task 1 and ~22 hours per meeting for Task 2 and 3 (plus travel time and direct costs, variable depending on flight vs drive/ferry). We could imagine something like 5-8 Working Group meetings, plus 2 Public Meetings. Adding an Associate to create meeting summaries would add ~16 hours per meeting in Tasks 2-3.

Please let us know if you have any questions about this proposal.



Stacie Nicole Smith

Managing Director Consensus Building Institute, Inc.
Associate Director | MIT-Harvard Public Disputes Program
Tel. (617) 844-1124 | E-mail stacie@cbi.org

PROFESSIONAL SUMMARY

Over twenty years of experience as a process designer, mediator, facilitator, trainer and researcher on a broad range of public issues in the U.S. and internationally, with particular expertise in complex, contentious multi-party disputes around substantively challenging technical issues, and 22 years of curriculum development, teaching and training experience in negotiation, mediation, process design, and conflict resolution.

KEY SKILLS

- Designing processes to allow people to have a constructive voice in decisions that affect them, and helping groups work together and resolve disputes in ways that leave everyone better off.
- Facilitating highly complex and contentious multi-party disputes around substantively challenging technical issues, where identities, values, and interests intertwine.
- Attending to both the structure and facilitation of dialogue, to ensure it focused on the underlying goals and that the perspectives of all interested and affected participants are heard and respected.
- Strong experience in a wide range of substantive areas, from environment issues (land use, water, energy), historic and cultural resources, tribal and indigenous peoples, to education

EXPERIENCE

1999-present	Consensus Building Institute	Cambridge, MA
2019-present	Managing Director (previously Senior Mediator, Senior Associate, Associate)	
	• Co-manage and lead CBI's \$6+ million budget and 30+ staff and project management for projects of all sizes (1 – 600K+) • Provide assessment, process design, mediation, facilitation, consensus building, and coaching for local, state, and federal entities, communities, and non-profits nationwide. • Design and teach training courses on negotiation, mediation and consensus building for public, non-profit and private organizations. • Substantive expertise in community engagement, education, voluntary collaboration, environment and land use, social and cultural resources • Director of the Workable Peace Project, a curriculum program integrating negotiation and conflict management skills into high school history courses	
2019-present	MIT-Harvard Public Disputes Program, Harvard Law School	Cambridge, MA
	Associate Director	

- Initiate and direct research projects on application of dispute resolution/consensus building principles and strategies to public policy arenas. Develop strategies and materials for teaching negotiation and dispute resolution skills.

2008, 2013 **University of Massachusetts, Boston** Boston, MA

Adjunct Faculty, Graduate Programs in Dispute Resolution

- 2008 Co-instructor for DisRes 603: Advanced Negotiation/Mediation: Multi-Party Disputes for advanced graduate students in International Relations and Dispute Resolution
- 2013 Co-instructor for ConRes 603: Conflict Assessment for advanced graduate students in International Relations and Dispute Resolution

1996-1999 **Brooklyn International High School** Brooklyn, NY

Social Studies & Humanities Teacher

- Teacher of History and English to heterogeneous groups of 9th through 12th grade immigrant students at an alternative public school in New York City.
- Wrote all curriculum materials and integrated, hands-on projects and authentic assessment tasks for a population with limited proficiency in English.
- Participated in all aspects of school governance, including budgeting, scheduling, discipline, curriculum, professional development, and personnel.
- Responsible for mentoring students for social development, academic assistance, internship, and graduation preparation.

EDUCATION

1996 **Columbia University Teachers College** New York, NY

M. A. Concentration in Teaching of History

1994 **Brown University** Providence, RI

Bachelor of Arts

- Graduated with honors. Independent Major in American Social Political Theory.

2000 **Mediation Works, Inc.** Boston, MA

- Completion of Thirty-Two Hour Mediation Training, May 1-5, 2000.

PROFESSIONAL AFFILIATIONS

Association of Conflict Resolution, Environment and Public Policy Section and Education Section, Member

John S. McCain III National Center for Environmental Conflict Resolution: Mediator, Roster of Conflict Resolution Professionals

SELECTED PROJECTS

Cultural Resources

National Park Service Cultural Resources, Partnership and Science Directorate, 2021-22. Co-facilitator of a strategic planning process to help the 130-person directorate to establish longer-term goals, address

chronic understaffing issues, and confront climate change, diversity, changing technology regarding the cultural resources of the U.S.

Isle Royale National Park non-tribal Section 106 Consultation Process, 2015–present. Process designer and facilitator, working with the NPS and its official consulting parties (the Advisory Council on Historic Preservation, the Michigan State Historic Preservation Office, the National Trust for Historic Preservation, Isle Royale Family and Friends Association, North Shore Commercial Fishing Museum, and the Michigan Historic Preservation Network) to assess, convene, and facilitate a process to identify, assess impacts, and agree on mitigation for the impacted cultural resources.

Cranston Armory Reuse Planning Process, 2017 – present. Facilitator and process designer for community and stakeholder engagement as part of an initiative to identify opportunities for adaptive reuse of an enormous architectural and historic landmark at the heart of a vibrant residential neighborhood in Providence, RI. Working with Utile, Inc, helped to refine and facilitate the project Steering Committee, design and facilitate public engagement, and support plan development. Resulted in RPF to award a lease for master reuse in alignment with the desires of the state and community.

Fort Hancock 21st Century Federal Advisory Committee Facilitation, 2015- 2018. Facilitator of the Fort Hancock Federal Advisory Committee, which advises Gateway National Recreation Area, NPS, in its effort to preserve Sandy Hook Unit's section of the Fort Hancock National Historic Landmark District by reviving a viable, vital community in this former military base. These majestic buildings can provide a new century of service to the nation through adaptive reuse.

Long-Range Interpretive Planning for Fire Island National Seashore, 2016-2017. Process designer and facilitator of a collaborative interpretive planning process for an NPS national seashore, to develop an updated, relevant, and innovative Long-Range Interpretative Plan that meets the mission of the park, engages partners, and builds collaborative stewardship for the park's cultural and natural resources.

Strategic Planning and Long-Range Interpretive Planning for the New Bedford National Whaling Historical Park, 2014-2015. Process designer and facilitator of a collaborative planning process for an NPS historical park, to develop an updated, relevant, and innovative Long-Range Interpretative Plan and Strategic Action Plan that meets the mission of the park and brings together the interpretive expertise of NPS with the vast range of historical and cultural assets of its partners in and beyond New Bedford.

Applying Consensus Building and Conflict Resolution Methods to Heritage Place Management, 2008-2013. Author, co-editor, co-designer of a workshop and subsequent publication on the use of consensus building strategies in the field of cultural heritage management, with the Getty Conservation Institute. Worked with 8 cultural heritage practitioners to develop case studies on key process challenges and needs. Workshop proceedings published in book and on-line forms by the Getty Conservation Institute in 2016.

Cape Cod National Seashore Dune Shacks Subcommittee, 2009-2010. Co-facilitator of a Federal Advisory Commission subcommittee to develop a Preservation and Use Plan and Environmental Assessment for the Historic Dune Shack District, including 18 dwellings used by families, non-profit organizations, artists' groups, and the public. The process resulted in a unanimous agreement among the Subcommittee and acceptance by the NPS CCNS Commission on a final report that will serve as the basis for the first ever management plan.

Managing Values in Heritage Site Management for the Getty Conservation Institute, 2006-2008. Designed, researched, and wrote a didactic case study about stakeholders and values related to the Heritage site of Jerash, Jordan, to be used as an educational module for heritage site managers in the

Arab world. Published as two-volume book in English and translation into Arabic, with detailed teaching notes, by the Getty Conservation Institute in 2010.

Conflict Management Workshop for the Metropolitan Museum of Art, 2005-2006. Designer and trainer for two one-day open enrollment professional development workshops for MET employees. Workshop teaches concepts and skills for managing conflict, dealing with difficult people and improving professional relationships.

Community Development and Land Use

Walsh Property Community Planning, Truro MA, 2019 – 2021. Assessor, process designer, and facilitator for an advisory committee of citizen representatives from diverse sectors of the community to lead a community wide process to guide the development of plans for the use of a 70-acre area purchased by the town.

Somerville, MA, Community Forum on Policing, 2019-20. Lead designer and facilitator of a public meeting to provide residents of Somerville, MA, with opportunities to voice their thoughts on how to improve relationships with the community's law enforcement, in the wake of concerns raised about police actions toward counter-protesters at the Straight Pride Parade in Boston in the summer of 2019. One hundred participants attended the meeting at a local school and CBI generated a Report on Community Feedback. City officials responded with a number of policy and funding reforms.

Greater Lakewood NJ Community Assessment, 2018-2019. Lead assessor and facilitator to assess the situation in a diverse and rapidly growing region, to clarify the social and civic challenges facing the region and identify opportunities for developing a shared vision for the future. Working with the National Charrette Institute, interviewed over 90 people, including elected officials and agency leads at the county and township levels; business, religious, education, and community leaders from the region; and residents of Lakewood and its neighboring townships. Released a report identifying the key issues, concerns, and needs, and recommended a range of process steps for collaborative engagement to address those concerns.

Rebuilding Nicholas County Schools Assessment and Mediation Process, 2017 – 2018. Assessor and mediator of a consensus building effort to develop a mutually agreeable and workable plan for the rebuilding of schools in Nicholas County West Virginia. The flooding destroyed three Nicholas County public schools, which are eligible for FEMA recovery funds. The Nicholas County Board of Education and West Virginia State Board of Education sought an agreement on how to use resources available under FEMA's Public Assistance Program to proceed with the rebuilding of Nicholas County schools. Included an extensive assessment, convening and facilitation of a mediation process, design and facilitation of a public engagement workshop for over 200 members of the public. Convened by FEMA and the State of West Virginia.

Coaching for City of Newton's Needham Street Area Vision Plan, 2017-18. Provided process design and facilitation support to the Department of Planning and Development for the City of Newton as they developed and implemented a community engagement process for a Visioning Plan that would reflect a broadly shared single vision and strategy for an important area of the city. Provided process templates and advice on process design, trouble-shooting and coaching for facilitation and process challenges.

Department of Defense Office of Economic Adjustment Compatible Use Program Stakeholder Engagement and Consensus Building workshop, 2016. Designed and delivered a tailored 1-day workshop for staff at the DOD Compatible Use Program focused on stakeholder engagement and consensus building. The training will help managers and staff assist military departments and

communities prevent and resolve potential conflicts by engaging effectively, developing appropriate collaborations, seeking joint gains, and reaching sustainable agreements.

San Antonio Public Housing Communication and Difficult Conversations workshops, 2015. Designed and delivered 3 1-day workshops on communication and difficult conversations for 95 staff members of the San Antonio Public Housing Authority.

East Harwich Commercial Zone Planning, 2014. Helped design and facilitate 3 community workshops to refine the zoning of 100 acres of East Harwich, MA, in context of long-standing deadlock.

Town of Norwood Downtown Summit, 2014. Designed and facilitated an energizing public Summit for the revitalization of downtown Norwood, MA, to revisit their 2008 Action Plan, prioritize next steps, and strategize implementation steps.

Plymouth Airport Advisory Group, 2009-2010. Assessor, process-designer, and mediator for the collaborative development of an airport Master Plan and proposed runway expansion. Stakeholders include airport officials, representatives from surrounding neighborhoods, local governments, and airport users. Process reached a consensus agreement on airport runway length and future expansions pending FAA approval.

Summer Street Development Mediation, 2010. Assessor and mediator for a five-meeting development mediation regarding the size, height, layout, and design of a proposed mixed use development over two lots in downtown Davis Square, Somerville. Proposal included a residential condominium building and a new VFW Function Hall. Participants included the City of Somerville, the developer, the VFW, the neighboring bank, and two groups of residential neighbors.

Lincoln Institute for Land Use Policy: Resolving Land Use Disputes Training Program, 2005-2009. Co-instructor for Regional Resolving Land Use Disputes Introductory course delivered in Portland, OR, and problem-solving clinic facilitator for yearly courses delivered in Cambridge, MA. The Program, developed and delivered in sponsorship with Lincoln Institute of Land Policy is aimed at strengthening the multi-party negotiation, mediation, and facilitation skills of land use officials, concerned citizens and developers.

Trustees of Reservations Public Visioning Sessions, 2008. Provided process input and facilitation for two public visioning sessions on the future of the new grounds and buildings of the Doyle Reservation.

Housing Voucher Summit, 2005. Co-facilitator for multi-session national policy dialogue on the future of Section 8, the primary Federal program subsidizing the cost of private rental housing. Summit was convened by the National Low Income Housing Coalition, and involved 60-70 Federal, state and local government officials, housing finance and public housing agency executives, advocates for low income households, and program participants. Group reached near-unanimous agreement on a package of proposals to improve and sustain the Housing Choice Voucher Program.

City of Providence Waterfront Redevelopment Charrette, 2008. Facilitator of eleven sessions over four-days for public input on the future of the Providence Waterfront. Assisted a Steering Committee of diverse stakeholders in designing a process, refining the agenda, developing evaluation criteria and selecting speakers. Facilitated public input sessions, compiled and synthesized input, and presented synthesis to public at final session.

Everett Dialogue on the Changing Face of the Community, 2006-2007. Co-facilitator of a multi-party, 11-session community dialogue among public officials and immigrant community leaders in Everett, MA convened by State Senator Jarrett Barrios. Sessions designed to seek improved communication and

joint outcomes on issues of mutual concern including public safety, quality of life, education, public health, economic development, and inter-group relations.

On the Rise Strategic Planning, 2006. Assessed, planned, and facilitated a one-day strategic planning meeting with a Cambridge Woman's Shelter to develop a transition plan for their first shift to a new Executive Director.

Negotiation Training for Yale School of Forestry and Environmental Studies, 2004. Designed and facilitated one-day training on Negotiation skills for graduate students of the Yale SOFES program.

Meriden Center City Advisory Group, Meriden, CT, 2004-2005. Co-conducted assessment to develop a report to city residents and the project proponent on recommendations for intensive, effective public engagement in a downtown master planning initiative. Developed, convened, and facilitated five monthly meetings of a diverse Community Advisory Group, to provide input on phase 2 planning for Center City redevelopment. Issued final report of community recommendations for downtown redevelopment.

Mediation for Results Summary Process Mediation, 2003-2004. Mediator of Eviction and Small Claims lawsuits bi-monthly in Malden and Chelsea, MA.

Assembly Square Conflict Assessment, 2003. Assessment team member, and interviewer for a Conflict Assessment of a land use and development dispute in Somerville, MA.

Climate & Hazard Recovery and Mitigation

Assessment and Facilitation of Cape Cod's Climate Action Plan, 2019-2021. Facilitated a series of sub-regional community meetings to solicit input on planning priorities, concerns, and barriers to moving climate adaptation and mitigation actions forward throughout Cape Cod. Developed recommendations for a strategic framework and collaborative approach to address the region's contributions to and threats from climate change. Facilitated and managed a team of 5 to help convene, facilitate, and support a Cape-wide Climate Action Plan to identify, study and monitor the causes and consequences of climate change on Cape Cod as a basis to guide and develop science-based policies, strategies and actions that governments, businesses, organizations, and individuals can pursue to improve the region's resilience to climate hazards; and mitigate climate change on Cape Cod through reducing net regional greenhouse gas emissions in support of the framework and targets established by the Commonwealth. Included 4 municipal sub-regional meetings, 12 stakeholder working group meetings (3 rounds of meetings for 4 groups), 12 community partner focus group meetings (2 rounds of 6 groups), and additional meetings as needed. Result to be a region-wide plan denoting the highest priority goals, strategies, actions, and steps.

Virgin Island Recovery Planning Coordination, 2018 – 2019. Facilitator and mediator working with FEMA R2, EPA R2, other federal agencies, and VI government and civil society partners to coordinate, align, and improve recovery, mitigation, and resiliency planning.

Equity in Sustainability for Providence, RI, 2016-2017. Strategic Advisor for a consultant team assisting the City of Providence to become a National model of equity and sustainability by designing and facilitating an inclusive, generative and collaborative process for City departments and community leaders to create a visionary, measurable, achievable and community-oriented sustainability plan.

Mattapoisett Preparedness and Adaptation to Extreme Weather, 2015 – 2016. Facilitator of citizen engagement for a collaborative effort between EPA and the town of Mattapoisett to better understand and inform the population about the risks of disruptive storm surge, hurricanes and projected sea level rise. Working with local community members, helped identify and implement citizen science and

engagement activities such as collection of citizen experiences and photos from past storms, video testimonials of survivors of hurricanes, and visual markers of storm levels on utilities poles.

New Hampshire Ecosystem and Societies Study, 2015. As part of a National Science Foundation grant to understand interactions among climate, land use, ecosystem services, and society, helped to design and facilitate four “citizen jury” workshops for citizens to compare, evaluate, and come to consensus on the valuation of a range of ecosystem services under a set of variable background conditions, in the year 2100.

WWF High Level Stakeholder Dialogue on Curbing Emissions from International Aviation, 2013. Co-facilitator for a 1.5 day workshop among fifty stakeholders and experts involved in managing global carbon emissions from the aviation sector, including government officials from developed and developing countries, aviation industry representatives, trade and tourism industry representatives, environmental NGOs, representatives from international development banks, and issue experts. Building on a previous meeting, the focus of the workshop was on ways to address greenhouse gas emissions in the global aviation sector using market-based mechanisms (MBMs) that honor global treaties and minimize competitiveness impacts.

Indigenous Peoples

EPA Tribal Wetland Workshop, 2021 – present. Co-designer and facilitator of a 32 hour training and workshop to help Tribes to grow their capacity to regulate, manage, protect and restore wetland resources in Indian Country, by helping to build capacity and develop cross-Tribal collaboration on wetlands management in the Northern Great Plains.

Negotiation and Collaboration Workshops for First Nations Tax Administrators and Band Leaders, 2010-2019. Design and present negotiation, collaboration, and difficult conversations training for First Nations, sometime in partnership with the Tulo Center of Indigenous Economics or with the First Nations Tax Commission. Trainings vary from one half-day to two days, with materials and exercises tailored to address the key issues and dynamics of participants. Presented capacity building and simulations at an annual conference for First Nations Tax Administrators, and presented at a series of workshops on exercising First Nation taxation jurisdiction for First Nation leaders. Conducted day-long training in Communication and Difficult Conversations for the Wasauksing First Nation.

Mock Hearing for the First Nations Tax Commission and First Nations Financial Management Board, 2009-2019. Developed and implemented a series of simulated mock hearings for the FNTC Commissioners and Staff, as well as one session in partnership with the FNFMB, to prepare them to convene hearing and review processes for disputes over First Nations taxation laws and implementation of those laws.

Negotiation, Consensus Building, and Facilitation Training for and the First Nations Tax Commission, 2009-2019. Trainer for a series of negotiation, consensus building, and facilitation training workshops for FNTC Commissioners and Staff.

Bureau of Indian Affairs RPI InterTribal Organization Meeting Facilitation, 2015. Assessor and facilitator of a meeting among the Bureau of Indian Affairs and the five umbrella intertribal organizations receiving Rights Protection Implementation (RPI) program funds from the U.S. Congress to co-manage off-reservation hunting, fishing, and gathering rights, to develop an approach for allocating \$5M in special Rights Protection Implementation (RPI) funding for climate change.

No Child Left Behind Facilities and Construction Negotiated Rulemaking, 2008-2012. Co-facilitator and project manager on the convening and facilitation of a national Negotiated Rulemaking for tribal and

federal interests to address funding and priorities for school renovation, repair, and construction of Bureau of Indian Affairs - funded schools, a system of 184 schools across Indian Country.

Cobell Land Consolidation Tribal Consultations, 2011. Lead facilitator and strategic advisor for 7 full-day regional tribal consultations between Native American Tribes and the US Department of the Interior to integrate tribal and individual input into the Department of Interior's \$1.9B Land Consolidation program, designed to buy back fragmented lands on tribal reservations, freeing it up for the benefit of tribal communities. Program resulted from the Cobell Settlement, the largest class action lawsuits in US history. Helped design, coordinate, and facilitate consultation sessions, and wrote report synthesizing oral and written stakeholder input to inform DOI's plan.

Bureau of Indian Education Assessment on Funding for Repair, Renovation, and New Construction of Indian Schools, 2006-2008. Co-assessor and project manager in conducting interviews with over 200 individuals, representing some 99 different schools. Issues include financing, programming, design, and construction management regarding repair of 180 Native American schools across the U.S. Co-wrote draft and final report, to prepare for a Negotiated Rulemaking as required by No Child Left Behind.

Water Resources

San Francisco Bay Wetlands Regional Monitoring Program (WRPM) Regulatory Alignment, 2022 - present. Assessor and facilitator of a needs assessment and dialogue process to improve interagency coordination and cost-effectiveness of water quality and ecosystem monitoring, information sharing, and public access to collected data. Developed and facilitated a working group of regulatory agencies, designed and conducted a needs assessment on monitoring requirements, identifying opportunities for alignment and coordination, and developing and vetting recommendations for improving alignment. Involves seven Federal, State, and local agencies along with project proponents.

Chesapeake Bay Funders Network Regional Capacity Building Initiative. 2020 – ongoing. Project lead and assessor of local government, non-profit organizations, and collaborative networks in two of six regions in the Chesapeake Bay watershed, one in Maryland and one in Virginia, to identify the barriers, capacity gaps, and capacity needs to facilitate effective collaboration around implementation of the Chesapeake Bay Watershed Implementation Plan. The final assessment report provided recommendations to the funders for capacity building priorities in each region that were integrated into their next round of funding.

Herring River Stakeholder Group, 2018 – present. Facilitator of a representative stakeholder group chartered by the Project's partners, the Towns of Truro and Wellfleet and the NPS Cape Cod National Seashore, to serve as a conduit of stakeholder input on the Herring River Restoration Project. The project will restore the natural tidal flow to the estuary by replacing the old dike at the river's mouth with a new bridge, rebuilding two secondary dikes, elevating 1.7 miles of roads, and implementing projects to protect low-lying structures from flood waters, and will be monitoring using a comprehensive adaptive management process.

Brewster Coastal Adaptation Strategy, 2016-17. Assessment, process designer, and facilitator of a community advisory group, the Brewster Coastal Advisory Group, to develop and publicly present a set of strategies and mechanisms to address key community vulnerabilities, issues, and priorities and to identify the community's preferred adaptation strategies. Included eight public meetings and a public visioning session to examine coastal conditions and threats (including predicted climate change impacts) and community needs, identify and refine a set of guiding principles, and explore potential strategies for

applying these at both the town-wide and landing-by-landing levels. The group reached consensus on a set of guiding principles, many town-wide approaches for coastal adaptation, and a set of recommendations to guide next steps and implementation.

Three Bays Nonpoint Source Nutrient Management Problem Formulation Workshop, EPAORD, 2018. Designed and facilitated a 1.5 workshop with federal, state, regional, and local partners to identify that priority research needed to implement alternative nutrient reduction technologies and their placement in the landscape in the Three Bays watershed, and establish expectations among key stakeholders on approaches and tools to solve the nutrient problem.

Southeast New England Program for Coastal Watershed Restoration Strategic Planning, EPA, MADEP, RIDEM, 2016. Facilitated strategic planning process for a consortium of federal, state, and regional agencies and NGOs working to restore the ecological health of the southeast New England's estuaries, watersheds, and coastal waters and ensure access now in the future to resilient, self-sustaining ecosystems of clean water, healthy diverse habitats, and associated populations of fish, shellfish, and other aquatic dependent organisms. Culminated in a 1-day retreat to devise a group charter and work plans to guide actions.

Orleans Water Quality Advisory Panel, 2014-2015. Facilitator and Process Manager of a year-long process in the town of Orleans, MA, to engage stakeholders in revising the town's Comprehensive Wastewater Management Plan (CWMP) into an adaptive water quality management plan. Convened a balanced stakeholder panel of representatives and liaisons from Orleans, surrounding towns, federal and regional partners, and state and federal regulators to guide studies and assessments, define preferred approaches, seek consensus, and build widespread community support for a customized, affordable water quality management plan for the Town of Orleans. Panel reached consensus on a "hybrid" approach and set of next steps.

Stakeholder-based Identification of Sustainable Water Quality Solutions for Upper Narragansett Bay, 2014-2016. Facilitator of a multi-year effort to improve water quality and overall ecological health of upper Narragansett Bay. Developed a Project Steering Committee and a series of technical workshops to identify, evaluate, build consensus for and prioritize those management strategies offering the most potential for contributing to the restoration of upper Narragansett Bay's water quality.

Mystic River Watershed Initiative, 2013- 2016. Facilitator for EPA Urban Waters Program initiative, which convenes federal, state, and local partners to establish strategic direction and priorities, and recommend and promote key projects and actions needed to improve environmental conditions in the Mystic River Watershed in ways that also advance community and economic development.

Cape Cod 208 Area-Wide Water Quality Plan Update, 2013-2014. Assessor, Lead Facilitator, and Project Manager facilitation services for the Cape Cod Commission's 208 Area Water Quality Management Planning process. Conducted assessment focus groups to advise on an appropriate public engagement process for watershed-based solutions to the region's wastewater issues and their impacts on coastal waters, identify resources needed to conduct this process, and provide the attributes needed in facilitated discussions to maximize the effectiveness of this process. Developed and refined the stakeholder engagement process. In phase 1, facilitated and supervised a team of 3 to convene, facilitate, and support 11 watershed working groups across the Cape to develop local wastewater management solutions. Designed, facilitated, and managed a team to convene, facilitate, and support 4 sub-regional working groups in phase 2. Each group consisted of 15-30 representatives from town government, town staff, civic and environmental organizations, local business, and regional and federal partners. Helped coordinate between the Cape Cod Commission, working groups, technical consultants, and other cape-wide advisory groups.

The Nature Conservancy Great Rivers Partnership, 2012. Co-facilitator of a one-year planning process to create a global partnership to advance integrated river basin management in several the world's largest and most environmentally, economically and socially significant river basins. Partnership includes leading conservation NGOs, multilateral and bilateral development agencies, and corporations. Key planning steps include creation of International Steering Committee, definition of partnership goals, river basin recruitment and selection, global governance and global—basin partnership agreements, global network development, business planning and resource mobilization. Expected scale of investment is approximately \$250 million over 5 years.

Schoharie Watershed Project Advisory Committee Development, 2006. Assessor and facilitator for public engagement process to convene a Project Advisory Committee to assist development of a Stream Management Plan for the Schoharie and East Kill watersheds in New York State. Conducted and compiled interviews, and designed and facilitated focus group meeting to build common interests on the watershed and public involvement plans.

Agriculture, Commodities, and Engagement and Supply Chains

Deer Management Meetings, Michigan Department of Natural Resources, 2019 – present. Bovine tuberculosis (TB) in deer has been a significant issue in Michigan since 1996. Addressing this issue requires the participation of both hunters and cattle producers, among others; however, regulatory actions to date have had little demonstrable impact on the prevalence of TB in deer. Incentives for hunters to comply, and relationships and trust between hunters and regulators, are both limited. The Michigan Department of Natural Resources and Wildlife Division sought assistance from CBI to facilitate dialogue with hunters about whether and how they might constructively engage with DNR, cattle producers, and other stakeholders in deer management that advances shared interests and values in the TB area. Follow-up work will include a similar round of conversations with cattle farmers, followed by the development of an Advisory Group of all stakeholders to help improve deer management in the core TB areas.

Climate Land Use Alliance Retreats, 2018 – present. Co-facilitator for 2-4 day twice annual retreats of the Climate Land Use Alliance, a collaborative of foundations seeking to promote viable solutions and mobilize greater funding to conserve forests and more sustainable use land as an essential part of the global response to climate change.

Evaluation of Collaboration and Lesson Sharing in Agro-Commodity Sustainability Initiatives, 2016-2017. Co-evaluator in an assessment to identify and map the state of collaboration and alignment in NGO efforts to eliminate forest and peat land conversion/deforestation in commodity supply chains. Designed evaluation process, conducted ~40 interviews, and drafted and refined report of findings and recommendations to inform funders and others in the field. Funded by the Climate and Land Use Alliance (CLUA)

Reporting Guidance for Palm Oil Commitments, 2015-16. Co-facilitator of a year-long initiative to develop shared reporting guidance for companies striving to implement No Deforestation, No Peat, and No Exploitation (NDPE) in their palm oil supply chains. Assisted diverse group of over 18 NGOs and investor organizations, with input from companies and communities, to develop guidance for common corporate reporting and supply chain engagement, in order to create consistency and clarity for companies in the palm oil value chain. Convened by CERES, funded by the Packard Foundation.

Energy

Minnesota Environmental Impact Review of Enbridge Line 3 Oil Pipeline, Minnesota, 2017. Facilitated 10 public meeting across the state involving some 1,500 participants, five tribes, and three state agencies, on the review of the state's first full environmental impact statement of an oil pipeline replacement, abandonment, and relocation proposed project. Issues included tribal rights and impacts, potential risks to the headwaters of the Mississippi, comparison to alternative forms of transportation, and greenhouse gas emissions.

Organics-to-Energy Municipal Strategy and Outreach Services, 2014 – present. Assessor, process advisor and facilitator for multiple Massachusetts municipalities interested in the development of local or regional anaerobic digestion facilities. As many citizens are unfamiliar with ADs, residents need productive and meaningful opportunities to explore the potential benefits and impacts to these technologies for their communities, and community leaders benefit from strategic and facilitative assistance as they seek to educate and engage their communities. Funded by the Massachusetts Clean Energy Center.

Northeast Wind Resource Center, 2014 – 2015. Third-party adviser to help the Northeast Wind Resource Center – one of 6 Department of Energy-funded regional wind energy resource centers – serve as an independent, un-biased entity to provide accurate, high quality information in order to assist decision-makers and other stakeholders as they consider wind policies and projects. Designer, convener, and facilitator of a Resource Library Working Group consisting of a diverse combination of experts and stakeholder volunteers in land-based wind from across the Northeast, who will work to advise the NWRC Steering Committee regarding an appropriate approach and criteria for evaluation of credible, legitimate, and salient information for the NWRC Resource Library. [LSEP]

Mass DEP Wind Turbine Noise Technical Advisory Group, 2013-2014. Co-lead facilitator of a technical work group convened by the Department of Environmental Protection, involving municipalities, state agencies, academics, and acoustic consultants, to develop revised state regulations and policies for monitoring, modeling, permitting, and compliance determinations of noise for wind energy facilities in Massachusetts.

Falmouth Wind Turbine Options Process, 2012-13 Assessor, designer, manager and facilitator of a representative working group of stakeholders concerned about the future of the Town's two turbines in Falmouth, MA. The process met 25 times over 9 months to explore the feasibility and implications of a full range of options for addressing the concerns of neighbors while also responding to the fiscal needs and climate goals of the Town. It concluded in January 2013 with a comprehensive final report from the group to the Board of Selectmen.

Social Performance in the Community Training; Shell Royal Dutch Petroleum, 2013-2016. Co-trainer for 3-day tailored training in Social Performance and community engagement strategy and grievance management for United States and Canada-based community relations staff at Shell Royal Dutch Petroleum for global projects and assets.

New England Clean Tech Symposium, 2012. Co-facilitator of a 1-day symposium of NECEC and clean technology industry leaders from across New England to discuss and develop partnerships and priority action steps for building the clean technology industry. Symposium participants committed to concrete steps to move forward together, and to continue working together on these steps and on-going action plans.

Difficult Conversations Workshop for PJM, 2012. Designer and trainer for a 1-day training on difficult conversations tailored for staff of PJM, a 700 member regional transmission organization in the mid-Atlantic, the largest such organization in the U.S., to help improve their comfort and skill in facilitating and managing difficult conversations. Interviewed staff to develop detailed case-studies of

communication and collaboration challenges. Presented a framework for diagnosing what makes these hard conversations difficult, and strategies for transforming these conflict drivers into tools for improving communication and relationships.

Kingston Independence Turbine Acoustic Monitoring Study Public Engagement, 2012-2014. Designer and facilitator for public engagement on the protocols, methodology, and analysis of acoustic monitoring for the Kingston Independence Turbine in Kingston, MA, to maximize the legitimacy, credibility, and relevance of the study outcome. Coordinating stakeholder engagement in a highly contentious context.

New England Wind Forum Workshop, 2012. Planning team member, presenter, and moderator of a full-day regional workshop on Injecting Useful and Credible Information into Wind Power Siting. Presented on Joint Fact Finding, prepared break-out group facilitators, designed break-out group discussions linked to panel presentations and culminating full group discussion, and moderated all sections of the day. Resulted in prioritized action steps for improving the development, dissemination, and use of data to inform the siting of wind projects in New England.

Block Island Energy Forum, 2011. Designer and facilitator of a 1-day community energy forum, convened by the Block Island Electric Utilities Working Group to evaluate a wide range of options for reducing the high costs of electricity on the Island. Options included development of wind, solar, or co-generation resources, and/or investment in a cable connecting Block Island with the mainland to supply power.

Coast, Oceans and Marine Resources

Cape Cod National Seashore Herring Cove Subcommittee, 2012-2013. Facilitator of a Federal Advisory Commission subcommittee to develop alternatives for an Environmental Assessment for the Herring Cove Beach revetment and parking area. The process brings together a range of stakeholders and federal, state, and local policymakers with technical experts in coastal geology and engineering, to reach agreement on a long-term plan for the Herring Cove Beach revetment and parking that balances local use and values with coastal science best practices and Commonwealth and Federal policies.

Northeast Ocean Plan and Northeast Regional Oceans Council Stakeholder Engagement, New England, 2012-13, 2016. Facilitated focus group of 20 to 40 aquaculture representatives regarding their views on regional ocean planning, opportunities and concerns for the aquaculture industry, and data needs for regional marine spatial planning as well as three regional stakeholder meetings to review draft goals and objectives of the Regional Planning Board (RPB). Facilitated 5 of 9 public meetings to present and solicit input on the RPB's draft Regional Ocean Plan.

Skills for Effective Collaboration Workshop for Massachusetts Ocean Partnership, 2009. Course designer and co-trainer of .5 day workshop on collaboration skills for members of the Massachusetts Ocean Partnership, working to engage stakeholders in the development of a first-ever statewide coastal waters plan under the 2008 Massachusetts Oceans Act.

New Bedford and Fairhaven Harbor Plan Revision Scoping Workshop, 2006. Co-facilitator of one-day scoping workshop to get public input for a revision of the New Bedford and Fairhaven Harbor Plan.

Packard Foundation Marine Protected Area Assessment, 2005. Co-assessor of a multi-party process to improve Marine Protected Areas management, coordination, and planning in the Pacific Baja Region of Mexico among key conservation stakeholders. Wrote report assisting Packard and multiple conservation organizations to improve communication and coordination of conservation activities regarding MPAs in the Gulf of California.

Stellwagen Bank Marine Sanctuary Management Plan Fishermen's Caucus, 2004. Associate facilitator for a one-day strategy meeting of commercial and recreational fishermen developing key strategies for the final management planning process. Issues included role of regulation, ecosystem research, historical resources, and on-going Sanctuary management.

Air Quality

Effective Community Engagement in Challenging Contexts, 2020. Co-designed and led a three-part webinar series for EPA regional staff on designing and implementing community engagement processes around difficult public issues, like air toxics. The webinars addressed topics like the rational and core principles of effective engagement, process design, and managing difficult in-the-room moments, all based on interviews with EPA staff and real case studies. Following the webinars, co-developed a comprehensive handbook for EPA summarizing best practices.

Multi-Stakeholder Summit on Radon-Safe Schools, 2018-19. Designer and facilitator of a one-day regional summit to engage current leaders and experts in both the building codes and radon arenas to share perspectives, current strategies, and goals for integrating radon testing and radon-reducing construction features for schools in the International Building Code (IBC).

National Radon Stakeholder Consensus Building Dialogue, 2006-2012. Assessor, process-designer, and mediator for multi-year national consensus building effort for federal, state, civil society, and industry groups working toward radon awareness and abatement. Goals include increasing understanding, collaborating on accelerated action, and improving relationships. Convened by USEPA.

EPA Community Leadership Initiative, 2004-2010. Consultant, facilitator, and project manager on multi-year project with EPA to support local communities around the country in the design and implementation of effective collaborations leading to voluntary air toxics reductions. Provide training and facilitation services to support communities' efforts to put into place multi-stakeholder air toxic reduction campaigns that achieve measurable reductions from stationary, indoor, and mobile sources of air toxics. Includes the following projects:

Region 6 Radon Conference Albuquerque, NM. 2008. Co-facilitated planning group and 2-day multi-stakeholder radon conference for federal, regional, state, tribal and local governmental actors, real estate agents, industry, and academics, increase partnerships and motivate effective progress toward bold national goals.

Region 4 Asthma in Schools Conference, Atlanta, GA. 2008. Worked with EPA to convene and facilitate a 2-day regional Asthma in Schools forum for diverse stakeholders to increase school facilities, health, and educational engagement and outcomes on asthma.

National Radon Conference/Symposium, Kansas City 2006, Las Vegas, NV 2008. Worked with EPA to develop and facilitate interactive sessions to generate discussion regarding innovative best practices for accelerating Radon action through increased testing, mitigation, and Radon Resistant New Construction for EPA HQ, EPA Regions, States, industry leaders and NGO partners.

Great Lakes Asthma Forum, Chicago, IL. 2007. Worked with EPA Region 5 to convene and facilitate a 2-day regional Asthma forum for stakeholders within the health care community (including local and state agencies, community based organizations, health care plans, and healthcare providers) seeking to increase positive outcomes regarding asthma. The forum built on proven model practices and programs in the region to equip and energize participants to accelerate the progress of their own effective programs. Facilitated diverse planning group in developing agenda, and facilitated the forum to maximize participant engagement.

Healthy Air for Northeast Denver (HAND), Denver, CO. 2006-2007. Coach and facilitator for community health and environmental advocacy group working to address air quality concerns in Northeast Denver. Helped develop a formal group charter to guide the group's process, and to provide process leadership to improve group effectiveness and efficiency.

Greater Grand Rapids Children's Environmental Health Initiative, Grand Rapids, MI. 2006. Convened and facilitated a group of state and local governmental agencies, community organizations and business coalitions to develop a comprehensive children's environmental health effort in Greater Grand Rapids. Shaped around a broad range of sources of public health outcomes and environmental risks in children, including secondhand smoke, dust mites, pests, radon, mercury, lead, pesticides, nitrates, UV rays, diesel fumes, and pollution from coal-fired power plants. Helped group to clarify and expand stakeholders, hone their goals and mission, and pursue funding. The new umbrella initiative has since received a funding from a competitive EPA program to expand their work.

Education

Educating for American Democracy, 2019-2021. Facilitator of a National Endowment for the Humanities/US Department of Education grant initiative to convene a transpartisan, interdisciplinary, cross-sector coalition of influential scholars and practitioners to develop a consensus Roadmap for K-12 education in history and civics to prepare all learners to understand the value, failures, and challenges of American democracy, and to equip them with the knowledge, skills, and capacities they need to sustain a healthy, thriving republic. Involved weekly Executive Committee meetings, monthly Steering Committee meetings, and several multi-day convenings, and culminated in a consensus report and supplemental materials for teachers, districts, states, and policy makers.

West Virginia's Voice, 2019. Designer and facilitator of eight public meetings across the state of West Virginia to elicit input on elements of public education reform being proposed by the Governor and legislature. Over 1600 attendees participated in small group discussions on funding equity, instructional quality, social and emotional supports, and school choice and innovation. Hosted by the West Virginia Department of Education.

Say Yes Guilford County Reset, 2017. Co-assessor and co-facilitator of a process between Say Yes to Education and its partners in Guilford County to address implementation challenges in the roll-out of Say Yes Guilford. Say Yes works in partnership with local partners to implement its mission to help all students succeed in school and to go on to complete a postsecondary degree, using a multi-part approach including a scholarship promise to leverage support from government and community stakeholders, who work together to provide wraparound supports (e.g., tutoring, after school programs, counseling, etc.) over time to all the public school students in the city or county. CBI team conducted assessment, designed, facilitated, and documented a 2-day meeting to identify challenges and strategies for getting back on track.

Reimagining Education, 2013. Co-facilitator of two dialogue meetings among influential education leaders, thinkers and practitioners with divergent perspectives and conflicting solutions to education policy questions, with a goal of re-imagining education and create a future where children experience extraordinary learning. The on-going process seeks to transform our national vision of children's education, define pathways to advance that vision, and agree upon joint action to make the transformation possible.

Workable Peace Curriculum Development and Training, 1999-present. Design, write, edit, and oversee development of a set of materials and exercises that integrates conflict resolution into history curricula. Design, plan, and facilitate teacher training institutes and workshops for schools across the United States, and for mixed groups of teachers in Israel and Palestine. Developed and facilitated over 20 trainings from .5 – 5 days for teachers, students, universities, youth programs, and summer camps across the United States and in Turkey and Israel, for Israelis and Palestinians. Includes tailored collaborations with the John F. Kennedy Library and Museum, Youth Leaders International, and Seeds of Peace. Oversee publication and implementation of the curriculum, build and maintain relationships with Workable Peace teachers, and provide resources and personalized support. Oversaw translation and adaptation of curriculum in Italian for publication in 2007.

Portland Public School Facility Reconstruction, 2009. Process design and coaching for the 21st Century School initiative (now the Office of School Modernization), to integrate public engagement in the development of a long-range plan to rehab and rebuild the school facilities for Portland Public Schools.

Collaborative Leadership Training for Schools, 2004-2006. Designer and trainer for a set of 1-12 hour workshops for school leaders, faculty, and trustees on leading collaboratively, managing conflict and building organizational consensus in public and private schools. Delivered to the New Jersey Association of Independent Schools (2004), select Massachusetts Grantees of Federal Small Learning Community grants (2004), the California Association of Independent Schools (2005), and the School of Humanities, Milwaukee (2005).

University of the Middle East Alumni Association, 2004. Lead facilitator for Alumni Association development process for 100 high school teachers and administrators from 13 countries throughout the Middle East and North Africa, to develop curriculum priorities and cooperative networks for building peace studies in their regions. Facilitation held in Toledo, Spain.

Two-part Facilitated Forum on METCO, 2003. Co-designed and co-facilitated a two-part town dialogue for Lincoln, MA on the level of the town's schools' participation in the Metropolitan Council for Education Opportunity (METCO), a voluntary school desegregation program.

Health

Facilitation and Consensus Building Training for Communities That HEAL, 2021. Designed and conducted a 6-hour training for community facing facilitators and coordinators in eight communities across Massachusetts participating in a community-engaged research study led by the Boston Medical Center and funded by National Institutes of Health, with the goal of reducing opioid deaths by 40%. Tailored and delivered a 2-hour version for BMC study leadership.

Negotiation and Communications Training for the World Health Organization (WHO), 2010-2013. Co-manager, designer, and trainer of a 2-year training contract to provide face-to-face training in Advanced Negotiation Skills and Strategic Communication Skills to senior WHO staff at regional offices around the

world, and an 8-week on-line training in Basic Negotiation Skills as a pre-requisite for participation in the face-to-face training.

Surgeon Panel Workshop on Identification and Treatment of Compartment Syndrome from Snakebites, 2012. Facilitator of a 1-day dialogue with a geographically diverse panel of surgeons experienced in treating snakebite victims, to reach agreements on clinical issues involved in identifying and treating Compartment Syndrome caused by snakebites in order to disseminate best practices. Resulted in a multi-author paper accepted for publication in the Journal of the American College of Surgeons.

Salt Lake City Children's Environmental Health & Environmental Justice Partnership, 2010. Facilitator for EPA Region 8 initiative to develop a geographically based, multi-media community partnership initiative to focus on improving children's environmental health in an underserved environmental justice community. Partners included several EPA programs (Children's Environmental Health, Environmental Justice), state agencies (UDEQ, UDOH), county agencies (Salt Lake Valley Health Department), local government, and community partners. Initiative achievements to date include developing and convening a core group, agreeing on a partnership structure, and planning a community health and needs assessment.

State of Epilepsy Research Collaboration, 2004. Process design and facilitation of a meeting of voluntary epilepsy organizations to explore collaboration and coordination of research and funding strategies, convened by the American Epilepsy Society.

Facilitated Discussions on Bio-Monitoring, 2003. Co-facilitated and facilitated a series of four discussions on biomonitoring and how it may impact communities for the Massachusetts Department of Public Health's State Laboratory Institute (SLI) and Bureau of Environmental Health Assessment (BEHA) and the Massachusetts Health Officers Association (MHOA).

Toxics

Pike and Mulberry Superfund Site Community Advisory Group, 2020 – present. Convener and facilitator of a multi-party community group of diverse and divergent interests in the Pike and Mulberry Superfund Site designed to provide and discuss up-to-date information regarding the site, share needs, concerns, and priorities, and provide input to EPA and the State of Indiana on their investigations and regulatory actions and decisions.

McLouth Superfund Site Community Advisory Group, 2019- present. Convener and facilitator of a multi-party community group of diverse and divergent interests in the McLouth Steel Superfund Site designed to provide and discuss up-to-date information regarding the site, share needs, concerns, and priorities, and provide input to EPA and the State of Michigan on their investigations and regulatory actions and decisions.

New England Green Chemistry Network, 2010-2015. Co-planner, co-facilitator, and project manager of EPA's on-going NE Green Chemistry Network. Includes design and facilitation assistance for regional forums and workshops on Green Chemistry, smaller workshops, several working partnership groups to develop action plans to increase the use of Green Chemistry in multiple sectors in New England. Convened by EPA Region 1.

New Bedford Harbor and Aerovox Mill Superfund Cleanup, 2010-2011. Co-facilitator of monthly community engagement meetings to provide information and hear public concerns about the remediation of New Bedford Harbor and demolition of Aerovox Mill. Assist EPA in twice-monthly planning meetings, agenda and presentation development, tracking of action items.

Hudson River PCB Cleanup Community Advisory Group, Ft. Edward, NY, 2004-2005. Associate facilitator of a twenty-five member group of diverse and divergent interests to provide individual input to EPA on the implementation of the Record of Decision to dredge, dewater, and transport Hudson River sediments contaminated with PCBs from the operations of two General Electric manufacturing facilities. Assisted in agenda development, work group facilitation, group communication, meeting summaries.

Newhall Remediation Project, 2003-2004. Community co-facilitator for the investigation and remediation of toxic waste in the State Superfund site of Hamden, Connecticut. Conducted Issues Assessment and work with the Hamden Community, Connecticut DEP, and other stakeholders in determining acceptable investigation and remediation efforts as part of the Public Participation Plan.

Organizational and Partnership Development

Expansion Plan Implementation, Boston, MA, 2019 - ongoing. Facilitate meetings of a leadership team from the Massachusetts Department of Ecological Restoration to implement the organization's expansion plan, including aligning the use of expansion resources with the organization's strategic goals, helping determine how to prioritize and allocate staff effort across a range of objectives, and integrating new position hires into the Division. Develop and implement consultation approaches to engage staff and seek their input in division planning.

On-line facilitation training for Stanley Center for Peace and Security, 2020. Co-designer and co-trainer for the staff of the Stanley Center for Peace and Security, a non-profit organization that convenes members of the global community to exchange ideas, foster innovation, and take collective action on policy in three areas - mitigating climate change, avoiding the use of nuclear weapons, and preventing mass violence and atrocities. Designed and conducted a tailored six-part virtual training, all interactive and designed around the specific virtual facilitation challenges faced by Stanley Center staff.

On-line facilitation training for Shift Project, 2020. Co-designer and co-trainer for the staff of the Shift Project, a non-profit firm supporting businesses to comply with the UN Guiding Principles on Business and Human Rights. Conducted a six-part virtual training, all interactive and tailored to the specific virtual facilitation challenges faced by Shift staff.

Facilitation training for Shift Project, 2019. Co-designer and co-trainer for the staff of the Shift Project, a non-profit firm supporting businesses to comply with the UN Guiding Principles on Business and Human Rights. Conducted a one-day face-to-face training followed by two virtual training sessions, all interactive and tailored to the specific facilitation challenges faced by Shift staff.

Third Way Higher Education Alliance Retreat, 2018. Designer and facilitator of an annual 2-day staff retreat for higher education staff at a Washington DC think tank to reflect on the previous year, identify goals and an action plan for the following year, and build and strengthen relationships.

Aligning Grantmaker Values and Practices, 2016-2018. Co-facilitator of a process with PEAK Grantmaking (formerly the Grant Managers Network) to build consensus and help implement a strategy to promote greater alignment of grant making practices with Grantmaker values. Convened and facilitated Advisory Group, designed and conducted national meeting workshop, and designed and refined regional workshop to be delivered by PEAK staff for PEAK members and partners.

Negotiation Skills for Public Leaders, Public Sector Consortium, 2016-2018. Course instructor of a 2-day Negotiation Skills module of Leadership Matters course, designed to help develop public leaders to create and sustain high performing public organizations that serve the public good. Design and facilitate 1-2 courses annually for public leaders in Rhode Island and Massachusetts.

GuideStar Advisory Council, 2016. Facilitator of the first full day meeting of the GuideStar Advisory Council, a group convened to provide thoughtful, concrete advice to GuideStar's leadership team on key strategic issues. Members represent diverse stakeholders and share ideas and advice to help ensure that GuideStar's efforts to improve data innovation, collection, and distribution are responsive to and broadly aligned with key trends in the non-profit world and with its many stakeholders' interests.

Ending Youth Homelessness in America, 2015. Facilitator of meeting involving federal, state, and local agencies, funders, service providers, child welfare organizations, and advocacy groups to begin to develop goals, metrics, and structures for working together to make youth homelessness rare, brief, and non-recurring.

World Wide Fund for Nature (WWF) Evaluation of Global Arctic Program Negotiation, 2013. Co-assessor and evaluator of an challenging collaborative negotiation effort between WWF Global, multiple independent WWF national offices, the WWF Global Arctic Program, and senior national government representatives to identify lessons learned for managing collaborative global programs, balancing tensions of national office sovereignty and national government constraints, with the structural flexibility needed to achieve high impact conservation priorities in evolving contexts.

United Nations System Staff College Leadership Training, 2014-15. Facilitated 1-day Negotiation and Political Acumen training programs for the UNAIDS Women Leadership program and the UN Emerging Leaders program.

Gund Institute Advanced Facilitation Training, 2013. Co-designer and co-trainer for a 2-day advanced facilitation training for researchers at the Gund Institute for Ecological Economics at the University of Vermont, a trans-disciplinary research working on sustainability issues locally and internationally at the interface of ecological, social, and economic systems.

Arlington Alive, 2012. Planning team member and facilitator for initiative of five local organizations and committees to foster collaborative opportunities between the town of Arlington, MA, businesses, non-profits, artists and residents, that capitalize on arts and culture for the benefit of the community and local economy. Helped identify goals and plan the event, prepared local leaders to facilitate small break-out groups, and moderated the 2.5 hour forum. Led to consensus on 3 strategic priorities, and stimulated significant community momentum to implement all of them.

On-line Advanced Negotiation Course for United Nations Development Program (UNDP), 2002-2008. Co-designer, instructor, and project manager for on-going twelve-week Advanced Negotiation Course, tailored for top-level UNDP Country Office Staff, focusing on improving collaborative relationships in international development work. Starting in 2006, developed and instructed an adapted tailored course for government officials in the Caribbean. Over 300 UNDP staff and 100 Caribbean public officials have completed the course. Authored, co-directed and co-produced 40 minute simulation video and debriefing. Developed exercises for a self-paced version.

Building Better Internal and Inter-agency Agreements, Best Practices Institute, CPRD, 2008. Designed and taught a 1 day workshop on building effective collaborations agreements for participants and alumni of the University of Illinois Leadership Program for Prevention Policy Makers.

Negotiation for Orchestration, Northeast Region Real Estate and Construction Teams, McDonalds, 2008. Co-designer and trainer of 1-day negotiation course for 100 RE and Construction managers for McDonalds.

Negotiation Training for Deputy Resident Representatives, UNDP, 2007 and 2008. Developed and facilitated a .5 day (2007) and 1 day (2008) negotiation skills training for new DRRs from around the world for UNDP.

NISH Negotiation Training, Rochester, NY, 2007. Co-facilitator of 3-day negotiation and difficult people skills training for executives, managers, supervisors, marketing staff and others participating in the AbilityOne Program, formerly Javits-Wagner-O'Day (JWOD), which provides employment opportunities for people with severe disabilities by procuring Federal contracts for goods and services.

Collaborative Problem Solving Training for Public Construction projects, 2006. Co-designer and co-trainer for a series of collaboration and communication trainings for the Massachusetts Department of Capital Asset Management (DCAM), for their Project Managers in Planning, Design & Construction, and Real Estate.

Collaborative Problem Solving Process and Skill-Building for EOHHS Planning and Review Teams (PRT), 2006. Co-designed and co-led a training on collaborative decision-making and consensus building for members of the Executive Office of Health and Human Services' Planning and Review Teams (PRTs). PRTs were designed to promote interagency coordination and joint decision-making on the most challenging child service cases, to ensure children receive the case planning and action they need.

Negotiation Training for Project Team Leadership, Asian Development Bank, 2005. Co-designer and co-trainer for two 3-day courses for ADB employees and team leaders, to teach negotiation styles, strategies and tactics, and provide opportunities to develop and practice negotiation skills in the context of international development.

"Beyond Proficiency" Leadership Policy Summit, 2005. Coached organizer on process-design for Massachusetts summit of district superintendents to develop consensus on policy and programs for gifted and academically advanced students. Provided training for small-group facilitators.

Negotiation Training for UNICEF and UNFPA, 2004-2005. Co-designer and co-trainer of a series of one-to-two day negotiation skills trainings for senior program and operations managers at UNICEF and UNFPA, focusing on improving collaborative relationships in international development work.

Negotiation Training Courses for Stop & Shop, 2002-2003. Materials developer and co-trainer of three one-day and half-day negotiation and consensus building trainings for Real Estate executives, to improve public involvement in store siting and increase skill in lease negotiations.

SELECTED PRESENTATIONS AND WORKSHOPS

National Charrette Institute co-instructor, 2011-present. Faculty teaching on Tools for Collaboration at the annual National Charrette Institute Certification Training course at the Harvard Graduate School of Design.

Heritage Values and Consensus Building, 2013. Presentation on the use of collaboration and consensus building skills in cultural heritage disputes for the North Carolina Preservation Consortium Annual Conference.

Collaboration and Public Engagement in Wind Energy Siting, 2012-13. Presenter at the Massachusetts Clean Energy Center Wind Working Group, Waltham, MA; the Panel on Constructive Dialogue in Host Communities for the NECA Renewable Energy conference in Boston, MA, and at the Windpower 2013 AWEA Conference in Chicago, IL.

Shifting Sands: Finding Consensus on the Dune Shacks of Cape Cod National Seashore, 2011. Washington, D.C. Facilitator and Presenter of the Department of Interior Dialogue on Collaborative Action and Dispute Resolution sponsored by the Office of Collaborative Action and Dispute Resolution (CADR)

Meeting and Process Facilitation: A Workshop for Group Leaders and Process Managers, 2007. One-day professional development workshop hosted by UMass Boston Graduate Programs in Dispute Resolution.

Facilitation: An Introduction for Beginners and Practitioners, 2006. Half-day workshop presentation for UMass Boston Graduate Programs in Dispute Resolution Conflict Studies Conference.

Dialogues on Diversity, JFK Museum and Library, 2003-2005. Facilitate a yearly series of dialogue workshops for diverse groups of 80-150 high school students to introduce negotiation skills and exchange views on challenging topics.

Negotiation in Education, UMass Boston Graduate Program in Dispute Resolution, 2004. Guest lecturer for Graduate level course in Negotiation on the multiple uses of negotiation and conflict resolution in the field of Education.

Summer Teacher Training Institutes, Workable Peace, Chicago, IL, 1999, 2000, 2002; Cambridge, MA, 2000, 2001, 2003; West Hartford, CT, 2003; Miami, FL, 2003; Philadelphia 2000, 2002. New York City, 2001, Delaware, 2000, Maryland, 2006; Seeds of Peace, 2007; Antalya and Istanbul, Turkey, 2000, 2001, 2002. 1-4 day training Institutes designed to improve consensus building skills and teach high school educators to implement the Workable Peace curriculum.

Teaching Conflict Resolution Through History and Role Play, J.F. Kennedy Library Teacher's Workshop, 2003; Northeast Regional Conference on the Social Studies, Boston, MA, 2001; Northeast Association for Supervision and Curriculum Development Affiliate Conference, Boston, MA, 2001, others. Conference on the Spectrum of Conflict Resolution Programs in Education, Baltimore, MD, 2002, many others. 3-hour workshop for educators on identifying and analyzing the sources of conflict, and an introduction to Workable Peace role plays.

Conflict in Social Studies in Post-Sept. 11th America, Cambridge Rindge and Latin School Social Studies Department Professional Development Series, Cambridge, MA. February – May, 2002. 5 monthly 2-hour workshops for educators integrating skills of conflict management into content on the War on Terrorism, Islam, Israeli-Palestinian Conflict, and Civil Liberties.

Educators Making a Difference, Harvard Graduate School of Education Askwith Forum, Cambridge, MA, 2001. Panel participant in 3-hour forum for educators and graduate students on strategies for dealing with today's world crisis.

SELECTED PUBLICATIONS

Perry, E., S. Smith, and K. Mulvaney (2019). *"Designing solutions for clean water on Cape Cod: Engaging communities to improve decision making."* Ocean and Coastal Management, 10.1016/j.ocecoaman.2019.104998

Field, P., T. Kansal, C. Morris, and S. Smith (2018). *Resolving Land and Energy Conflicts*. New York, NY: Anthem Press.

Meyers, D., S. Smith, and G. Ostergren (2016). Consensus Building, Negotiation, and Conflict Resolution for Heritage Place Management: Proceedings of a Workshop Organized by the Getty Conservation Institute, 1-3 December 2009. Los Angeles: J. Paul Getty Trust

Smith, S., D. Meyers, and M. Shaer (2010). A Didactic Case Study of Jarash Archaeological Site, Jordan: Stakeholders and Heritage Values in Site Management Teaching Materials. Los Angeles: J. Paul Getty Trust and the Hashemite Kingdom of Jordan.

Meyers, D., S. Smith, and M. Shaer (2010). A Didactic Case Study of Jarash Archaeological Site, Jordan: Stakeholders and Heritage Values in Site Management. Los Angeles: J. Paul Getty Trust and the Hashemite Kingdom of Jordan.

Smith, S. (2008), author and editor. Workable Peace Curriculum Series. (7 Book Series) Cambridge, MA: Program on Negotiation Books. Titles include:

- Ancient Greece and the Peloponnesian War
- Civil Rights and School Integration in the United States
- Ethnic Conflict and Genocide in Post-Colonial Africa
- Indigenous Rights and the Environment in Latin America
- Managing Conflict in the Middle East
- Religion and Nationalism in Northern Ireland
- The Rise of Organized Labor in the United States

Smith, S. and D. Fairman (2005). The Integration of Conflict Resolution into the High School Curriculum: The Example of Workable Peace, in N. Noddings (Ed.), Educating Citizens for Global Awareness, New York: Teachers College Press, p.40-56.

Smith, S. (2004) "Expanding the Contribution of Conflict Resolution in Education: Engaging All Stakeholders" ACResolution, Fall 2004, Vol.4, Issue 1, p.28-29.

Smith, S. and D. Fairman (2004) "Normalizing Effective Conflict Management through Academic Curriculum Integration: The Example of Workable Peace". New Directions for Youth Development: Negotiation: Interpersonal Approaches to Intergroup Conflict, Jossey-Bass, Summer 2004, Vol. 102, p.47-68.

Smith, S. (2004). "Negotiation Role Plays in the Classroom: Teaching for Civic Participation," Social Education, Vol. 68, Number 3, p 194-197.

Smith, S. (2004) "The Growing of America." Curriculum Unit for WGBH's World in the Balance. <http://www.pbs.org/wgbh/nova/worldbalance/roleplay/>