

TOWN AREA PLAN WORK GROUP
Meeting of June 16, 2023, at 4:00 pm by Zoom
DRAFT MINUTES FOR REVIEW AND APPROVAL

Attending: Marsha Fader (4:20 pm), Regen Horchow, Mary Longacre, Mickey Rowland, Lee Saperstein, and Henry Terry.

Absent: Mary Anne Easley and Alison King.

Attendance was verified by a roll call; there was a quorum at all times. The meeting was recorded and can be viewed at the following address:

https://www.youtube.com/watch?v=FSpeBQF_RNA&list=PL49sKqpy7VAhF3WZ8xvh3sdHgJEvCabR6&index=26.

1. Call to Order.

Chair Henry Terry called the meeting to order at 4:03 pm. Mary Longacre reviewed the rules on remote-attendance meetings and said also that this meeting would be recorded. Henry Terry called the roll, live, and confirmed the reported attendance.

2. Agenda Approval.

Henry Terry asked for approval of the agenda; Mary Longacre moved approval, Mickey Rowland seconded, and it was approved unanimously.

3. Minutes Approval.

Mary Longacre has sent the Secretary corrections to her statement about contact with officials on Martha's Vineyard and then read the corrected sentence. With this modification, she then moved acceptance of the minutes, which was seconded by Mickey Rowland and the motion passed unanimously.

4. Public and Member Comments.

There were no members of the public present, hence no public comments.

5. Discussion of Area Plan.

Henry Terry said that Alison King was due to present a draft of the report on economic development but was unable to attend this meeting. He then asked Mickey Rowland and Regen Horchow if they had enough to discuss of an up-date to their draft report on services and facilities. They replied that they were still working on it and, to some extent, were stymied by the question of what this topic included. Mary Longacre retrieved the original "Master Plan Summary: Basic Guidelines for an Area Plan," as

annotated by the Planning Department, and read the section on services and facilities, which is duplicated here.

“Services and Facilities: identifies and analyzes existing and forecasted needs for facilities and services used by the public.

- Some of these needs may in the In-Town Area may include: additional/improved storm water drainage infrastructure, sewer and water service upgrades, school bus and NRTA service, burying of overhead utilities, improved garbage removal, additional mitigation of flooding associated with sea level rise.”

It was noted that there is a major emphasis on utilities in the Planning Department’s notes. The inclusion of storm-water issues suggested a need to consult with David Gray, Director, Sewer Department. Henry Terry said that he would send the guideline statement to the members of the Work Group.

Lee Saperstein said that he and Mary Longacre will get together soon to create a draft report on circulation. As stated often in group meetings, traffic patterns in the Town Area are impacted greatly by travel to and from the Commercial Downtown and the waterfront. Mary Longacre added that the survey had quantifiable questions on potential treatments for major intersections and that the survey results would guide the writing of the draft.

As the discussion waned, Mary Longacre reported on future meetings of the NPEDC, July 17, August 21, and September 18, for guidance on when the Work Group should provide it with a draft report. Given that it a public hearing on the draft will be important, it was agreed that a target date will be in time for the September 18th meeting agenda. Henry Terry will check with the NPEDC staff about this schedule.

At this time, Mary Longacre moved adjournment, Mickey Rowland seconded, and approval was unanimous.

6. Adjourn.

The meeting was adjourned at 4:23 pm

The next scheduled meeting is Tuesday, June 27, 2023, at 3:00 pm. This meeting will be by Zoom.

For reference: Subcommittee composition.

2. Land Use: Liz Almodobar and Mary Anne Easley
3. Housing: Marsha Fader and Mickey Rowland
4. Economic Development: Alison King and Mary Longacre
5. Natural and Cultural Resources: Liz Almodobar and Marsha Fader
6. Open Space and Recreation Plan: Mary Anne Easley and Henry Terry
7. Services and Facilities: Regen Horchow and Mickey Rowland
8. Circulation; Mary Longacre and Lee Saperstein

Lee W. Saperstein, Secretary, saperste@mst.edu