

Nantucket Water Commission
Minutes of Thursday, November 10, 2022

A meeting of the Nantucket Water Commission was held on Thursday, November 10, 2022, in the conference room at the Wannacomet Water Company facilities at 1 Milestone Road, Nantucket, Massachusetts.

Commissioners Present: Commissioners Allen Reinhard, Curtis Barnes, and Nelson Eldridge were present. Commissioners Benchley and Pearl were off island and unable to attend. *Staff & Guests:* Mark Willett – Director and Linda Roberts – Project Coordinator. *Public:* None.

1. **Meeting Called to Order:** Commissioner Reinhard called the meeting to order at 8:00 AM.
2. **Acceptance of Agenda:** Motion made to accept the agenda as presented by Commissioner Eldridge, seconded by Commissioner Barnes, and unanimously accepted.
3. **Public Comment:** None.
4. **Review of Minutes from October 13, 2022.** The minutes will be presented at the November monthly meeting.
5. **Production, Billing and Rainfall Reports:** Director Willett commented on the precipitation. Pumpage is going back to normal. Next month the pumps will be scaled back to winter mode. Upgrades to billing software are taking place. We had over 150 unread meters. Bob Earle and Jonathan Vollans inspected the antenna and it needed to be replaced. The company came over with a 9-foot antenna. They had to charter a fishing boat to bring the antenna over and the ferry wouldn't allow it on board.
6. **Director's Review and Updates:**
 - a. **West of Airport Main Project:** The project is under review, and they have using creative ways to secure materials. Work on extending the water main and transportation project continues. While we work on extending the service homeowners are not forced to connect.
 - b. **Inventory & Supply:** We are working with the Finance Director so we may purchase from all supply vendors: Ti-Sales, E J Prescott, Cape Winwater and Plumbers Supply. Bids were submitted and are being requested for a second time. Most of the suppliers can only hold costs for a short time frame and will review quarterly.
 - c. **Sewer Billing:** The Sewer Director has come up with a formula based on Title 5 regulations for a maximum flow of 110 gallons of water per day per bedroom.
 - d. **Capital Projects / 2024 Budget:** The crew are using all that they can to get by with materials. Contractors being awarded projects are having the impossible task of finding the materials they need to do their work. The shortage of supplies will impact the services planned for west of the airport. Seven million dollars in revenue is projected for FY 2024.
 - e. **2024 Budget:** Director Willett presented the draft budget and reviewed line items for capital planning and purchasing. Director Willett is working out what staffing he needs in addition to a person who would be an engineer and assist with other work. He is projecting the same numbers for new services in the next year as growth continues. We will want to submit a warrant article to move retained earnings when necessary and that way we won't lose an opportunity to move a structure, purchase or build in the future.
7. **Execution of Contracts or Amendments if any pending:** The commission reviewed the packet for billing services and Motion was made seconded and unanimously voted to authorize the

signing of the contract with Info Services for billing. The commissioners present signed the document. Commissioner Benchley and Pearl will sign when they return to the island.

8. **Commissioner's Comments and Reserved for Unforeseen Items for Discussion not anticipated by the Chair.** None.
9. **Adjournment:** As there was no further business to come before the Commission, a motion was made by Commissioner Eldridge, seconded by Commissioner Barnes, and unanimously voted to recess the meeting at 8:55 AM.

Approved: _____

Date: _____

Meeting packet included 11/10/22 Agenda and reports.