

**NANTUCKET HOUSING AUTHORITY
REGULAR MEETING
February 28, 2024
NHA Community Building
3 Manta Drive, Nantucket, MA**

A Regular Meeting of the Nantucket Housing Authority was held on Wednesday, February 28, 2024, at 1:30 PM via Hybrid Remote Participation as posted.

PRESENT: Penny Dey, Chair
Linda Williams, Vice Chair
Beth Ann Meehan
Bertyl Johnson
Marvia Hendricks
Nancy Friend, Executive Director

1. QUORUM: The Chair established there was a quorum present by roll call. (L. Williams joined the meeting late).

2. BILL ROLL AND SIGNING OF THE WARRANT FEBRUARY 2024: A motion was made by B. Johnson and second by M. Hendricks to approve the February Warrant. Votes by roll call.

YEAS: Johnson, Meehan, Hendricks, Dey

NAYS: none

3. MINUTES: A motion was made by B. Meehan and seconded by M. Hendricks to approve the minutes of January 17, 2024. Votes by roll call.

YEAS: Johnson Meehan, Hendricks, Dey

NAYS: none

4. AWARD FLOORING CONTRACT TO MAC DAVIS FLOORING \$7,053.62 - 1 B. BENJAMIN DRIVE: A motion was made by B. Johnson and seconded by M. Hendricks to approve the agreement as reviewed. Votes by roll call.

YEAS: Meehan, Johnson, Hendricks, Dey

NAYS: None

5. SUBCONTRACT PAINTING OF TWO FEDERAL VACANT UNITS (NHA TO SUPPLY PAINT): A motion was made by B. Johnson and seconded by B. Meehan

YEAS: Johnson, Meehan, Williams, Hendricks, Dey

NAYS: none

6. CERTIFICATE OF COMPLIANCE, NOTIFICATION PROCEDURES – FEDERAL AND STATE LEAD PAINT LAWS: A motion was made by B. Johnson and seconded by B. Meehan to award the contract to the lowest responsible bidder. Votes by roll call.

YEAS: Johnson, Meehan, Williams, Hendricks, Dey

NAYS: none

7. CERTIFICATE OF TOP 5 COMPENSATION FORM AND CERTIFICATION OF YEAR END FINANCIAL STATEMENTS AND TENANT ACCOUNT RECEIVABLE DATA: A motion was made by B. Johnson and seconded by B. Meehan to approve the Certificate of Top 5 Compensation form and certification of Year End Financial Statements and Tenant Account Receivable data. Votes by roll call.

YEAS: Johnson, Meehan, Williams, Hendricks, Dey

NAYS: none

8. EXECUTIVE DIRECTORS REPORT: A motion was made by B. Johnson and seconded by B. Meehan to approve the Executive Director's Report as reviewed and written. Votes by roll call.

YEAS: Johnson, Meehan, Williams, Hendricks, Dey

NAYS: none

9. REPORTS FROM OTHER COMMITTEES:

NP & EDC – Bert Johnson

Habitat – Beth Ann Meehan

CPC – Linda Williams

AHTF – Penny Dey

10. ADJOURN: Motion to adjourn was made by B. Johnson, seconded by M. Hendricks at 2:06pm, Votes by roll call.

YEAS: Johnson, Meehan, Williams, Hendricks and Dey **NAYS:** none

Nancy Friend
Minutes prepared by: Nancy Friend

3/20/2024
Approved