

**NANTUCKET HOUSING AUTHORITY
REGULAR MEETING
April 26, 2023
NHA Community Building
3 Manta Drive, Nantucket, MA**

A Regular Meeting of the Nantucket Housing Authority was held on Wednesday, April 26, 2023, at 2:00 PM 3 Manta Drive as posted.

PRESENT: Penny Dey, Chair
Linda Williams, Vice-Chair
Bethann Meehan, Treasurer
Nancy Friend, Executive Director

1. QUORUM: The Chair established there was a quorum present by roll call.

2. BILL ROLL AND SIGNING OF THE WARRANT APRIL 2023: A motion was made by L. Williams and seconded by B. Meehan to approve the April 2023 Warrant. All voted in favor.

YEAS: Williams, Meehan, and Dey **NAYS:** none.

3. MINUTES: A motion was made by L. Williams and seconded by B. Meehan to approve the minutes of March 22, 2023. All voted in favor.

YEAS: Williams, Meehan, Dey **NAYS:** none

4. COMMONWEALTH OF MA CONTRACTOR AUTHORIZED SIGNATORY FORM:
A motion was made by L. Williams and seconded by B. Meehan to authorize Chair Dey to sign the form. All voted in favor.

YEAS: Williams, Meehan, Dey **NAYS:** none.

5. Cape Cod Five Security Deposit Account Agreement for the USDA Program: Board members present signed the form as well as Finance Administrator Kaye Sullivan and E.D. Nancy Friend. **No vote necessary.**

6. EXECUTIVE DIRECTORS REPORT: A motion was made by L. Williams and seconded by B. Meehan to approve the Executive Director's Report as reviewed and written.

YEAS: Williams, Meehan, Dey

NAYS: none

7. PET POLICY: A motion was made by B. Meehan and seconded by L. Williams to approve the Pet Policy as reviewed and written.

YEAS: Williams, Meehan, Dey

NAYS: none

8. AIR CONDITIONERS: A follow-up on air conditioners took place. The E.D. informed the board that the preliminary findings of the energy report show all units will be eligible for heat source pumps. Hopefully we will have the full report next month.

Linda Williams noted she would speak to Marine Home Center about a discount on A/C units for this summer as well as a HA discount on appliances. E.D. will send a count of elderly units to Linda Williams.

9. 125 TOM NEVERS ROAD PROPERTY UPDATES: Penny will call to follow up.

10. DISCUSSION ON CPC FUNDING: E.D. informed the board we need grant approval letter before we can proceed with work plan.

11. OTHER BUSINESS:

The meeting is scheduled for May 24, 2023, at 10:45am – changed to 11am

12. REPORTS FROM OTHER COMMITTEES:

CPC- Linda Williams

HABITAT – Beth Ann Meehan

AHTF – Penny Dey

13. ADJOURN: Motion to adjourn was made by L. Williams, seconded by B. Meehan.

The vote was unanimous, and the meeting was adjourned at 2:54 PM.

Nancy Friend
Minutes prepared by: Nancy Friend

5/24/2023
Approved