NANTUCKET HOUSING AUTHORITY
REGULAR MEETING
November 30, 2022
NHA Community Building
3 Manta Drive, Nantucket, MA

A Regular Meeting of the Nantucket Housing Authority was called to order on Wednesday, November 30, 2022, at 2:00 PM in the NHA meeting room at 3 Manta Drive and via remote participation.

PRESENT: Penny Dey, Chair & State Appointee
Linda Williams, Vice-Chairperson
Bethann Meehan, Treasurer
Marvia Hendricks
Nancy Friend, Ex. Director

ABSENT: Bertyl V. Johnson, Jr.

1.QUORUM: The chair established that there was a quorum present.

2. BILL ROLL AND SIGNING OF THE WARRANT: A motion was made by M. Hendricks and seconded by B. Meehan to approve the Warrant. All voted in favor.

YEAS: Dey, Williams, Meehan, and Hendricks **NAYS:** none.

3. MINUTES: A motion was made by B. Meehan and seconded by M. Hendricks to approve the minutes of October 26, 2022. All voted in favor.

YEAS: Dey, Williams, Meehan, and Hendricks **NAYS:** none.

4. ARPA CONTRACT FOR FINANCIAL ASSISTANCE 4001 Formula Funding Award $38,149.00: A motion was made by M. Hendricks and seconded by B. Meehan to approve the ARPA CFA 4001 Formula Funding Award in the amount of $38,149.00. All voted in favor.

YEAS: Dey, Williams, Meehan, and Hendricks **NAYS:** none.

5. NHA CREDIT CARD: A motion was made by L. Williams and seconded by B. Meehan to approve a business credit card for the NHA. (E.D. asked about a specific credit limit and advised to use best judgement). All voted in favor.

YEAS: Dey, Williams, Meehan, and Hendricks **NAYS:** none.

6. NHA PETTY CASH $250: A motion was made by L. Williams and seconded by B. Meehan to approve the petty cash in the amount of $250. All voted in favor.

YEAS: Dey, Williams, Meehan, and Hendricks **NAYS:** none.

7. BANK CHANGE TO CAPE COD FIVE JANUARY 2023: A motion was made by L. Williams and seconded by M. Hendricks to approve changing banks in January 2023. B. Meehan abstained from the voting.

YEAS: Dey, Williams, Hendricks **NAYS:** none.
ABSTENTION: B. Meehan

8. 125 TOM NEVERS ROAD PROPERTY/GATE: A motion was made by L. Williams and seconded by B. Meehan to approve a split rail fence ONLY (two sections) with a No Trespass Sign to be attached to the fence. All in favor.

YEAS: Dey, Williams, Meehan, and Hendricks **NAYS:** none.

9. EXECUTIVE DIRECTORS REPORT: A motion was made by L. Williams and seconded by B. Meehan to approve the E.D. Report as written. All in Favor.

YEAS: Dey, Williams, Meehan, and Hendricks **NAYS:** none.

10. OTHER BUSINESS:

The board set the December meeting tentatively for December 28th at 2:00pm via zoom pending budget completion and new DHCD required policies. If the budgets and policies are ready prior the E.D. will reach out to the board to schedule before the holiday.

11. REPORTS FROM OTHER COMMITTEES:

CPC- Linda Williams – Nothing yet to report.
NP&EDC – Bert Johnson – Absent
AHTF- Penny Dey – Provided an update on project 31 Fairgrounds and the increased cost (materials 40% higher, overall, 16% higher cost).
Beth Ann Meehan provided and update on Habitat for Humanity and on down payment assistance she is working on for the lottery application for Sandpiper Place, Phase II.

5. ADJOURN: Motion to adjourn was made by Commissioner Williams, seconded by Commissioner Hendricks. The vote was unanimous, and the meeting was adjourned at 3:10 PM.

1/25/2023

Minutes prepared by: Nancy Friend Approved