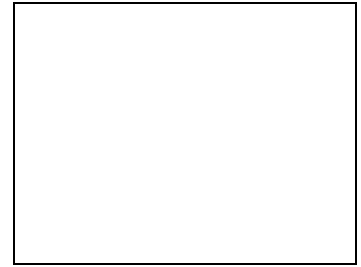




MINUTES TEMPLATE



COMMITTEE: Nantucket Cultural Council Time Meeting called to Order: 4:05 pm

MEETING DATE: May 16, 2023 Time Meeting Adjourned: 4:47 pm

MEMBERS PRESENT via ZOOM: Ava Rollins (Co-Chair), Emma Young (Co-Chair), Michael Kopko, Justin Cerne and Sarah Ellis

MEMBERS ABSENT: Tony Wagner

AGENDA ITEM	DISCUSSION	VOTES / ROLL CALL
1. Welcome Council Members	Ms. Young read the virtual meeting script and reviewed meeting rules.	
2. Approval of Minutes	Mr. Kopko motioned to approve the April 11, 2023 minutes. Ms. Rollins seconded the motion. Motion approved	3-0
3. Spring Reception Update	The invitation email was sent to grant recipients. During the meeting Mr. Cerne forwarded the invitation to the NCC members who are not grant recipients. The council reviewed the details of the event. Ms. Rollins is going to reach out to press outlets to promote the event to the Nantucket media. Ms. Rollins will reach out to Mrs. Bloise-Murphy about the current RSVP list and what media outlets have been invited to avoid double invites. The council also wants to bring more attention for the upcoming 2024 grant cycle and to spread awareness of the NCC and invite new members. The council wanted to know how a reminder email would be sent to invitees.	
4. 2023 Grant Reimbursement	Ms. Young volunteered to send out the reimbursement reminder email to grant recipients. Mr. Kopko suggested that Mrs. Bloise-Murphy should send it. Ms. Rollins suggested that this email also include a reminder to the grantees to promote their programs utilizing the NCC funds. Mr. Kopko suggested that we send the NCC Logo in this correspondence and ask recipients to use it on their NCC funded projects.	
5. Grant Cycle Marketing Plan	This item was moved for discussion to a later meeting, if necessary, as the Council feels confident that Ms. Rollins has this covered.	
6. Survey	In August the Council needs to have the public complete a survey to decide on what the FY24 funding priorities should be. The Council recommended embedding the survey in the Press Release.	

7. Direct Granting vs Reimbursement Granting

This item was moved to the next meeting for discussion.

8. Public Comment

There were no members of the public present.

9. Upcoming Meeting Schedule

The next meeting will be on Tuesday, June 13th at 4pm. The council will take a summer break.

10. Adjournment

The meeting was adjourned at 4:47pm

Signature _____