

**Nantucket and Madaket Harbors Action Plan Update
Committee**

Monday, May 1, 2023 at 1 p.m.

Meeting trailer, 131 Pleasant St., Nantucket, MA 02554

***NMHAPUC meetings are video-recorded and
available at Nantucket Government TV on YouTube**

Members present: Phil Smith, Peter Brace, Jesse Bell, Samantha Denette, Seth Engelbourg, Steve Leinbach, Emily Molden

Members Absent: Linda Williams, Dave Fronzuto

Natural Resources Dept (NRD): Jeff Carlson, Tara Riley

Urban Harbors Institute (UHI): Jack Wiggin, Kim Starbuck, Kristin Uiterwyk, Alan Bartels

Others:

1. WELCOME

Meeting called to order at 1:06 p.m.

a. APPROVAL OF AGENDA

Unanimously approved, 8-0.

b. APPROVAL OF MINUTES

Mr. Brace reported that he hadn't completed the minutes in time for this meeting.

2. UPDATES

a. Meeting schedule - July & August meeting(s)

Ms. Starbuck asked if the Nantucket and Madaket Harbors Action Plan Update Committee (NMHAPUC) wanted to meet twice in July; on July 10 and July 24. The committee agreed on this meeting schedule.

b. Plan implementation matrix and next steps

Ms. Starbuck said she would be sending the NMHAPUC the 2009 plan implementation matrix so that each member could go through it and note which items need to be carried forward into the plan update. Urban Harbors would then compile all of these committee recommendations. She suggested the NMHAPUC use the upcoming meetings identify the new issues to go into the update.

Mr. Brace stressed the importance of keeping the historical references noted by committee member Dave Fronzuto.

Ms. Uiterwyk said it's important for the state to be aware of this historical aspect of the current plan carried into the update and then public input will also inform the committee on what is important to them. Mr. Smith noted that there were a lot of completed items in the matrix that are still being worked on. He added that a lot of them needed to be discussed by the NMHAPUC. Mr. Carlson cautioned the committee to not let matrix review and discussion monopolize its time. Ms. Starbuck said he would put together an Excel spreadsheet of the matrix with room for committee comments and send it out to the NMHAPUC. The NMHAPUC agreed to review the matrix, make their comments and get them back to Urban Harbors by early June 2023.

3. PLAN FOR JUNE PUBLIC MEETING

a. Location, date, time

Ms. Denette asked what the schedule of public meetings would be. Ms. Uiterwyk explained that there would be two public meetings, an online survey for the public and then probably another public engagement event near the end of the first draft of the plan. She added that there would be another public review of plan when document is done but before the Select Board gets it. Also, Uiterwyk said, once the plan is sent to the state, it will hold a public input gathering event.

Ms. Denette ask how the NMHAPUC goes about holding stakeholder meetings for the niche groups. Ms. Uiterwyk said that these meeting would be separate from the public meetings. Ms. Wiggin said the NMHAPUC should narrow down the group of stakeholders to meet with. Mr. Leinbach suggested breakout groups at the public meeting to help gather info from stakeholders. Ms. Denette and Mr. Smith said that the Urban Harbors staff should brief the public at the June public meeting on the topics for each breakout table. Mr. Carlson suggested that committee members and Urban Harbors' staff members facilitate discussions at each of the tables to help guide the discussions and keep them on track with the specific topic for each breakout group. The NMHAPUC agreed two hours was a good time period for the public meeting.

Mr. Engelbourg said there are too many topic areas for the public meeting and that they're too specific. He recommended combining some of them and prioritizing them. He recommended being more general and reducing the number of breakout tables. Ms. Starbuck agreed, saying there could be six breakout groups. Ms. Molden suggested the NMHAPUC might not get through all of the topics in one public meeting and so carrying the remaining ones over to the next public meeting might be an option.

The NMHAPUC, Mr. Carlson and the Urban Harbors staff discussed dates and venues for the first public meeting. Mr. Brace said he agreed that getting the info on this public meeting out to the public ahead of the meeting would really help draw the public to the event. Ms. Bell agreed with Mr. Brace, saying that people should be given reasons for why they should attend this meeting.

Ms. Uiterwyk shared her screen showing how the breakout groups and meeting format worked for a similar plan Urban Harbors helped create for Mashpee, MA. She said 60 people showed up. She added they created a flyer with all the topics for the meeting to help get people to the meeting.

Ms. Denette said the NMHAPUC should also be reaching out to their constituents to tell them the topics for the meeting.

Mr. Brace said a unified message should be given to the NMHAPUC members so they can share it on their social media outlets. Mr. Carlson said there will be a web page on the Town's website for the NMHAPU plan.

The Urban Harbors staff suggested the week of June 5, 2023 would be the best week for this public meeting. Ms. Bell said she would work her Nantucket Land Bank network to get the word out about the meeting. The NMHAPUC agreed on June 5, 6 p.m. to 8 p.m. for the public meeting date.

The NMHAPUC discussed making this a hybrid meeting to include remote attendees via Zoom.

b. Meeting structure

b. Outreach (newspapers, radio stations) d. Environmental justice community

Ms. Uiterwyk said she wanted to ensure that whatever outreach is done for the public meeting that they are contacted beforehand.

Ms. Bell asked if she could pass on harbor plan relevant emails she gets to the NMHAPUC. Mr. Carlson said she should forward them to him and Ms. Riley.

4. PLAN DEVELOPMENT

- a. Confirm topic areas**
- b. Begin identifying issues**

5. NEXT STEPS

- a. August public meeting**

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YOUTUBE MEETING LINK

<https://www.youtube.com/watch?v=zbW5uVOG9ac&list=PL49sKqpy7VAhtfTnajKC38HEDIJx7asi0&index=1>

Future Meetings:

Adjourn

Unanimously approved, 8-0, at 2:15 p.m.

Respectfully Submitted,
Peter B. Brace, Secretary