Contract Review committee Meeting

Town of Nantucket

131 Pleasant Street

Nantucket, MA, 02554

www.nantucket-ma.gov

Contract Review Committee Members: Dorothy Hertz (At-Large, Chair), Veronica Bolcik (Co-Chair), Linda Williams (At-Large), John W. Belash (At-Large), Sue Mynttinen (CHS Rep), Joanna Roche (FinCom Rep), Bert Johnson (NP&EDC Rep)

Staff: Jerico Mele (Human Services Director), Tomeka Gary (Office Manager) Heather Nardone (Public Health Coordinator)

~~MINUTES~~

Thursday, February 15, 2024

131 Pleasant St, Trailer

This meeting was held in person with remote participation using ZOOM and YouTube.

Attendance: Dorothy Hertz, Veronica Bolcik, John W. Belash, Joanna Roche, Sue Mynttinen, Bert Johnson, Linda Williams (10:07am)

Health and Human Services Staff: Jerico Mele, Tomeka Gary, Heather Nardone

I. ESTABLISH QUORUM
Quorum established at 10:00 am

II. APPROVAL OF AGENDA
Motion to accept the agenda accepted by all members in attendance.

III. DISUSSION OF INFORMATION PROVIDED ON RUBRIK
Veronica discussed the importance of the Rubrik and explained why it was necessary and the reasons they were expected to complete it.

Members discussed the missing information that needed to be forwarded over to staff in order to complete the Rubrik and confirmed they would send that in to Tomeka as soon as possible.

IV. DELIBERATIONS ON CANNABIS GRANT APPLICATIONS

The committee discussed the challenges with funding each applicant with the limited funds of only $175,000 to be split amongst all the different organizations with valuable programs. They acknowledged that in the future they need to work on a way to limit the amount applicants are allowed to ask for.

The committee discussed Fairwinds and their return of funds in past year as well as this year they have had multiple requests to rollover funds into different quarters in the fiscal year. This has led to the committee needing to come up with a process on how to deal with the request to they may receive to transfer funds from one quarter to another.

Joanna proposed splitting the money based on the scores in the rubric and posed the question how they would decide what amount of money would be going to highly rated applicants like NCTV full funding vs partial funding. The committee went on to discuss different ways how the money could be split.

Joanna motioned to allocate the $175,000 as follows 50k to Addiction Solution 25k to Health Imperatives and 50k to NCTV and it was accepted by all members in attendance.

Sue recused and Joanna made a second motion to allocate $50,000 of the $175,000 to Fairwinds and it was accepted by all members in attendance except for Sue.

V. QUARTERLY DISCUSSIONS AND APPROVALS

Veronica discussed her issues with Fairwinds 'quarterly which is them asking for the same amount of money on both invoice totals and the invoice totals need to be separated by grant totals before moving forward.

Small Friends took all their 20k funding in the Q1 so all other invoices will be $0. Veronica motioned to approve Small Friends Q2 Quarterly's and it was accepted by all members in attendance.

Alliance for Substance Abuse- Sue motion to approve q2 report and it was accepted by all members in attendance. It was mentioned that their actual quarter starting does not line up with the dates for grant purposes and the committee would like to know when they will begin requesting their funds and how much is anticipated to be requested moving forward.

NAMI- Veronica motioned to approve $31430 invoice and report and it was accepted by all members in attendance. Veronica made another motion to accept the NAMI Q2 Cannabis Grant report for $0 and it was accepted by all members in attendance.

Joanna left meeting (42:29)

Health Imperatives- Report was not accepted last time because the Cannabis grant needed to be on a separate report, and it was updated for this meeting. Sue motioned to approve the $31662 invoice and it was accepted by all members in attendance.

Committee members discussed coming up with a process to receive the reports from organizations and coming up with questions they have and inviting them to meetings to discuss those question to make the process more collaborative.

Jerico gave his perspective on how time consuming organizing a meeting with 13+ organizations and gave a reminder of the purpose of CRC and how they could make things more effective and how the CHS mission ties in with this and how they could move forward to standardize the processes and get clear understanding of CRC vs CHS roles.

VI. OTHER BUSINESS

Committee discussed setting up a meeting with Youth Behavioral grant applicants.

The discussed a proposed meeting dates of March 18th @10:00 am, June 10th@ 10:00am for the Youth Grants

The discussed a proposed meeting dates of March 25th @10:00 am, June 17th@ 10:00am for the CRC Grants

CRC meeting on March 4th @10am to review and approve a final report to be sent out to FINCOM

Committee members had a discussion about the Warming place and concerns they had comments.

VII. ADJOURNMENT

John motioned to adjourn and it was accepted by all members in attendance