



Proposed Minutes for September 6, 2023

Contract Review Committee

Meeting

Town of Nantucket
131 Pleasant Street
Nantucket, Massachusetts 02554

www.nantucket-ma.gov

Contract Review Committee: Dorothy Hertz (At-Large, Chair) Linda Williams (At-Large) John W. Belash (At-Large, Vice Chair) Sue Myntinen (CHS Rep) Veronica Bolcik (CHS Rep) Joanna Roche (FinCom Rep) Berthl Johnson (NP&EDC Rep)

Staff: Jerico Mele, Heather Nardone, Tomeka Gary

~~MINUTES~~

Monday, September 25, 2023

131 Pleasant St, Trailer

This meeting was held in person and via remote participation using ZOOM and YouTube.

Staff in attendance: Jerico Mele, Human Services Director; Heather Nardone, Public Health Coordinator;

Remote Staff: Tomeka Gary, Office Manager

Attending Members: Dorothy Hertz, Veronica Bolcik, Sue Mynittinen,

Remote Members: John Belash, Joanna Roche

Meet was called to order at 3:07 pm

I. ESTABLISH QUORUM: Quorum establish 0:05

II. APPROVAL OF AGENDA: Agenda was approved 2:53

III. APPROVAL OF MINUTES: No Minutes to approve.

Dorothy 3:14- Do we have any minutes to approve.

Jerico 3:26- Not as of yet. Tomeka is going to get the minutes done in the next couple of days and that should be the minutes of the previous meeting we had. We have not had minutes from the previous ones because Ann was out. There was no one to take them

Dorothy 3:32- Well we should have some kind of minutes. Wasn't decided that there would be recordings, so, I mean most of Ann 's. So here is the concern um we have new minutes posted for almost two years on our website it's unacceptable we have approved minutes so what I'd love to see is that we update the website with any approved minutes and then we have any minutes brought forth to the next meeting for to back up to every meeting that we have not approved which is almost a Year's worth of money.

Jerico 3:57- we will likely not have the meeting the minutes from all of those because they're restored on Anne's Drive I was only allowed to pull certain things out of there so I don't have the raw notes for them um so I do not know if I'll be able to reconstruct them.

Dorothy 4:21- I'll try reaching out to her too, to get the raw notes because we legally have to have them up and post it um so um Tomeka can you make sure you're taking the minutes right now can you just make sure that that's put into that um to the minutes today that I've requested that and that we are going to reach out to Ann to get the others and we would like to get them posted as soon as possible any that we approved um posted as well because we have none of them are up there since 2021. so, if we can do that that would be great.

IV. DISCUSS POSSIBLE DATES EXTENSION OF SUBMISSIONS FOR FY2024 YOUTH BEHAVIORAL HEALTH

GRANT:- Skipped, was only put on in case we did into get any submissions.

V. REVIEW SUBMISSION OF FY2024 YOUTH BEHAVIORAL HEALTH GRANT

Dorothy 6:03- So we had eight submissions on the grant process for the grants um we did have one um which I had heard about Jericho thank you um but we did have to make a clarification um Healing through Horses has had a collaborating source with Fairwinds and with the Family Resource Center they also I think will have one with the Boys and Girls club and I think they're going to be pulled into it as well from a conversation I had this morning with the Boys

and Girls club and um Healing for Horses so I think that that's fabulous because I think that we've got some really interesting submissions

Dorothy 7:20- Dreamland from the Boys and Girls Club courses for mental health actually um the 501c is through Horses for Healing, actually they submitted 2 and I did check into that and yes they can submit as many as they want any organization it is allowed because they're showing us a different like what a program would be at one cost but a program would be at another bus they're allowed to do that um the other is ASAP we then have Nami, Fairwinds and health imperatives on one.

Dorothy 8:59- then we have um the Star program, then we have the Lighthouse school that's submitted um and one thing of my concern was the fact that we didn't really hit the 19 to 25 year old category there but I had a very interesting conversation with the boys and girls club. Boys and Girls Club still has all their data from everybody that's ever been a member at the boys and girls club they are willing and wanting to they send out a text message when they close down the gyms and what they're willing to do is they have some people in some of the programs that they feel could benefit from some other form of program and they'd be willing to be the one to set them to it to bring them to it. they also would be like would love to be able to do is they said they will send out any information via text message the same way of text say to every group in their database that's over 18 that they're these programs available and that there are ways of getting it and if there's anybody inside the building that they have that's going to any of the programs there. Jamie has the greatest resource in the whole Community he actually does right and the greatest feeling from people pretty much in the community because it's always been a very strong place for kids to go um so the idea that they said we would be more than happy to be the one that sends out information for that 18 to 25 year old because we have all so many of their contacts still in our database which I think above and beyond everything is those are the kind of things we're looking for

Jerico 12:18-um that's actually a thing that was popping up um I've been and Joanna this is uh possibly relevant for you as well since we were I've been talking with the WPI study team they're going to be coming down they were asking for assistance in doing Outreach to potentially the 19 to 25 year olds so I'm going to if you could see if they'd be willing to release um maybe some Outreach for a survey in about two months or so that would be super helpful for the WPI study

Veronica 13:02- actually was a question that I had as I read through the um submissions is how each of them are going to do Outreach to get clients into the program so it's not just serving the same people that they may have in other programs so that's a question that I went through Circle for each.

Dorothy 13:30- Boys and Girls Club can't provide a program through their funding because their age limit is 18 but they can be the source that people can come in and provide the program do you know what I mean or that they can send people to the program because the law the national law is that they end at the age of 18. um but they can have their doors open to the community which is what they're doing.

Dorothy 16:41- I was I was sort of surprised that the one thing we didn't ask for was people's finances so we had a better idea of their financial stability and where like if you're going for salaries you know like a lot of its salary right but how much is you asking for an increase in somebody's salary how much is this program do you think really going to be an increase in your salary and what services so that was interesting we all of our other grants have it so that we can look at that fiscal and we can do it in this one so I'm sorry that we didn't because I'm not sure that you can ask for that afterwards I mean I think we can because it says that we can ask her any question um but that was we can get that uh I think you can you can ask for it um the

VI. DISCUSS DEFINITION OF COLLABORATIONS

it was my feeling my take and it's just what I'm saying is my take of what we discussed in collaboration was had to do with a physical collaboration not a written collaboration. I just want to know that that collaboration when somebody says they're collaborating that the people that are collaborating with them actually have a physical invested interest in

Dorothy 19:51 what they're doing because so many times we're told yes I collaborate with somebody in the reality is they're not really collaborating and collaboration is actually a physical effort together to come up with a final goal

Veronica 20:58- we had talked at one point about meetings regular meetings that they would have and, in that meeting, would be even if it's by Zoom but you have people talking to each other and we know whether they're actually collaborating.

Jerico 24:24- if we want to think of specific items that they that will demonstrate formal collaboration we can ask them to be included in reporting for the quarterly. We have a set of questions that are part of the contract for the reporting. those are uh ambiguous enough reporting for those agencies on the quarterly. variety of different metrics we can build into the reporting just need to know what ideas you would like to track.

VII. ASSIGN SUBGROUPS TO INTERVIEW GRANTS APPLICANTS 26:09

Everyone-ASAP, NAMI, Fairwinds
Dorothy & Sue- Boys and Girls Club

Joanna & Veronica- Dreamland
Joanna & Dorothy- Horses For Mental Health
Linda Bert- Lighthouse School
John- STAR Program

VIII. SCHEDULE DELIBERATIONS 35:59

Discussion with the Committee (4-5pm) on 10/3/23
Discussion with the Committee (4-5pm) on 10/10/23
Interviews (Four) with the Applicants (10-12pm) on 10/12/23
Interviews (Four) with the Applicants (10-12pm) on 10/16/23
Deliberation with the Committee (10-11:30 am) on 10/24/23
Deliberation with the Committee (10-11 am) on 10/26/23

IX. DISCUSS LETTER TO SELECT BOARD AND FINANCE COMMITTEE FOR INCREASED FUNDS

Dorothy 49:09 -Jericho had talked upon the fact that he had spoken with Brian about the fact that they are talking about increased funds um I have been speaking with Brian for the last few months. Jerico feedback that they are increasing it to 1 million dollars.

Jerico 49:40- Brian asked him to present it as 650 should be what we assume for the contract Review Committee deliberations we should also assume an additional uh 175k allocated by the special stabilization account I believe it's called. That would be making up for the Cannabis that will no longer be collected.

Dorothy 50:06- Brian will be having discussion on the budget that may be possible for a million, but I will be asking for more and drafting a letter for increasing in funds.

X. CRC FY25 HUMAN SERVICES GRANT TIMELINE

Jerico 51:44- have a few things to say, 1 we are over rippling the number of meetings lined out and would like to establish a timeline and would like to get the recommendation out by the end of the calendar year.

Dorothy 52:15- say no because of history everyone has too much going on throughout that time. The meetings are more because of this grant.

Dorothy 53:20- does not believe that the staff needs to be there.

Jerico- they need to be there to take minutes, for another set off eyes not just on the money part but also on other parts and with Ann Medina being gone we do not have access to everything, and this will be a learning process for us getting up to spend. Staff have a new procurement system training and a lot of backend stuff that will take more time.

Dorothy 55:05-some of these things like our deliberations you don't need to be there.

Jerico 55:07- I am signing my name, and certain he will not miss a CRC meeting. Can we have the

Joanne 1:07:57- there needs to be a standardized form where we can compare things. We don't need to dive deep in their budget just a set a metrics that standard across the board we will informed about where to apply the grant money.

Everyone 1:12:04- thinks that every Monday in November we should meet.

Jerico 1:12:59-other business WPI will be on island in November to start conducting the study.

XII. ADJOU:RNMENT: Meet Adjourned at 4:16 pm

Veronica 1:16:16- motion to adjourn

Sue 1:16:17-second

John-I

Joanna-I

Dorothy-I