



MEETING POSTING

TOWN OF NANTUCKET

Pursuant to MGL Chapter 30A, § 18-25

All meeting **notices and agenda** must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

Committee/Board/s | Nantucket Historical Commission

Day, Date, and Time | Friday, January 29, 2021 10:00 AM – 12:00 PM

Location / Address | REMOTE PARTICIPATION VIA ZOOM Pursuant to Governor Baker's March 12, 2020 Order Regarding Open Meeting Law (Attached); the meeting will be aired at a later time on the Town's Government TV YouTube Channel
<https://www.youtube.com/channel/UC-sgxA1fdoxteLNzRAUHIXA>

Signature of Chair | Hillary Hedges Rayport

WARNING: IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

Join Zoom Meeting

Join Zoom Meeting

<https://zoom.us/j/98740040520?pwd=aTVMVGNTV2QrY3ZuUnpDcVlwN2FUZz09>

Meeting ID: 987 4004 0520

Passcode: 879552

One tap mobile

+16699009128,,98740040520#,,,,*879552# US (San Jose)

- Public Comment
- Approval of Minutes
- Announcements
- Certified Local Government Application
- MHC Survey grant application
 - Review final draft – Due next week.
- 2021 Objectives and Key Results
- Sidewalks and Historic Streets
 - Section 106 Review: Sparks and Sewer (with MHC)
 - Ongoing discussions with DPW & Select Board
 - ATM article – preservation of Historic Pavement
 - Distribution of Final Report - Preserving Historic Pavement.
- Other Business
 - List of ongoing projects
 - Interaction with other boards/public
- Adjourn

Future meetings
(10am via Zoom)

Friday Feb 19th

APPENDIX A
CERTIFIED LOCAL GOVERNMENT APPLICATION

Part I

Town/City: Town of Nantucket

Name of Chief Elected Official: Dawn E. Hill Holdgate

Title: Select Board Chair

Address: 16 Broad Street, Nantucket, MA 02554

Phone: 508-228-7255 x 1

Name(s) of Local Historic District Chairperson(s):

Raymond Pohl, Chair / Diane Coombs, Vice-Chair

Address: 2 Fairgrounds Road, Nantucket, MA 02554

Phone: 508-325-7587

Name of Local Historical Commission Chairperson: Hillary Hedges Rayport, Chair
Angus MacLeod, Vice Chair

Address: 2 Fairground Road, Nantucket, MA 02554

Phone: 508-325-7587

Name of Certified Local Government Coordinator: Holly E. Backus, Preservation Planner

Address: 2 Fairgrounds Road, Nantucket, MA 02554

Phone: 508-325-7587 x7026

Part II

Name(s) of Local Historic Districts(s): Nantucket Historic District

For each Local Historic District please submit a copy of the ordinance or by-law.

Part III

A. Please list below the names of all current local historic district and historical commission members and alternates or associate members.

Historic District Commission

1. Raymond Pohl, Chair
2. Diane Coombs, Vice-Chair
3. Abby Camp
4. Vallorie Oliver
5. John McLaughlin
6. Stephen Welch - associate
7. Carrie Thornewill -associate
8. Jesse Dutra - associate
9. _____
10. _____

Historical Commission

1. Hillary Hedges Rayport, Chair
2. Angus MacLeod, Vice-Chair
3. Thomas Murray Montgomery
4. Georgia U.Raysman
5. Milton Rowland
6. David Silver
7. Clement Durkes
8. Susan Handy -alternate
9. Don DeMichele -alternate
10. Ben Normand -alternate

Staff (if any): Holly E. Backus, Preservation Planner /Local Hazard Mitigation Plan
Coordinator; Cathy Flynn, HDC Compliance Coordinator /Land Use Specialist

For each of the members of the local historical and/or district commission listed above, submit resumes or letters outlining their demonstrated interest, competence or knowledge in historic preservation, and indicating which members are professionals in the fields of **architecture, history, architectural history, planning, prehistoric archaeology, historic archaeology, folklore, cultural anthropology, conservation, landscape architecture or related disciplines**. Also submit resumes or letters for professional support staff if applicable.

B. Describe the efforts the local government has made to insure, that to the extent available in the community, commission members have been appointed from the above disciplines.

(See attached page)

Part IV

Please explain in a concise statement below the nature and extent of the community's preservation program. Describe the community's past achievements and future objectives in preservation. Indicate the ways in which you believe participation in the Certified Local Government program can assist your community in achieving long-term goals and completing proposed preservation projects.

(See attached page)

[illegible]

Part VI

Checklist:

Please indicate that the required documents are attached by checking the following boxes:

- // 1. A completed Assurances form signed by the chief elected official.
- // 2. A copy of the local historic preservation by-law or ordinance;
- // 3. Resumes or letters for each of the members of the local historical and/or historic district commission, indicating professional qualifications where appropriate.
- // 4. Resumes for professional support staff if applicable.

Submittal:

The original typewritten copy of the CLG Application and all supplemental material should be sent to:

CLG Program Coordinator
Preservation Planning Division
Massachusetts Historical Commission
220 Morrissey Boulevard
Boston, MA 02125

NOTE: THIS IS AN APPLICATION FOR PARTICIPATION IN THE CLG PROGRAM. A LOCAL GOVERNMENT, ONCE CERTIFIED, MUST MAKE A SEPARATE APPLICATION TO THE MHC FOR CLG GRANT MONIES. PLEASE CONTACT THE MHC GRANTS DIVISION FOR MORE INFORMATION.

Part V

ASSURANCES

In consideration of and for the purpose of certification of the local government by the Department of the Interior, National Park Service, through the Massachusetts Historical Commission, _____
Nantucket _____ (hereafter called "local government") hereby agrees that it will
comply with the following:

1. The local government will fulfill all the standards for certification pursuant to the Guidelines, Section II, Requirements for Certification of Local Government Programs.

2. In order to be eligible to receive a portion of the local share of the Historic Preservation Fund (HPF) allocation to Massachusetts, the certified local government shall:

(a) Maintain adequate Financial Management Systems which are:
in accordance with the Office of Management and Budget Circular A-102, revised,
"Standards for Grantee Financial Management Systems."

auditable in accordance with the Single Audit process of OMB Circular A-133, and

periodically reviewed and evaluated by the SHPO in accordance with the Office of
Management and Budget Circular A-102, revised "Standards for Grantee Financial
Management Systems."

(b) adhere to all requirements of the HPF Grants Manual.

(c) adhere to any requirements mandated by Congress pertaining to the Historic Preservation
Fund.

(d) not apply transferred monies as a matching share for any other federal grant.

3. Pursuant to the Guidelines, Section IV, PROCESS FOR MONITORING, EVALUATION AND
DECERTIFICATION OF CERTIFIED LOCAL GOVERNMENTS, the certified local government
shall:

(a) fully cooperate with the Massachusetts Historical Commission in its evaluation of the
certified local government, and shall submit to the MHC office its annual reports, records
of administration of funds allocated from the Historic Preservation Fund, and other
documents as necessary, and

(b) upon notification by the MHC that the performance of the certified local government
is not up to a satisfactory level, the certified local government shall implement
improvements within a period of not less than 30 and not more than 120 calendar days, or
the MHC shall recommend decertification of the local government to the Secretary of the
Interior.

4. Pursuant to the Guidelines, Section VI, CERTIFIED LOCAL GOVERNMENT PARTICIPATION IN THE MASSACHUSETTS NATIONAL REGISTER PROGRAM, the certified local government shall:

(a) comply with required schedules for: consideration of nominations to the National Register, and notification of the Massachusetts Historical Commission.

(b) conduct public meetings in accordance with the provisions of the Open Meeting Law (M.G.L. c. 30A, Section 11A, as amended by M.G.L. c. 372 of the Acts of 1978)

This Assurance is binding on the Applicant-Local Government, its successors, transferees, and assignees; the person or persons whose signature appears below are authorized to sign this Assurance on behalf of the Applicant-Local Government.

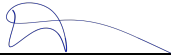
01/14/2021

Town of Nantucket - Historic District & Historical Commission

Dated

Applicant-Local Government

By



Chief Elected Official

Dawn E. Hill Holdgate

SIGNATURE
CERTIFICATE



REFERENCE NUMBER
F4CF3EC9-EB6C-4969-8C1B-08A7BBD494F8

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number F4CF3EC9-EB6C-4969-8C1B-08A7BBD494F8	Document Name Assurances To Be Signed By Dawn
Transaction Type Signature Request	Filename assurances_to_be_signed_by_dawn.pdf
Sent At 01/14/2021 10:51 EST	Pages 2 pages
Executed At 01/14/2021 10:55 EST	Content Type application/pdf
Identity Method email	File Size 108 KB
Distribution Method email	Original Checksum 33aad4a1c494024123869b035995a54cd9cae921254c02947a8eb69cf1950753
Signed Checksum db956350a155eea25e963e168b57b74e9764125cdf42763343cbb86fe517abc	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Dawn Holdgate	Status signed	Viewed At 01/14/2021 10:54 EST
Email dhillholdgate@nantucket-ma.gov	Multi-factor Digital Fingerprint Checksum f8c03a0cb00645ca987b13c11d43d15c5c8bf26dabf2402f1c4c5306f03f2846	Identity Authenticated At 01/14/2021 10:55 EST
Components 2	IP Address 24.218.248.7	Signed At 01/14/2021 10:55 EST
	Device Mobile Safari via iOS	
	Drawn Signature 	
	Signature Reference ID 7842BC83	
	Signature Biometric Count 49	

AUDITS

TIMESTAMP	AUDIT
01/14/2021 10:51 EST	Erika Mooney (emooney@nantucket-ma.gov) created document 'assurances_to_be_signed_by_dawn.pdf' on Chrome via Windows from 208.87.236.201.
01/14/2021 10:51 EST	Dawn Holdgate (dhillholdgate@nantucket-ma.gov) was emailed a link to sign.
01/14/2021 10:54 EST	Dawn Holdgate (dhillholdgate@nantucket-ma.gov) viewed the document on Mobile Safari via iOS from 24.218.248.7.
01/14/2021 10:55 EST	Dawn Holdgate (dhillholdgate@nantucket-ma.gov) authenticated via email on Mobile Safari via iOS from 24.218.248.7.
01/14/2021 10:55 EST	Dawn Holdgate (dhillholdgate@nantucket-ma.gov) signed the document on Mobile Safari via iOS from 24.218.248.7.

Describe the efforts the local government has made to insure, to the extent available in the community, commission members have been appointed from the above disciplines:

This proposed Nantucket CLG Commission will be made of up members from a Historic District Commission and a Historical Commission. The Historic District Commission includes: 5 regular members, who are elected with rotating 3-year terms; and 3 associate members, who are appointed by the Town's Select Board. The Historical Commission is made of 7 regular members and 3 alternate members; all who are appointed by the Town's Select Board.

The Nantucket Historic District Commission was established by a Special Act in 1955, however has been amended 11 times since 1972. The purpose of the Special Act is to "promote the general welfare of the inhabitants of the Town of Nantucket through the preservation and protection of historic buildings, places and districts of historic interest through the development of an appropriate setting for these buildings, places and districts and through the benefits resulting to the economy of Nantucket in developing and maintaining its vacation-travel industry through the promotion of these historic associations." This Special Act created the island's preservation framework and emphasizes how important preserving the historic character of the island has been for its residents; an effort pre-dating the National Preservation Act of 1966.

The Nantucket Historical Commission was established by an act at the 2005 Annual Town Meeting in reference to Massachusetts General Law Chapter 40, Section 8D and follows that applicable state law. However, the Commission was inactive for many years, but was reactivated by the Town's Select Board in June 2019, with its first meeting held in July of that same year.

Both of Nantucket's Commissions represent a variety of backgrounds from architects, historians, archaeologists, and retired residents with a vast knowledge of Nantucket history. Each position (not fulfilled by election results) is appointed by the Nantucket Select Board with a Committee application, outlying their qualifications to sit on a Commission. This is an obvious public participation process, that ensures that those community members qualified for the Commissions are appointed.

Please explain in a concise statement below the nature and extent of the community's preservation program. Describe the community's past achievements and future objectives in preservation. Indicate the ways in which you believe participation in the Certified local Government program can assist your community in achieving long-term goals and completing projects preservation projects.

The Town of Nantucket established a Special Act in 1955 creating one of the first local historic districts in the Commonwealth of Massachusetts and one of the first in the country, after Charleston, South Carolina. These two island districts created in 1955 were only the "Old Town" and "Village of Siasconset", which both retain nationally important examples of American Architecture. Then in 1971 the local districts expanded to the entire island and Town of Nantucket. This action of creating a local historic district, well before the enactment of the National Historic Preservation Act of 1966, shows the island's recognition and focus of preservation was a clear indication how important the retention of the island's historic identity was to the Town's leaders. Further, the island also became a National Historic Landmark in 1966 and later updated in 2012 to include a better analysis for buildings that were constructed during the late 19th and 20th centuries.

The Town of Nantucket enacted the Commonwealth of Massachusetts's Community Preservation Committee pursuant to Massachusetts General Law Chapter 44B, Section 3-7 at the 2001 Annual Town Meeting. The action of adopting this state law and establishing a committee to provide recommendations to Town Meeting on the funding for the *"acquisition, creation and preservation of open space, historic resources, land for recreational use, and community housing,"* shows another example of the Town's commitment to community preservation. There have been many historic properties in receipt of a CPC Grant, through the approval of Town Meeting, since the enactment of this law.

In recent years, the Town of Nantucket has included our historic and cultural resources within the 2019 update to the FEMA approved "All Hazard Mitigation Plan." This effort was led by the Town's Preservation Planner, who is also the Town's Local Hazard Mitigation Plan Coordinator, which insures the status of the National Historic Landmark District and its contributing structures, rare habitats, cultural landscapes are included in the planning process for hazard mitigation. This continued work of incorporating our National Historic Landmark District into other important planning documents, led to the Town of Nantucket becoming an MVP (Municipal Vulnerability Preparedness) Community with the Commonwealth of Massachusetts. Through this Community Resilience Planning effort, Nantucket has become a front-runner in *"planning for and mitigating hazards, while preserving our historic structures and streetscapes from natural threats."* This was recommendation #4 of the Community Resilience Building Workshop Summary of Findings Report, which came out of the MVP Planning process. The Town of Nantucket applied for and was granted an "MVP Action Grant" from the Massachusetts Executive Office of Energy & Environmental Affairs, to specifically create Historic Preservation Guidelines *"to preserve historic streetscapes while mitigating hazards."* This project, called "Resilient Nantucket: Designed for Adaptation" to create Design Guidelines for the Town of Nantucket's locally-designated historic districts, provide a public awareness toolkit and strategies for adapting historic structures to a future of flooding - is currently underway and expected to be completed by June 2021. "Resilient Nantucket" has been a joint effort with both the Historic District Commission and the Historical Commission, along with our local preservation organizations. Once completed, these Design Guidelines, which will follow the Secretary of Interior's *"Guidelines on Flood Adaptation for Rehabilitating Historic Buildings,"* November 2019 document, will be an addendum to Nantucket's "Building with Nantucket In Mind" Design Guidelines. This important project will be the start of

incorporating our historic and cultural resources within a much-anticipated Coastal Resiliency Plan, which is currently underway and will tie nicely with the “Resilient Nantucket” project. It is our hope that this resiliency effort helps address the “Challenges & Opportunities” outlined in the **State Historic Preservation Plan 2018-2022**: “Protecting Historic and Archaeological Resources through Emergency Preparedness.” The State Plan outlines the following issues relevant to this project: “(a) *historic resources are threatened by natural disasters*; (b) *preparedness for emergencies remains inadequate*; (c) *Sea levels are rising due to climate change*; and (d) *Climate change will also have grave impacts on areas not adjacent to the coast*.” The Town of Nantucket acknowledges that these are very important issues for our National Historic Landmark District and hopes the “Resilient Nantucket” and the Town’s future Coastal Resilience Plan helps the state address these issues and continues being a leader in protecting our coastal historic communities within the Commonwealth.

The Select Board’s Strategic plan for the Town of Nantucket was adopted in 2019 and updated in 2020 is guided by principles of Sustainability and focus in housing, transportation, environmental leadership, efficient town operations, and quality of life. This plan adopted a mission statement for the plan stating “*Sustainability is how the Town of Nantucket, with a focus on historic preservation, equity and inclusion, natural resources, hazard mitigation, solid waste management, energy, public health, and education, institutionalizes practices in municipal operations that support a balance of economic, environmental, and social health of our island, which meets the needs of current residents and visitors without compromising the ability of future generations to meet evolving needs.*” The Select Board has emphasized that the island’s strong rural identity and well-preserved historic character is an aspirational statement for Nantucket’s continued “Quality of Life.” The Town’s top government officials have acknowledged the importance historic preservation has on the island’s quality of life for all. As part of this plan, the Town worked on creating a Sustainability Framework with a consultant to support their definition of Sustainability. As the Sustainability Framework has yet to be adopted by the Select Board, due to the COVID pandemic, one of the priority areas defined in the framework includes “Community Preservation,” with themes of Natural Resource Protection/Enhancement, Mobility, Housing, and Historic Preservation. The report emphasizes the Town’s commitment in Historic Preservation by hiring the first Preservation Planner for the island in 2019, some 64 years after creating the local historic district and Special Act.

Finally, the Certified Local Government program can assist Nantucket in achieving long-term goals and completing much needed preservation projects. These goals include; creating survey plan to assist in a multi-year phased effort to update and complete the community-wide survey of historic resources, creating an island-wide historic preservation plan, and updating and codifying the HDC’s Design Guidelines “Building with Nantucket In Mind.” In addition, the CLG will give the Commissions further opportunities to collaborate with other Town Boards and Commissions with keeping preservation in mind.

MEMORANDUM OF UNDERSTANDING BETWEEN
THE
NANTUCKET HISTORIC DISTRICT COMMISSION
THE
NANTUCKET HISTORICAL COMMISSION
AND THE
MASSACHUSETTS HISTORICAL COMMISSION

This Memorandum of Understanding (MOU) is developed in accordance with Section II, Part B of the Guidelines for Implementation of Certified Local Government Programs in Massachusetts. The MOU is necessary to implement the CLG requirements for public participation in communities with separate historical commissions and district commissions. The MOU outlines the responsibilities of the Certified Local Government in terms of the specific duties to be carried out by the Historic District Commission (HDC) and the Local Historical Commission (LHC).

As outlined in the Guidelines and the Certification Agreement, the basic responsibilities of the CLG include: enforcement of local preservation legislation, maintenance of an adequate and qualified historic preservation review commission, participation in the Massachusetts National Register Program, maintenance of a system for survey and inventory of historic properties, and the provision of adequate public participation in local preservation programs.

Traditionally, the enforcement of local preservation legislation by a qualified historic preservation review commission has been the responsibility of the historic district commission; the local historical commission has administered matters relating to the National Register, and has been responsible for carrying out the comprehensive community-wide survey. Under the CLG program, the two commissions can continue to perform their respective duties independently.

However, in order to fulfill their function as a CLG, the two commissions must each take additional responsibility for the provision of public participation in local preservation programs. The commissions must act jointly to coordinate their activities, and to provide ongoing communication with the MHC. A CLG coordinator must be appointed to handle this coordination and communication.

The following is a list of the required responsibilities of the CLG coordinator, and of the LHC and the HDC for the provision of public participation in local preservation programs.

Please place an "X" next to each item below, and describe any additional duties to be carried out by either commission:

RESPONSIBILITIES OF THE CLG COORDINATOR:

- ___ 1. Attends MHC training sessions for CLGs.
- ___ 2. Transmits National Register Nominations and CLG Reports to MHC.
- ___ 3. Solicits recommendation of the chief elected official regarding potential nominations to the National Register.
- ___ 4. Notifies chief elected official of vacancies on commissions.
- ___ 5. Regularly attends meetings of both commissions.
- ___ 6. Receives all minutes from both commissions.
- ___ 7. Collects materials from each commission for Annual Report
- ___ 8. Organizes the annual joint meeting of two commissions.
- ___ Other _____

RESPONSIBILITIES OF THE HISTORIC DISTRICT COMMISSION:

- ___ 1. Enforces local preservation legislation.
- ___ 2. Holds meetings at regular intervals at least four times a year.
- ___ 3. Properly notices and conducts meetings in accordance with the Open Meeting Law and the local preservation ordinance or bylaw.
- ___ 4. Makes decisions in a public forum.
- ___ 5. Maintains accurate minutes of all commission actions, which include criteria upon which decisions were made.
- ___ 6. Holds annual joint meeting with Local Historical Commission to discuss respective responsibilities of HDC and LHC for local preservation program.

RESPONSIBILITIES OF HISTORICAL COMMISSION

- ___ 1. Holds meetings at regular intervals at least four times a year.
- ___ 2. Properly notices and conducts meetings in accordance with the Open Meeting Law

and the local preservation ordinance or bylaw.

- ___ 3. Makes decisions in a public forum.
- ___ 4. Maintains accurate minutes of all commission actions, which include criteria upon which decisions were made.
- ___ 5. Holds annual joint meeting with Local Historic District Commission to discuss respective responsibilities of the LHC and HDC for local preservation program.
- ___ 6. Allows reasonable opportunity for public comment on properties proposed for nomination to the National Register
- ___ 7. Prepares eligibility opinions for properties proposed for nomination to the National Register of Historic Places.
- ___ 8. Maintains local inventory of historic and cultural resources.

Other: _____

Date _____
Chair, Nantucket Historic District Commission

Date _____
Chair, Nantucket Historical Commission

Date _____
Nantucket Certified Local Government Coordinator

Date _____
State Historic Preservation Officer

and the local preservation ordinance or bylaw.

- ___ 3. Makes decisions in a public forum.
- ___ 4. Maintains accurate minutes of all commission actions, which include criteria upon which decisions were made.
- ___ 5. Holds annual joint meeting with Local Historic District Commission to discuss respective responsibilities of the LHC and HDC for local preservation program.
- ___ 6. Allows reasonable opportunity for public comment on properties proposed for nomination to the National Register
- ___ 7. Prepares eligibility opinions for properties proposed for nomination to the National Register of Historic Places.
- ___ 8. Maintains local inventory of historic and cultural resources.

Other: _____

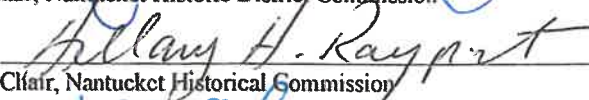
Date

1/6/21


Chair, Nantucket Historic District Commission

Date

1/4/21


Chair, Nantucket Historical Commission

Date

1/4/2021


Nantucket Certified Local Government Coordinator

Date

State Historic Preservation Officer

ATTACHMENT A

**FISCAL YEAR 2021
SURVEY AND PLANNING GRANT - FULL APPLICATION**

**COVER SHEET FOR APPLICATION PROPOSAL
DEADLINE – MONDAY, FEBRUARY 8, 2021**

1. Project Title:
2. Project Type:
3. Community/Communities:
4. Local Project Coordinator:

Address:

Phone:

Fax:

E-mail:

5. Amount of Funding Requested: \$ _____
Local Share: \$ _____
Total Project Cost: \$ _____

6. Attachments: (Please check as completed)

_____ Work Program	_____ Matching Share Information (Attachment C)
_____ Narrative Statement	_____ Assurances and Certification (Attachment B)
_____ Budget (Attachment D)	_____ Debarment Certification (Attachment E)
	_____ Local Historical Commission Comment (If Applicable)

7. Authorized Applicant Signature:

(Signature)

(Name -- please print)

(Title)

(Date)

PART II – WORK PROGRAM

The purpose of this project will be to create a Historical Preservation Survey Plan for the Town, County, and Island of Nantucket, a National Historic Landmark (NHL), that targets priority properties for survey, identifies significant historic themes and establishes a phased approach to completing the identified goals. An additional goal is to complete a community-wide survey of a single geographic area, defined as The Fish Lots (The Pilot Survey). This project will be structured to provide professional cultural and architectural resource survey expertise to Nantucket and the community. Specific project goals for the survey plan and Pilot Survey are as follows:

Survey Plan Objectives

- 1) To review and confirm the distinct geographic areas and neighborhoods to be surveyed within the Nantucket NHL.
- 2) To review and confirm the key documentary materials, both primary and secondary (known as the bibliography) of research sources necessary for executing the survey.
- 3) To produce a narrative description of each identified geographic area and its historic and cultural significance, and to identify the historic resources in the area.
- 4) To complete an inventory and community-wide survey of historic resources in the geographic area known as the Fish Lots (see Pilot Survey Objectives below)
- 5) To develop an action plan for implementing priority survey goals for the creation of a comprehensive inventory of the cultural and historic resources of the Nantucket NHL. The action plan will be phased based on priority.
- 6) To develop a phased historical properties inventory proposal package with time and cost estimates for use by the Nantucket Historical Commission in obtaining professional cultural resource surveys.

The project will also include a survey of cultural and architectural resources in the area known as “The Fish Lots” in the town of Nantucket (The Pilot Survey). This project will be structured to provide professional cultural and architectural resource survey expertise to the community, in order expand, update, and identify and enumerate the character defining features of contributing buildings in the selected area. Specific project goals for the Pilot Survey portion of the project are as follows:

Pilot Survey Objectives:

- 1) To conduct a survey to assess and document approximately 250 selected cultural and architectural resources in the selected area, following Massachusetts Historical Commission (MHC) survey standards and methodology.
- 2) To identify contexts for National Register evaluation and to apply the National Register criteria to all resources identified in the survey;
- 3) To submit to MHC a list of buildings contributing to the National Historic Landmark District, which identifies attributes of contributing buildings, in order to assist the local Historic District Commission and local planning authorities in evaluating the effect of planning proposals and requests for certificates for appropriateness.
- 4) To submit to the Town of Nantucket the inventory and survey data for incorporation into the Town GIS as a parcel layer.

METHODOLOGY

The Analytical Framework:

The community-wide survey project must incorporate MHC criteria and methodology, to current standards. [See MHC's Historic Properties Survey Manual: Guidelines for the Identification of Historic and Archaeological Resources in Massachusetts (1992), Survey Technical Bulletin #1 (1993), MHC Interim Survey Guidelines (March 1999, et seq.), MHC Interim Guidelines for Inventory Form Photographs (2009), and MHC's Interim Guidelines for Inventory Form Locational Information (2016). Both MHC survey guidelines and the tasks and products of the survey Scope of Work must meet the Secretary of the Interior's Standards and Guidelines for Identification (1983).]

The community-wide survey plan will serve as the guide for the subsequent undertaking of a prioritized and phased comprehensive community-wide survey update. The MHC criteria for conducting a community-wide survey are designed to identify the full range of cultural resources.

Cultural resources are the physical elements in the landscape that remain from historical patterns of human activity. There are many components of a neighborhood's historical development that are associated with the location and type of surviving cultural resources. The community-wide survey will therefore relate cultural resources to historic patterns of architectural development, land use, economic development, social and demographic history, and events that had an impact on the Town and Island of Nantucket. The community-wide survey will recognize ethnic and cultural diversity within the Town of Nantucket, and seek to identify cultural resources associated with the history of the minority social and cultural groups and individuals that have played a role in the community's history. The survey plan will assist the Town of Nantucket in the development and undertaking of a phased comprehensive survey update by providing an approach based on the application of MHC criteria and methodology and the community's needs and historic resources.

Phase Meetings:

The project consists of five phases. Project personnel, both the consultant and the project coordinator, will meet with MHC staff at MHC offices in Boston if possible, or via zoom prior to work initiation and to review project progress and products at the end of each phase. Work to be carried out during each phase and products due at the end of each phase, are described below.

The Survey Plan:

The community-wide survey plan will assess existing resource documentation and will identify previously undocumented resources to be inventoried in a comprehensive survey. The plan, the Pilot Survey, and the resulting comprehensive survey will consider the full range of cultural resources in terms of period, theme, property type, architectural form and style, and geographic distribution. The survey plan will address all periods of architectural and historic development from the period of first colonial European presence to 1975. Significant themes of historical and architectural development will be identified, and resources will be related to these themes.

The plan and the comprehensive survey will identify areas, buildings, objects, sites, burial grounds, structures, and parks/landscapes that are architecturally and historically significant in the history and development of the community. The plan and survey will include both representative and outstanding examples of the building forms, types, and styles present in the community.

The 1984 *MHC Reconnaissance Survey Town Report* for the town and the corresponding MHC Reconnaissance Survey Regional Report, the National Historic Landmark Registration Data Sheet, and other existing survey forms and repositories of information both public and private will provide a preliminary framework and base of information for this analysis. Individual forms and area forms will expand upon the information in the *Town Report* and will relate inventoried properties to the significant themes in the historical development of the town.

The Pilot Survey:

The pilot community-wide survey of the Fish Lots will consider the full range of cultural resources in terms of period, theme, property type, architectural form and style, and geographic distribution. The survey will consider all periods of architectural and historic development from the period of the first lot layout in 1717 to circa 1975. Significant themes of historical and architectural development will be identified, and resources will be related to these themes.

The community survey will identify buildings and structures that are architecturally and historically significant in the history and development of the community. The survey will include both representative and outstanding examples of the building forms, types, and styles present in the community.

MHC individual property and area inventory forms, maps and designations as contributing and individually significant to the National Historic Landmark will be completed and submitted to MHC in accordance with the survey guidelines set forth in the MHC's *Historic Properties Survey Manual: Guidelines for the Identification of Historic and Archaeological Resources in Massachusetts* (1995) and *Survey Technical Bulletin #1* (1993), MHC *Interim Survey Guidelines* (March 1999 et seq.), and MHC *Interim Guidelines for Inventory Form Photographs* (2009), MHC *Interim Guidelines for Inventory Form Locational Information* (2016), as well as the Secretary of the Interior's Standards and Guidelines for Identification (1983, copies available from the MHC). These publications and memoranda will be incorporated into this project. The work to be carried out during each phase, and products due at the end of each phase, are described on the following pages.

HYBRID SCOPE OF WORK

Phase I – Initiation of Work (8weeks)

- (Start-up meeting) Consultant meets with local project coordinator/local historical commission (LPC/LHC) and MHC staff to discuss the scope and inventory methodology of the project and to assess the available documentary materials (Nantucket Historic District Commission (NHDC) files, local and regional libraries and registries, Local Non Profits (LNP) and archive collections, web-based resources, and existing research, maps, local histories, etc.);
- Review model survey plans completed for other communities recommended by MHC;
- Select maps, including a working map and large-scale base map (assessor's parcel map is preferred), to identify inventoried areas and properties;
- Confirm availability of electronic mapping and parcel data and of town-based GIS data suitable for use in the project;
- Review existing inventory forms on file at both the NHDC, LNPs, and at the MHC for completeness and adherence to current survey standards;
- Review bibliography and sources of key documentary materials to be used in the survey plan and for later comprehensive survey, and to identify important historic themes, events, persons and resources for the community; review of important historic themes, events, and persons with well-known local historical experts;
- Conduct initial research and reconnaissance survey to verify the types and geographical distribution of cultural resources in the pilot survey area, and to develop criteria for selecting properties to be extensively researched in the survey.
- Review the preliminary neighborhood units for the survey plan that have been defined by local historical and planning officials
- Initiate research and field reconnaissance survey to verify and describe the types and geographical distribution of historic resources in the community and to confirm survey neighborhood boundaries.
- Consultant meets with local project coordinator/local historical commission (LPC/NHC) and MHC staff to review the products of Phase I and discuss outstanding issues related to the selection of properties to survey in the pilot survey, and geographic areas to describe in the Survey plan, in Phase II.

Products:

- Phase I Survey Plan Report, including:
 1. Base maps indicating neighborhood survey units, and large-scale base-map to be used to identify areas and individual resources recommended to be surveyed;
 2. Assessment of existing inventory and National Register documentation, with preliminary recommendations for updating where necessary;
 3. List of Nantucket neighborhood survey units and description of their historic and architectural resources;
 4. Annotated bibliography of key documentary sources, with notes on locations as necessary.

Phase I Products for the pilot community-wide survey of the Fish Lots are:

- Methodology statement, specifying:
 1. Survey objectives;
 2. Criteria for selecting properties for survey;
 3. Procedures to be followed in the survey and forms of products to be created;
 4. Expectations about the kind, location, and character of historic properties to be recorded;
 5. An assessment of existing documentation;

6. A brief description of the amount and kinds of information to be gathered about the properties;
7. Bibliography, including identification of web-based resources to be used in the project.

Phase I will be completed by Friday, November 5, 2021

Phase II - Field Reconnaissance Survey (how much time to allow?)

Tasks:

- Meeting with Consultant, NHC and MHC staff to discuss survey priorities, selection criteria, any special procedures recommended for the intensive survey, and general survey coverage goals for the survey plan and for subsequent comprehensive survey efforts;
- Meeting with Consultant, NHC and local planning officials to identify known and potential threats to areas and resources;
- Continue and complete field reconnaissance of neighborhood study units, apply selection criteria, and identify properties and areas to be recommended for survey.
- In the pilot study area
 - conduct continued architectural assessments and documentary research to identify important historic themes, events, and persons for the survey target areas, with particular attention to substantially synthesizing and supplementing the information already available. Research collections; should include relevant local, regional and state library and archive collections, as well as web-based research sites.
 - Apply selection criteria and prepare list of specific properties to be surveyed.
 - Complete representative draft inventory forms for representative resources.
- Meet with LHC and MHC staff to review Phase II products.

Products:

- Phase II Report, including:
 1. Description and assessment of threats to historic resources in Nantucket communitywide and neighborhood by neighborhood;
 2. Description of survey priorities, selection criteria, any special methods and procedures recommended for the intensive survey, and survey coverage goals for Nantucket, including communitywide and neighborhood by neighborhood goals and objectives and approaches to achieving them;
 3. Preliminary list of properties and areas recommended for survey in Nantucket (organized by neighborhood study unit, street name, and where appropriate, street number or range); recommendations should indicate where area forms would be appropriate.
- In the pilot survey area:
 1. List of properties to be surveyed, arranged alphabetically by street address
 2. Representative draft inventory forms, to be submitted in both hard copy and MS Word format.
 3. Town GIS-layer form, submitted to Nantucket GIS coordinator

Phase II will be completed by, **INSERT END DATE**

Phase III Survey of Pilot Survey Area (what is the correct amount of time)

- Conduct intensive research of properties selected for inventory

- Identify contexts for National Register equivalent evaluation and apply National Register criteria to inventoried areas and resources; Prepare draft list of all areas and resources recommended as contributing or individually significant to the National Register District.
- Identify resources recommended for de-listing as contributing to the National Register listing.
- Prepare inventory forms with photographs and property location maps. Forms for any surveyed properties listed in the State Register of Historic Places will be marked at top front with appropriate designation code and date.
- Submit draft inventory forms with photographs, draft National Register contexts, and National Register recommendation to MHC and NHC for review and comment (comments to be incorporated during Phase IV).
- In consultation with NHC, MHC survey and MACRIS staff, develop lettering and numbering system for inventoried properties.
- Meet with local project coordinator/local historical commission (LPC/NHC) and MHC staff to review the draft survey forms and National Register equivalent nomination recommendations.

Products:

- Unnumbered complete draft inventory forms for approximately 250 properties with photos and locus maps for all areas, buildings, sites, structures, and parks/landscapes. (This information may optionally be submitted in electronic form only for this project phase.)
- Draft discussion of National Register contexts and list of all areas and resources recommended for National Register nomination

Phase III will be completed by Friday, May 6, 2022 **UPDATE THIS DATE**

Phase IV- Survey Plan **HOW LONG?**

Tasks:

- Consultant meetings with LHC and MHC staff to discuss establishing a phased and prioritized survey action plan, priorities for neighborhoods and resource types, and estimated schedule for implementation, considering estimated local resource availability;
- Prepare a phased and prioritized survey action plan, including priorities for neighborhoods and resource types, approximate numbers of properties recommended for survey in each neighborhood, and estimated schedule for implementation;
- Prepare a phased and prioritized historical properties inventory proposal package and cost estimates by phase;
- Finalize report sections prepared during phases I and II;
- Prepare a map of final neighborhood survey units and properties for survey using Town of Nantucket GIS system.
- Prepare and circulate draft of final report for review and comment.
- Meet with MHC and NHC to discuss and finalize draft of final report.

Products:

- Survey Plan (four paginated, unbound hardcopies: two for MHC, two for Town of Nantucket Historical Commission, and a digital copy of the report in a format to be approved in advance for MHC and the Town of Nantucket Historical Commission) which will include the following sections:
 1. Abstract;
 2. Assessment of existing inventory and National Register documentation, with recommendations for updating where necessary;

3. Discussion of significant themes and periods in Nantucket's history;
4. Description of Nantucket's neighborhood survey units and their historic and architectural landscapes;
5. Description and assessment of threats to historic resources in Nantucket, communitywide and neighborhood-by-neighborhood;
6. Discussion of survey priorities, selection criteria, any special methods and procedures recommended for the intensive survey, and survey coverage goals for Nantucket, including communitywide and neighborhood-by-neighborhood goals and objectives and approaches to achieving them;
7. Preliminary list of properties and areas recommended for survey in Nantucket (organized by survey neighborhood, street name and where appropriate, street number or range); recommendations will indicate where area forms would be appropriate. List will be organized by neighborhood survey unit, with proposed area forms listed separately at the beginning of each neighborhood, arranged alphabetically by area name. Proposed individual properties will follow, arranged alphabetically by street name, and, where possible, number or number range and property names will be included;
8. Annotated bibliography of key resources for Nantucket history and historic and architectural resources, with notes on location of the resource as necessary;
9. Final base map(s) based on the Nantucket GIS database, indicating neighborhood target units and recommended areas and properties for survey;
10. Identification of community repository and/or municipal office(s) where completed intensive survey documentation (inventory forms, base maps, and final report) are recommended to be archived and made available to the public.

Phase IV will be completed no later than

INSERT DATE

Phase V (? weeks) Pilot Survey production

Tasks:

- Add inventory letters/numbers to forms, as needed, in Phase III.
- Name MS Word files to conform to MHC file-naming convention.
- Complete National Register Recommendation statements to be attached to appropriate inventory forms.
- Prepare base map(s) identifying inventoried properties.
- Prepare GIS layer for inclusion in Town GIS.
- Prepare street index of inventoried areas and properties.

Products:

- Hard-copy numbered MHC inventory forms for approximately 250 properties (two sets with original photographic prints: one for MHC and one for the LHC. Inventory forms will be printed single-sided on 24 lb. bond paper of at least 25% cotton fiber content. Photographs must be 3½" x 5½" or 4" x 6" digitally produced ink jet prints using MHC approved printer/paper/ink combinations that produce prints with a minimum 75-year permanence rating. (The paper inventory forms will incorporate the electronic version photograph(s) in addition to an attached photographic print.
- GIS form compatible with Town of Nantucket GIS system
- Large-scale base map(s) with all inventoried areas and properties identified by inventory number (two sets: one for MHC and one for the LHC).

- Survey Final Report (four *paginated, unbound, single-sided* copies (two for MHC, two for LHC) which will include the following sections:
 1. Abstract;
 2. Methodology statement, including survey objectives, assessment of previous research, selection criteria, procedures followed in the survey, description of products and accomplishments and an explanation of how results of survey differed from those expectations;
 3. Street index of inventoried properties. Areas will be listed separately at the beginning, arranged alphabetically by area name. Individually inventoried properties follow, arranged alphabetically by street name. Property name (if any) and inventory number also will be included on this list;
 4. Final discussion of National Register contexts and list of recommendations for areas and properties to be designated as contributing or individually significant to the National Register District.
 5. Further study recommendations; and
 6. Bibliography.
- CD containing a MS Word file for each inventory form. Each Word file will conform to MHC file naming convention, and incorporate photograph(s) and map(s). The CD will include an MS Word version of the final survey report.
- GIS layer deliverable as defined in Phase II.
- A separate CD containing high-resolution JPG images for surveyed properties, identified by street address or MACRIS number, following MHC file naming convention for photographic images.

** The Survey Final Report must identify the community repository and/or municipal office(s) where completed survey documentation (inventory forms, base maps and final report) will be made available to the public.

Phase V will be completed and submitted to the MHC and LHC by Thursday, June 30, 2022.

PART III NARRATIVE STATEMENT

1. Proposed Project's Relationship to Past, Current and Future Preservation Activity in the Community

The Town of Nantucket's Historic District Commission was established by a Special Act in 1955 and has been amended 11 times since 1972. The purpose of the Special Act is to "promote the general welfare of the inhabitants of the Town of Nantucket through the preservation and protection of historic buildings, places and districts of historic interest through the development of an appropriate setting for these buildings, places and districts and through the benefits resulting to the economy of Nantucket in developing and maintaining its vacation-travel industry through the promotion of these historic associations." This Special Act created the island's preservation framework and emphasizes how important preserving the historic character of the island has been for its residents; an effort pre-dating the National Preservation Act of 1966. The Nantucket Historical Commission was established by an act at the 2005 Annual Town Meeting in reference to Massachusetts General Law Chapter 40, Section 8D and follows that applicable state law. However, the Commission was inactive for many years, but was reactivated by the Town's Select Board in June 2019, with its first meeting held in July of that same year.

The Nantucket Historical Commission is charged with historic preservation planning on behalf of the Town and County of Nantucket. The two commissions have recently come together and submitted an application before MHC to become a Certified Local Government Commission under the National Park Service's program.

The last comprehensive municipal effort to inventory historic structures on Nantucket occurred in 1989. In many cases, information was collected via the "windshield" survey method. In addition, the Town of Nantucket retains survey forms from the 1989 effort that were never submitted to MHC for MACRIS.

The MHC Reconnaissance Survey Town Report – NANTUCKET – Report Date: 1984 observed that at the time there was no state authorized inventory, since the historic district was designated in 1955. However, many structures were drawn for HABS (Historic American Buildings Survey), a project led by Preservation Institute: Nantucket of the University of Florida. The report did find that there is a large amount of information available on the island's architecture. The report noted that "Architectural historians have also published studies of island buildings that can be substituted for inventory.

The 1984 Reconnaissance Survey also implied that the Commission should work more closely with the Historical Society (Nantucket Historical Association) "to obtain an outline of the studies available there." The NHA is an invaluable source to all of the island's resources.

The proposed project intends to rectify the shortcomings of the 1984 Reconnaissance Survey by creating the Historic Resources Survey Plan, a multi-year phased effort to update and complete the community-wide survey of historic resources for the Nantucket National Historic Landmark.

Additionally, the proposed project will complete a community-wide survey of one geographic area, The Fish Lots. This pilot survey area contains approximately 250 historic buildings.

2. How results of the proposed project will be incorporated into the community planning process, and the extent to which the results will be made available to and used by the general public

This proposed project will create a Historic Resources Survey Plan, which will provide guidance to the Town of Nantucket and the Commissions to follow for community wide inventories of historic and cultural resources in Nantucket using the current MHC methodologies. The project will also deliver a complete intensive survey documentation (inventory forms, base maps, and final report) of the selected geographic area, The Fish Lots, which contains approximately 250 buildings from the 18th and 19th centuries. The survey forms will be submitted to the MHC for inclusion in MACRIS. It will be made available to the public through the Planning and Land Use office at 2 Fairgrounds Road, Nantucket. It will be consulted by the Historic District Commission when reviewing locations within the Fish Lots. An objective of the Pilot Survey and the Survey Plan is to propose a format for including historic resource information as an informational layer in the Town of Nantucket GIS, which is used extensively for planning and permit review.

3. Provide any other information on the project that would be helpful to MHC in making funding decisions

Nantucket Island is a National Historic Landmark of singular cultural and historical importance in the Commonwealth. The island represents a large and concentrated collection of historic resources, well preserved and often in an unspoiled historic setting. Archaeological resources – both Native American and Colonial – are similarly significant. Nantucket's National Historic Landmark status was updated in 2012 and acknowledges 5,027 contributing structures, concentrated in two exceptionally well-preserved historic towns and scattered throughout the island. Historic cemeteries, rare habitats, cultural landscapes and archeological lands are additional contributing features. Nantucket's periods of architectural and cultural significance include the Colonial, Early Republic, Mid-19th Century, Late Victorian, Late 19th and 20th Century Revival, and Late 19th Century and Early 20th Century American movements.

The last comprehensive municipal effort to inventory historic structures on Nantucket occurred in 1989. Information collected was in many cases based on a windshield survey. Of the nearly 3000 entries in MACRIS, most have inventories from this period. Many resources have not been surveyed, especially early and mid 20th century structures.

The effort of creating the plan and community wide pilot survey will be aided by the deep foundation of information extant on Nantucket. The consultant will have the advantage of employing the excellent and relatively recently updated National Historic Landmark nomination document and data sheet listing contributing and non-contributing structures. Additionally, multiple preservation non-profits and educational institutions on-island have produced high-quality house histories and surveys, but the majority of these surveys have not been prepared on an MHC Form B for submission to MACRIS. The Town of Nantucket possesses a store of survey forms from the earlier effort, which were never digitized. Applicants seeking Certificates of Appropriateness from the HDC occasionally produce comprehensive information that could be collected and organized. All of these sources of information will be considered in the survey plan.

This project will represent a public benefit because Nantucket is under extreme development pressure. Documenting historic resources is a top priority statewide, and will assist in the protection of historic structures on Nantucket. Creating a plan will help ensure this large effort is ultimately completed, even as staff, elected officials, and commissioners may change. The grant will be matched with town funds which will be requested in the 2021-2022 budget. The town maintains available free-cash to fund the effort prior to reimbursement. The grant is necessary due to continued financial pressure on the town, from a decrease in revenue due to COVID. The size of the project budget is dictated by the unusual expenses of conducting business on Nantucket, including travel expenses for ferries, parking, and lodging, and because of the community-wide scope of the project. We believe the survey plan can be completed on budget and well within the 6-12 month time frame; beginning July 2021, because the existing NHL nomination document and data sheet provide an advanced starting point for the project. Nantucket is a unique geography that has not updated its historic surveys in decades. For all of these reasons, we believe we meet the funding criteria of the MHC.

ATTACHMENT B

ASSURANCES & CERTIFICATIONS

If selected for funding, _____ (hereinafter the “Applicant”) agrees to comply with the following (where applicable) and with all other guidelines, which will be outlined by the Massachusetts Historical Commission (MHC) in the Funding Agreement:

- a) Applicant is willing to have the necessary and agreed upon surveys, nominations, plans, drawings, studies, and reports (archaeological, engineering, historical, etc.) professionally prepared as required by the MHC and subject to approval by the MHC.
- b) Applicant’s project manager agrees to attend a grant orientation meeting.
- c) Applicant will conduct contract and procurement (bidding) actions in a manner that provides for maximum open and free competition in compliance with the Title 2, Part 200 of the Code of Federal Regulations (2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), the Historic Preservation Fund Grant Manual, and the State Procurement Code.
- d) Applicant agrees that the MHC will be involved in the consultant selection process. The MHC reserves the right to review all proposals, to make recommendations concerning consultant selection, and to approve consultant selection.
- e) Applicant agrees to arrange a meeting with the consultant(s) and MHC staff following hiring of consultant and prior to beginning of project work. Applicant also agrees to attend periodic meetings as needed concerning the project’s progress.
- f) Applicant agrees that all work conducted under the project will be carried out in accordance with the Secretary of the Interior’s Standards and Guidelines for Treatment of Historic Properties. Contact MHC staff for a copy.
- g) Applicant agrees to sign a Funding Agreement with the MHC and to follow all state and federal regulations pertaining to this grant program.
- h) Applicant understands that the Funding Agreement will specify a schedule and due dates for specific products. The grant amount may be reduced if a product required in the Funding Agreement is submitted after an agreed upon due date.
- i) Applicant certifies that the matching cash share, if required, is available to meet the non-federal share of the costs of the project and that federal monies will not be used for match. (Under federal law, Indian Self Determination and Education Assistance Act funds to tribal organizations and Community Development Block Grant funds are allowable for match.)
- j) Applicant agrees to comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to Department of Interior regulation 43CFR17.
- k) Applicant agrees to comply with Executive Order 12432, “Minority Business Enterprise Development,” to encourage greater economic opportunity for minority entrepreneurs.
- l) Applicant agrees to comply with the provisions of 18 USC 1913, which prohibits lobbying with appropriated funds. Certification and disclosure is required by 43 CFR 18 and 31 USC 1352.
- m) Applicant agrees to comply with Executive Order 12549, and with 43 CFR Part 12, which prohibits contracts with suspended and debarred persons or businesses.

- n) Applicant agrees that work for which reimbursement is expected will not begin until MHC issues its approval.
- o) Applicant agrees to comply with Title 2, Part 200 of the Code of Federal Regulations (2 CFR 200).
- p) Applicant agrees that, if applicable, as required by the National Park Service, a covenant agreement will be executed at the end of the project, to be recorded with the property deed, requiring that the owner receive prior review and approval from the MHC before any subsequent repairs or alterations are made to the building (covenant agreements last 10 to 20 years, depending on dollar amount of grant).
- q) Intellectual property – NPS has royalty-free right to republish any materials produced under this grant. Notice of rights in data; the NPS may publish, reuse, etc. data, including architectural plans & specifications. Data produced will be made available to NPS including the data relied upon, the analysis relied upon, and the methodology used to gather and analyze the data.
- r) Applicant agrees to comply with Trafficking Victims Protections Act of 2000, as amended (2 CFR 175.15).
- s) Substance of Whistleblower Rights clause incorporated in sub-awards over the simplified acquisition threshold (\$250,000).
- t) Unless exempt, the applicant will comply with Reporting Sub-awards and Executive Compensation (2 CFR 170).
- u) Applicant will disclose any conflict of interest to the MHC in accordance with 2 CFR 200.112.
- v) Applicant will comply with Executive Order 13658 "Establishing a Minimum Wage for Contractors" clause incorporated in sub-awards subject to the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute.
- w) Applicant will comply with Executive Order 113858 "Strengthening Buy-American Preferences for Infrastructure Projects".
- x) Applicant will create public notification of the project in the form of a project sign, website posting, and proper credit for announcements and publications as appropriate. Signage/notification will be submitted for approval by NPS in advance.

The Applicant's signature below (use only the applicable signature area) certifies acceptance of all the above conditions. Unsigned applications will not be considered.

Applicants will also be expected to demonstrate a satisfactory record of integrity, sound judgment, and satisfactory prior performance on grants and contracts. Applicants are expected to have adequate accounting and auditing procedures.

To the best of my knowledge, this application constitutes a legitimate grant request and contains correct and accurate information. I understand that I may not proceed with any work for which reimbursement is expected until I have first been notified in writing (1) that my project has been selected to receive a grant, (2) that the project application has been approved by the U.S. Department of the Interior, National Park Service, and (3) that a funding agreement has been signed, and (4) that the MHC approves the beginning of work.

SIGNATURE OF AUTHORIZING OFFICIAL (Original copy must have an original signature and be in ink.)

DATE

APPLICANT-RECIPIENT SIGNATURE

TITLE (Chairman of Board of Selectmen, Mayor or Chief Elected Official)

ATTACHMENT C
MATCHING SHARE INFORMATION

1. Cash

Donor: _____

Source: _____

Amount: \$ _____

2. In-Kind Services (if applicable)

Donor: _____

Source: _____

Amount: \$ _____

I certify that the matching share identified above is available and will be allocated to the survey and planning project called:

(Name of Project)

(Signature)

(Name -- please print)

(Title)

(Date)

ATTACHEMENT D

BUDGET

	MATCHING (LOCAL) SHARE	FEDERAL SHARE	TOTAL
1. Consultant Services Title/Function Rate per Hour # of Hours <u>or</u> Total Dollars Estimated			
2. Personnel - In-Kind (paid) Title/Function Annual Salary % Time to Project			
3. Travel - Rate per Mile _____ # Miles _____			
4. Supplies - (list each item or category)			
5. Other			
TOTAL PROJECT COST			

ATTACHMENT E

**Certification Regarding
Debarment, Suspension, Ineligibility and
Voluntary Exclusion**

Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, **Debarment and Suspension**, 43 CFR Part 12, Section 12.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations are included in the proposal package. For further assistance in obtaining a copy of the regulations, contact the U.S. Department of the Interior, Acquisition and Assistance Division, Office of Acquisition and Property Management, 18th and C Streets, N.W., Washington, D.C. 20240.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

DI-1954

(9/88)

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

NHC 2021 OKRs Scorecard

If we achieve these objectives we will make progress against our mission, which is to preserve the historic assets and special visual quality of Nantucket.



Objective 2: Legislation

0.4

Overall score

Increase Protection of Historic Resources by Town Administration and all elected leaders

Key Results

- 0.6 MHC Survey Grant is awarded and implemented
- 0.6 Town Administration and Select Board adopt a Policy for Historic Pavement
- 0.0 At least one joint meeting with HDC
- 0.0 NHC evaluates and makes recommendations about guidelines to HDC
- 0.6 Quarterly written reports to Town Administration and other Boards
- 0.6 Planning Board and Planning Commission deliberations always consider Preservation

Objective 3: Education

0.3

Overall score

Increase Support for Preservation among key associations (Builders, RE Agents, Homeowners) and the broadly defined public.

Key Results

- 0.6 Preservation groups form a coalition and program Preservation Month 2022
- 0.0 NHC evaluates and creates a plan to reach homebuilders and realtors
- 0.4 NHC conceives of one initiative to connect Nantucket communities of color with historic preservation
- 0.0 NHC identifies and plans three public programs that inspire preservation by offering training, resources, or connecting cultural history to current cultural values.