Town of Nantucket
Capital Program Committee
January 2, 2024

Attending Members:	Stephen Welch, Chair, Peter Kaizer, Vice Chair, Christy Kickham, Brooke Mohr, Howard Matz
Staff:	Susan Carmel, Assistant Finance Director
Absent	Jill Vieth

The Capital Program Committee meeting on January 2, 2024, focused on finalizing decisions for various project requests. Key points included the need for a public vote on certain items to avoid perceived declarations, and the potential for email voting if a forum is unavailable. The committee approved the inclusion of EV charging stations and a historic preservation project in the current year's budget, emphasizing the importance of financial partnerships. They also discussed the Climate Action Plan, recommending it for the out year due to its ambitious scope and insufficient funding. The committee agreed on the necessity of solid waste infrastructure investments to maintain operational control and transparency.

Action Items

- [ ] Send out an email to members requesting they complete the ranking for the 24 Surfside Road property upgrades request.
- [ ] Schedule the next meeting for January 11th to be held via Zoom.

Roll Call and Meeting Procedures

- Stephen Welch welcomes everyone to the meeting and conducts a roll call of members in attendance.
- Stephen Welch announces that the meeting is being audio and video recorded.
- Motion to approve the agenda: Barry Rector moved, Brooke Mohr seconded.

- Roll Call vote: Barry aye, Brooke aye, Peter aye, Stephen aye. Passes unanimously.
- Stephen suggests voting on the remaining requests or sending out a poll to members for a full member vote.

- Discussion on the pros and cons of voting today versus sending out a poll.
- Stephen emphasizes the importance of public voting to avoid perceived declarations.

Decision-Making Process and Member Feedback

- Stephen and Barry discuss the absence of some members and the need for their input.

- Brooke Mohr shares her experience with government processes and suggests voting on with the members present.
- Stephen and Barry discuss the potential issues with email voting and the importance of public voting.
- Brooke proposes voting with the members present and allowing reconsideration if there are concerns.

Review of Specific Requests

- Stephen and Barry discuss the EV charging stations and their removal from the current year requests.
- Discussion on the ground mapping radar for downtown historic sidewalks and its status.
- Stephen suggests discussing the small dollar project for historic preservation due to its potential benefits.
- Motion is made by Barry Rector to include ground mapping radar for downtown historic sidewalks in current year. Barry aye, Brooke aye, Peter aye, Stephen aye. Passes unanimously.

Climate Action Plan and EV Charging Stations

- Stephen and Barry discuss the Climate Action Plan and the need for additional information.
- Brooke Mohr emphasizes the importance of understanding the big picture and the potential resistance to green energy projects.
- Stephen suggests implementing climate action plan elements within other projects.
- Barry and Brooke agree on the need for a comprehensive plan and the potential benefits of a financial partnership with a nonprofit.
- Recommendation to move to outyear.

Town Employee Housing and Public Safety Auxiliary Building

- Stephen and Barry discuss the town employee housing project and its importance. Will discuss further at next meeting.
- Discussion on the public safety auxiliary building and its need for timely investment.
- Stephen and Barry agree on the importance of the project and its benefits.
- Stephen and Barry discuss the Surfside maintenance and admin facility and its ranking.

Solid Waste Enterprise Requests

- Stephen and Barry discuss the purchase of a composter, transfer station, and roll-off truck for solid waste.
- Brooke Mohr emphasizes the importance of these acquisitions for future operations and community control.
- Stephen and Barry agree on the critical nature of these investments for the town.
- Discussion on the need for a fleet manager and the challenges of managing vehicles across different departments.

Fleet Management and Asset Management

- Christy Kickham and Barry discuss the need for a fleet manager and the challenges of managing vehicles.
- Stephen suggests spotlighting vehicles as an example of the need for centralized asset management.
- Discussion on the importance of a comprehensive asset management system for the town.
- Stephen and Barry agree on the need for professional resources to develop and implement a centralized asset management system.

Voting on Requests and Next Steps

- Stephen and Barry discuss the voting process for the requests and the importance of public voting.
- Stephen suggests sending an email to members to complete their rankings for the 24 Surfside road property upgrades.
- Discussion on the importance of the 24 Surfside road property upgrades and its potential impact on housing.
- Stephen and Barry agree on the need for a comprehensive approach to asset management and the importance of professional resources.
- Motion to advance discussed requests made by Brooke Mohr, seconded by Christy.
- Roll Call vote: Brooke aye, Christy aye, Barry aye, Peter aye, Howard aye, Stephen aye. Passes unanimously.

Meeting Adjournment

- Stephen announces the next meeting date and time, Thursday January 4th at 1:00pm.
- Motion made by Brooke Mohr to adjourn.
- Roll Call vote: Brooke aye, Christy aye, Barry aye, Howard aye, Peter aye, Stephen aye. Passes unanimously.