



Town of Nantucket Capital Program Committee November 16, 2023

Attending Members:	Stephen Welch, Chair, Peter Kaizer, Vice Chair, Christy Kickham, Brooke Mohr, Howard Matz
Staff:	Susan Carmel, Assistant Finance Director, Noah Karberg, Airport Manager
Absent	Jill Vieth, Barry Rector

The Capital Program Committee meeting on November 16, 2023, discussed the Airport's \$10.5 million capital requests for FY2025, including the repairs to runway 6-24 and supplemental funding for the employee housing project.

Action Items

- Airport to provide more detailed information for the employee housing project by the end of November.
- The Committee asks Noah Karberg to come back to the December 5th meeting to continue discussion of his FY25 requests.
- RORIs to be completed by beginning of December.

Meeting Opening

- Stephen Welch calls the meeting to order and announces that meeting is being audio and video recorded.
- Stephen Welch asks for a motion to approve the agenda.
- Roll Call vote: Peter aye, Christy aye, Brooke aye, Howard aye, Stephen aye. Motion made and passed unanimously.

Airport Employee Housing

- Noah Karberg presents the Airport's request for additional funding for the dormitory employee housing project and explains the various phases of the project.
- Noah Karberg explains that Phase 1 can only do a maximum of three buildings due to zoning limitations.
- Phase 1 includes all infrastructure of the dormitory, the entrance, driveway, parking and extending a 600ft sewer line to the site.
- Noah Karberg explains that Phase 2 will be the footprint of the townhouse and requires subdividing, which will be a lengthy process and will need to go through land court.
- Phase 3 will require additional planning and subdivision.

- Howard Matz requests a sequence of expenses by time and event, explaining that he would like to see how each is allocated over the phases.

Other Business

- The committee discusses the timeline for completing the RORIs.
- Stephen Welch would like to wrap up the RORI discussion by the November 30th meeting with completion of the RORIs by the first and second weeks of December.

Annual Report and Recommendations Work Group Update

- Stephen Welch provides an update on the annual report and recommendations work group.
- Stephen Welch requests that all issues be identified at the November 30th meeting.
- The meeting concludes with a motion to adjourn.
- Roll Call vote: Peter aye, Christy aye, Brooke aye, Howard aye, Stephen aye. Passed unanimously.