



Town of Nantucket Capital Program Committee October 26, 2023

Attending Members:	Stephen Welch, Chair, Peter Kaizer, Vice Chair, Christy Kickham, Jill Vieth, Howard Matz, Barry Rector
Staff:	Susan Carmel, Assistant Finance Director, Drew Patnode, DPW Director, Paul Berard, Deputy Director of Facilities, Charlie Polachi, Parks and Recreation Manager
Absent	Brooke Mohr

The Capital Program Committee meeting on October 26, 2023, discussed several key requests. DPW General's requests included \$1.2 million for final design of a new DPW facility at Shad Bush Road, supplementing a \$1.8 million appropriation. A \$60 million construction cost for the facility was clarified as a placeholder. The committee also reviewed a \$2 million project for reconstructing Jettie's tennis courts into four tennis and four pickleball courts, emphasizing the need for windscreens. Additionally, they discussed a \$1.5 million playground at Nobadeer Fields and \$500,000 for turf maintenance equipment. The importance of environmental justice and potential grant funding from the Community Preservation Committee was highlighted. The Capital Program Committee meeting on 10/26/2023 discussed the process of revisiting requests before ranking and assigning recommendations. Jill Vieth mentioned technical amendments for town employee housing and the need for a supplemental for a special. Stephen Welch confirmed support for these measures. The committee also discussed the possibility of land bank contributions to parks and recreation, with Christy Kickham and Stephen Welch noting that such transfers are unlikely based on organizational documents. The next meeting is scheduled for November 2, 2023, at 1 PM.

Action Items

- [] Provide a breakdown of the proposed uses and costs for the DPW facility design and relocation project.
- [] Reach out to the design team to get a diagram showing the proposed layout of the tennis and pickleball courts at the Jetties Recreation Area.
- [] Provide additional information on the scope and cost estimates for the street light audit project, including a forecast of potential future investment.
- [] Gather information on whether the Land Bank has ever provided funding to the town for parks and recreation projects.

- **Meeting Introduction and Agenda Approval**

- Stephen Welch initiates the meeting, welcoming attendees and introducing the agenda.
- Motion to approve the agenda, moved by Peter Kaizer, seconded by Howard Matz.
- Roll Call vote: Peter aye, Howard aye, Christy aye, Stephen aye. Carried unanimously
- Public comment period is opened, but no members of the public wish to speak.

Introduction of DPW General and New Minutes Taker

- Stephen Welch introduces the new minutes taker, who will work remotely.
- Stephen Welch clarifies that the meeting is focused on DPW General, excluding solid waste and other specific DPW departments.
- Discussion on the schedule for future meetings, including central fleet, facilities, and parks.

DPW Central Fleet Discussion

- Stephen Welch suggests a question-and-answer approach to reviewing fleet items.
- Christy Kickham asks about the demand for new vehicles and their use, including winter plowing and general DPW operations.
- Charlie Polachi explains the need for new vehicles to support Parks and Rec staff and DPW operations.
- Discussion on the prioritization of fleet requests, with Stephen Welch requesting a list of prioritized vehicles.

DPW Facilities and Street Light Audit

- Drew Patnode discusses the DPW facility design, including the \$1.2 million request for final design and OPM services.
- Howard Matz questions the construction costs estimate mentioned in the project summary.
- Charlie Polachi explains the shift from Sun Island Road to Shad Bush Road due to airport rent issues.
- Paul Berard discusses the street light audit, part of the Green Communities Initiative and the Dark Sky Initiative, and the need for a detailed study of all street lights.

DPW Parks and Recreation Projects

- Charlie Polachi introduces the Tom Nevers debris removal and dune restoration project, explaining the need to remove old structures and restore the dune.
- Discussion on the priority of the Tom Nevers project, with Charlie explaining the high priority due to hazards posed by old structures.
- Charlie Polachi discusses the reconstruction of the tennis courts at the Nobadeer fields, including the conversion of some courts to pickleball courts.

- Jill Vieth and Peter Kaizer express concerns about the condition of the current tennis courts and the need for windscreens for the new pickleball courts.

New Playground Facility at Nowhere Fields

- Charlie Polachi introduces the new playground facility at Nobadeer Fields, aimed at providing activities for children while their siblings play sports.
- Discussion on the design of the new playground, with Charlie explaining the educational and interactive nature of the proposed structures.
- Stephen Welch suggests considering the environmental justice component in the project summaries.
- Barry Rector inquires about potential grant funding from the Community Preservation Committee.

Turf Maintenance Equipment Replacement and Upgrade

- Discussion on the replacement of a CAT 420 backhoe and a Kubota tractor, with Charlie Polachi explaining the need for specialized turf maintenance equipment.
- Stephen Welch suggests breaking out the request for the CAT 420 backhoe if it is critical for the transition to in-house maintenance.
- Charlie Polachi explains the long lead time for acquiring the new equipment and the need to plan ahead for the transition.
- Stephen Welch emphasizes the importance of considering the transition to in-house maintenance in the prioritization of equipment requests.

Meeting Conclusion and Next Steps

- Stephen Welch thanks Charlie Polachi for his detailed notes and the additional information provided during the meeting.
- Stephen Welch reminds attendees to update their value estimates in the capital program database.
- The meeting concludes with a reminder to review and update project summaries and value estimates.

Committee Reports and Meeting Logistics

- Stephen Welch discusses the process of revisiting requests and the steps before ranking and assigning recommendations.
- Stephen Welch confirms the support for a supplemental for the special and relies on Jill to convey it officially.
- Jill Vieth inquires about the land bank's financial contributions to parks and recreation, and Christy Kickham and Stephen Welch speculate that such a precedent has not been set.
- The date of the next meeting is set for Thursday, November 2, at 1pm,
- Motion to adjourn made by Jill Vieth, carries unanimously.