



Town of Nantucket

Capital Program Committee

www.nantucket-ma.gov

Members: Stephen Welch, (Chair) Peter Kaizer, (Vice Chair), Howard Matz, Jill Vieth, Brooke Mohr, Christy Kickham, Barry Rector

MINUTES

Thursday, August 24, 2023

Called to order at 1:00 p.m. and audio/visual announcements made by Chair Welch.

Staff:	Brian Turbitt, Director of Municipal Finance, Susan Carmel, Assistant Finance Director
Attending Members:	Stephen Welch - <i>Chair</i> , Peter (PJ) Kaizer – <i>Vice Chair</i> , Christy Kickham – <i>Secretary</i> , Howard Matz, Brooke Mohr – Select Board Representative, Barry Rector, NP&EDC Representative, Jill Vieth, Finance Committee Representative
Absent Members:	All Present
Documents Used:	RORI Spreadsheet

I. APPROVAL OF AGENDA

Motion:	Motion to Approve, as submitted. (made by: Kaizer)
Roll-Call Vote:	Carried 7:0//Welch, Mohr, Matz, Rector, Kaizer, Kickham, Vieth (Aye)

II. PUBLIC COMMENT

Welch called for public comment. (None)
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III. ELECTION OF OFFICERS

Motion:	Motion to nominate Steven Welch as Chair.
Roll-Call Vote:	Carried 6:0// Mohr, Matz, Rector, Kaizer, Kickham, Vieth (Aye)

Motion:	Motion to nominate Peter Kaizer as Vice Chair.
Roll-Call Vote:	Carried 6:0// Welch, Mohr, Matz, Rector, Kickham, Vieth (Aye)

Motion:	Motion to nominate Christy Kickham as Secretary.
Roll-Call Vote:	Carried 6:0// Welch, Mohr, Matz, Rector, Kaizer, Vieth (Aye)

IV. RANKS OF RELATIVE IMPORTANCE (RORI) REEVALUATION

Discussion:	Welch - Reviewed the RORI reevaluation process. - Clarified that comparing Continuity Group A to Continuity Group B involves ranking one group higher than the other by selecting the appropriate radio button. - Explained that if the groups are considered equal, the evaluation moves to the rightmost column to determine by what margin Continuity Group A ranks over Continuity Group B. - Indicated that the process will be clearer once underlying subcategories are available for review. - Compared Continuity Group A (operations: high, median, and low priority) to Continuity Group B (heritage, tradition, culture, legacy, and scheduled replacement). - Outlined the criteria for the next series of valuations. - Suggested using a consistent scale for ranking, recommending a scale of 1 to 3 or fully utilizing a scale of 1 to 10. - Emphasized consistency throughout the valuation process to improve the accuracy of the underlying algorithms. - Suggested representing these valuations as percentages overall.
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	- Described Continuity B as topics that relate to continuity over time and are one-off occurrences. - Contrasted this with Continuity A, categorizing it as relating to continuity over time but with very similar recurring elements. - Attempted to change the culture in terms of planned scheduling. - Reclassified scheduled replacement from a subcategory of Operations High Priority to its own category, asserting that it fits better under Operations Medium Priority but deserves distinct recognition. - Explained that when using the calculator, certain radio buttons highlighted in green indicate recommended changes based on the provided ranges. Capital Project Committee Members - Compared individual rankings of committee members to the overall rankings. - Discussed their thought processes behind the rankings.
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V. DATE OF NEXT MEETING

Regular Meeting: September 7, 2023, at 1:00pm

VI. ADJOURNMENT

Motion:	Motion to adjourn at 2:11. (made by: Kickham) (seconded)
Roll-Call Vote:	Carried 6:0//Welch, Mohr, Matz, Rector, Kaizer, Kickham (Aye)

Submitted by:
Elaina Cano