BOARD OF HEALTH
Meeting

Town of Nantucket
131 Pleasant Street
Nantucket, Massachusetts 02554
www.nantucket-ma.gov

Commissioners: Malcom MacNab MD, PHD (chair), Meredith Lepore, (vice chair), James Cooper, Kerry McKenna, Ann Smith
Staff: Roberto Santamaria, Kathy LaFavre, John Hedden, Cathy Flynn, Jake Visco, Anne Barrett, Erin Schrader

~~ MINUTES ~~
Thursday, November 16, 2023
4 Fairground Road, Community Room

This meeting was held via remote participation using ZOOM and YouTube.

Called to order at 3:00 p.m.

Staff in attendance:	J. Hedden, Chief Environmental Health Officer
Attending Members:	Ann Smith
Remote Participant:	Malcolm MacNab, Kerry McKenna, Meredith Lepore
Absent:	James Cooper
Early Departure:	None

I. DIRECTOR REPORT

Hedden announced the Health Department has recently started offering the Serve Safe food manager class. In November 15 people participated, and the number has increased to 25 in December. This initiative has been a long-awaited goal for the department, and they are pleased to finally provide the food protection manager course and exam on the island. This accomplishment is attributed to Roberto Santamaria's efforts, and the classes have quickly reached full capacity.

II. PUBLIC COMMENTS – ANY MEMBER OF THE PUBLIC MAY ADDRESS COMMISSIONERS AT THIS TIME

There were no public comments.

III. APPROVAL OF MINUTES

1. October 19, 2023

Action:	**Motion to Approve as drafted.** (Motion by: McKenna) (Seconded by: Smith)
Roll-call vote	Carried 3-0// McKenna, Smith, MacNab (aye) Lepore stated for the record that she was not present at the last meeting, nor had she received a copy of the draft minutes.

IV. SEPTIC EXTENSION (00:04:18)

1. Septic Loan Extension Request, 60 Arkansas

Sitting:	MacNab, Cooper, McKenna, Smith
Documentation:	Supporting documents and staff recommendations.
Discussion:	**Hedden** clarified that this item is related to an Administrative Consent Order (ACO) signed years ago. This ACO is associated with the installation of a new IA system for running sewers. The system has been installed, and a certificate of compliance has been issued. The current request is to release funds in the amount of $38,427.73 to cover the expenses for the completed work.
Action:	**Motion to release the funds for 60 Arkansas Avenue.** (Motion by: Cooper) (Seconded by: Smith)
Roll-call vote:	Carried 4-0// McKenna, Smith, Lepore and MacNab (aye)

V. SANKATY HEAD FOUNDATION DISCUSSION (00:04:45)

Discussion: **Hedden** made a clarification regarding an updated meeting posting. Due to an error in the agenda posting process, the discussion about the Sankaty Head Caddy Program from the last meeting was not included in the current agenda as intended. The issue stems from a mistake in posting within the required 48-hour advance notice, in compliance with the Open Meeting Law. Hedden suggested considering a special meeting on December 7th at 4:00 to address the omitted agenda item.

By consensus, the Board agreed to having one comprehensive meeting on the 14th to accommodate the holiday schedule.

VI. BOARD DISCUSSION (00:11:14)

Discussion: **Smith** inquired if there had been any feedback regarding Malcolm's comprehensive overview and the jointly signed letter sent to the town and the select board.

Hedden was uncertain whether there has been any direct communication, such as emails or phone calls.

MacNab will follow up and provide an update at the next meeting.

VI. ADJOURN

Action: **Motion to Adjourn at 3:13 pm.** (Motion by: Lepore) (Seconded by: McKenna)

Roll Call Vote: Carried 4-0//McKenna, Lepore, Smith and MacNab -aye

Submitted by:
Elaina Cano